

ARKANSAS SCHOOL FACILITY MANUAL
PROGRAM OF REQUIREMENTS (POR)
SUMMARY AND REQUIRED SPACES

SCHOOL DISTRICT															
SCHOOL NAME				USER DOCUMENTATION -											
PROJECT NAME				RUN BY:											
PROJECT NUMBER				DATE:											
1. NUMBER OF STUDENTS Enter maximum projected number of students during next ten years															
Kindergarten		Grade 7		2. KITCHEN School may have warming kitchen or full service kitchen											
Grade 1		Grade 8		Select from menu below YES or NO if school will have warming kitchen											
Grade 2		Grade 9		Warming Kitchen <input type="checkbox"/> NO											
Grade 3		Grade 10		Full Service Kitchen <input type="checkbox"/> YES											
Grade 4		Grade 11													
Grade 5		Grade 12		3. MULTI-STORY SCHOOL											
Grade 6		TOTAL	0	Select from menu if school is multi-story <input type="checkbox"/> NO - Single Story											
				4. TOTAL SPACE EXISTING CAMPUS											
				<input type="checkbox"/> 0 Gross Square Feet											
TOTAL REQUIRED SPACES				<input type="checkbox"/> 0 Square Feet											
SUPPORT SPACE ALLOWANCE				<input type="checkbox"/> 0 Square Feet											
TOTAL REQUIRED + SUPPORT SPACE ALLOWANCE				<input type="checkbox"/> 0 Square Feet											
10% CONSTRUCTION FACTOR				0.10											
TOTAL REQUIRED/FUNDED SQUARE FOOTAGE				<input type="checkbox"/> 0 Square Feet											
TOTAL SPACES (sum)				TOTAL SPACES (sum)				TOTAL SPACES (sum)				TOTAL SPACES (sum)			
NEW SPACES (sum)				NEW SPACES (sum)				NEW SPACES (sum)				NEW SPACES (sum)			
REQUIRED SPACES		STANDARD	REQUIRED SPACES		NEW SPACES		EXISTING SPACES (In their final configuration)		TOTAL SPACES (NEW + EXISTING)		REQUIRED SPACES CHECK				
Space	SF	Qty	AREA	Qty	AREA	Qty	AREA	Qty	AREA	Qty	AREA	Qty	AREA		
ACADEMIC CORE															
E-AC-3	Kindergarten Classroom	1000	0	0				0	0	0	0	0	0		
E-AC-4	Kindergarten Restroom	45	0	0				0	0	0	0	0	0		
E-AC-5a	Elem Classroom Grades 1-3	850	0	0				0	0	0	0	0	0		
E-AC-5b	Elem Classroom Grades 4-5	850	0	0				0	0	0	0	0	0		
M-AC-1a	MS Classroom Grade 6	850	0	0				0	0	0	0	0	0		
M-AC-1b	MS Classroom Grades 7-8	850	0	0				0	0	0	0	0	0		
M-WD-1	Workforce Development	1,300	0	0				0	0	0	0	0	0		
H-AC-1	HS Classroom	850	0	0				0	0	0	0	0	0		
H-AC-2	Science Cmn/Lab-Gen/Physics	1,440	0	0				0	0	0	0	0	0		
H-AC-3	Science Cmn/Lab-Chemistry	1,440	0	0				0	0	0	0	0	0		
H-AC-4	Science Cmn/Lab-Bio/A. life Sci	1,440	0	0				0	0	0	0	0	0		
H-AC-5	Science Prep	300	0	0				0	0	0	0	0	0		
H-AC-11	Chemical Storage	150	0	0				0	0	0	0	0	0		
H-AC-12	Multi-Use Room	1,500	0	0				0	0	0	0	0	0		
H-AC-13	Instructional Multi-Purpose Rm	850	0	0				0	0	0	0	0	0		
H-AC-8	Project Lab/Classroom	1,100	0	0				0	0	0	0	0	0		
E-MC-1	Reading Room/Circulation	0	0	0				0	0	0	0	0	0		
E-MC-4	Computer Lab	900	0	0				0	0	0	0	0	0		
MH-MC-1	Reading Room/Circulation	0	0	0				0	0	0	0	0	0		
M-MC-4	Media Center Computer Lab	900	0	0				0	0	0	0	0	0		
E-VA-1	Art Room	1200	0	0				0	0	0	0	0	0		
E-VA-3	Art Material Storage	80	0	0				0	0	0	0	0	0		
E-AC-10	Fine Arts Instruction Room	1,200	0	0				0	0	0	0	0	0		
E-AC-11	Fine Arts Instruction Storage	100	0	0				0	0	0	0	0	0		
M-VA-1	Art Room	1200	0	0				0	0	0	0	0	0		
H-VA-1	Art Room	1200	0	0				0	0	0	0	0	0		
MH-VA-3	Art Material Storage	100	0	0				0	0	0	0	0	0		
E-MU-1	Music Room	1,200	0	0				0	0	0	0	0	0		
E-MU-2	Music Storage	100	0	0				0	0	0	0	0	0		
M-MU-2	Music Storage	100	0	0				0	0	0	0	0	0		
MH-MU-1	Instrumental Room	1,400	0	0				0	0	0	0	0	0		
H-MU-2	Instrument Storage	200	0	0				0	0	0	0	0	0		
M-MU-3	Vocal Room	1,200	0	0				0	0	0	0	0	0		
H-MU-3	Vocal Room	1,200	0	0				0	0	0	0	0	0		
H-MU-9	Vocal Storage	150	0	0				0	0	0	0	0	0		
E-PE-1	PE Area	2500	0	0				0	0	0	0	0	0		
M-PE-1	PE Area	4000	0	0				0	0	0	0	0	0		
H-PE-1	PE Area	6000	0	0				0	0	0	0	0	0		
H-PE-3	Student Locker Room	400	0	0				0	0	0	0	0	0		
H-PE-4	Student Restroom/Shower	150	0	0				0	0	0	0	0	0		
H-WD	Workforce Dev Program One	Varies	0	0	0	0	0	0	0	0	0	0	0		
H-WD	Workforce Dev Program Two	Varies	0	Varies				0	0	0	0	0	0		
H-WD	Workforce Dev Program Three	Varies	0	Varies				0	0	0	0	0	0		
SPECIAL EDUCATION															
EMH-SE-1	Self contained Classroom	850	1	850				0	0	-1	-850				
EMH-SE-2	Workroom/Conference	150	1	150				0	0	-1	-150				
EMH-SE-3	Restroom/Shower	100	1	100				0	0	-1	-100				
EMH-SE-4	Special Education/Resource	450	1	450				0	0	-1	-450				
EMH-SE-5	Speech Therapy	475	1	475				0	0	-1	-475				
EMH-SE-7	OT/PT	350	1	350				0	0	-1	-350				
E-OT-1	Gifted and Talented	850	0	0				0	0	0	0	0	0		
ADMINISTRATIVE SPACES															
EMH-AD-3	Principal's Office	150	1	150				0	0	-1	-150				
EMH-AD-4	Assistant Principal's Office	120	0	0				0	0	0	0	0	0		
EMH-AD-11	Guidance Counselor's Office	120	1	120				0	0	-1	-120				
EMH-AD-15	Health Center	250	1	250				0	0	-1	-250				
EMH-AD-20	Health Center Restroom	45	1	45				0	0	-1	-45				
PERFORMING ARTS															
H-PA-1	Auditorium	1500	0	0				0	0	0	0	0	0		
H-PA-3	Stage Area (Includes wings)	600	0	0				0	0	0	0	0	0		

THIS ROW ADDED

ARKANSAS SCHOOL FACILITY MANUAL
PROGRAM OF REQUIREMENTS (POR)
SUMMARY AND REQUIRED SPACES

SCHOOL DISTRICT											
SCHOOL NAME				USER DOCUMENTATION -							
PROJECT NAME				RUN BY:							
PROJECT NUMBER				DATE:							
		STANDARD	REQUIRED SPACES	NEW SPACES	EXISTING SPACES (in their final configuration)	TOTAL SPACES (NEW + EXISTING)	REQUIRED SPACES CHECK				
STUDENT DINING											
E/MH-SD-1	Student Dining	0	1	0		0	0	-1		0	
FOOD SERVICE											
E/MH-FS-1	Warming Kitchen	0	0	0		0	0	0		0	
E/MH-FS-2	Kitchen (total)	0	1	0		0	0				
E/MH-FS-2a	Preparation Area	0	1	0		0	0	-1		0	
E/MH-FS-2b	Serving Area	0	1	0		0	0	-1		0	
E/MH-FS-2c	Dry Food Storage	0	1	0		0	0	-1		0	
E/MH-FS-2d	Cooler/Freezer	0	1	0		0	0	-1		0	
E/MH-FS-2e	Dish Washing	0	1	0		0	0	-1		0	
BUILDING SERVICES											
E/MH-CU-1	Workroom	125	1	125		0	0	-1		-125	
E/MH-MultRst	Vertical Circulation	0	0	0		0	0	0		0	
E/MH-BS-1	Large Group Restrooms	92		92		0	0			-92	
E/MH-BS-2	Custodial Closet	50	1	50		0	0	-1		-50	
E/MH-BS-3	Electrical Closet	50	1	50		0	0	-1		-50	
E/MH-BS-4	Telecommunications Room	64	1	64		0	0	-1		-64	
E/MH-BS-5	Corridors/Circulation	613		613		0	0			-613	
E/MH-BS-6	Mech/Elect Space/Decks	169		169		0	0			-169	
E/MH-BS-7	Storage Area	150	1	150		0	0	-1		-150	
E/MH-BS-8	Central Storage Area	150	1	150		0	0	-1		-150	
E/MH-BS-9	Loading/Receiving Area	100	1	100		0	0	-1		-100	
E/MH-BS-10	Main Cross-connect	150	1	150		0	0	-1		-150	
<p>NOTES: PLEASE DESCRIBE 1) ANY CONVERSIONS OF SPACE. FOR EXAMPLE, EXISTING 3,000 SF STUDENT DINING CONVERTED TO THREE 4TH GRADE CLASSROOMS.</p> <p>2) ANY SHARED SPACES WITH OTHER SCHOOLS.</p>											

SUITABILITY ANALYSIS

SUITABILITY ANALYSIS			
BY:	0		
DATE:	1/0/1900		
(CHOOSE CORRECT PROJECT TYPE)			
FOR ADDITION PROJECT	YES		
FOR NEW SCHOOL IN DISTRICT	NO		
SCHOOL DISTRICT		0	
SCHOOL NAME		0	
PROJECT NAME		0	
PROJECT NUMBER		0	
	Existing Size (GROSS SF)	POR Allowance (SF)	Difference
TOTAL SCHOOL/CAMPUS	0	0	0
SINGLE-PURPOSE AREAS			
Physical Education	0	0	0
Media Center	0	0	0
Student Dining	0	0	0
Performing Arts	0	0	0
	TOTAL SUITABILITY NEED (GROSS SF)		0
	FOR STATE FINANCIAL PARTICIPATION		
NOTES		District Inputs	
		From POR Summary Sheet	
		Suitability Analysis Computes	
		State Participation Area or Excess Area in Gross SF	

**ARKANSAS SCHOOL FACILITY MANUAL
PROGRAM OF REQUIREMENTS
SCHOOL SUPPORT SPACES (NOT REQUIRED)**

SCHOOL DISTRICT		0		
SCHOOL NAME		0		
PROJECT NAME		0		
PROJECT NUMBER		0		
ONLY ENTER NEW SPACES INCLUDED IN THE PROJECT				
	SUPPORT SPACES (NOT REQUIRED)	SUGGESTED SF	Qty	AREA
ACADEMIC CORE				
E-AC-6	Teacher Prep Area/Workroom	150		
E-AC-7	Individual Restroom	50		
E-AC-8	Instructional Material Storage	100		
E-AC-9	Instructional Multi-purpose	850		
E-MC-2	Media Specialist Office	100		
E-MC-3	Media Center Workroom/Storage	100		
E-MC-5	A/V Storage	50		
E-MC-6	Conference Room	200		
E-VA-2	Kiln/Ceramic Storage	100		
E-PE-2	P. E. Workroom/Storage	100		
M-AC-2	Project Lab/Classroom	1100		
M-AC-3	Teacher Prep Area/Workroom	200		
M-AC-4	Individual Restroom	50		
M-AC-5	Instructional Material Storage	120		
M-AC-6	Small Group Room	150		
M-AC-7	Instructional Multi-purpose Room	850		
M-MC-2	Media Specialist Office	120		
M-MC-3	Media Center Workroom/Storage	150		
M-MC-5	Media Center A/V Storage	80		
M-MC-6	Media Center Conference Room	150		
M-MC-7	Multimedia Production Room	300		
M-VA-2	Kiln/Ceramic Storage	100		
M-MU-3	Music Office	120		
M-MU-4	Music Library	120		
M-WD-2	Workforce Dev Production Lab	1300		
M-WD-3	Workforce Development Storage	150		
M-FCS-1	Life Skills Lab	1100		
M-FCS-2	Life Skills Storage	100		
M-PE-2	P.E./Athletic Office	75		
M-PE-3	Staff Shower	75		
M-PE-4	Student Locker Room	350		
M-PE-5	Student Restroom/Shower	150		
M-PE-6	Physical Education Storage	200		
H-AC-6	Teacher Prep Area/Workroom	300		
H-AC-7	Individual Restroom	50		
H-AC-9	Small Group Room	150		
H-AC-10	Instructional Material Storage	150		
H-MC-2	Media Specialist Office	120		
H-MC-3	Workroom/Storage	150		
H-MC-4	A/V Storage	75		
H-MC-5	Conference Room	250		
H-MC-6	Multimedia Production Room	400		

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SCHOOL SUPPORT SPACES (NOT REQUIRED)**

SCHOOL DISTRICT		0		
SCHOOL NAME		0		
PROJECT NAME		0		
PROJECT NUMBER		0		
ONLY ENTER NEW SPACES INCLUDED IN THE PROJECT				
	SUPPORT SPACES (NOT REQUIRED)	SUGGESTED SF	Qty	AREA
H-MC-7	Document Storage	60		
H-VA-2	Kiln/Ceramic Storage	100		
H-MU-3	Instrument Repair Room	100		
H-MU-4	Orchestra Storage	100		
H-MU-5	Instrumental Music Library	120		
H-MU-6	Instrumental Office	120		
H-MU-7	Uniform Storage	100		
H-MU-10	Vocal Music Library	120		
H-MU-11	Vocal Office	120		
H-MU-12	Ensemble Room	150		
H-MU-13	Practice Room	80		
H-MU-14	Restroom	50		
H-PE-2	Auxiliary Gymnasium	4,000		
H-PE-5	Physical Education Storage	200		
H-PE-6	P.E./Athletic Office	75		
H-PE-7	Staff Shower	75		
H-PE-8	Athletic Director's Office	120		
H-PE-9	Lobby Services	100		
H-PE-10	Training Room	200		
H-PE-11	Physical Health Classroom	850		
H-PE-12	Multi-use P.E. Room	2,400		
SPECIAL EDUCATION				
E-SE-6	Storage	80		
M-SE-6	Storage	100		
H-SE-6	Storage	100		
ADMINISTRATIVE SPACES				
E-AD-1	Reception Area	150		
E-AD-2	Secretarial Area	150		
E-AD-5	Conference Room	150		
E-AD-6	Mail/Work/Copy Room	150		
E-AD-7	Administrative Storage	80		
E-AD-8	Vault/Records Storage	50		
E-AD-9	In-school Suspension	450		
E-AD-10	Restroom	50		
E-AD-12	Guidance Reception	120		
E-AD-13	Guidance Records/Storage	50		
E-AD-14	Parent Center	300		
E-AD-16	Itinerant Personnel Office	100		
E-AD-17	Family Restroom	80		
M-AD-1	Reception Area	150		
M-AD-2	Secretarial Area	150		

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SCHOOL SUPPORT SPACES (NOT REQUIRED)**

SCHOOL DISTRICT		0		
SCHOOL NAME		0		
PROJECT NAME		0		
PROJECT NUMBER		0		
ONLY ENTER NEW SPACES INCLUDED IN THE PROJECT				
	SUPPORT SPACES (NOT REQUIRED)	SUGGESTED SF	Qty	AREA
M-AD-5	Conference Room	150		
M-AD-6	Mail/Work/Copy Room	150		
M-AD-7	Administrative Storage	75		
M-AD-8	Vault/Records Storage	50		
M-AD-9	In-school Suspension	350		
M-AD-10	Restroom	50		
M-AD-12	Guidance Reception	120		
M-AD-13	Guidance Records/Storage	50		
M-AD-14	Parent Center	400		
M-AD-16	Itinerant Personnel Office	120		
M-AD-17	Family Restroom	80		
H-AD-1	Reception Area	150		
H-AD-2	Secretarial Area	150		
H-AD-5	Conference Room	200		
H-AD-6	Mail/Work/Copy Room	150		
H-AD-7	Administrative Storage	100		
H-AD-8	Vault/Records Storage	50		
H-AD-9	In-school Suspension	450		
H-AD-10	Restroom	50		
H-AD-12	Guidance Records/Storage	80		
H-AD-13	Guid. Conference Rm/Group Procedures Rm	250		
H-AD-14	Guidance Reception and Display Area	120		
H-AD-15	Parent Center	450		
H-AD-17	Itinerant Personnel Office	120		
H-AD-18	Career Center	500		
H-AD-19	Family Restroom	80		
FOOD SERVICE				
E-SD-2	Stage	900		
E-SD-3	Staff Dining	250		
E-SD-4	Table Storage	200		
E-FS-3	Dietician Office	75		
E-FS-4	Restroom	50		
E-FS-5	Locker Room	100		
M-SD-2	Stage	1000		
M-SD-3	Staff Dining	400		
M-SD-4	Table Storage	200		
M-FS-3	Dietician Office	75		
M-FS-4	Restroom	50		
M-FS-5	Locker Room	50		
H-FS-3	Dietician Office	75		

**ARKANSAS SCHOOL FACILITY MANUAL
PROGRAM OF REQUIREMENTS
WORKFORCE DEVELOPMENT (Required for 9-12)**

SCHOOL DISTRICT		0	9-12 schools must provide a minimum of three						
SCHOOL NAME		0	workforce development programs. Each program must						
PROJECT NAME		0	contain at least three course offerings. Allowable						
PROJECT NUMBER		0	workforce total space is shown on Summary sheet.						
			REQUIRED	NEW SPACES		EXISTING SPACES		TOTAL SPACES (NEW + EXISTING)	
WORKFORCE DEVELOPMENT			SIZE	Qty	AREA	Qty	AREA	Qty	AREA
Agribusiness Systems									
WD-AG-1	Agribusiness Lab		1,500					0	0
Agricultural Power, Structural, & Technical Sys.									
WD-AG-2	Ag Mechanics Lab		3,000					0	0
WD-AG-3	Outdoor Covered Work Area		800					0	0
Agricultural Science - Animal or Plant Sys.									
WD-AG-4	Outdoor Animal Science Lab		1,000					0	0
Horticulture / Plant Systems									
WD-AG-5	Greenhouse		1,800					0	0
WD-AG-6	Cold Frame		800					0	0
WD-AG-7	Shade House		300					0	0
WD-AG-8	Hydroponics Lab		250					0	0
Natural Resources / Environmental Service Sys.									
WD-AG-9	Aquaculture Lab		500					0	0
Related Spaces									
WD-AG-10	Classroom		850					0	0
WD-AG-11	Office		120					0	0
WD-AG-12	Restrooms/Locker Rooms		150					0	0
WD-AG-13	Storage		150					0	0
Business Marketing									
Management									
WD-BM-1	Management Lab		1,500					0	0
Office Administration									
WD-BM-2	Office Administration Lab		1,500					0	0
Hospitality									
WD-BM-3	Hospitality Lab		1,500					0	0
Lodging									
WD-BM-4	Lodging Lab		1,500					0	0
Desktop Publishing									
WD-BM-5	Desktop Publishing Lab		1,500					0	0
Multimedia									
WD-BM-6	Multimedia Lab		1,500					0	0
Programming									
WD-BM-7	Programming Lab		1,500					0	0
Accounting									
WD-BM-8	Accounting Lab		1,500					0	0
Banking & Finance									
WD-BM-9	Banking & Finance Lab		1,500					0	0
Marketing									
WD-BM-10	Marketing Lab		1,500					0	0
Related Spaces									
WD-BM-11	Classroom		850					0	0
WD-BM-12	Office		120					0	0
WD-BM-13	Storage		100					0	0

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PROJECT NAME		0	contain at least three course offerings. Allowable							
PROJECT NUMBER		0	workforce total space is shown on Summary sheet.							
			REQUIRED		NEW SPACES		EXISTING SPACES		TOTAL SPACES (NEW + EXISTING)	
WORKFORCE DEVELOPMENT		SIZE	Qty	AREA	Qty	AREA	Qty	AREA	Qty	AREA
Family & Consumer Sciences										
WD-FCS-1	Family & Consumer Sciences Lab	1,200							0	0
WD-FCS-2	Food Prep Lab (kitchen units)	600							0	0
WD-FCS-3	Sewing Lab	550							0	0
WD-FCS-4	Fitting Room	150							0	0
WD-FCS-5	Laundry	50							0	0
Consumer Services										
WD-FCS-19	Consumer Services Lab	1,500							0	0
Education & Training										
WD-FCS-6	Education & Training Lab	1,200							0	0
Food Production, Management, & Services										
WD-FCS-7	Food Production, Management, & Services Lab	1,200							0	0
WD-FCS-8	Food Prep Lab (kitchen units)	600							0	0
Facilities Management, Maintenance, & Services										
WD-FCS-9	Facilities Management, Maintenance, & Services	1,200							0	0
Child Care Guidance, Management, & Services										
WD-FCS-10	Child Care Guidance, Management, & Services Lab	1,200							0	0
WD-FCS-11	Laundry	50							0	0
Cosmetology										
WD-FCS-12	Cosmetology Lab	2,500							0	0
Required Spaces in Cosmetology Lab - included in required SF										
WD-FCS-20	Restroom	100								
WD-FCS-21	Reception	250								
WD-FCS-22	Supply	200								
WD-FCS-23	Dispensary	150								
WD-FCS-16	Office	120								
WD-FCS-13	Cosmetology Clinic Area	1,200							0	0
WD-FCS-14	Cosmetology Instruction Area	275							0	0
Related Spaces										
WD-FCS-15	Classroom	850							0	0
WD-FCS-17	Restrooms	150							0	0
WD-FCS-18	Storage	100							0	0
Architecture and Construction Services										
Construction Technology										
WD-ARC-1	Construction Technology Lab	3,000							0	0
HVACR										
WD-ARC-2	HVACR Lab	3,000							0	0
Related Spaces										
WD-ARC-3	Classroom	850							0	0
WD-ARC-4	Office	120							0	0
WD-ARC-5	Storage	200							0	0
ARTS, AV TECHNOLOGY, & COMMUNICATION SPACES										
Advertising Design										
WD-AV-1	Advertising Design Lab	1,500							0	0
Career Communications										
WD-AV-2	Career Communications Lab	1,500							0	0
Commercial Photography										
WD-AV-3	Photography Production Lab	400							0	0

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PROJECT NAME		0	contain at least three course offerings. Allowable						
PROJECT NUMBER		0	workforce total space is shown on Summary sheet.						
			REQUIRED	NEW SPACES		EXISTING SPACES		TOTAL SPACES (NEW + EXISTING)	
WORKFORCE DEVELOPMENT			SIZE	Qty	AREA	Qty	AREA	Qty	AREA
WD-AV-4	Photography Workroom	750						0	0
Graphic Communications									
WD-AV-6	Graphic Communication Work Area	1,800						0	0
Performing Arts									
WD-AV-7	Performing Arts Studio	1,800						0	0
WD-AV-8	Dressing Rooms	750						0	0
WD-AV-9	Performing Arts Storage	250						0	0
Radio / TV Broadcasting									
WD-AV-10	Radio / TV Broadcasting Lab	1,200						0	0
Related Spaces									
WD-AV-11	Classroom	850						0	0
WD-AV-12	Office	120						0	0
WD-AV-13	Storage	200						0	0
Government and Public Education Spaces									
ROTC									
WD-GOV-1	ROTC Lab	3,000						0	0
Related Spaces									
WD-GOV-2	Classroom	850						0	0
WD-GOV-3	Office	120						0	0
WD-GOV-4	Storage	200						0	0
Health Science Spaces									
Medical Professions Education									
WD-HSC-1	Clinic Area	500						0	0
Related Spaces									
WD-HSC-2	Classroom	850						0	0
WD-HSC-3	Office	120						0	0
WD-HSC-4	Storage	200						0	0
Law, Public Safety and Security Spaces									
Criminal Justice									
WD-LAW-1	Criminal Justice Lab (forensics)	1,200						0	0
Related Spaces									
WD-LAW-2	Classroom	850						0	0
WD-LAW-3	Office	120						0	0
WD-LAW-4	Storage	200						0	0
Manufacturing Spaces									
Electronics									
WD-MAN-1	Electronics Lab	2,000						0	0
Furniture Manufacturing									
WD-MAN-2	Furniture Manufacturing Lab	3,000						0	0
Industrial Equipment Maintenance									
WD-MAN-3	Industrial Equipment Lab	3,000						0	0
Machine Tool Technology									
WD-MAN-4	Machine Tool Lab	3,000						0	0
Major Appliance Repair									
WD-MAN-5	Major Appliance Repair Lab	3,000						0	0
Welding									

**ARKANSAS SCHOOL FACILITY MANUAL
PROGRAM OF REQUIREMENTS
REQUIRED SPACES NOTES**

REQUIRED SPACES		STANDARD SIZE	Notes
Space		Square Feet	
ACADEMIC CORE			
E-AC-3	Kindergarten Classroom	1000	Maximum class size 20 students
E-AC-4	Kindergarten Restroom	46	One per kindergarten classroom
E-AC-5a	Elem Classroom Grades 1-3	850	Maximum class size 25 students
E-AC-5b	Elem Classroom Grades 4-5	850	Maximum class size 28 students
M-AC-1a	MS Classroom Grade 6	850	Maximum class size 28 students.
M-AC-1b	MS Classroom Grades 7-8	850	Maximum class size 30 students.
M-WD-1	Workforce Development	1,300	Two required for 700 or more students.
H-AC-1	HS Classroom	850	Maximum class size 30 students.
H-AC-2	Science C/m/Lab-Gen/Physics	1,440	Minimum one plus one per each 500 students
H-AC-3	Science C/m/Lab-Chemistry	1,440	One per each 500 students above 1,000 students.
H-AC-4	Science C/m/Lab-Biol/Life Sci	1,440	One minimum to 1000 students. Additional for each 500 above 1000 students.
H-AC-5	Science Prep	300	
H-AC-11	Chemical Storage	150	One minimum. Two above 1500 students.
H-AC-12	Multi-Use Room	1,500	
H-AC-13	Instructional Multi-Purpose Rm	850	
H-AC-6	Project Lab/Classroom	1,100	One minimum to 1000 students. Additional for each 500 above 1000 students.
E-MC-1	Reading Room/Circulation	Computed	10% of the student capacity multiplied by 35 SF per student.
E-MC-4	Computer Lab	900	
M/H-MC-1	Reading Room/Circulation	Computed	10% of the student capacity multiplied by 40 SF per student.
M-MC-4	Media Center Computer Lab	900	
E-VA-1	Art Room	1200	Required for 550 or more students.
E-VA-3	Art Material Storage	80	Required for 550 or more students.
E-AC-10	Fine Arts Instruction Room	1,200	Substituted for Art and Music Room in ES with less than 550 students
E-AC-11	Fine Arts Instruction Storage	100	Substituted for Art and Music Storage in ES with less than 550 students
M-VA-1	Art Room	1200	
H-VA-1	Art Room	1200	Minimum one, plus one for each 500 students
M/H-VA-3	Art Material Storage	100	
E-MU-1	Music Room	1,200	Required for 550 or more students.
E-MU-2	Music Storage	100	Required for 550 or more students.
M-MU-2	Music Storage	100	Required for 550 or more students.
M/H-MU-1	Instrumental Room	1,400	Minimum one plus additional room for more than 1000 students.
H-MU-2	Instrument Storage	Computed	Minimum 200 SF. One-half SF per student.
M-MU-8	Vocal Room	1,200	Required for 700 or more students
H-MU-8	Vocal Room	1,200	Minimum one for 500 students plus additional room for more than 2000 students.
H-MU-9	Vocal Storage	150	One per vocal room.
E-PE-1	PE Area	Computed	10 SF per student. Minimum 2,500 SF, Maximum 10,000 SF. Minimum single space size 900 SF.
M-PE-1	PE Area	Computed	15 SF per student. Minimum 4,000 SF, Maximum 10,000 SF. Minimum single space size 900 SF.
H-PE-1	PE Area	Computed	15 SF per student. Min 6,000 SF, Max 30,000 SF. Includes aux gym above 1000 students. Minimum 900 SF
H-PE-3	Student Locker Room	Computed	Minimum 2 @ 400 SF. Maximum 6 @ 850 SF.
H-PE-4	Student Restroom/Shower	Computed	Minimum 2 @ 150 SF. Maximum 6 @ 350 SF.
H-WD	Workforce Dev Program One	Varies	Total. Minimum 8,000 SF. Maximum 23,000 SF. 15 SF/student.
H-WD	Workforce Dev Program Two	Varies	
H-WD	Workforce Dev Program Three	Varies	
SPECIAL EDUCATION			
E/M/H-SE-1	Self-contained Classroom	850	Two required for 1,000 students and above.
E/M/H-SE-2	Workroom/Conference	150	Two required for 1,000 students and above.
E/M/H-SE-3	Restroom/Shower	100	Two required for 1,000 students and above.
E/M/H-SE-4	Special Education/Resource	450	Two required for 1,000 students and above.
E/M/H-SE-5	Speech Therapy	475	Two required for 1,000 students and above.
E/M/H-SE-7	OT/PT	350	Two required for 1,000 students and above.
E-GT-1	Gifted and Talented	850	
ADMINISTRATIVE SPACES			
E/M/H-AD-3	Principal's Office	160	
E/M/H-AD-4	Assistant Principal's Office	120	Required for 500 or more students.
E/M/H-AD-11	Guidance Counselor's Office	120	Minimum 1. Must maintain ratio of 1:450
E/M/H-AD-15	Health Center	250	
PERFORMING ARTS			
H-PA-1	Auditorium	Computed	Minimum 1500 SF. 5 SF per 9-12 student
H-PA-3	Stage Area (includes wings)	Computed	Minimum 600 SF. 2 SF per 9-12 student
STUDENT DINING			
E/M/H-SD-1	Student Dining	Computed	One-half of the student capacity multiplied by 15 SF per student.
FOOD SERVICE			
E/M/H-FS-1	Warming Kitchen	Computed	2 SF per student.
E/M/H-FS-2	Kitchen (total)	Computed	Equal to sum of areas for preparation, serving, dry food storage, cooler/freezer, and ware washing.
E/M/H-FS-2a	Preparation Area	Computed	Student capacity multiplied by 3.5 SF per student multiplied by 36%.
E/M/H-FS-2b	Serving Area	Computed	Student capacity multiplied by 3.5 SF per student multiplied by 34%.
E/M/H-FS-2c	Dry Food Storage	Computed	Student capacity multiplied by 3.5 SF per student multiplied by 11%.
E/M/H-FS-2d	Cooler/Freezer	Computed	Student capacity multiplied by 3.5 SF per student multiplied by 10%.
E/M/H-FS-2e	Ware Washing	Computed	Student capacity multiplied by 3.5 SF per student multiplied by 9%.
BUILDING SERVICES			
E/M/H-CU-1	Workroom	Computed	0.5 SF per student. Minimum 125 SF.
E/M/H-MultiS	Vertical Circulation	Computed	Vertical Circulation for Multi-Story Schools
E/M/H-BS-1	Large Group Restrooms	Computed	Equal to the sum of the program areas, excluding building services, multiplied by 3%.
E/M/H-BS-2	Custodial Closet	50	
E/M/H-BS-3	Electrical Closet	50	
E/M/H-BS-4	Telecommunications Room	64	
E/M/H-BS-5	Corridors/Circulation	Computed	Equal to the sum of the program areas, excluding building services, multiplied by 20%.
E/M/H-BS-6	Mech/Elect Space/Decks	Computed	Equal to the sum of the program areas, excluding building services, multiplied by 5.5%.
E/M/H-BS-7	Storage Area	150	
E/M/H-BS-8	Central Storage Area	150	
E/M/H-BS-9	Loading/Receiving Area	100	
E/M/H-BS-10	Main Cross-connect	150	