



## AGENDA STATE BOARD OF EDUCATION

September 13, 2010

Arkansas Department of Education

Auditorium, State Education Building

9:00 AM

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### Reports

#### Report-1 **Chair's Report**

*Presenter: Dr. Naccaman Williams*

#### Report-2 **Commissioner's Report**

*Presenter: Dr. Tom Kimbrell*

#### Report-3 **Act 1220: Body Mass Index Report**

*As part of Coordinated School Health, this report reflects Arkansas's childhood obesity rates by grade since collection began; school participation rate(s); and, quality assurance standards in screening and data collection.*

*Presenter: Laura McDowell and Joy Rockenbach*

#### Report-4 **Home School Report for 2009-2010 School Year**

*This summary report reflects the status of home school student registration for the 2009-2010 school year.*

*Presenter: Lisa Crook*

#### Report-5 **Report on School Improvement Status and School Improvement Grants**

*This report is an update on the work being done within the School Improvement Unit and an informational update on the School Improvement Grants (SIG).*

*Presenter: Dr. Laura Bednar*

#### Report-6 **Report on Standards for Quality Charter Schools**

*In partnership, the Arkansas Public School Resource Center and the Department of Education have developed standards for use in authorizing new charter schools and in the annual review of existing charter schools. These principles will be encompassed in the upcoming evaluation process with the National Association of Charter School Authorizers. This report is to familiarize the Board with those standards and the review process.*

*Presenter: Dr. Tom Kimbrell and Dr. Mary Ann Duncan*

#### Report-7 **Status Report on Northwood Middle School in the Pulaski County Special School District**

*At the August 9, 2010, State Board meeting the Board required the Pulaski County Special School District to provide documentation that all Standards violations had been cleared at Northwood Middle School prior to August 19.*

*Presenter: Dr. Charity Smith, Johnie Walters and Derryl Evans*

#### Report-8 **Oral Report Regarding Standards Violations in the Osceola School District**

At the August 9, 2010, State Board meeting the Board approved the revocation of the conversion charter in the Osceola School District. This action was taken due to three consecutive years of an accredited-probationary status for failing to meet all Standards for Accreditation.

**Presenter:** Dr. Charity Smith, Annette Barnes and Johnie Walters

## Consent Agenda

### C-1 Minutes August 9, 2010

**Presenter:** Phyllis Stewart

### C-2 Commitment to Principles of Desegregation Settlement Agreement: Report on the Execution of the Implementation Plan

By the Court Order of December 1, 1993, the Arkansas Department of Education (ADE) is required to file a monthly Project Management Tool (PMT) to the court and the parties to assure its commitment to the Desegregation Plan. This report describes the progress the ADE has made since March 15, 1994, in complying with the provisions of the Implementation Plan (Plan) and itemizes the ADE's progress against the timelines presented in the Plan. The September report summarizes the PMT for August.

**Presenter:** Dr. Charity Smith and Willie Morris

### C-3 Newly Employed, Promotions and Separations

The applicant data from this information is used to compile the Applicant Flow Chart forms for the Affirmative Action Report, which demonstrates the composition of applicants through the selecting, hiring, promoting and terminating process.

**Presenter:** Beverly Williams and Clemetta Hood

### C-4 Report on Waivers to School Districts for Teachers Teaching Out of Area for Longer than Thirty (30) Days, Ark. Code Ann. § 6-17-309

Act 1623 of 2001 requires local school districts to secure a waiver when classrooms are staffed with unlicensed teachers for longer than 30 days. Waiver requests were received from 117 school districts covering a total of 273 teaching positions. Long term substitute waivers were requested from 2 school districts for a total of 2 waivers. None of these requests were from a district in academic distress. These requests have been reviewed, either approved or denied by Department staff, and are consistent with program guidelines.

**Presenter:** Beverly Williams

### C-5 Consideration of Recommendation of the Professional Licensure Standards Board for Probation of License for Two (2) Years and a Fine of \$75 for Case #09-046C – Marilyn Chambers

The Professional Licensure Standards Board's Subcommittee on Ethics is recommending probation of teaching license for two (2) years and a fine of \$75 for Marilyn Chambers for violation of Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom and Standard 3: An educator honestly fulfills reporting obligations associated with professional practices.

**Presenter:** Katherine Donovan and Judy Kaye Mason

### C-6 Consideration of Recommendation of the Professional Licensure Standards Board for Probation of License for Two (2) Years and a Fine of \$75 for Case #09-046D – Susan Stanley

The Professional Licensure Standards Board's Subcommittee on Ethics is recommending probation of teaching license for two (2) years and a fine of \$75 for Susan Stanley for violation of Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom and Standard 3: An educator honestly fulfills reporting obligations associated with professional practices.

**Presenter:** Katherine Donovan and Judy Kaye Mason

- C-7**      **Consideration of Recommendation of the Professional Licensure Standards Board for a Written Warning for Case #09-066 – Neal Plummer**
- The Professional Licensure Standards Board's Subcommittee on Ethics is recommending a written warning for Neal Plummer for violation of Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom.*
- Presenter:** Katherine Donovan and Judy Kaye Mason
- C-8**      **Consideration of Recommendation of the Professional Licensure Standards Board for a Written Reprimand and a Fine of \$50 for Case #10-094 – Ethan Baker**
- The Professional Licensure Standards Board's Subcommittee on Ethics is recommending a written reprimand and a fine of \$50 for Ethan Baker for violation of Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom.*
- Presenter:** Katherine Donovan and Judy Kaye Mason
- C-9**      **Consideration of Recommendation of the Professional Licensure Standards Board for a Written Reprimand and a Fine of \$50 for Case #10-103 – Renna Williamson**
- The Professional Licensure Standards Board's Subcommittee on Ethics is recommending a written reprimand and a fine of \$50 for Renna Williamson for violation of Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom.*
- Presenter:** Katherine Donovan and Judy Kaye Mason
- C-10**     **Consideration of Recommendation of the Professional Licensure Standards Board for Probation of License for One (1) Year and a Fine of \$75 for Case #10-119 – Dawn Deloach**
- The Professional Licensure Standards Board's Subcommittee on Ethics is recommending probation of teaching license for one (1) year and a fine of \$75 for Dawn Deloach for violation of Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom.*
- Presenter:** Katherine Donovan and Judy Kaye Mason
- C-11**     **Consideration of Recommendation of the Professional Licensure Standards Board for Probation of License for Three (3) Years and a Fine of \$75 for Case #T10-006 – Sherry Latimer**
- The Professional Licensure Standards Board's Subcommittee on Ethics is recommending probation of license for three (3) years and a fine of \$75 for Sherry Latimer for violation of Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom.*
- Presenter:** Katherine Donovan and Judy Kaye Mason
- C-12**     **Consideration of Recommendation of the Professional Licensure Standards Board for Suspension of License for Two (2) Years and a Fine of \$100 for Case #10-127 – Kevin Mercer**
- The Professional Licensure Standards Board's Subcommittee on Ethics is recommending suspension of teaching license for two (2) years and a fine of \$100 for Kevin Mercer for violation of Standard 3: An educator honestly fulfills reporting obligations associated with professional practices.*
- Presenter:** Katherine Donovan and Judy Kaye Mason
- C-13**     **Consideration of Recommendation of the Professional Licensure Standards Board for Probation of License for Two (2) Years, a Fine of \$75, and Counseling for Case #10-067 – Jeffery Fairris**
- The Professional Licensure Standards Board's Subcommittee on Ethics is recommending probation of teaching license for two (2) years, a fine of \$75 and counseling in proper administration of corporal punishment for Jeffery Fairris for violation of Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom.*
- Presenter:** Katherine Donovan and Judy Kaye Mason
- C-14**     **Consideration of Recommendation of the Professional Licensure Standards Board for a Written Reprimand and Fine of \$50 for Case #10-120 – J.R. Folds**

The Professional Licensure Standards Board's Subcommittee on Ethics is recommending a written reprimand and a fine of \$50 for J. R. Folds for violation of Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom.

**Presenter:** Katherine Donovan and Judy Kaye Mason

## **Action Agenda**

### **A-1 Arkansas Better Chance 2010-11 Funding Recommendations**

Pursuant to the authority granted the State Board of Education, DHS/Division of Child Care and Early Childhood Education requests approval of the attached funding recommendations under the Arkansas Better Chance program.

**Presenter:** Jamie Morrison

### **A-2 Classification of District in Fiscal Distress - Helena-West Helena**

Pursuant to Ark. Code Ann. §6-20-1905, the Helena-West Helena School District received notice by certified mail as being identified by the Arkansas Department of Education for Fiscal Distress status. The identification, recommendation for classification, and any appeal would be presented at the September 13, 2010, State Board meeting. The district was informed at that time they could not incur any future debt obligations without prior written approval from ADE. The deadline for appeal was August 23, 2010, and no appeal was filed. The Department recommends that Helena-West Helena School District be classified as being in Fiscal Distress.

**Presenter:** Bill Goff

### **A-3 Consideration of Recommendation to Replace Praxis Tests and Approve Cut Scores in Special Education and Physical Education Effective January 1, 2011**

The Professional Licensure Standards Board is recommending the following replacement assessments and cut scores: Special Education Test #0354 Core Knowledge and Applications (to replace #0351 and #0352; cut scores for these old tests were 150 and 141 respectively) – The cut score for Special Education Test #0354 is 151; and Physical Education Test #095 Content and Design (to replace #091 and #092, cut scores for these old tests were 150) – The cut score for Physical Education #095 is 169.

**Presenter:** Beverly Williams and Dr. Mitch Holifield

### **A-4 Consideration for Final Approval: Rules Governing the Code of Ethics for Arkansas Educators**

Revisions to this rule reflect changes made from public comments and other changes. These rules were approved for public comment on June 14, 2010. A public hearing was held in Conference Room 201A of the Arkansas Department of Education on July 15, 2010. There were six (6) people in attendance at the public hearing. Public comments, written and verbal, were received and taken into consideration when revising these rules. Consideration of recommendation for final approval of these rules is requested.

**Presenter:** Beverly Williams and Dr. Mitch Holifield

### **A-5 Consider for Final Approval: Revised Rules Governing Eligibility and Financial Incentives for National Board for Professional Teaching Standards Candidacy and Certification.**

In March 2010, the State Board gave final approval to the Arkansas Department of Education Rules Governing Eligibility and Financial Incentives for National Board for Professional Teaching Standards Candidacy and Certification (National Board Rule). ADE staff initially intended to wait for the State Board's final approval of the Arkansas Department of Education's Rules Governing Eligibility and Financial Incentives for Certified Speech-Language Pathologists (Speech-Language Pathologists Rule) before taking both rules to the Administrative Rules Committee. The State Board gave final approval of the Speech-Language Pathologists Rule on July 12, 2010. However, since the State Board's approval of the National Board rule, further clarification of that rule became necessary. In consultation with the Bureau of Legislative Research, the ADE made a minor revision to the National Board Rule. The current revision explains that district curriculum administrators and program administrators are eligible to receive National Board fees and bonuses if they meet the definition of "classroom teacher" as set forth in the rule. This revision is consistent with state law and ADE practice and will not require any change in how the ADE interprets or implements the rule. However, the change is necessary to clarify the rule with regard to the eligibility of curriculum administrators and program administrators for National Board fees and bonuses. ADE staff requests that the State Board give final approval to this version of the rule.

**Presenter:** Beverly Williams and Jeremy Lasiter

- A-6 Consideration for Public Comment: Proposed Rules Governing Publicly Funded Educational Institution Audit Requirements**
- The purpose of these Rules is to establish the requirements for the completion, filing, and review of financial audits for all publicly funded educational institutions including, but not limited to, Arkansas school districts, open-enrollment charter schools, and education service cooperatives. This proposed Rule will replace Rules and Regulations Governing Audit Requirements for School Districts (ADE-098) and Rules Governing School District Audits Not Conducted by Legislative Audit (ADE-168).*
- Presenter:** Bill Goff
- A-7 Request Repeal of Rules Governing School District Audits Not Conducted by Legislative Audit (ADE-168)dated May 24, 2004.**
- This Rule (ADE 168), dated May 24, 2004, is requested to be repealed as it is not consistent with current law. It will be replaced with the proposed new Rules Governing Publicly Funded Educational Institution Audit Requirements, which is an action item included on the September 13, 2010, State Board Agenda.*
- Presenter:** Bill Goff
- A-8 Request Repeal of Rules and Regulations Governing Audit Requirements for School Districts (ADE 098) dated September 13, 1999**
- This Rule (ADE 098), dated September 13, 1999, is requested to be repealed as it is not consistent with current law. It will be replaced with the proposed new Rules Governing Publicly Funded Educational Institution Audit Requirements, which is an action item included on the September 13, 2010, State Board Agenda.*
- Presenter:** Bill Goff
- A-9 Consideration for Public Comment: Proposed Revisions to Rules Governing the Non-Traditional Licensure Program**
- Revisions to this rule reflect changes to include requirements for admission into and completion of the Non-Traditional Licensure Program Teach for America Option.*
- Presenter:** Beverly Williams
- A-10 Consideration for Approval for Public Comment: Proposed Rules Governing Federal Program Complaint Resolution**
- Federal law (34 C.F.R. § 299.10) requires the State Board to adopt procedures for receiving and resolving complaints against the Department, other state agencies, or local educational agencies (LEAs) regarding certain federal programs. These proposed rules are an updated and streamlined version of the Department's existing procedures.*
- Presenter:** Dr. Laura Bednar and Mark White
- A-11 Consideration for Approval for Public Comment: Proposed Rules Governing Supplemental Education Service Providers**
- The No Child Left Behind Act of 2001 requires public schools which are identified for improvement and then fail to make adequate yearly progress to provide supplemental education services to their students through providers approved by the Department. Pursuant to 34 C.F.R. § 200.47, the Department must monitor the quality and effectiveness of Supplemental Education Service providers, and withdraw approval of providers when necessary. These proposed rules are an updated and streamlined version of the Department's existing withdrawal standards.*
- Presenter:** Dr. Laura Bednar and Mark White
- A-12 Hearing on Waiver Request for Certified Teacher's License – Ashley D. Casey**
- Mr. Ashley Casey pled guilty to Residential Burglary, a class B felony, and Theft of Property, a class C felony, on April 30, 1993. Pleading guilty to either offense disqualifies Mr. Casey's application for a teaching license pursuant to Ark. Code. Ann. § 6-17-410(c) (29) and (32). Mr. Casey, through his attorney, submitted a request for a waiver pursuant to Ark. Code Ann. § 6-17-410(e).*
- Presenter:** Drew Blankenship

**A-13**

### **Hearing Concerning Recommendation of the Professional Licensure Standards Board for Written Warning – Jack Crumbly**

*The Professional Licensure Standards Board's Subcommittee on Ethics recommends that Mr. Jack Crumbly receive a written warning based upon his alleged violation of the following Standards of Professional Conduct: Standard 3: An educator honestly fulfills reporting obligations associated with professional practices. Standard 5: An educator maintains integrity regarding the acceptance of any gratuity, gift, compensation or favor that might impair or appear to influence professional decisions or actions and shall refrain from using the educator's position for personal gain. Standard 6: An educator keeps in confidence secure standardized test material as well as information about students and colleagues obtained in the course of professional service unless disclosure serves a professional purpose or is allowed or required by law. Mr. Crumbly requests a full hearing before the State Board of Education in accordance with the Arkansas Department of Education Rules Governing the Code of Ethics for Arkansas Educators, Appendix A.*

**Presenter:** Katherine Donovan and Judy Kaye Mason

**A-14**

### **Hearing Concerning Recommendation of the Professional Licensure Standards Board for Five (5) Year Probation, \$100 Fine and Further Monitoring – William E. Crotts, Jr.**

*The Professional Licensure Standards Board's Subcommittee on Ethics recommends that the license of Mr. William E. Crotts, Jr. be placed on probation for five (5) years, that he be fined \$100.00, and that he undergo further monitoring of his computer use based upon his alleged violation of the following Standard of Professional Conduct: Standard 1: An educator maintains a professional relationship with each student, both inside and outside the classroom. Mr. Crotts requests a full hearing before the State Board of Education in accordance with the Arkansas Department of Education Rules Governing the Code of Ethics for Arkansas Educators, Appendix A.*

**Presenter:** Katherine Donovan and Judy Kaye Mason

**Minutes**  
**State Board of Education Meeting**  
**Monday, August 9, 2010**

The State Board of Education met Monday, August 9, 2010, in the auditorium of the Department of Education building. Dr. Naccaman Williams, Chairman, called the meeting to order at 9 a.m.

Present: Dr. Naccaman Williams, Chairman; Dr. Ben Mays, Vice-Chairman; Sherry Burrow; Brenda Gullett; Sam Ledbetter; Toyce Newton; Dr. Tom Kimbrell, Commissioner; and Vandy Nash, Arkansas Teacher of the Year

Absent: Jim Cooper; Alice Mahony; and Vicki Saviers

**Reports**

**Chair's Report:**

- Ms. Newton reported her participation in the American Youth Policy Forum held August 5, 2010, in Washington, DC. The forum provided an overview of strategies utilized to engage disconnected youth in school and work.
- Ms. Gullett expressed concern with the state's low ranking in the 2010 Kids Count Data Book. Arkansas was ranked 38 out of 50 states overall, and 44 in the number of high school dropouts. Ms. Gullett provided the Board a statement of interest and biographical materials from Jose Perez, a member of the Georgia Board of Education, for the NASBE position of president-elect. She said the endorsement of five states was required before Mr. Perez could be placed on the ballot.
- Chairman Williams indicated the endorsement would be considered at the end of the agenda.

**Commissioner's Report:**

- Commissioner Kimbrell announced additions to the Department's staff—Tony Wood, Deputy Commissioner; Dr. Charles Stein, Director of Facilities; and Susan Bonesteel, Director of Policy and Special Projects.

**Special Report on Athletic Expenditures for Selected Arkansas Public School Districts for the Year Ended June 30, 2009**

Bill Goff, Assistant Commissioner of Fiscal Services, reported the results of an audit of 68 selected school districts' athletic expenditures during the 2008-2009 school year. The Division of Legislative Audit conducted the review and reported

expenditures in athletics ranging from one percent at Marvell School District to 6.6 percent at Woodlawn School District.

The report included expenditures from all fund sources except activity funds. The average school used 3.52 percent of their revenues to support athletic programs or approximately \$266 per student.

Board members expressed concern regarding the percentage of athletic salaries as compared to total salaries. They suggested determining a better formula to more accurately reflect costs.

Dr. Mays asked that a Board committee be established to work with Mr. Goff and Legislative Audit to fine tune the process. He indicated his desire to serve.

Mr. Ledbetter volunteered to be part of the committee.

Dr. Kimbrell recommended adding school business officials. He agreed to contact those board members not present regarding their interest in serving on the committee.

## **Consent Agenda**

Mr. Ledbetter moved, seconded by Ms. Newton, approval of the Consent Agenda. The motion carried unanimously.

Items included in the Consent Agenda:

- Minutes of the July 12, 2010, Board Meeting
- Commitment to Principles of Desegregation Settlement Agreement: Report on the Execution of the Implementation Plan
- Newly Employed, Promotions and Separations
- Loan and Bond Applications
  - Nineteen Second Lien Bonds Totaling \$47,950,000
  - Commercial Bonds for a Total of \$355,515,000
- Qualified Zone Academy Bonds--\$200,000 for Jessieville School District; \$300,000 for East End School District
- Waivers to School Districts for Teachers Teaching Out of Area for Longer than 30 Days
- Sanctions for Teachers as Recommended by the Professional Licensure Standards Board
  - Kristen Dabbs
  - Charlotte Wright
  - Betty Bollinger
  - James Essman

- Stacy Barker
- Peggy Stevens
- Chris Hawkins

### **Action Agenda**

*(Complete records of the appeals are available in the State Board office.)*

#### **Consideration of Appeal: Springdale Har-Ber High School Accredited Probationary Status for Failing to Meet Standards for Accreditation in 2009-2010 School Year**

Dr. Charity Smith, Assistant Commissioner for Academic Accountability, said Har-Ber High School employed a teacher who was denied a waiver to teach out-of-area during the 2009-2010 school year. As a result, the school was placed in accredited probationary status.

Dr. Jim Rollins, Superintendent in the Springdale School District, told the Board the teacher and school district officials were not aware until late in the school year that a teacher with a provisional license is ineligible for an additional licensing plan.

Ms. Burrow moved to grant the appeal. The motion failed for lack of a second.

Mr. Ledbetter moved, seconded by Ms. Gullett, to deny the appeal. The motion carried. Ms. Burrow voted no.

#### **Consideration of Appeal: Decision on School Choice Petition Denial by the Magnet Cove School District**

Jeremy Lasiter, General Counsel, told the Board six students—Claire Hardy, Sarah Draper, Allison Draper, Ashlynn Richardson, Travis Teague and Shelby Teague—were appealing a decision of the Magnet Cove School District to deny their Arkansas Public School Choice Act applications.

Ms. Andi Davis, legal counsel for the students, explained the students applied for the transfer under § 6-18-206 and were denied. She said the students were appealing the decision as allowed in the statute.

Mr. Ledbetter moved, seconded by Ms. Newton, to uphold the denial of the school choice transfer for the six students. It was stipulated that the denial was consistent with state law. The motion carried unanimously.

## **Request for Charter Amendment of Open-Enrollment Public Charter School: Jacksonville Lighthouse Charter School**

*Due to a possible conflict of interest, Jeremy Lasiter left the meeting prior to the discussion of this item.*

Michael Ronan, President and Chief Executive Officer of the Lighthouse Academies Charter School Management Organization, presented proposed amendments to the charter of the Jacksonville Lighthouse Charter School. The amendments would allow for expansion to a facility located on the Little Rock Air Force Base; changing the required professional development language from 20 days to 160 hours; and the flexibility to increase class size by ten percent by section without exceeding the number of students in each grade.

Mr. Ledbetter said approval of the proposed amendments would allow the school to proceed in negotiating with the Little Rock Air Force Base. He added the Board would be reluctant to expand enrollment if the second site negatively impacted the school's finances.

Dr. Mays asked what circumstance might require exceeding class size.

Mr. Ronan explained that it would allow teachers and administrators more flexibility in the management of students' learning when assigning students to teachers.

Dr. Mays moved, seconded by Ms. Newton, to grant amendments one and two and deny amendment three.

Mr. Ledbetter offered a substitute motion to grant the three amendments. Ms. Burrow seconded the motion. The motion carried in a roll call vote.

Yeas: Burrow, Gullett, Ledbetter and Williams

Nays: Mays, Newton

*Mr. Lasiter returned to the meeting after the vote.*

## **Consideration of Accredited-Probationary Status for Northwood Middle School in Pulaski County Special School District**

Dr. Charity Smith reported Northwood Middle School in the Pulaski County Special School District was on accredited-probationary status for the third consecutive year for standards violations regarding teacher certification, course offerings and safety codes.

Dr. Charles Hopson, Superintendent, and other Pulaski County Special School District officials detailed the corrective steps taken—including the hiring of a new principal and a human resource consultant. In addition, the district reported having worked with the state fire marshal, state police and the division of academic facilities and transportation to address safety code violations.

Commissioner Kimbrell said the district would be required to provide documentation that all violations on course offerings, safety codes and teacher certification have been cleared prior to start of school, August 19. He also said Department of Education officials would visit Northwood again prior to the Board's September 13 meeting and would report any findings.

Ms Newton moved, seconded by Ms. Burrow, to accept the Department's recommendation of actions to be taken. The motion carried unanimously.

**Consideration of Accredited-Probationary Status of the Osecola Academic Center of Excellence Conversion Charter School in the Osceola School District for Failing to Meet all Standards for Accreditation for Three Consecutive Years**

Dr. Smith said a two-year probationary review of the Osceola Academic Center of Excellence was conducted in May 2010. Several standards violations were discovered including staff working with no license and not eligible for waiver; failure to teach the required 60 minutes of physical education in kindergarten through Grade 5; and failure to provide the required 90 minutes of physical activity in kindergarten through Grade 5. She said the continued violation of standards landed the school in accredited-probationary status year three.

Superintendent Milton Washington gave an accounting of corrective action the district had taken.

Dr. Kimbrell expressed grave concern that every school in the Osceola School District was on accredited-probationary status for standards violation. He said the Academic Center for Excellence did not have a true charter focus and recommended the charter be revoked.

Mike Gibson, attorney for the Osceola school board, said the board was not aware of the school's probationary status until questions were raised with Department officials regarding a buyout of the superintendent's contract. He said because the district is on fiscal distress it could not afford to buy out Mr. Washington's contract. As a remedy, he asked the State Board to remove the superintendent.

Dr. Kimbrell discounted the argument that the Osceola School Board was not informed about the accreditation status saying district report cards are mailed to the homes of all parents.

State Board members said it was the local school board's responsibility to know what was happening in their district, and removing the superintendent was their job.

Mr. Ledbetter moved, seconded by Ms. Newton, to revoke the charter of the Academic Center of Excellence and to require a report on the status of other accreditation issues in the school district on or before the State Board's November meeting. The motion carried unanimously.

### **Consideration of Endorsement of NASBE Candidate**

Ms. Gullett moved, seconded by Mr. Ledbetter, to add the endorsement of Hose Perez as Action Item 6 to the agenda. The motion carried unanimously.

Ms. Newton moved, seconded by Ms. Gullett, the endorsement of Dr. Hose Perez as a candidate for president-elect of NASBE. The motion carried unanimously.

### **Adjournment**

The meeting adjourned at 1:15 p.m.

*These minutes were recorded by Phyllis Stewart.*

**ADE'S PROJECT MANAGEMENT TOOL EXECUTIVE SUMMARY  
AUGUST 31, 2010**

This document summarizes the progress that ADE has made in complying with the provisions of the Implementation Plan during the month of August 2010.

<b>IMPLEMENTATION PHASE ACTIVITY</b>	<b>PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2010</b>
<b><i>I. Financial Obligation</i></b>	<p>As of June 30, 2010, State Foundation Funding payments paid for FY 09/10 totaled \$55,837,670 to LRSD, \$33,911,339 to NLRSD, and \$42,968,852 to PCSSD. The Magnet Operational Charge for FY 09/10 paid as of June 30, 2010, was \$14,870,441. The allotment for FY 10/11 was \$13,897,197. M-to-M incentive distributions for FY 09/10 as of June 30, 2010, were \$4,905,188 to LRSD, \$5,958,194 to NLRSD, and \$10,478,331 to PCSSD. The North Little Rock School District was overpaid for M-to-M in the amount of \$159,655. They repaid \$88,780 in June of 2010. In September 2009, General Finance made the last one-third payment to the Districts for their FY 08/09 transportation budget. As of September 30, 2009, transportation payments for FY 08/09 totaled \$4,236,159.97 to LRSD, \$1,300,628.11 to NLRSD, and \$3,482,736.87 to PCSSD. In September 2009, General Finance made the first one-third payment to the Districts for their FY 09/10 transportation budget. In January 2010, General Finance made the second one-third payment to the Districts for their FY 09/10 transportation budget. As of January 31, 2010, transportation payments for FY 09/10 totaled \$2,778,700 to LRSD, \$887,615.26 to NLRSD, and \$2,229,905.22 to PCSSD. Bids were opened on May 7, 2010 for sixteen Magnet and M-to-M buses. The low bid was by Diamond State Bus Sales for a total of \$1,135,960. There are fourteen 65 passenger buses at \$71,210 per unit and two 47 passenger units at \$69,510 per unit. Little Rock will get 8 - 65 passenger buses. Pulaski County Special will get 4 - 65 passenger buses and 2 - 47 passenger buses. North Little Rock will get 2 - 65 passenger buses.</p> <p>In August 2009, 16 new Magnet and M-to-M buses were delivered to the districts in Pulaski County. Finance paid Central States Bus Sales \$1,049,584. In July 2010, Finance paid the Magnet Review Committee \$92,500. This was the total amount due for FY10/11. In July 2010, Finance paid the Office of Desegregation Monitoring \$200,000. This was the total amount due for FY 10/11.</p>

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2010
<b><i>II. Monitoring Compensatory Education</i></b>	On July 8, 2010, the ADE Implementation Phase Working Group met to review the Implementation Phase activities for the previous quarter. Mr. Willie Morris, ADE Lead Planner for Desegregation, updated the group on all relevant desegregation issues. Ms. Melissa Jacks, Interim Program Manager for Licensure provided update information about NLRSD regarding the possible closure of elementary schools in response to declining enrollment within the district. Dr. Charity Smith, Assistant Commissioner for Accountability, talked about the need for districts to be sure their buildings are ready to open in August. Mark White, ADE Council for Legal Services, said charter school applications will appear in the next State Board meeting agenda.
<b><i>III. A Petition for Election for LRSD will be Supported Should a Millage be Required</i></b>	Ongoing. All court pleadings are monitored monthly.
<b><i>IV. Repeal Statutes and Regulations that Impede Desegregation</i></b>	In July 2007, the ADE sent letters to the school districts in Pulaski County asking if there were any new laws or regulations that may impede desegregation. The districts were asked to review laws passed during the 86 <sup>th</sup> Legislative Session, and any new ADE rules or regulations.
<b><i>V. Commitment to Principles</i></b>	On August 9, 2010, the Arkansas State Board of Education reviewed and approved the PMT and its executive summary for the month of July.

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2010
<i>VI. Remediation</i>	<p>The Arkansas Department of Education offered the following technical assistance to the Little Rock, North Little Rock, and Pulaski County Special School Districts:</p> <p>Conference: First Annual Distance Learning Symposium; Presenter: Sheree Baird, Social Studies Specialist; Session Title: Going the Distance with Social Studies; Session Description: This session will include updates from the Arkansas Department of Education on the new high school economics graduation requirement course, an overview of the Common Core Initiative, free online resources, teacher professional development opportunities, and student scholarships; Place: North Little Rock Annex Building</p> <p>Telephone Assistance to the Little Rock School District, July 19, 2010: Latanya Taylor, ELA Curriculum Specialist, spoke with Helen Strickland of the Little Rock School District. She had three questions regarding her course approval for Drama IV. They spoke at two different times, and the conversation took about 10 minutes. She also spoke with Chris Barnes about this course approval.</p> <p>Webinar: Training for the fall 2010 administration of the Qualls Early Learning Inventory will be provided through a webinar scheduled for 10:00 a.m. Thursday, August 5. The training session is required and the district test coordinator should plan to attend. Each school district must administer the Qualls Early Learning Inventory to all entering kindergarten students and to all first grade students who did not attend kindergarten. The Qualls Early Learning Inventory administration window is August 9 – September 17.</p> <p>Compressed Interactive Videoconference (CIV): Adequate Yearly Progress/Smart Accountability compressed interactive videoconference scheduled for Thursday, August 5 from 1 PM to 4:30 PM included the following: In order to inform school personnel of recent changes in assessment and curriculum, the presentation will also include updates about the 2010-2011 testing program and the Common Core Standards adopted by the State Board of Education on July 12.</p>
<i>VII. Test Validation</i>	<p>On February 12, 2001, the ADE Director provided the State Board of Education with a special update on desegregation activities.</p>

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2010
<i>VIII. In-Service Training</i>	<p>The following professional development was offered to the Little Rock, North Little Rock, and Pulaski County Special School Districts by the Arkansas Department of Education during the months of June and July, 2010</p> <p>June 9, 10, 11, 2010 – Early Literacy Learning in Arkansas Days 9-11 Audience: NLSD/NLRSD/PCSSD: Grades K-1, Instructional Facilitators, Administrators; Location: Metropolitan Technical Center, Room 133; Time: 8:30 – 3:30; Instructor: Pearce Peacock; Attendance: 25</p> <p>June 9, 10, 11, 2010 – Early Literacy Learning in Arkansas Days 9-11 Audience: NLSD/NLRSD/PCSSD: Grades 2-4, Instructional Facilitators, Administrators; Location: Metropolitan Technical Center, Room 100; Time: 8:30 – 3:30; Instructor Karyl Bearden; Attendance: 31</p> <p>June 14, 15, 16, 2010 - Early Literacy Learning in Arkansas Days 9-11 Audience: NLSD/NLRSD/PCSSD: Grades K-1, Instructional Facilitators, Administrators; Location: Metropolitan Technical Center, Room 133; Time: 8:30 – 3:30; Instructor: Pearce Peacock; Attendance: 3</p> <p>June 14, 15, 16, 2010 – Effective Literacy for Grades 2-4, Days 8-10; Audience: LRSD/NLRSD/PCSSD/Charter Schools: Grades 2-4, Instructional Facilitators, Administrators; Location: Metropolitan Technical Center, Room 100; Time: 8:30 – 3:30; Instructor: Karyl Bearden; Attendance: 7</p> <p>June 18 – Adolescent Vocabulary; Audience: Grades 5-8 Instructional Facilitators, Lead Teachers, content teachers; Location: North Little Rock High School West Campus, Hospitality Room; Time: 8:30 – 3:30; Instructors: Karyl Bearden, Pearce Peacock; This workshop was cancelled due to insufficient number of registered participants.</p> <p>June 18 – Writing to Learn, Content Literacy (5-12); Audience: LRSD, NLRSD and PCSSD: Grades 5-12 Instructional Facilitators, Lead Teachers, content teachers; Location: PCSSD Administration Building, PCD; Time: 8:30 – 3:30; Instructors: Sherri Thorne, Karyl Bearden; Capacity: 10 from each district (PCSSD, NLRSD, &amp; LRSD); This workshop was cancelled due to insufficient number of registered participants.</p>

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2010
<p><i>VIII. In-Service Training</i> <i>(Continued)</i></p>	<p>June 29 – “They Read it and they Get it!” Content Literacy (5-12); Audience: Grades 5-12 Instructional Facilitators, Lead Teachers, content teachers; Location: PCSSD Administration Building, PDC; Time: 8:30 – 3:30; Instructors: Connie Echols, Karyl Bearden; Capacity: 10 from each district (PCSSD, NLRSD, &amp; LRSD); Attendance: LRSD – Two out of seven registered teachers attended; PCSSD – Zero out of zero registered teachers attended; NLRSD – Zero out of zero registered teachers attended.</p> <p>June 30 – “Reciprocal Teaching” Content literacy (5-12); Audience: Grades 5-12 Instructional Facilitators, Lead Teachers, content teachers; Location: PCSSD Administration Building, PDC; Time: 8:30 – 3:30; Instructors: Connie Echols, Karyl Bearden; Capacity: 10 from each district (PCSSD, NLRSD, &amp; LRSD); Attendance: LRSD – Two out of four registered teachers attended; PCSSD – Zero out of zero registered teachers attended; NLRSD – Zero out of zero registered teachers attended.</p> <p>July 12, 13, 14, 15, 2010—Early Literacy Learning in Arkansas, DAYS 1-4 Audience: LRSD/NLRSD/PCSSD: Grades K-1, Instructional Facilitators, Administrators; Location: Daisy Bates Elementary, Room 7 Time: 8:30-3:30 Instructor: Pearce Peacock Attendance: 16</p> <p>July 12, 13, 14, 2010—Effective Literacy for Grades 2-4, DAYS 1-3 Audience: LRSD/NLRSD/PCSSD: Grades 2-4, Instructional Facilitators, Administrators Location: Daisy Bates Elementary, Media Center Time: 8:30-3:30 Instructor: Karyl Bearden Attendance: 32</p> <p>July 12<sup>th</sup>—Reciprocal Teaching, Content Literacy (5-12) Audience: Grades 5-12 Instructional Facilitators, Lead Teachers, Location: PCSSD Administration Building, PDC Time: 8:30-3:30 Instructors: Sherri Thorne, Karyl Bearden Capacity: 10 from each district (PCSSD, NLRSD, &amp; LRSD). This workshop was cancelled due to insufficient number of registered participants.</p>

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2010
<p><b><i>VIII. In-Service Training</i></b> <b><i>(Continued)</i></b></p>	<p>July 13<sup>th</sup>—QAR, Summarizing/ GIST, Affinity, Content Literacy (5-12) Audience: Grades 5-12 Instructional Facilitators, Lead Teachers, content teachers Location: PCSSD Administration Building, PDC Time: 8:30-3:30 Instructors: Sherri Thorne, Karyl Bearden Capacity: 10 from each district (PCSSD, NLRSD, &amp; LRSD). This workshop was cancelled due to insufficient number of registered participants.</p> <p>July 14<sup>th</sup>—Frayer Model, Concept Definition Map, Cornell Notes, Content Literacy (5-12) Audience: Grades 5-12 Instructional Facilitators, Lead Teachers, Location: PCSSD Administration Building, PDC Time: 8:30-3:30 Instructors: Sherri Thorne, Karyl Bearden Capacity: 10 from each district (PCSSD, NLRSD, &amp; LRSD). This workshop was cancelled due to insufficient number of registered participants.</p> <p>July 15<sup>th</sup>—KWL Plus, Pairs Read, Interactive Reading Guide, Anticipation Guide Audience: Grades 5-12 Instructional Facilitators, Lead Teachers, Location: PCSSD Administration Building, PDC Time: 8:30-3:30 Instructors: Sherri Thorne, Karyl Bearden Capacity: 10 from each district (PCSSD, NLRSD, &amp; LRSD). This workshop was cancelled due to insufficient number of registered participants.</p> <p>July 15<sup>th</sup>—DIBELS Interpretation and Interventions Audience: K-2 Instructional Facilitators Location: North Little Rock High School West Campus, Hospitality Room Time: 8:30-3:30 Instructors: Kathy Mascuilli, Karyl Bearden Capacity: 10 from each district (PCSSD, NLRSD, &amp; LRSD). This workshop was cancelled due to insufficient number of registered participants.</p> <p>July 19, 20, 21, 22, 2010—Early Literacy Learning in Arkansas, DAYS 1-4 Audience: LRSD/NLRSD/PCSSD: Grades K-1, Instructional Facilitators, Administrators Location: Daisy Bates Elementary, Room 7 Time: 8:30-3:30 Instructor: Pearce Peacock Attendance: 15</p> <p>July 19, 20, 21, 2010—Effective Literacy for Grades 2-4, DAYS 1-3 Audience: LRSD/NLRSD/PCSSD: Grades 2-4, Instructional Facilitators, Administrators Location: Daisy Bates Elementary, Media Center Time: 8:30-3:30 Instructor: Karyl Bearden Attendance: 14.</p>

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2010																																																																																																																																																										
<i>IX. Recruitment of Minority Teachers</i>	<p>In June 2010, the ADE Office of Professional Licensure sent a request to the three Pulaski County school districts asking for a list of anticipated teacher shortage areas by grade and subject.</p> <p>In June 2010, the ADE Office of Professional Licensure requested a list of all spring minority graduates from all Arkansas colleges and universities with teacher education programs.</p>																																																																																																																																																										
<i>X. Financial Assistance to Minority Teacher Candidates</i>	<p>Ms. Tara Smith of the Arkansas Department of Higher Education reported minority scholarships for Fiscal Year 2009-2010 on February 24, 2010. These included the State Teacher Assistance Resource (STAR) Program, the Minority Teacher Scholars (MTS) Program, and the Minority Masters Fellows (MMF) Program. The scholarship awards are as follows:</p> <table border="0"> <tr> <td>STAR</td> <td>Male</td> <td>Male</td> <td>Female</td> <td>Female</td> <td>Total</td> <td>Total</td> </tr> <tr> <td>Race</td> <td>Count</td> <td>Award</td> <td>Count</td> <td>Award</td> <td>Count</td> <td>Award</td> </tr> <tr> <td>White</td> <td>38</td> <td>156,000</td> <td>175</td> <td>716,000</td> <td>213</td> <td>872,000</td> </tr> <tr> <td>Black</td> <td>2</td> <td>6,000</td> <td>19</td> <td>78,000</td> <td>21</td> <td>84,000</td> </tr> <tr> <td>Hispanic</td> <td></td> <td></td> <td>3</td> <td>15,000</td> <td>3</td> <td>15,000</td> </tr> <tr> <td>Other</td> <td></td> <td></td> <td>2</td> <td>12,000</td> <td>2</td> <td>12,000</td> </tr> <tr> <td><b>Totals</b></td> <td><b>40</b></td> <td><b>162,000</b></td> <td><b>199</b></td> <td><b>821,000</b></td> <td><b>239</b></td> <td><b>983,000</b></td> </tr> </table> <table border="0"> <tr> <td>MTS</td> <td>Male</td> <td>Male</td> <td>Female</td> <td>Female</td> <td>Total</td> <td>Total</td> </tr> <tr> <td>Race</td> <td>Count</td> <td>Award</td> <td>Count</td> <td>Award</td> <td>Count</td> <td>Award</td> </tr> <tr> <td>Black</td> <td>5</td> <td>22,500</td> <td>30</td> <td>129,544</td> <td>35</td> <td>152,044</td> </tr> <tr> <td>Hispanic</td> <td></td> <td></td> <td>1</td> <td>2,500</td> <td>1</td> <td>2,500</td> </tr> <tr> <td>Asian</td> <td></td> <td></td> <td>1</td> <td>5,000</td> <td>1</td> <td>5,000</td> </tr> <tr> <td>Native Amer</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Totals</b></td> <td><b>5</b></td> <td><b>22,500</b></td> <td><b>32</b></td> <td><b>137,044</b></td> <td><b>37</b></td> <td><b>159,544</b></td> </tr> </table> <table border="0"> <tr> <td>MMF</td> <td>Male</td> <td>Male</td> <td>Female</td> <td>Female</td> <td>Total</td> <td>Total</td> </tr> <tr> <td>Race</td> <td>Count</td> <td>Award</td> <td>Count</td> <td>Award</td> <td>Count</td> <td>Award</td> </tr> <tr> <td>Black</td> <td>8</td> <td>38,750</td> <td>33</td> <td>142,500</td> <td>41</td> <td>181,250</td> </tr> <tr> <td>Hispanic</td> <td></td> <td></td> <td>2</td> <td>7,500</td> <td>2</td> <td>7,500</td> </tr> <tr> <td>Asian</td> <td></td> <td></td> <td>2</td> <td>2,500</td> <td>2</td> <td>2,500</td> </tr> <tr> <td>Native Amer</td> <td></td> <td></td> <td>1</td> <td>1,250</td> <td>1</td> <td>1,250</td> </tr> <tr> <td>Other</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Totals</b></td> <td><b>8</b></td> <td><b>38,750</b></td> <td><b>38</b></td> <td><b>153,750</b></td> <td><b>46</b></td> <td><b>192,500</b></td> </tr> </table>	STAR	Male	Male	Female	Female	Total	Total	Race	Count	Award	Count	Award	Count	Award	White	38	156,000	175	716,000	213	872,000	Black	2	6,000	19	78,000	21	84,000	Hispanic			3	15,000	3	15,000	Other			2	12,000	2	12,000	<b>Totals</b>	<b>40</b>	<b>162,000</b>	<b>199</b>	<b>821,000</b>	<b>239</b>	<b>983,000</b>	MTS	Male	Male	Female	Female	Total	Total	Race	Count	Award	Count	Award	Count	Award	Black	5	22,500	30	129,544	35	152,044	Hispanic			1	2,500	1	2,500	Asian			1	5,000	1	5,000	Native Amer							<b>Totals</b>	<b>5</b>	<b>22,500</b>	<b>32</b>	<b>137,044</b>	<b>37</b>	<b>159,544</b>	MMF	Male	Male	Female	Female	Total	Total	Race	Count	Award	Count	Award	Count	Award	Black	8	38,750	33	142,500	41	181,250	Hispanic			2	7,500	2	7,500	Asian			2	2,500	2	2,500	Native Amer			1	1,250	1	1,250	Other							<b>Totals</b>	<b>8</b>	<b>38,750</b>	<b>38</b>	<b>153,750</b>	<b>46</b>	<b>192,500</b>
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IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2010
<i>XI. Minority Recruitment of ADE Staff</i>	The MRC met on April 16, 2010 at the ADE. A report was presented at the meeting that showed ADE employees in grades C121 to C129 by race and section for the quarter ending March 31, 2010. A graph was also presented that showed the percentage of black, white and other employees for the ADE as a whole, Central Administration, Academic Accountability, Facilities/Transportation, Fiscal and Administrative Services, Human Resources, Learning Services and Research & Technology. The graph was changed to add two people in Facilities//Transportation. There was discussion about why the percentage of black employees at the ADE is lower than it used to be. It was mentioned that the ADE requires a teaching license for new hires at grade C121 and above. It was stated that people with teaching licenses can often earn as much working for a school as they would at the ADE and they would get the summer off if they were at a school. It was also mentioned that in the short term it will be difficult to increase the percentage of black employees because of the state hiring freeze.
<i>XII. School Construction</i>	This goal is completed. No additional reporting is required.
<i>XIII. Assist PCSSD</i>	Goal completed as of June 1995.
<i>XIV. Scattered Site Housing</i>	This goal is completed. No additional reporting is required.
<i>XV. Standardized Test Selection to Determine Loan Forgiveness</i>	Goal completed as of March 2001.

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2010
<i>XVI. Monitor School Improvement Plans</i>	<p>ADE staff conducted Extended Comprehensive Outcomes Evaluation (ECOE) School Improvement Plan peer reviews at the following LRSD schools in April and May of 2010: Bale Elementary (April 26); Fulbright Elementary (April 27); Western Hills Elementary (April 28); Central High (May 17); Booker Elementary (April 26); Otter Creek Elementary (April 27); Brady Elementary (April 26); Rockefeller Elementary (April 27); Dreamland Academy (May 26); Lisa Academy (April 26). There were four ADE teams conducting the visits. The teams focused on the following areas: Student Engagement and Instructional Strategies; Building Level Leadership; Student Assessment; Parental Involvement. Each team member visited a minimum of three but no more than five classrooms. In the eight Little Rock School District buildings, approximately one hundred thirty (130) classrooms were visited. Team members identified concerns where warranted and made appropriate suggestions to the principal/leadership team.</p> <p>ADE staff conducted ECOE School Improvement Plan peer reviews at the following NLRSD schools in April and May of 2010: Lakewood Middle; Ridgeroad Middle; Rose City Middle.</p> <p>ADE staff conducted ECOE School Improvement Plan peer reviews at the following PCSSD schools in 2010: Scott Elementary (May 24); Clinton Elementary (May 24); Robinson Elementary (May 24); Northwood Middle (May 24); Oakbrooke Elementary (May 24); Pine Forest Elementary (May 25); Harris Elementary (May 25); Robinson Middle (May 25); Oak Grove Elementary (May 25). On May 27, each peer review team's recommendations were presented to the superintendent and other selected PCSSD administrators at the district's administrative office.</p>

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2010
<i>XVII. Data Collection</i>	<p>The ADE Office of Public School Academic Accountability has released the 2009 Arkansas School Performance Report (Report Card). The purpose of the Arkansas School Performance Report is to generally improve public school accountability, to provide benchmarks for measuring individual school improvement, and to empower parents and guardians of children enrolled in Arkansas public schools by providing them with the information to judge the quality of their schools. The Department of Education annually publishes a school performance report for each individual public school in the state, and distributes the report to every parent or guardian of a child in kindergarten through grade twelve (K-12) in the public schools of Arkansas.</p>
<i>XVIII. Work with the Parties and ODM to Develop Proposed Revisions to ADE's Monitoring and Reporting Obligations</i>	<p>On July 10, 2002, the ADE held a Desegregation Monitoring and Assistance Plan meeting for the three school districts in Pulaski County. Mr. Willie Morris, ADE Lead Planner for Desegregation, presented information on the No Child Left Behind Act of 2001. A letter from U.S. Secretary of Education, Rod Paige, was discussed. It stated that school districts that are subject to a desegregation plan are not exempt from the public school choice requirements. "If a desegregation plan forbids the school district from offering any transfer option, the school district should secure appropriate changes to the plan to permit compliance with the public school choice requirements". Schools in Arkansas have not yet been designated "Identified for Improvement". After a school has been "Identified for Improvement", it must make "adequate yearly progress". Schools that fail to meet the definition of "adequate yearly progress", for two consecutive years, must provide public school choice and supplemental education services. A court decision regarding the LRSD Unitary Status is expected soon. The LRSD and the NLRSD attended the meeting. The next meeting about the Desegregation Monitoring and Assistance Plan will be held in August, 2002, after school starts.</p>

**NEWLY EMPLOYED FOR THE PERIOD OF August 1, 2010 – August 31, 2010**

Amanda Dunaway – Administrative Specialist III, Grade C112, Division of Learning Services, Gifted and Talented, effective 08/09/10.

\*Richard Jordan – Administrative Specialist II, Grade C109, Division of Human Resources/Licensure, Central Services, effective 08/02/10.

Linda Remele – ADE Special Advisor, Grade N908, Division of Learning Services, Federal Programs, effective 08/23/10. Part-time / Temporary

Courtney Salas-Ford – Attorney Specialist, C126, Division of Learning Services, Special Education, effective 08/23/10. Rehire

Tony Wood – Deputy Commissioner of Education, Grade U027U, Central Administration, effective 08/02/10.

**PROMOTIONS/ LATERAL TRANSFERS FOR THE PERIOD OF August 1, 2010 – August 31, 2010**

\*Makesha Edwards – from Student Applications Specialist, Grade C116, Division of Fiscal and Administrative Services, Arkansas Public School Computer Network (APSCN), to ADE APSCN Field Analyst, Grade C121, Division of Fiscal and Administrative Services, Arkansas Public School Computer Network (APSCN), effective 08/30/10. Promotion

\*Linda Jenkins – from Software Support Analyst, Grade C121, Division of Fiscal and Administrative Services, Arkansas Public School Computer Network (APSCN), to Information Systems Business Analyst, Grade C122, Division of Fiscal and Administrative Services, Arkansas Public School Computer Network (APSCN), effective 08/16/10. Promotion

Charles Stein – from ADE Assistant Director Academic Facilities, Grade N908, Division of Public School Academic Facilities and Transportation (DPSAFT), to ADE Director Public Schools Facilities and Transportation, Grade N911, Division of Public School Academic Facilities and Transportation (DPSAFT), effective 08/03/10. Promotion

\*Kevin Ward – from Administrative Specialist II, Grade C109, Division of Human Resources/Licensure, Professional Licensure, to Administrative Specialist III, C112, Division of Human Resources/Licensure, Professional Licensure, effective 08/02/10. Promotion

**SEPARATIONS FOR THE PERIOD OF August 1, 2010 – August 31, 2010**

Stephanie Alsbrook – Nutritionist Consultant, Grade C121, Division of Fiscal and Administrative Services, Child Nutrition, effective 08/13/10. 1 years, 4 months, 7 days. Code: 01

Jerri Clark – Fiscal Support Supervisor, Grade C118, Division of Learning Services, Federal Programs, effective 08/13/10. 7 years, 6 months, 10 days. Code: 01

Dee Cox – ADE Coordinator of Special Programs, Grade N905, Division of Learning Services, Special Programs, effective 08/6/10, 7 years, 5 months, 3 days. Code: 01

\*Ashan Hampton – Administrative Specialist III, Grade C112, Division of Academic Accountability, effective 08/03/10. 0 years, 6 months, 29 days. Code: 01

Dennis Plyler – ADE Program Administrator, Grade C124, Division of Learning Services, Professional Development, effective 08/10/10. 4 years, 1 months, 14 days. Code: 01

Kristen Rowe – Nutritionist Consultant, Grade C121, Division of Fiscal and Administrative Services, Child Nutrition, effective 08/06/10. 0 years, 9 months, 13 days. Code: 01

James Short – Public School Program Advisor, Grade C122, Division of Learning Services, Curriculum and Assessment, effective 08/06/10. 3 years, 0 months, 16 days. Code: 01

Kristi Wiggins – Public School Program Advisor, Grade 122, Division of Learning Services, Scholastic Audit, effective 08/03/10. 8 years, 9 months, 18 days. Code: 01

\*Minority

AASIS Code: 01 – Voluntary Termination

Waiver Requests for Teachers Teaching Out of Area  
September 2010

LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
	Academics Plus Charter School	2	Loyd, Ashley	ECE P-4	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			Loyd, Ashley	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
6092	Ark. School For The Deaf	2	Dolden, Jena	Elementary 1-6	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
			Cox, Sharon	English 7-12	295	Library Media Science P-8	10-11	Granted
			Cox, Sharon	English 7-12	296	Library Media Science 7-12	10-11	Granted
4701	Arkansas State Hospital Armorel School District	1	Stone, Carolyn	English 7-12	230	Sp Education Instructional Specialist 4-12	08-09, 09-10, 10-11	Granted
			Carr, Joey	Social Studies	312	Building Administrator P-8	10-11	Granted
5801	Atkins School District	1	Dollar, Stacey Renae	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
3201	Batesville School District	2	Cox, Kristi	MS Math, MS Social Studies, Elementary 1-6	231	Sp Ed Ech Inst Specialist P-4	08-09, 09-10, 10-11	Granted
			Rhodes, Lynne	ECE P-4, MS Social Studies, Elementary K-6	231	Sp Ed Ech Inst Specialist P-4	10-11	Denied
6301	Bauxite School District	7	Chitwood, Bridget	Building Level Administrator	321	Curr/Program Adm/Curr P-8	10-11	Granted
			Chitwood, Bridget	Building Level Administrator	322	Curr/Program Adm/Curr 7-12	10-11	Granted
			Fite, Dwight	Secondary PE	167	Social Studies 7-12	10-11	Granted
			Mackey, Mitzi	Elementary	305	Gifted & Talented P-8	10-11	Granted
			Mackey, Mitzi	Elementary	306	Gifted & Talented 7-12	10-11	Granted
			Zaunbrecher, Dorothy	Elementary Education	299	Guidance & Counseling P-8	10-11	Granted
			Zaunbrecher, Dorothy	Elementary Education	300	Guidance & Counseling 7-12	10-11	Granted
1601	Bay School District	3	Dean, Alicia	Middle Level Education	305	Gifted & Talented P-8	10-11	Granted
			Dean, Alicia	Middle Level Education	306	Gifted & Talented 7-12	10-11	Granted
			Oppenheim, Lisa	Elementary 1-6	300	Guidance & Counseling 7-12	09-10, 10-11	Granted

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LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
7302	Beebe School District	13	Alexander, Judy	Business Education, Business Technology	296	Library Media Science 7-12	10-11	Granted
			Brown, Melissa	ECE P-4	299	Guidance & Counseling P-8	10-11	Granted
			Brumfield, Lydia	Middle School Language Arts/Social Studies	305	Gifted & Talented P-8	09-10, 10-11	Granted
			Clavert, Kay	Ece P-4, Elem K-6, Reading Specialist P-12	295	Library Media Science P-8	10-11	Granted
			Johnston, Dana	ECE	231	Sp Ed Ech Inst Specialist P-4	08-09, 09-10, 10-11	Granted
			Luttrell, Justin	Social Studies, ESL P-12	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			Lynn, Samantha	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	08-09, 09-10, 10-11	Granted
			Martin, Jackie	ECE P-4, History approvals	295	Library Media Science P-8	09-10, 10-11	Granted
			McCoy, Michelle	ECE P-4, Middle Level Education	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			McNeil, Rhonda	Elementary 1-6	305	Gifted & Talented P-8	09-10, 10-11	Granted
			Moore, Paula	MS English, MS Social Studies, Elementary 1-6, Reading P-12	296	Library Media Science 7-12	08-09, 09-10, 10-11	Granted
			Roberson, Hollie	Middle Level Education	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			Williams, Lori	Middle Level Education	230	Sp Education Instructional Specialist 4-12	10-11	Granted
0801	Benton County Sunshine School	1	Walker, Karyn	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
			Ashworth, Kirk	English 7-12	230	Sp Education Instructional Specialist 4-12	08-09, 09-10, 10-11	Granted

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LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
3001	Bismarck School District		Hughes, Ashley Schdell	ECE P-4	305	Gifted & Talented P-8	09-10, 10-11	Granted
			Hughes, Ashley Schdell	ECE P-4	306	Gifted & Talented 7-12	09-10, 10-11	Granted
2901	Blevins School District		Lee, Cynthia R.	Elem 1-6, Special Ed P-12, Reading Specialist K-12	321	Curr/Program Adm/Curr P-8	08-09, 09-10, 10-11	Granted
			Lee, Cynthia R.	Elem 1-6, Special Ed P-12, Reading Specialist K-12	322	Curr/Program Adm/Curr 7-12	08-09, 09-10, 10-11	Granted
			Steed, Jeffrey	Health/PE	313	Building Administrator 7-12	10-11	Granted
Bost, Inc. Children's Services		7	Abbott-Baker, Amanda	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
			Ahne, Grace	Elementary 1-6	231	Sp Ed Ech Inst Specialist P-4	10-11	Denied
			Bielser, Tammie	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	09-10, 10-11	Granted
			Bostick, Nicole	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
			McWater, Kristy	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
4801	Brinkley School District	1	Scroggins, Heather	ECE P-4, 5th/6th Endorsement	231	Sp Ed Ech Inst Specialist P-4	09-10, 10-11	Granted
			Thomas, Candace	ECE P-4, MS Social Studies, Elem K-6	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
4901	Caddo Hills School District	1	Main, Mark	Social Studies	200	Mathematics 7-12	10-11	Denied
			Young, Julie	Middle Level Education, Elementary 1-6, ESL P-12	300	Guidance & Counseling 7-12	10-11	Granted
3212	Cedar Ridge School District	7	Crow, Jodi	Social Studies 7-12	166	English/ Language/ Arts 7-12	09-10, 10-11	Granted
			King, Lindsey	Middle Level Education	224	Business Technology 4-8	10-11	Denied
			Seay, Janet	Special Education K-12	318	Curr Program Adm. Sp. Ed P-4	09-10, 10-11	Denied
			Seay, Janet	Special Education K-12	319	Curr Program Adm Sp.Ed 4-12	09-10, 10-11	Denied

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LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
1305	Cedar Ridge School District Continued		Toon, Cheryl	ECE P-4, Elem K-6	166	English/ Language/ Arts 7-12	08-09, 09-10, 10-11	Granted
			Wentz, Amanda	Speech	166	English/ Language/ Arts 7-12	10-11	Granted
			Wentz, Amanda	Speech	113	Drama Endorsement 7-12	10-11	Granted
1305	Cleveland County School District	3	Glaze, Dona	ECE P-4	107	Grade 5/6 Endorsement (P-4)	09-10, 10-11	Granted
			Young, Cheryl	Elem 1-6, Middle Level Education	305	Gifted & Talented P-8	10-11	Granted
			Young, Cheryl	Elem 1-6, Middle Level Education	306	Gifted & Talented 7-12	10-11	Granted
1201	Community School of Cleburne County	3	McEuen, Kirk	Mathematics	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			McEuen, Stephanie	Middle Level Education	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Denied
			McEuen, Stephanie	Middle Level Education	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
			Cornett, Rebecca	ECE P-4, Middle Level Education	305	Gifted & Talented P-8	10-11	Granted
			Cornett, Rebecca	ECE P-4, Middle Level Education	306	Gifted & Talented 7-12	10-11	Granted
			Hudgens, Renee	Middle Level Education	299	Guidance & Counseling P-8	10-11	Granted
5707	Cossatot River School District	5	Hudgens, Renee	Middle Level Education	300	Guidance & Counseling 7-12	10-11	Granted
			Mary Charlene Masor	Library Media P-12	002	English/Language/Social Studies 4-8	10-11	Granted
			Gilbraith, Shauna	Spanish 7-12, MS Social Studies, Elem 1-6, Art P-12	113	Drama Endorsement 7-12	10-11	Granted
			Kesterson, Suzanne	Middle Level Education	166	English/ Language/ Arts 7-12	10-11	Granted
			Meeks, James R.	Middle Level Education, Elem 1-6	305	Gifted & Talented P-8	09-10, 10-11	Granted
5707	Cossatot River School District	5	Meeks, James R.	Middle Level Education, Elem 1-6	306	Gifted & Talented 7-12	09-10, 10-11	Granted
			Wedehase, Amy	English 7-12	108	Journalism 7-12	10-11	Granted

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LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
0302	Cotter School District	3	Jaeger, Christine	Elem K-6	295	Library Media Science P-8	08-09, 09-10, 10-11	Granted
			Springfield, Monica	Elem K-6	305	Gifted & Talented P-8	08-09, 09-10, 10-11	Granted
			Springfield, Monica	Elem K-6	306	Gifted & Talented 7-12	08-09, 09-10, 10-11	Granted
0901	Dunston Adolescent Treatment Center	1	Trotter, Kay	ECE P-4, Elem K-6	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
			Wornick, Melody	Middle Level Education	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
0901	Dermott School District	1	Brown, Nona Alicia	Bldg. Adm., ECE P-4, Elem P-6, Special Ed P-12	322	Curr/Program Adm/Curr 7-12	09-10, 10-11	Granted
5901	Des Arc School District	3	Holland, Cheryl	ECE P-4, Elem, MS Social Studies	306	Gifted & Talented 7-12	08-09, 09-10, 10-11	Granted
			Holland, Cheryl	ECE P-4, Elem, MS Social Studies	305	Gifted & Talented P-8	08-09, 09-10, 10-11	Granted
			Moseley, Joseph	Health/PE	167	Social Studies 7-12	10-11	Granted
0101	DeWitt School District	5	Barnes, Kristy	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	08-09, 09-10, 10-11	Granted
0101	DeWitt School District	5	Cunningham, Laura	Business Ed, English/Language Arts, Business Tech, various vocational endorsements	230	Sp Education Instructional Specialist 4-12	08-09, 09-10, 10-11	Granted
			Morgan, LeeAnn	English, Oral Communications	113	Drama Endorsement 7-12	10-11	Denied
			Patterson, Melissa	Social Studies 7-12	108	Journalism 7-12	10-11	Denied
			Smith, Deborah	Elementary 1-6, MS Social Studies	312	Building Administrator P-8	09-10, 10-11	Granted

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LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
6094	Division of Youth Services - Jonesboro	1	Washington, George	Business Education	230	Sp Education Instructional Specialist 4-12	08-09, 09-10, 10-11	Granted
3502	Dollarway School District	2	Bell, Paulette	Physical Education K-12	235	Physical Education, Wellness & Leisure P-8	10-11	Granted
			Trice, Cecily	Art 7-12	201	Art P-8	09-10, 10-11	Granted
	Dreamland Academy	1	Laska, Faith	<b>No License</b>	001	Early Childhood P-4	10-11	Denied
	Easter Seals of Arkansas	1	Onylagha, Virginia	ECE P-4, Middle Level Education	230	Sp Education Instructional Specialist 4-12	10-11	Granted
	Elizabeth Richardson Center - Fayetteville	2	Clevenger, Tina	Art P-12, FACS 4-12	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
			Clevenger, Tina	Art P-12, FACS 4-12	001	Early Childhood P-4	10-11	Granted
0802	Eureka Springs School District	2	Allen, Dale "Jake"	Mathematics	166	English/ Language/ Arts 7-12	10-11	Granted
			Plagge, Lisa	Mathematics	300	Guidance & Counseling 7-12	10-11	Granted
7202	Farmington School District	2	Butler, Melody	ECE P-4, Elem K-6	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
			Taylor, Kim	ECE P-4, Elem 1-6	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
	Faulkner County Day School	1	Alumbaugh, Sallie	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	09-10, 10-11	Granted
	First Step, Inc.	2	Bailey, Ashley	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Denied
			Reed, Ashley	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
4501	Flippin School District	1	Mead, Aaron	Social Studies, Coaching	170	Life/Earth Science 7-12	10-11	Granted
4603	Fouke School District	1	Mormon, Matthew Gabriel	PE/Wellness/Leisure, Coaching	167	Social Studies 7-12	10-11	Granted
	Franklin County Learning Center	1	Bodin, Casey	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
4708	Gosnell School District	3	Crosskno, Amanda	Middle Level Education	203	Vocal Music P-8	09-10, 10-11	Granted
			Crosskno, Amanda	Middle Level Education	205	Instrumental Music P-8	09-10, 10-11	Granted
			Sellers, Melissa	Middle Level Education	201	Art P-8	09-10, 10-11	Granted

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2807	Greene Co. Tech School Dist.	2	Finch, Amanda	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	09-10,	Granted
							10-11	
							09-10, 10-11	
7204	Greenland School District	1	Holloway, Josh	ECE P-4, Special Ed P-4 PE/Wellness/Leisure, Coaching	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
							10-11	
							10-11	
6602	Greenwood School District	2	Cecil, Fran	ECE P-4, Middle Level Education, Elementary K-6	230	Sp Education Instructional Specialist 4-12	10-11	Granted
							10-11	
							10-11	
1003	Gurdon School District	1	Phillips, Michelle	MS English/Social Studies, English 7-12, Elem 1-6, Elem 1-6	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
							10-11	
							10-11	
6603	Hackett School District	2	Burkman, Keri	Business Technology	313	Building Administrator 7-12	10-11	Granted
							10-11	
							10-11	
0203	Hamburg School District	2	Mickle, Randa Nicole	Business Technology	305	Gifted & Talented P-8	10-11	Granted
							10-11	
							10-11	
5205	Harmony Grove School District	2	Mickle, Randa Nicole	Business Technology	306	Gifted & Talented 7-12	10-11	Granted
							10-11	
							10-11	
0503	Harrison School District	2	Scott, Juana	ECE P-4	107	Grade 5/6 Endorsement (P-4)	10-11	Granted
							10-11	
							10-11	
1202	Heber Springs School District	6	Summers, Emily	PE/Wellness/Leisure	001	Early Childhood P-4	10-11	Granted
							10-11	
							10-11	
5205	Harmony Grove School District	2	Berry, Leslie	Elem 1-6	002	English/Language/Social Studies 4-8	10-11	Granted
							10-11	
							10-11	
0503	Harrison School District	2	Berry, Leslie	Elem 1-6	168	Science/Mathematics 4-8	10-11	Granted
							10-11	
							10-11	
1202	Heber Springs School District	6	Bright, Tammie	Elem 1-6	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
							10-11	
							10-11	
1202	Heber Springs School District	6	Keener, Teresa	Middle Level Education	230	Sp Education Instructional Specialist 4-12	10-11	Granted
							10-11	
							10-11	
1202	Heber Springs School District	6	Brogdon, Amanda	Business Technology	305	Gifted & Talented P-8	09-10, 10-11	Granted
							10-11	
							10-11	
1202	Heber Springs School District	6	Bullinger, Denise	Spanish P-12	307	English As A Second Language P- 8	10-11	Granted
							10-11	
							10-11	
1202	Heber Springs School District	6	Bullinger, Denise	Spanish P-12	308	English As A Second Language 7- 12	10-11	Granted
							10-11	
							10-11	

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Heber Springs School District Continued			Carmen, George	MS English, Elementary 1-6	231	Sp Ed Ech Inst Specialist P-4	08-09, 09-10, 10-11	Granted
			Thomas, Lesli	Special Education P-12	200	Mathematics 7-12	10-11	Denied
			Tournear, Bonnie	ECE P-4, Elem K-6	230	Sp Education Instructional Specialist 4-12	10-11	Granted
3804	Hoxie School District	1	Winn, Samuel	Health, PE, Coaching	200	Mathematics 7-12	10-11	Granted
3306	Izard Co. Cons. School Dist.	2	Stevenson, Amy	Middle Level Education	295	Library Media Science P-8	09-10, 10-11	Granted
			Stevenson, Amy	Middle Level Education	296	Library Media Science 7-12	09-10, 10-11	Granted
7003	Junction City School District	2	Lassiter, Brian	Instrumental Music K-12	203	Vocal Music P-8	05-06, 06-07, 07-08	Denied
5503	Kirby School District	2	Lassiter, Brian	Instrumental Music K-12	204	Vocal Music 7-12	05-06, 06-07, 07-08	Denied
			Davis, Terrell	Agricultural Science	299	Guidance & Counseling P-8	10-11	Granted
3704	Lafayette County School Distri	2	Davis, Terrell	Agricultural Science	300	Guidance & Counseling 7-12	10-11	Granted
			Clark, Bobby Ray	PE/Wellness/Leisure	168	Science/Mathematics 4-8	10-11	Granted
2605	Lake Hamilton School District	2	Gatlin, Kimberly	ECE P-4	107	Grade 5/6 Endorsement (P-4)	09-10, 10-11	Granted
			Lee, Brian	English	114	Speech Endorsement 7-12	10-11	Granted
6605	Lavaca School District	8	Lee, Brian	English	108	Journalism 7-12	10-11	Granted
			Carter, Chase	Instrumental Music K-12	203	Vocal Music P-8	09-10, 10-11	Granted
			Carter, Chase	Instrumental Music K-12	204	Vocal Music 7-12	09-10, 10-11	Granted
			Clemmer, Joshua	Social Studies, Library Media	108	Journalism 7-12	10-11	Granted

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LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
Lavaca School District Continued			Ferguson, Kendrah	Health, PE	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			Howard, Kay	Elementary 1-6	305	Gifted & Talented P-8	09-10, 10-11	Granted
			Howard, Kay	Elementary 1-6	306	Gifted & Talented 7-12	09-10, 10-11	Granted
			Schlinker, Brian	Middle Level Education, PE	167	Social Studies 7-12	10-11	Granted
Lawrence County School District		1	Shaffer, Jerri Nicole	Middle School Math/Science	209	Algebra I Endorsement 8	08-09, 09-10, 10-11	Granted
			Sellers, Lucy	ECE P-4, MS Social Studies, MS English, Elem K-6, Reading	231	Sp Ed Ech Inst Specialist P-4	08-09, 09-10, 10-11	Granted
			Richardson, Debra	ECE P-4, Elem K-6	312	Building Administrator P-8	10-11	Granted
			Mooney, Ronald	Spanish 7-12	166	English/ Language/ Arts 7-12	10-11	Granted
			Kelleybrew, Rosalynd	ECE P-4	312	Building Administrator P-8	10-11	Granted
			Johnson, Jessica	ECE P-4, MS Social Studies, Elem K-6	230	Sp Education Instructional Specialist 4-12	10-11	Granted
3003 Magnet Cove School Dist.		6	Johnson, Jessica	ECE P-4, MS Social Studies, Elem K-6	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
			McCutcheon, Whitney	ECE P-4	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
			McCutcheon, Whitney	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	09-10, 10-11	Granted
			Sellers, Leslie	Spanish 7-12, Vocal Music 7-12, Instrumental Music 7-12	203	Vocal Music P-8	10-11	Granted
			Sellers, Leslie	Spanish 7-12, Vocal Music 7-12, Instrumental Music 7-12	205	Instrumental Music P-8	10-11	Granted
			Buffington, Sean	Social Studies 7-12	230	Sp Education Instructional Specialist 4-12	10-11	Granted

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6606	Mansfield School District	2	Burgett, Kenneth C.	Bldg Adm. 5-12	312	Building Administrator P-8	10-11	Granted
			Treat, Shirley J.	Business Technology	230	Sp Education Instructional Specialist 4-12	10-11	Granted
6102	Maynard School District	1	Clark, Autumn	Middle Level Education	200	Mathematics 7-12	08-09, 09-10, 10-11	Granted
2105	McGehee School District	1	Struebing, Benjamin	Social Studies 7-12	106	Grade 5/6 Endorsement	09-10, 10-11	Granted
	Methodist Behavioral Hospital	1	Crouch, Rochelle	MS Social Studies, Elementary	230	Sp Education Instructional Specialist 4-12	08-09, 09-10, 10-11	Granted
	Methodist Day Treatment - Magnolia	4	Bunner, Joe R.	PE P-12, Health 7-12	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
			Dees, Rhonda	Social Studies 5-8, Elementary 1-6	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			Dees, Rhonda	Social Studies 5-8, Elementary 1-6	002	English/Language/Social Studies 4-8	10-11	Granted
			Dees, Rhonda	Social Studies 5-8, Elementary 1-6	168	Science/Mathematics 4-8	10-11	Granted
			Garlington, Jacki	Elementary 1-6	230	Sp Education Instructional Specialist 4-12	08-09, 09-10, 10-11	Granted
			Hendryx, Timothy	Middle Level Education	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			Funderburg, Sandy	Elementary 1-6	312	Building Administrator P-8	09-10, 10-11	Granted
2203	Monticello School District	3	Lay, Randall	Middle Level Education, Elem. 1-6, Special Ed P-12	312	Building Administrator P-8	10-11	Granted
			Lay, Randall	Middle Level Education, Elem. 1-6, Special Ed P-12	313	Building Administrator 7-12	10-11	Granted

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LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
0303	Mountain Home School District	5	Czeschin, Melissa	Elementary 1-6	295	Library Media Science P-8	10-11	Granted
			Czeschin, Melissa	Elementary 1-6	296	Library Media Science 7-12	10-11	Granted
			Kessler, Martha	French, English	004	Spanish 7-12	08-09, 09-10, 10-11	Granted
			Mattox, Bryan	PE/Wellness/Leisure P-12, Coaching	169	Physical /Earth Science 7-12	08-09, 09-10, 10-11	Granted
			Prins, Danielle	ECE P-4, PE/Wellness/Leisure P-12	169	Physical /Earth Science 7-12	10-11	Granted
			Barber, Jonathan	PE/Wellness/Leisure P-12, Coaching	305	Gifted & Talented P-8	08-09, 09-10, 10-11	Granted
6901	Mountain View School District	4	Beck, Eddie	PE/Wellness/Leisure, Coaching	169	Physical /Earth Science 7-12	10-11	Granted
			Beck, Eddie	PE/Wellness/Leisure, Coaching	170	Life/Earth Science 7-12	10-11	Granted
1503	Nemo Vista School District	1	Brothers, Adam	PE/Wellness/Leisure, Coaching, G/T P-12	168	Science/Mathematics 4-8	10-11	Granted
			Barber, Julie	ECE P-4, Special Education P-4	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
0304	Norfolk School District	2	Gray, Amanda	Middle Level Education	167	Social Studies 7-12	10-11	Granted
7006	Norphlet School District	1	Vest, Michael	Middle Level Education	200	Mathematics 7-12	09-10, 10-11	Granted
			Holloway, Amber	ECE P-4	299	Guidance & Counseling P-8	08-09, 09-10, 10-11	Granted
0504	Omaha School District	2	Grace, Andrea	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	08-09, 09-10, 10-11	Granted
			Hicks, Martha King, Crystal	Bldg Adm, Middle Level Education, Elem 1-6 Elem 1-6	230 231	Sp Education Instructional Specialist 4-12 Sp Ed Ech Inst Specialist P-4	10-11 10-11	Granted Granted

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4713	Osceola School District	2	Rolland, Jamie	ECE P-4	295	Library Media Science P-8	09-10, 10-11	Granted
				ECE P-4	296	Library Media Science 7-12	09-10, 10-11	Granted
3005	Ouachita School District	1	Whitley, Cheryl	Elem 1-6, MS Math, Library Media k-12	200	Mathematics 7-12	10-11	Granted
				Language Arts K-12	230	Sp Education Instructional Specialist 4-12	10-11	Granted
6505	Ozark Guidance	2	Gittings, Troy	Social Studies	230	Sp Education Instructional Specialist 4-12	10-11	Granted
				Social Studies, Business Technology	299	Guidance & Counseling P-8	10-11	Granted
2404	Ozark Mountain School District	2	Duffy, Janice	Social Studies, Business Technology	300	Guidance & Counseling 7-12	10-11	Granted
				Spanish 7-12	108	Journalism 7-12	10-11	Granted
2808	Paragould School District	1	Rider, Kelly	Elem 1-6, MS Social Studies, Business Tech	299	Guidance & Counseling P-8	10-11	Granted
5303 3505	Perryville School District Pine Bluff School District	1 4	Brucks, Amanda Crater, LaShona Jones, Brandy Nichole	English 7-12, Speech Elementary 1-6	113	Drama Endorsement 7-12	09-10, 10-11	Granted
				English 7-12	299	Guidance & Counseling P-8	10-11	Granted
				Special Education 4-12, ECE P-4	108	Journalism 7-12	10-11	Granted
				Social Studies 7-12	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
5804	Pottsville School District	1	Stewart, Debbie Jo Corbin, Lisa	Endorsement	166	English/ Language/ Arts 7-12	10-11	Granted
				PE/Wellness/Leisure P-12, Coaching	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Denied
7206	Prairie Grove School District	5	Cameron, Mitch Keen, Jane Keen, Jane Warden, Jeff	Coaching	167	Social Studies 7-12	09-10, 10-11	Denied
				Social Studies	305	Gifted & Talented P-8	10-11	Granted
				Social Studies	306	Gifted & Talented 7-12	10-11	Granted
				PE/Wellness/Leisure, coaching	002	English/Language/Social Studies 4-8	10-11	Granted
				PE/Wellness/Leisure, Coaching	168	Science/Mathematics 4-8	10-11	Granted

Waiver Requests for Teachers Teaching Out of Area  
September 2010

LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
5006	Prescott School District	1	Poole, Robert	Bldg. Adm, Health, PE, Coaching, Driver's Ed	311	District Administrator P-12	10-11	Granted
6006	Pulaski Co. Spec. School Dist.	1	Matheney, Rodney	Secondary Principal, MS Social Studies, Special Education 4-12	311	District Administrator P-12	10-11	Granted
7307	Riverview School District	2	Hill, Mary Kay	English 7-12	295	Library Media Science P-8	10-11	Granted
			Hill, Mary Kay	English 7-12	296	Library Media Science 7-12	10-11	Granted
7310	Rose Bud School District	8	Clark, Kelly	ECE P-4	305	Gifted & Talented P-8	09-10, 10-11	Granted
			Clark, Kelly	ECE P-4	306	Gifted & Talented 7-12	09-10, 10-11	Granted
			Goodwin, Mandy	PE K-12	201	Art P-8	10-11	Granted
			Goodwin, Mandy	PE K-12	202	Art 7-12	10-11	Granted
			Petray, Jennifer	Business Education, English, Journalism	295	Library Media Science P-8	10-11	Granted
			Petray, Jennifer	Business Education, English, Journalism	296	Library Media Science 7-12	10-11	Granted
			Sams, Rachel	Health, PE, Coaching	295	Library Media Science P-8	10-11	Granted
			Sams, Rachel	Health, PE, Coaching	296	Library Media Science 7-12	10-11	Granted
5805	Russellville School District	2	Bynum, Alene	Secondary Principal	311	District Administrator P-12	10-11	Granted
			Sitkowski, Joe	Social Studies 7-12	313	Building Administrator 7-12	10-11	Granted
2502	Salem School District	2	Knight, Cassie	ECE P-4, G/T P-12, ESL P-12	107	Grade 5/6 Endorsement (P-4)	10-11	Granted
			Moore, Rona	Secondary Mathematics, Applied Math I & II	4546	Transition to College Math	10-11	Granted
0406	Siloam Springs School District	2	Long, Ashley	MS Language Arts/Social Studies	295	Library Media Science P-8	10-11	Granted
			Long, Ashley	MS Language Arts/Social Studies	296	Library Media Science 7-12	10-11	Granted
7008	Smackover School District	4	Grissom, Jennifer	ECE P-4, Special Ed 4-12	231	Sp Ed Ech Inst Specialist P-4	09-10, 10-11	Granted
			Ragan, Leslie	ECE P-4	107	Grade 5/6 Endorsement (P-4)	10-11	Granted
			Starne, Rebekah Ash	ECE P-4	107	Grade 5/6 Endorsement (P-4)	10-11	Granted
			Zachary, Jeffery	Health, PE, Coaching, Science	169	Physical /Earth Science 7-12	10-11	Granted

Waiver Requests for Teachers Teaching Out of Area  
September 2010

LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
7105	South Arkansas Development Center	1	Jackson, Amber	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	09-10,	Granted
	South Side School District	1	Story, Heather	ECE P-4	305	Gifted & Talented P-8	10-11	Denied
	Southeast Cooperative ESC	1	Henry, Richard	English 7-12	114	Speech Endorsement 7-12	10-11	Granted
	Sparkman Learning Center	1	Jester, Cynthia	ECE P-4, Elem 1-6	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
4003	Star City School District	2	Huddleston, Bruce	Health, PE, General Science, Life/Earth Science, Driver's Ed	104	Grade 5/6 Endorsement (Science)	08-09,	Granted
				ECE P-4, Elem K-6	230	Sp Education Instructional Specialist 4-12	09-10,	
7009	Strong-Huttig School District	1	Langston, Jerry	Health, PE	313	Building Administrator 7-12	10-11	Granted
0104	Stuttgart School District	9	Clawson, Carol Jean	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	08-09,	Denied
				Spanish 7-12	308	English As A Second Language 7-12	09-10,	
				PE/Wellness/Leisure, Coaching	230	Sp Education Instructional Specialist 4-12	10-11	
				Elem 1-6	307	English As A Second Language P-8	10-11	
				Elem 1-6, MS		English As A Second Language 7-12	10-11	
				Math/Science	308	English As A Second Language 7-12	10-11	
				Elem 1-6, MS Social Studies, PE P-8	299	Guidance & Counseling P-8	10-11	
				Elem 1-6, MS Social Studies, PE P-8	300	Guidance & Counseling 7-12	10-11	
				Elem 1-6	295	Library Media Science P-8	10-11	
Elem 1-6	296	Library Media Science 7-12	10-11					
The Community School of Cleburne County		1	Tate, Kelly	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
				Social Studies 7-12	230	Sp Education Instructional Specialist 4-12	08-09,	
The Community School, Inc		1	Danielson, Jerri Jean	Social Studies 7-12	230	Sp Education Instructional Specialist 4-12	09-10,	Granted
							10-11	

Waiver Requests for Teachers Teaching Out of Area  
September 2010

LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
	The Youth Bridge - Springdale	1	Williams, Scott Alan	MS Language Arts/Social Studies, Drivers Ed, PE/Wellness/Leisure	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
	Trinity Behavioral Health	1	Marlow Karen	Music P-12	230	Sp Education Instructional Specialist 4-12	10-11	Granted
	2307 Vilonia School District	3	Ault, Karla	Health, PE, Coaching	235	Physical Education, Wellness & Leisure P-8	10-11	Granted
	Vista Health	3	Pennington, Andy	PE/Wellness/Leisure P-12	312	Building Administrator P-8	10-11	Granted
			Wesbecher, Erin	Middle Level Education	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
			Hall, Wayne	PE/Wellness/Leisure P-12, Coaching	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			Harris, Valerie	English 7-12	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			Titsworth, Audra	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
0602 Warren School District	2	Gonzalez, Andrew	Social Studies 5-12	293	Coaching 7-12	10-11	Denied	
	West Fork School District	4	McKinney, Laura	Art-12	166	English/ Language/ Arts 7-12	09-10, 10-11	Granted
			Baughman, Clifford Paul	Elementary 1-6	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
			Harney, Robin	Elementary 1-6	299	Guidance & Counseling P-8	10-11	Granted
			Harney, Robin	Elementary 1-6	300	Guidance & Counseling 7-12	10-11	Granted
			Waterson, Melissa	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	09-10, 10-11	Granted
1803 West Memphis School District	2	Benderman, Glenn	PE/Wellness/Leisure P-12	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted	
	7509 Western Yell Co. School Dist.	2	Harris, Ruby	Family & Consumer Science	410	Career Academy Endorsement 7-12	10-11	Granted
			Hill, Patricia	ECE P-4, Middle Level Education	231	Sp Ed Ech Inst Specialist P-4	08-09, 09-10, 10-11	Granted
			Martin, April	ECE P-4	230	Sp Education Instructional Specialist 4-12	10-11	Granted

Waiver Requests for Teachers Teaching Out of Area  
September 2010

LEA	District	# Waivers Requested	Teacher	License Areas	ALP Code	Out of Area	Yrs ALP	Granted / Denied
1602	Westside Cons. School District	4	Bowen, Kristi	ECE P-4, Elem K-6	201	Art P-8	10-11	Granted
			Pickering, Ashley	ECE P-4	230	Sp Education Instructional Specialist 4-12	08-09, 09-10, 10-11	Granted
			Smith, David	PE, Coaching, Driver's Ed, Science	167	Social Studies 7-12	10-11	Granted
			Wyatt, Chelsea	ECE P-4	230	Sp Education Instructional Specialist 4-12	09-10, 10-11	Granted
7304	White Co. Central School Dist.	5	Baird, Allison	ECE P-4, MS Social Studies/English	295	Library Media Science P-8	10-11	Granted
			Baird, Allison	ECE P-4, MS Social Studies/English	296	Library Media Science 7-12	10-11	Granted
			Eads, Jamie	ECE P-4	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
			Jones, Mary Colleen	Middle Level Education	230	Sp Education Instructional Specialist 4-12	10-11	Granted
			Jones, Mary Colleen	Middle Level Education	231	Sp Ed Ech Inst Specialist P-4	10-11	Granted
<b># School Districts Requesting Waivers</b>		<b>273</b>	<b># Waivers Requested</b>					
				<b>Total Waivers Granted This Month</b>		<b>251</b>		
				<b>Total Waivers Denied This Month</b>		<b>22</b>		
				<b>Total Waivers Requested This Month</b>		<b>273</b>		

Waiver Requests for Teachers Teaching Out of Area  
September 2010

Long Term Substitutes Requested  
September 2010

LEA	District	# Waivers	Substitute Name	Subject	Teacher of Record	Granted/Denied
3510	White Hall School District	1	Stewart, Melissa	Art	Saoud, Marcy	Granted
7202	Farmington School District	1	Turner, Lisa	English	Harp, Jennifer	Granted
<b># School Districts</b>			<b># Waivers</b>			
2	Requesting Waivers	2	Requested			
Total Substitute Waivers Granted This Month						2
Total Substitute Waivers Denied This Month						0
Total Substitute Waivers Requested This Month						2



## Home School Report

2009-2010

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## **Introduction**

In order to promote collaboration between home school parents, public schools, and the Arkansas Department of Education (ADE), a Home School Office has been established and staffed at the ADE.

Questions or requests for assistance should be directed to:

Home School Office  
Four Capitol Mall – Room 105C  
Little Rock, AR 72201  
(501) 682-1874

<http://arkansased.org/>

[http://arkansased.org/schools/schools\\_home.html](http://arkansased.org/schools/schools_home.html)

## **Data Sources**

Parents or legal guardians who choose to provide a home school for their children are required by law to submit current year Notice of Intent to Home School and Waiver forms to the superintendent of their local school district each year within the established deadlines. Meeting this annual requirement maintains legal home school status for the parents or legal guardians.

School districts are required to submit a copy of each form to the Arkansas Department of Education (ADE) for statistical and testing purposes. This report comprises data submitted by the 244 school districts in Arkansas. The accuracy, completeness and timeliness of the data are reliant upon the parents/guardians' compliance with legislation and the school districts' submissions of the information to the ADE.

Estimates of grade level completed are based on date of birth when incomplete information was submitted regarding grade level.

**ARKANSAS CODE ANNOTATED**  
**§ 6-15-501 through § 6-15-508**  
Current through the Regular Session  
of the 86<sup>th</sup> General Assembly  
(2007)  
**Home School Law**

**6-15-501. Definition.**

As used in this subchapter "home school" means a school provided by a parent or legal guardian for his or her own children.

History. Acts 1985(1st Ex. Sess.), No. 40, 2; 1985(1st Ex. Sess.), No. 42, 2; A.S.A. 1947, 80-1503.5.

**6-15-502. Rules, regulations, and procedures for monitoring and enforcing provisions.**

(a) The provisions of § 6-18-201(a) shall be self-executing, and the State Board of Education shall have no authority to promulgate rules, regulations, or guidelines for the enforcement or administration thereof.

(b) The board is empowered to make such reasonable rules and regulations required for the proper administration of this subchapter which are not inconsistent with the intent of this subchapter.

History. Acts 1985 (1st Ex. Sess.), No. 40, § 7; 1985 (1st Ex. Sess.), No. 42, § 7; A.S.A. 1947, § 80-1503.10; Acts 1995, No. 1296, § 15; 1997, No. 400, § 1.

**6-15-503. Prerequisites to home schooling.**

(a)(1) Parents or guardians desiring to provide a home school for their children must give written notice to the superintendent of their local school district of their intent to provide a home school for their children and sign a waiver acknowledging that the State of Arkansas is not liable for the education of their children during the time that the parents choose to home school:

(A) At the beginning of each school year but no later than August 15; or

(B) By December 15 for parents who decide to start home schooling at the beginning of the spring semester; or

(C) Subject to the provisions of subsection (d) of this section, fourteen (14) calendar days prior to withdrawing the children from the local school district and at the beginning of each school year thereafter. The superintendent or the local school board may waive the fourteen-day waiting period.

(2) Within thirty (30) calendar days of establishing residency within the district, parents or guardians moving into the school district during the school year must give written notice to the superintendent of their local school district of their intent to provide a home school for their children and sign a waiver acknowledging that the State of Arkansas is not liable for the education of their children during the time that the parents choose to home school.

(3) The notice must include:

(A) The name, date of birth, grade level, and the name and address of the school last attended, if any, of each student involved;

(B) The location of the home school;

(C) The basic core curriculum to be offered;

(D) The proposed schedule of instruction; and

(E) The qualifications of the parent-teacher.

(4) Parents or guardians shall deliver written notice in person to the superintendent of their local school district the first time such notice is given.

(b) This information may be used only for statistical purposes and test administration.

(c) Each local school district shall report the statistical data required by this section to the Department of Education each year.

(d)(1) No public school student shall be eligible for enrollment in a home school if the student is currently under disciplinary action for violation of any written school policy, including, but not limited to, excessive unexcused absences.

(2) Public school students who are under disciplinary action by the local school district shall be eligible for enrollment in a home school if:

(A) The superintendent or local school board chooses to allow the child to enroll in a home school;

(B) The disciplinary action against the student has been completed or the school semester has ended, whichever occurs first; or

(C) The student has been expelled.

History. Acts 1985 (1st Ex. Sess.), No. 40, § 3; 1985 (1st Ex. Sess.), No. 42, § 3; A.S.A. 1947, § 80-1503.6; Acts 1987, No. 260, § 1; 1995, No. 522, § 1; 1997, No. 400, § 2; 1999, No. 1117, §§ 1, 2.

**6-15-504. Home-schooled students - Achievement tests - Enrollment or reenrollment in local schools.**

(a) Each student enrolled in a home school program who is considered to be at grade level or no more than two (2) years beyond the normal age for the appropriate grade for which the state mandates norm-referenced tests for public school students shall be tested using a nationally recognized norm-referenced achievement test selected by the State Board of Education.

(b)(1)(A) The administration of the tests required of home-schooled students shall be by the directors of the education service cooperatives established under § 6-13-1001 et seq. or as otherwise designated by the Department of Education.

(B) For the purposes of this section, the superintendents of the Little Rock School District, North Little Rock School District, and Pulaski County Special School District shall act in lieu of an education service cooperative director.

(2) The directors of the education service cooperatives shall establish a common set of procedures approved by the Director of the Department of Education for the proper administration of the tests required by this section.

(3) The administration shall include purchasing the test materials, giving the tests, scoring and interpreting the tests, and reporting test results.

(c) The cost of testing required by this section shall be the responsibility of the department when the tests are administered by the directors of the education service cooperatives or other department designees.

(d)(1) Alternate testing procedures may be approved by the director of an education service cooperative after consultation with the parents of a home-schooled student.

(2) However, any costs associated with an alternate testing procedure shall be the responsibility of the parents.

(e)(1)(A) Any student who refuses to participate in the testing program or the alternate testing program required by this section has not met the statutory prerequisites for home schooling and, as any other student, shall be subject to the applicable Arkansas laws regarding truancy.

(B) After a student corrects any refusal to participate in the testing program or the alternate testing program as determined by the department and required by this subsection, the student shall be restored to home school status after his or her parent or guardian has complied with all requirements of § 6-15-503.

(2) This subsection shall not be applicable to any parent who can present written acknowledgement that the child has been enrolled in a public, private, or parochial school within thirty (30) days of the administration of the state-mandated achievement test.

(f)(1) Each local school district may assess any home-schooled student who enrolls or reenrolls in the district in order to determine proper educational placement.

(2) Among other means of assessment, the local school district shall utilize the norm-referenced test approved by the board to assess the student and shall determine placement in the appropriate grade level as indicated by the test results.

(g) Any home-schooled student who enrolls or reenrolls in a local school district must attend classes for at least nine (9) months immediately before graduation before the student can become eligible to receive a high school diploma from the district.

History. Acts 1985 (1st Ex. Sess.), No. 40, § 4; 1985 (1st Ex. Sess.), No. 42, § 4; A.S.A. 1947, § 80-1503.7; Acts 1995, No. 522, § 2; 1997, No. 400, § 3; 1999, No. 1117, § 3; 2003, No. 1793, § 1.

6-15-505. [Repealed.]

Repealed.

6-15-506. [Repealed.]

Repealed.

**6-15-507. Ineligibility of home schools for local, state, or federal funds.**

(a)(1) Home schools authorized by this subchapter are not entitled to local, state, or federal funds allocated to a public school district.

(2) For purposes of this section, eligible children with disabilities identified under the Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq., in home school settings shall be given the same consideration afforded to students in private school settings for special education services as provided for in that act.

(b) School districts providing services to home school students shall be eligible for local, state, or federal funds allocated or approved for such services.

History. Acts 1985 (1st Ex. Sess.), No. 40, § 8; 1985 (1st Ex. Sess.), No. 42, § 8; A.S.A. 1947, § 80-1503.11; Acts 1997, No. 400, § 6; 2003, No. 1793, § 2.

**6-15-508. Home schooling prohibited if a sex offender resides in the home.**

(a) No child may be home schooled if any person residing in the home with the child is required to register under the Sex and Child Offender Registration Act of 1997, § 12-12-901 et seq.

(b) Upon petition to the sentencing court from the child's parent or guardian, the sentencing court may enter a written order specifically waiving the restriction in subsection (a) of this section.

(c) This section shall not apply if the child to be home schooled is the person registered under the Sex and Child Offender Registration Act of 1997, § 12-12-901 et seq.

History. Acts 2001, No. 1787, § 1.

**ARKANSAS DEPARTMENT OF EDUCATION  
RULES GOVERNING HOME SCHOOLS**

August 2007

1.00 REGULATORY AUTHORITY

- 1.01 These regulations shall be known as Arkansas Department of Education Rules Governing Home Schools.
- 1.02 These regulations are enacted pursuant to the State Board of Education's authority under Ark. Code Ann. §§ 6-11-105, 6-15-501 et seq., 25-15-201 et seq., and Act 824 of 2007.

2.00 PURPOSE

It is the purpose of these regulations to set reasonable guidelines for the operation of Home Schools.

3.00 DEFINITIONS

For the purpose of these rules and regulations:

- 3.01 A "home school" is a school provided by a parent or legal guardian for his or her own child.
- 3.02 A "testing window" is an established testing calendar as determined by the Arkansas Department of Education.
- 3.03 "Alternate testing procedures" refers to any testing date(s) and/or location(s) within the testing window and approved by the education service cooperatives and Pulaski County school districts for home school students.
- 3.04 "A norm-referenced test (NRT)" is any testing instrument required by state law, rule or regulation to measure the performance/achievement of Arkansas students relative to the performance of the achievement of students who comprise the norming or standardization group for a particular commercial instrument.
- 3.05 An "individualized education program (IEP)" is a written record of decisions reached between parent/guardian and school personnel jointly describing the educational program for a child with a disability.
- 3.06 "Current school year" is the official period of time for pupil/teacher interaction within the school district policy which follows the requirements in Ark. Code Ann. § 6-10-106 (Repl. 1993) (Uniform dates for beginning and ending a school year).

#### 4.00 GENERAL

- 4.01 Under Arkansas law children between the ages of five (5) and seventeen (17) on or before September 15 of that year, in accordance with Ark. Code Ann. § 6-18-201 (Supp. 1997), as amended by Act 570 of 1999 must attend school.
- 4.02 A parent/guardian who intends to home school a child in accordance with Ark. Code Ann. § 6-18-201 [as amended] must enroll the child in a home school at the beginning of each school year but no later than August 15 for the fall semester, or by December 15 for the spring semester, or, subject to the provisions of Sections 4.03 and 4.04, fourteen (14) calendar days prior to withdrawing. The superintendent or local school board may waive the fourteen (14) day waiting period.
- 4.03 No public school student shall be eligible for enrollment in a home school if the student is currently under disciplinary action for violation of any written school policy including, but not limited to, excessive unexcused absences. Exceptions to this requirement are outlined in Section 4.04.
- 4.04 Public school students who are under disciplinary action by the local school district shall be eligible for enrollment in a home school if:
- 4.04.1 The superintendent or local school board chooses to allow the child to enroll in a home school;
  - 4.04.2 The disciplinary action against the student has been completed or at the end of a school semester, whichever occurs first; or
  - 4.04.3 The student has been expelled.
- 4.05 Parent/guardian may elect for a child, who will not be kindergarten age in accordance with Ark. Code Ann. § 6-18-201, [as amended], not to attend kindergarten by filing a Kindergarten Waiver form with the local school district office.
- 4.06 Home school students who enroll in a public, private or parochial school during the time they are home schooling cannot re-enter home schooling until new Notice of Intent and Waiver forms are completed and returned to the local school district.
- 4.07 Home school students who are in the required grade levels for which the state mandates norm-referenced testing and who are no more than two (2) years beyond the normal age for the required grade levels must take a standardized norm-referenced test as identified by the Arkansas Department of Education, and the results will be used for reporting purposes only.

- 4.08 Any student who refuses to participate in the required testing program shall be subject to the applicable Arkansas laws regarding truancy. This Section shall not be applicable to any parent that can present written acknowledgement that their child has been enrolled in a public, private or parochial school within thirty (30) days of the administration of the state-mandated tests.
- 4.09 Books, curricula or materials are not required to be furnished by the Arkansas Department of Education, local school district or education service cooperative. It is the responsibility of the parent/guardian to purchase all books, curricula or materials that they use in home schooling.

## 5.00 NOTICE OF INTENT

- 5.01 Parents or Guardians who plan to home school must file written notice by completing and returning the printed current year Notice of Intent and Waiver forms to the public school superintendent's office of their local school district by August 15 for the beginning of each school year, or by December 15 for the spring semester, or, subject to the provisions of Sections 4.03 and 4.04, fourteen (14) calendar days prior to withdrawing the child from the local school district during the school year. Parents or guardians must sign a waiver acknowledging that the State of Arkansas is not liable for the education of their child(ren) during the time that parent chooses to home school. The Notice of Intent and Waiver forms are valid for the entire school year if filed at the beginning of the school year or for the remainder of the school year if filed during the school year. There are no exceptions to these filing requirements except as outlined in 5.02.
- 5.02 Parents or guardians moving into a school district during the school year must file the current year printed Notice of Intent and Waiver forms with their local public school superintendent's office within thirty (30) calendar days of establishing residency within the district.
- 5.03 The required Notice of Intent and Waiver forms must be the printed current year forms obtained from your local superintendent's office and must include the following information for reporting and test administration purposes only:
- 5.03.1 The name, date of birth and grade level of each child and the name and address of the public, private, home school or parochial school last attended, if any, for each student.
  - 5.03.2 The location of the home school (mailing address).
  - 5.03.3 A brief description of the basic core curriculum to be used and the subjects to be taught.
  - 5.03.4 Schedule of instruction to be followed (hours per day; days per week; number of weeks).

- 5.03.5 The education qualifications of the parent/guardian/teacher(s).
- 5.03.6 Parents or guardians shall deliver written notice in person to the superintendent of their local school district the first time such notice is given.

## 6.00 TESTING REQUIRED – ACHIEVEMENT TESTS

- 6.01 Test administration of home school students shall be under the direction of the education service cooperatives and the Pulaski County school districts. Achievement testing will be held during the testing window identified by the Arkansas Department of Education.
- 6.02 The education service cooperatives and Pulaski County school districts will ensure that all test materials are secure before testing, between and following test administration and provide the Arkansas Department of Education, for approval by the Director, with a common set of procedures for test administration of home school students in the required grade levels. These common set of procedures must include security measures to ensure that appropriate testing conditions and protocol have been followed as specified in the test administration materials.
- 6.03 Each student enrolled in home school who is considered to be in the required grades or no more than two (2) years beyond the age appropriate grade will be tested by using the State identified norm-referenced achievement test.
- 6.04 Parents/guardians or groups of home school parents/guardians requesting alternate testing procedures, protocols, locations and/or timeframe must be submitted in writing three (3) weeks prior to the testing window to the education service cooperatives or the Pulaski County school districts and testing must remain within the State identified testing dates. If approved, alternate testing procedure costs, other than the testing materials, shall be the responsibility of the parent/guardian.
- 6.05 Alternate testing procedures and protocol will be arranged by the education service cooperatives and Pulaski County school districts.
- 6.06 Requests from parent/guardian whose child(ren) cannot test on Saturdays due to religious reasons will be accommodated. Parent/guardians must indicate in the appropriate section at the time they file their Notice of Intent that their child(ren) cannot test on Saturdays due to religious reasons.

## 7.00 TEST RESULTS

Test results for home school students will be used for reporting purposes only. The parent/guardian will receive the individual student profile. The Arkansas Department of Education will receive the administrative summaries. The administrative summaries will not contain personally identifiable information.

## 8.00 TRANSFER OF STUDENTS

- 8.01 Students transferring from a home school to a school which is accredited by the Arkansas Department of Education shall be evaluated by the staff of the accredited school to determine proper placement. As part of the ongoing assessment process, a State identified norm-referenced achievement test shall be one of the instruments utilized.
- 8.02 Home Schools are not accredited by the Arkansas Department of Education. There are no grades, credits, transcripts or diploma provided by the Arkansas Department of Education, education service cooperative or by the local school district for students enrolled in home school.
- 8.03 Any home school student who re-enters a local school district must attend classes for at least nine (9) months immediately prior to graduation before the student can become eligible to receive a high school diploma from the local school district.

## 9.00 STUDENTS WITH DISABILITIES

- 9.01 By way of these regulations, it shall be the policy of the State Board of Education that school districts provide a genuine opportunity (see 34 C.F.R. Sec. 76.651(a)) to students who are home-schooled with disabilities, as defined in state regulations, to access special education and related services from the district where they reside. This policy is not to be construed as conferring the procedural protections and rights under Part B of the Individuals with Disabilities Education Act (IDEA) to such students and their parent/guardians.
- 9.02 Each student with disabilities in the required grades who participates in the norm-referenced testing program shall, upon notification in the application for testing, be eligible for any or all modifications allowed by the test procedures. The use of such modifications will be approved by the educational services cooperative director or his designee.

## 10.00 DRIVER'S PERMIT/LICENSE

A student enrolled in a home school shall present proof of home schooling in the form of a notarized copy of the Notice of Intent along with an application for an instructional permit or driver's license. The parent/guardian has the responsibility of providing the notarized copy.

## **Students Withdrawn from Home School 2009-2010**

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<b>16,526</b>	<b>Students Enrolled in Home School</b>
<b>- 735</b>	<b>*Students Withdrawn for Reasons Unknown</b>
<hr/>	
<b>15,791</b>	<b>Final Enrollment for 2009-2010</b>

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\*The accuracy, completeness and timeliness of the number of students withdrawn are reliant upon the individual notification by home school parents/legal guardians and school districts that a student is no longer enrolled in home school.

***Arkansas Home School Student Count by County  
School Year 2009-2010***

***State Total: 15,791***

<i>County</i>	<i>Number of Students</i>	<i>County</i>	<i>Number of Students</i>
ARKANSAS	64	LITTLE RIVER	49
ASHLEY	45	LOGAN	98
BAXTER	312	LONOKE	412
BENTON	1,756	MADISON	200
BOONE	286	MARION	100
BRADLEY	44	MILLER	136
CALHOUN	12	MISSISSIPPI	132
CARROLL	205	MONROE	33
CHICOT	29	MONTGOMERY	61
CLARK	94	NEVADA	37
CLAY	72	NEWTON	88
CLEBURNE	207	OUACHITA	90
CLEVELAND	34	PERRY	112
COLUMBIA	78	PHILLIPS	41
CONWAY	100	PIKE	96
CRAIGHEAD	467	POINSETT	88
CRAWFORD	361	POLK	223
CRITTENDEN	115	POPE	320
CROSS	89	PRAIRIE	42
DALLAS	17	PULASKI	1,785
DESHA	35	RANDOLPH	62
DREW	62	SALINE	407
FAULKNER	809	SCOTT	57
FRANKLIN	141	SEARCY	127
FULTON	55	SEBASTIAN	575
GARLAND	495	SEVIER	51
GRANT	171	SHARP	155
GREENE	247	ST FRANCIS	88
HEMPSTEAD	77	STONE	159
HOT SPRING	194	UNION	131
HOWARD	38	VAN BUREN	137
INDEPENDENCE	186	WASHINGTON	1,113
IZARD	70	WHITE	718
JACKSON	45	WOODRUFF	40
JEFFERSON	301	YELL	87
JOHNSON	185		
LAFAYETTE	17		
LAWRENCE	103		
LEE	34		
LINCOLN	89		

**Arkansas Home School Student Count by District**  
**School Year 2009-2010**

**State Total: 15,791**

<i>District</i>	<i>Number of Students</i>	<i>District</i>	<i>Number of Students</i>
ALMA SCHOOL DISTRICT	80	COTTER SCHOOL DISTRICT	48
ALPENA SCHOOL DISTRICT	23	COUNTY LINE SCHOOL DISTRICT	38
ARKADELPHIA SCHOOL DISTRICT	85	CROSS COUNTY SCHOOL DISTRICT	33
ARMOREL SCHOOL DISTRICT	7	CROSSETT SCHOOL DISTRICT	31
ASHDOWN SCHOOL DISTRICT	24	CUTTER-MORNING STAR SCH. DIST.	43
ATKINS SCHOOL DISTRICT	30	DANVILLE SCHOOL DISTRICT	5
AUGUSTA SCHOOL DISTRICT	9	DARDANELLE SCHOOL DISTRICT	43
BALD KNOB SCHOOL DISTRICT	62	DECATUR SCHOOL DISTRICT	20
BARTON-LEXA SCHOOL DISTRICT	6	DEER/MT. JUDEA SCHOOL DISTRICT	5
BATESVILLE SCHOOL DISTRICT	83	DELIGHT SCHOOL DISTRICT	6
BAUXITE SCHOOL DISTRICT	29	DEQUEEN SCHOOL DISTRICT	40
BAY SCHOOL DISTRICT	14	DERMOTT SCHOOL DISTRICT	11
BEARDEN SCHOOL DISTRICT	1	DES ARC SCHOOL DISTRICT	29
BEEBE SCHOOL DISTRICT	144	DEWITT SCHOOL DISTRICT	34
BENTON SCHOOL DISTRICT	87	DIERKS SCHOOL DISTRICT	8
BENTONVILLE SCHOOL DISTRICT	619	DOLLARWAY SCHOOL DISTRICT	22
BERGMAN SCHOOL DISTRICT	33	DOVER SCHOOL DISTRICT	68
BERRYVILLE SCHOOL DISTRICT	116	DREW CENTRAL SCHOOL DISTRICT	27
BISMARCK SCHOOL DISTRICT	49	DUMAS SCHOOL DISTRICT	17
BLEVINS SCHOOL DISTRICT	15	EARLE SCHOOL DISTRICT	5
BLYTHEVILLE SCHOOL DISTRICT	32	EAST END SCHOOL DISTRICT	54
BOONEVILLE SCHOOL DISTRICT	46	EAST POINSETT CO. SCHOOL DIST.	12
BRADFORD SCHOOL DISTRICT	14	EL DORADO SCHOOL DISTRICT	72
BRADLEY SCHOOL DISTRICT	6	ELKINS SCHOOL DISTRICT	48
BRINKLEY SCHOOL DISTRICT	18	EMERSON-TAYLOR SCHOOL DISTRI	8
BROOKLAND SCHOOL DISTRICT	76	ENGLAND SCHOOL DISTRICT	33
BRYANT SCHOOL DISTRICT	256	EUREKA SPRINGS SCHOOL DISTRICT	29
BUFFALO IS. CENTRAL SCH. DIST.	19	FARMINGTON SCHOOL DISTRICT	95
CABOT SCHOOL DISTRICT	303	FAYETTEVILLE SCHOOL DISTRICT	232
CADDO HILLS SCHOOL DISTRICT	25	FLIPPIN SCHOOL DISTRICT	40
CALICO ROCK SCHOOL DISTRICT	17	FORDYCE SCHOOL DISTRICT	17
CAMDEN FAIRVIEW SCHOOL DIST.	71	FOREMAN SCHOOL DISTRICT	25
CARLISLE SCHOOL DISTRICT	22	FORREST CITY SCHOOL DISTRICT	72
CAVE CITY SCHOOL DISTRICT	52	FORT SMITH SCHOOL DISTRICT	389
CEDAR RIDGE SCHOOL DISTRICT	36	FOUKE SCHOOL DISTRICT	28
CEDARVILLE SCHOOL DISTRICT	44	FOUNTAIN LAKE SCHOOL DISTRICT	64
CENTERPOINT SCHOOL DISTRICT	50	GENOA CENTRAL SCHOOL DISTRICT	20
CHARLESTON SCHOOL DISTRICT	25	GENTRY SCHOOL DISTRICT	83
CLARENDON SCHOOL DISTRICT	15	GLEN ROSE SCHOOL DISTRICT	44
CLARKSVILLE SCHOOL DISTRICT	66	GOSNELL SCHOOL DISTRICT	12
CLEVELAND COUNTY SCHOOL DIST.	22	GRAVETTE SCHOOL DISTRICT	140
CLINTON SCHOOL DISTRICT	77	GREEN FOREST SCHOOL DISTRICT	60
CONCORD SCHOOL DISTRICT	46	GREENBRIER SCHOOL DISTRICT	132
CONWAY SCHOOL DISTRICT	446	GREENE CO. TECH SCHOOL DIST.	108
CORNING SCHOOL DISTRICT	35	GREENLAND SCHOOL DISTRICT	60

<i>District</i>	<i>Number of Students</i>	<i>District</i>	<i>Number of Students</i>
GREENWOOD SCHOOL DISTRICT	109	MANILA SCHOOL DISTRICT	45
GURDON SCHOOL DISTRICT	9	MANSFIELD SCHOOL DISTRICT	22
GUY-PERKINS SCHOOL DISTRICT	34	MARION SCHOOL DISTRICT	62
HACKETT SCHOOL DISTRICT	4	MARKED TREE SCHOOL DISTRICT	17
HAMBURG SCHOOL DISTRICT	14	MARMADUKE SCHOOL DISTRICT	19
HAMPTON SCHOOL DISTRICT	12	MARVELL SCHOOL DISTRICT	11
HARMONY GROVE SCHOOL DISTRICT	10	MAYFLOWER SCHOOL DISTRICT	37
HARMONY GROVE SCHOOL DISTRICT	35	MAYNARD SCHOOL DISTRICT	13
HARRISBURG SCHOOL DISTRICT	19	MCCRORY SCHOOL DISTRICT	31
HARRISON SCHOOL DISTRICT	134	MCGEHEE SCHOOL DISTRICT	18
HARTFORD SCHOOL DISTRICT	9	MELBOURNE SCHOOL DISTRICT	18
HAZEN SCHOOL DISTRICT	13	MENA SCHOOL DISTRICT	135
HEBER SPRINGS SCHOOL DISTRICT	100	MIDLAND SCHOOL DISTRICT	28
HECTOR SCHOOL DISTRICT	33	MINERAL SPRINGS SCHOOL DIST.	3
HELENA/ W.HELENA SCHOOL DIST.	24	MONTICELLO SCHOOL DISTRICT	35
HERMITAGE SCHOOL DISTRICT	12	MOUNT IDA SCHOOL DISTRICT	36
HIGHLAND SCHOOL DISTRICT	69	MOUNTAIN HOME SCHOOL DISTRICT	239
HILLCREST SCHOOL DISTRICT	25	MOUNTAIN PINE SCHOOL DISTRICT	14
HOPE SCHOOL DISTRICT	60	MOUNTAIN VIEW SCHOOL DISTRICT	159
HORATIO SCHOOL DISTRICT	11	MOUNTAINBURG SCHOOL DISTRICT	38
HOT SPRINGS SCHOOL DISTRICT	128	MT. VERNON/ENOLA SCHOOL DIST.	35
HOXIE SCHOOL DISTRICT	38	MULBERRY SCHOOL DISTRICT	39
HUGHES SCHOOL DISTRICT	4	MURFREESBORO SCHOOL DISTRICT	29
HUNTSVILLE SCHOOL DISTRICT	200	N. LITTLE ROCK SCHOOL DISTRICT	143
IZARD CO. CONS. SCHOOL DIST.	35	NASHVILLE SCHOOL DISTRICT	27
JACKSON CO. SCHOOL DISTRICT	13	NEMO VISTA SCHOOL DISTRICT	18
JASPER SCHOOL DISTRICT	83	NETTLETON SCHOOL DISTRICT	72
JESSIEVILLE SCHOOL DISTRICT	28	NEVADA SCHOOL DISTRICT	22
JONESBORO SCHOOL DISTRICT	159	NEWPORT SCHOOL DISTRICT	32
JUNCTION CITY SCHOOL DISTRICT	20	NORFORK SCHOOL DISTRICT	25
KIRBY SCHOOL DISTRICT	11	NORPHLET SCHOOL DISTRICT	9
LAFAYETTE COUNTY SCHOOL DISTRICT	11	OMAHA SCHOOL DISTRICT	24
LAKE HAMILTON SCHOOL DISTRICT	133	OSCEOLA SCHOOL DISTRICT	18
LAKESIDE SCHOOL DISTRICT	18	OUACHITA RIVER SCHOOL DISTRICT	54
LAKESIDE SCHOOL DISTRICT	85	OUACHITA SCHOOL DISTRICT	6
LAMAR SCHOOL DISTRICT	74	OZARK MOUNTAIN SCHOOL DISTRICT	50
LAVACA SCHOOL DISTRICT	42	OZARK SCHOOL DISTRICT	78
LAWRENCE COUNTY SCHOOL DISTRICT	31	PALESTINE-WHEATLEY SCH. DIST.	12
LEAD HILL SCHOOL DISTRICT	13	PANGBURN SCHOOL DISTRICT	32
LEE COUNTY SCHOOL DISTRICT	34	PARAGOULD SCHOOL DISTRICT	120
LINCOLN SCHOOL DISTRICT	61	PARIS SCHOOL DISTRICT	23
LITTLE ROCK SCHOOL DISTRICT	555	PARKERS CHAPEL SCHOOL DIST.	3
LONOKE SCHOOL DISTRICT	54	PEA RIDGE SCHOOL DISTRICT	70
MAGAZINE SCHOOL DISTRICT	24	PERRYVILLE SCHOOL DISTRICT	58
MAGNET COVE SCHOOL DIST.	19	PIGGOTT SCHOOL DISTRICT	22
MAGNOLIA SCHOOL DISTRICT	70	PINE BLUFF SCHOOL DISTRICT	40
MALVERN SCHOOL DISTRICT	76	POCAHONTAS SCHOOL DISTRICT	49
MAMMOTH SPRING SCHOOL DISTRICT	12	POTTSVILLE SCHOOL DISTRICT	43

<i>District</i>	<i>Number of Students</i>	<i>District</i>	<i>Number of Students</i>
POYEN SCHOOL DISTRICT	5	WESTSIDE CONS. SCHOOL DISTRICT	65
PRAIRIE GROVE SCHOOL DISTRICT	71	WESTSIDE SCHOOL DISTRICT	45
PRESCOTT SCHOOL DISTRICT	15	WHITE CO. CENTRAL SCHOOL DIST.	40
PULASKI CO. SPEC. SCHOOL DIST.	1087	WHITE HALL SCHOOL DISTRICT	169
QUITMAN SCHOOL DISTRICT	48	WICKES SCHOOL DISTRICT	19
RECTOR SCHOOL DISTRICT	15	WONDERVIEW SCHOOL DISTRICT	6
RIVERSIDE SCHOOL DISTRICT	16	WOODLAWN SCHOOL DISTRICT	12
RIVERVIEW SCHOOL DISTRICT	98	WYNNE SCHOOL DISTRICT	56
ROGERS SCHOOL DISTRICT	551	YELLVILLE-SUMMIT SCHOOL DIST.	60
ROSE BUD SCHOOL DISTRICT	43		
RUSSELLVILLE SCHOOL DISTRICT	146		
SALEM SCHOOL DISTRICT	27		
SCRANTON SCHOOL DISTRICT	5		
SEARCY COUNTY SCHOOL DISTRICT	77		
SEARCY SCHOOL DISTRICT	285		
SHERIDAN SCHOOL DISTRICT	166		
SHIRLEY SCHOOL DISTRICT	31		
SILOAM SPRINGS SCHOOL DISTRICT	273		
SLOAN-HENDRIX SCHOOL DIST.	9		
SMACKOVER SCHOOL DISTRICT	13		
SO. CONWAY CO. SCHOOL DISTRICT	76		
SO. MISS. COUNTY SCHOOL DIST.	18		
SOUTH SIDE SCHOOL DISTRICT	29		
SOUTHSIDE SCHOOL DISTRICT	39		
SPRING HILL SCHOOL DISTRICT	2		
SPRINGDALE SCHOOL DISTRICT	476		
STAR CITY SCHOOL DISTRICT	89		
STEPHENS SCHOOL DISTRICT	8		
STRONG-HUTTIG SCHOOL DISTRICT	14		
STUTTGART SCHOOL DISTRICT	30		
TEXARKANA SCHOOL DISTRICT	88		
TRUMANN SCHOOL DISTRICT	39		
TWIN RIVERS SCHOOL DISTRICT	34		
TWO RIVERS SCHOOL DISTRICT	31		
VALLEY SPRINGS SCHOOL DISTRICT	59		
VALLEY VIEW SCHOOL DISTRICT	46		
VAN BUREN SCHOOL DISTRICT	160		
VAN COVE SCHOOL DISTRICT	15		
VILONIA SCHOOL DISTRICT	125		
VIOLA SCHOOL DISTRICT	16		
WALDRON SCHOOL DISTRICT	57		
WARREN SCHOOL DISTRICT	32		
WATSON CHAPEL SCHOOL DISTRICT	70		
WEINER SCHOOL DISTRICT	1		
WEST FORK SCHOOL DISTRICT	70		
WEST MEMPHIS SCHOOL DISTRICT	48		
WEST SIDE SCHOOL DISTRICT	13		
WESTERN YELL CO. SCHOOL DIST.	8		

***Arkansas Home School Student Count by Grade Level  
School Year 2009-2010***

<b><i>Kindergarten:</i></b>	966
<b><i>First Grade:</i></b>	1,014
<b><i>Second Grade:</i></b>	1,112
<b><i>Third Grade:</i></b>	1,106
<b><i>Fourth Grade:</i></b>	1,116
<b><i>Fifth Grade:</i></b>	1,197
<b><i>Sixth Grade:</i></b>	1,175
<b><i>Seventh Grade:</i></b>	1,193
<b><i>Eighth Grade:</i></b>	1,217
<b><i>Ninth Grade:</i></b>	1,293
<b><i>Tenth Grade:</i></b>	1,908
<b><i>Eleventh Grade:</i></b>	1,508
<b><i>Twelfth Grade:</i></b>	986
<b><i>Statewide Total:</i></b>	15,791

***Home School Enrollments by Grade and Gender***  
***School Year 2009-2010***

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	<u><i>Males</i></u>	<u><i>Females</i></u>
<i>Kindergarten</i>	510	456
<i>First</i>	518	496
<i>Second</i>	571	541
<i>Third</i>	568	538
<i>Fourth</i>	568	548
<i>Fifth</i>	620	577
<i>Sixth</i>	603	572
<i>Seventh</i>	622	571
<i>Eighth</i>	619	598
<i>Ninth</i>	660	633
<i>Tenth</i>	960	948
<i>Eleventh</i>	709	799
<i>Twelfth</i>	470	516
<i>Totals by Gender</i>	7,998	7,793
 <i>Grand Total</i>	 15,791	

# Home School Student Count for 2009-2010 School Year

## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>ARKANSAS</b>															
0101	DEWITT SCHOOL DISTRICT	2	0	4	1	0	1	3	5	3	2	4	6	3	34
0104	STUTTIGART SCHOOL DISTRICT	0	1	1	1	1	0	1	0	1	4	4	9	7	30
	<b>ARKANSAS TOTALS</b>	2	1	5	2	1	1	4	5	4	6	8	15	10	64
<b>ASHLEY</b>															
0201	CROSSETT SCHOOL DISTRICT	6	1	1	2	0	6	0	0	3	1	4	5	2	31
0203	HAMBURG SCHOOL DISTRICT	0	0	1	0	1	0	0	0	0	7	1	1	3	14
	<b>ASHLEY TOTALS</b>	6	1	2	2	1	6	0	0	3	8	5	6	5	45
<b>BAXTER</b>															
0302	COTTER SCHOOL DISTRICT	1	2	4	1	3	4	5	5	4	4	10	2	3	48
0303	MOUNTAIN HOME SCHOOL DISTRICT	14	11	18	15	20	22	17	25	15	25	29	16	12	239
0304	NORFORK SCHOOL DISTRICT	1	3	2	2	0	4	1	1	1	4	3	3	0	25
	<b>BAXTER TOTALS</b>	16	16	24	18	23	30	23	31	20	33	42	21	15	312
<b>BENTON</b>															
0401	BENTONVILLE SCHOOL DISTRICT	41	58	57	48	47	49	48	41	43	39	56	58	34	619
0402	DECATUR SCHOOL DISTRICT	2	3	0	0	2	1	1	1	1	4	3	2	0	20
0403	GENTRY SCHOOL DISTRICT	4	7	1	6	9	9	7	5	10	8	7	6	4	83
0404	GRAVETTE SCHOOL DISTRICT	8	10	10	12	11	13	4	8	14	11	19	9	11	140
0405	ROGERS SCHOOL DISTRICT	44	34	46	46	38	37	39	46	40	43	69	40	29	551
0406	SILAM SPRINGS SCHOOL DISTRICT	17	27	28	23	27	23	26	17	23	16	21	13	12	273
0407	PEA RIDGE SCHOOL DISTRICT	4	2	4	4	5	5	5	3	7	5	13	9	4	70
	<b>BENTON TOTALS</b>	120	141	146	139	139	137	130	121	138	126	188	137	94	1756
<b>BOONE</b>															
0501	ALPENA SCHOOL DISTRICT	0	1	2	4	1	2	1	5	1	1	3	2	0	23
0502	BERGMAN SCHOOL DISTRICT	3	0	1	3	2	3	4	2	3	4	3	4	1	33
0503	HARRISON SCHOOL DISTRICT	6	10	13	4	14	12	14	3	6	14	19	13	6	134
0504	OMAHA SCHOOL DISTRICT	2	3	1	2	0	1	2	1	1	6	2	1	2	24
0505	VALLEY SPRINGS SCHOOL DISTRICT	2	3	4	2	6	5	8	6	7	3	6	4	3	59
0506	LEAD HILL SCHOOL DISTRICT	1	1	0	1	1	0	1	2	2	2	1	0	1	13
	<b>BOONE TOTALS</b>	14	18	21	16	24	23	30	19	20	30	34	24	13	286

# Home School Student Count for 2009-2010 School Year

## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>BRADLEY</b>															
0601	HERMITAGE SCHOOL DISTRICT	1	0	0	2	1	0	0	1	3	1	0	1	2	12
0602	WARREN SCHOOL DISTRICT	0	1	2	1	3	3	6	1	2	3	5	1	4	32
	<b>BRADLEY TOTALS</b>	1	1	2	3	4	3	6	2	5	4	5	2	6	44
<b>CALHOUN</b>															
0701	HAMPTON SCHOOL DISTRICT	0	1	2	1	1	1	2	1	0	0	0	3	0	12
	<b>CALHOUN TOTALS</b>	0	1	2	1	1	1	2	1	0	0	0	3	0	12
<b>CARROLL</b>															
0801	BERRYVILLE SCHOOL DISTRICT	4	16	3	8	11	10	9	7	7	12	15	11	3	116
0802	EUREKA SPRINGS SCHOOL DISTRICT	1	0	2	2	3	0	2	4	4	2	3	4	2	29
0803	GREEN FOREST SCHOOL DISTRICT	2	3	5	4	6	6	4	4	5	4	11	4	2	60
	<b>CARROLL TOTALS</b>	7	19	10	14	20	16	15	15	16	18	29	19	7	205
<b>CHICOT</b>															
0901	DERMOTT SCHOOL DISTRICT	1	1	0	2	0	1	0	2	1	0	2	0	1	11
0903	LAKESIDE SCHOOL DISTRICT	0	0	1	1	0	2	3	1	3	5	1	1	0	18
	<b>CHICOT TOTALS</b>	1	1	1	3	0	3	3	3	4	5	3	1	1	29
<b>CLARK</b>															
1002	ARKADELPHIA SCHOOL DISTRICT	5	8	5	2	6	14	3	8	10	5	4	10	5	85
1003	GURDON SCHOOL DISTRICT	0	0	0	0	1	1	0	0	0	0	4	3	0	9
	<b>CLARK TOTALS</b>	5	8	5	2	7	15	3	8	10	5	8	13	5	94
<b>CLAY</b>															
1101	CORNING SCHOOL DISTRICT	0	3	2	4	2	1	3	2	2	4	5	5	2	35
1104	PIGGOTT SCHOOL DISTRICT	2	1	1	0	0	1	2	4	3	1	4	1	2	22
1106	RECTOR SCHOOL DISTRICT	0	1	0	0	1	1	3	1	2	3	0	2	1	15
	<b>CLAY TOTALS</b>	2	5	3	4	3	3	8	7	7	8	9	8	5	72

# Home School Student Count for 2009-2010 School Year

## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>CLEBURNE</b>															
1201	CONCORD SCHOOL DISTRICT	2	3	5	2	1	2	3	4	3	4	8	3	6	46
1202	HEBER SPRINGS SCHOOL DISTRICT	6	3	10	10	9	7	8	7	9	12	6	7	6	100
1203	QUITMAN SCHOOL DISTRICT	4	2	4	4	6	5	2	4	6	2	3	3	3	48
1204	WEST SIDE SCHOOL DISTRICT	0	0	2	0	2	0	0	1	2	1	3	2	0	13
	<b>CLEBURNE TOTALS</b>	12	8	21	16	18	14	13	16	20	19	20	15	15	207
<b>CLEVELAND</b>															
1304	WOODLAWN SCHOOL DISTRICT	0	0	2	0	1	1	2	0	0	2	3	1	0	12
1305	CLEVELAND COUNTY SCHOOL DIST.	0	2	0	0	3	1	7	1	3	2	1	0	2	22
	<b>CLEVELAND TOTALS</b>	0	2	2	0	4	2	9	1	3	4	4	1	2	34
<b>COLUMBIA</b>															
1402	MAGNOLIA SCHOOL DISTRICT	0	4	6	5	5	8	5	6	6	6	9	9	1	70
1408	EMERSON-TAYLOR SCHOOL DISTRICT	1	0	0	0	1	0	0	1	2	2	0	1	0	8
	<b>COLUMBIA TOTALS</b>	1	4	6	5	6	8	5	7	8	8	9	10	1	78
<b>CONWAY</b>															
1503	NEMO VISTA SCHOOL DISTRICT	2	0	2	2	3	0	2	1	1	1	2	2	0	18
1505	WONDERVIEW SCHOOL DISTRICT	0	0	0	0	0	0	0	1	0	2	1	2	0	6
1507	SO. CONWAY CO. SCHOOL DISTRICT	6	4	7	2	6	5	4	4	6	3	11	10	8	76
	<b>CONWAY TOTALS</b>	8	4	9	4	9	5	6	6	7	6	14	14	8	100
<b>CRAIGHEAD</b>															
1601	BAY SCHOOL DISTRICT	2	1	2	1	0	2	0	0	0	2	2	0	2	14
1602	WESTSIDE CONS. SCHOOL DISTRICT	7	6	2	5	4	7	6	3	6	5	6	6	2	65
1603	BROOKLAND SCHOOL DISTRICT	7	5	2	7	7	3	8	4	9	2	11	7	4	76
1605	BUFFALO IS. CENTRAL SCH. DIST.	1	1	0	2	1	2	1	3	3	1	1	2	1	19
1608	JONESBORO SCHOOL DISTRICT	6	7	11	5	16	17	19	16	16	11	19	7	9	159
1611	NETTLETON SCHOOL DISTRICT	6	5	4	3	9	1	3	5	3	8	13	7	5	72
1612	VALLEY VIEW SCHOOL DISTRICT	2	4	4	2	6	4	7	2	3	4	5	2	1	46
1613	RIVERSIDE SCHOOL DISTRICT	1	0	1	0	2	1	1	2	0	0	2	6	0	16
	<b>CRAIGHEAD TOTALS</b>	32	29	26	25	45	37	45	35	40	33	59	37	24	467

# Home School Student Count for 2009-2010 School Year

## By County, District and Grade

County LEA	District	Kindergarten	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>CRAWFORD</b>															
1701	ALMA SCHOOL DISTRICT	5	8	8	1	8	4	8	4	4	7	8	12	3	80
1702	CEDARVILLE SCHOOL DISTRICT	2	0	6	1	4	3	3	5	0	4	9	4	3	44
1703	MOUNTAINBURG SCHOOL DISTRICT	2	2	3	0	3	1	1	0	3	2	4	11	6	38
1704	MULBERRY SCHOOL DISTRICT	3	3	4	3	1	5	3	1	4	1	6	5	0	39
1705	VAN BUREN SCHOOL DISTRICT	8	7	12	15	7	7	11	9	13	8	28	24	11	160
	<b>CRAWFORD TOTALS</b>	20	20	33	20	23	20	26	19	24	22	55	56	23	361
<b>CRITTENDEN</b>															
1802	EARLE SCHOOL DISTRICT	0	1	0	1	1	0	0	1	1	0	0	0	0	5
1803	WEST MEMPHIS SCHOOL DISTRICT	5	5	2	5	3	2	5	3	2	5	5	3	3	48
1804	MARION SCHOOL DISTRICT	4	5	5	4	3	3	4	1	3	8	9	9	4	62
	<b>CRITTENDEN TOTALS</b>	9	11	7	10	7	5	9	5	6	13	14	12	7	115
<b>CROSS</b>															
1901	CROSS COUNTY SCHOOL DISTRICT	4	1	2	1	2	4	2	3	2	1	6	3	2	33
1905	WYNNE SCHOOL DISTRICT	7	5	6	5	5	3	5	2	3	5	4	5	1	56
	<b>CROSS TOTALS</b>	11	6	8	6	7	7	7	5	5	6	10	8	3	89
<b>DALLAS</b>															
2002	FORDYCE SCHOOL DISTRICT	0	0	0	1	1	1	1	1	2	4	5	1	0	17
	<b>DALLAS TOTALS</b>	0	0	0	1	1	1	1	1	2	4	5	1	0	17
<b>DESHA</b>															
2104	DUMAS SCHOOL DISTRICT	0	1	0	0	0	2	4	1	1	3	4	0	1	17
2105	MCGEHEE SCHOOL DISTRICT	0	0	1	2	0	3	1	2	0	1	5	1	2	18
	<b>DESHA TOTALS</b>	0	1	1	2	0	5	5	3	1	4	9	1	3	35
<b>DREW</b>															
2202	DREW CENTRAL SCHOOL DISTRICT	1	0	1	1	2	3	1	4	3	5	2	0	4	27
2203	MONTICELLO SCHOOL DISTRICT	2	3	3	2	3	4	5	2	3	4	3	1	0	35
	<b>DREW TOTALS</b>	3	3	4	3	5	7	6	6	6	9	5	1	4	62

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## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>FAULKNER</b>															
2301	CONWAY SCHOOL DISTRICT	25	39	39	37	31	37	42	26	39	31	32	40	28	446
2303	GREENBRIER SCHOOL DISTRICT	5	10	6	9	6	16	13	14	16	11	10	9	7	132
2304	GUY-PERKINS SCHOOL DISTRICT	4	3	2	4	2	1	6	3	3	1	2	3	0	34
2305	MAYFLOWER SCHOOL DISTRICT	5	4	5	3	1	2	1	3	1	2	7	2	1	37
2306	MT. VERNON/ENOLA SCHOOL DIST.	2	3	2	0	2	3	0	3	3	5	5	4	3	35
2307	VILONIA SCHOOL DISTRICT	10	8	8	8	5	10	9	10	8	7	18	15	9	125
	<b>FAULKNER TOTALS</b>	51	67	62	61	47	69	71	59	70	57	74	73	48	809
<b>FRANKLIN</b>															
2402	CHARLESTON SCHOOL DISTRICT	3	0	1	2	5	1	4	3	3	1	0	2	0	25
2403	COUNTY LINE SCHOOL DISTRICT	0	1	1	4	1	3	3	2	1	2	8	8	4	38
2404	OZARK SCHOOL DISTRICT	3	2	4	4	3	7	5	10	7	6	6	13	8	78
	<b>FRANKLIN TOTALS</b>	6	3	6	10	9	11	12	15	11	9	14	23	12	141
<b>FULTON</b>															
2501	MAMMOTH SPRING SCHOOL DISTRICT	1	3	1	0	0	0	1	1	1	0	2	1	1	12
2502	SALEM SCHOOL DISTRICT	2	1	5	3	0	5	2	1	1	2	0	4	1	27
2503	VIOLA SCHOOL DISTRICT	0	0	1	2	3	1	1	2	2	0	3	1	0	16
	<b>FULTON TOTALS</b>	3	4	7	5	3	6	4	4	4	2	5	6	2	55
<b>GARLAND</b>															
2601	CUTTER-MORNING STAR SCH. DIST.	4	3	2	2	3	3	2	9	2	4	3	5	1	43
2602	FOUNTAIN LAKE SCHOOL DISTRICT	4	1	2	3	3	5	6	2	3	9	7	15	4	64
2603	HOT SPRINGS SCHOOL DISTRICT	10	8	10	6	7	13	12	6	13	10	14	12	7	128
2604	JESSIEVILLE SCHOOL DISTRICT	3	1	1	1	2	2	2	1	3	3	3	3	3	28
2605	LAKE HAMILTON SCHOOL DISTRICT	8	4	10	13	8	5	15	9	8	11	14	19	9	133
2606	LAKESIDE SCHOOL DISTRICT	5	4	1	7	3	5	6	5	11	11	8	5	14	85
2607	MOUNTAIN PINE SCHOOL DISTRICT	2	1	3	0	1	1	0	2	1	2	1	0	0	14
	<b>GARLAND TOTALS</b>	36	22	29	32	27	34	43	34	41	50	50	59	38	495
<b>GRANT</b>															
2703	POYEN SCHOOL DISTRICT	0	0	0	0	1	0	0	0	0	1	2	1	0	5
2705	SHERIDAN SCHOOL DISTRICT	13	12	10	16	16	11	8	10	11	12	11	20	16	166
	<b>GRANT TOTALS</b>	13	12	10	16	17	11	8	10	11	13	13	21	16	171

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## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>GREENE</b>															
2803	MARMADUKE SCHOOL DISTRICT	1	1	0	0	0	2	0	3	0	2	6	2	2	19
2807	GREENE CO. TECH SCHOOL DIST.	3	6	4	5	3	8	4	12	7	15	21	11	9	108
2808	PARAGOULD SCHOOL DISTRICT	4	10	4	7	7	7	11	4	5	8	29	15	9	120
	<b>GREENE TOTALS</b>	8	17	8	12	10	17	15	19	12	25	56	28	20	247
<b>HEMPSTEAD</b>															
2901	BLEVINS SCHOOL DISTRICT	3	1	2	0	1	0	2	0	1	3	1	0	1	15
2903	HOPE SCHOOL DISTRICT	1	3	3	3	5	8	4	5	4	6	8	6	4	60
2906	SPRING HILL SCHOOL DISTRICT	0	0	0	0	0	0	1	0	0	1	0	0	0	2
	<b>HEMPSTEAD TOTALS</b>	4	4	5	3	6	8	7	5	5	10	9	6	5	77
<b>HOT SPRING</b>															
3001	BISMARCK SCHOOL DISTRICT	1	2	2	3	9	2	3	5	4	9	7	1	1	49
3002	GLEN ROSE SCHOOL DISTRICT	2	2	1	4	1	4	3	0	6	5	2	6	8	44
3003	MAGNET COVE SCHOOL DIST.	1	0	1	0	1	4	3	0	4	1	1	2	1	19
3004	MALVERN SCHOOL DISTRICT	2	7	2	6	3	9	6	3	7	8	13	7	3	76
3005	OUACHITA SCHOOL DISTRICT	0	0	1	1	0	1	1	1	1	0	0	0	0	6
	<b>HOT SPRING TOTALS</b>	6	11	7	14	14	20	16	9	22	23	23	16	13	194
<b>HOWARD</b>															
3102	DIERKS SCHOOL DISTRICT	3	1	1	0	1	0	0	0	0	0	0	1	1	8
3104	MINERAL SPRINGS SCHOOL DIST.	0	0	0	0	0	0	0	1	0	1	0	0	1	3
3105	NASHVILLE SCHOOL DISTRICT	2	2	2	3	1	2	1	0	4	0	5	3	2	27
	<b>HOWARD TOTALS</b>	5	3	3	3	2	2	1	1	4	1	5	4	4	38
<b>INDEPENDENCE</b>															
3201	BATESVILLE SCHOOL DISTRICT	4	8	9	7	7	3	6	2	4	5	9	13	6	83
3209	SOUTHSIDE SCHOOL DISTRICT	3	1	3	2	0	0	2	5	1	2	11	5	4	39
3211	MIDLAND SCHOOL DISTRICT	0	1	3	2	5	2	2	1	1	3	5	3	0	28
3212	CEDAR RIDGE SCHOOL DISTRICT	3	1	2	2	4	1	1	1	2	1	7	5	6	36
	<b>INDEPENDENCE TOTALS</b>	10	11	17	13	16	6	11	9	8	11	32	26	16	186

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## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>IZARD</b>															
3301	CALICO ROCK SCHOOL DISTRICT	2	1	1	2	2	2	0	1	3	1	1	1	0	17
3302	MELBOURNE SCHOOL DISTRICT	1	1	1	2	0	0	1	2	0	2	2	3	2	18
3306	IZARD CO. CONS. SCHOOL DIST.	1	2	3	2	1	1	1	9	2	2	5	4	2	35
	<b>IZARD TOTALS</b>	4	4	5	5	5	3	2	12	5	5	8	8	4	70
<b>JACKSON</b>															
3403	NEWPORT SCHOOL DISTRICT	2	1	1	1	0	2	1	1	2	6	5	5	5	32
3405	JACKSON CO. SCHOOL DISTRICT	0	0	0	0	0	1	2	2	0	2	3	3	0	13
	<b>JACKSON TOTALS</b>	2	1	1	1	0	3	3	3	2	8	8	8	5	45
<b>JEFFERSON</b>															
3502	DOLLARWAY SCHOOL DISTRICT	0	1	1	2	3	2	2	4	1	1	0	3	2	22
3505	PINE BLUFF SCHOOL DISTRICT	0	2	3	1	3	5	2	2	4	2	7	5	4	40
3509	WATSON CHAPEL SCHOOL DISTRICT	3	7	6	6	2	4	10	6	1	6	9	3	7	70
3510	WHITE HALL SCHOOL DISTRICT	14	9	11	24	13	12	16	16	7	13	20	8	6	169
	<b>JEFFERSON TOTALS</b>	17	19	21	33	21	23	30	28	13	22	36	19	19	301
<b>JOHNSON</b>															
3601	CLARKSVILLE SCHOOL DISTRICT	5	1	4	5	2	7	1	5	4	4	18	8	2	66
3604	LAMAR SCHOOL DISTRICT	0	4	5	6	2	6	2	4	5	6	12	14	8	74
3606	WESTSIDE SCHOOL DISTRICT	0	3	0	3	1	1	1	5	3	1	10	13	4	45
	<b>JOHNSON TOTALS</b>	5	8	9	14	5	14	4	14	12	11	40	35	14	185
<b>LAFAYETTE</b>															
3701	BRADLEY SCHOOL DISTRICT	1	1	0	1	1	0	0	0	1	0	1	0	0	6
3704	LAFAYETTE COUNTY SCHOOL DISTRI	1	0	1	1	0	1	1	0	1	0	0	1	4	11
	<b>LAFAYETTE TOTALS</b>	2	1	1	2	1	1	1	0	2	0	1	1	4	17
<b>LAWRENCE</b>															
3804	HOXIE SCHOOL DISTRICT	2	1	2	0	2	1	4	2	3	1	8	7	5	38
3806	SLOAN-HENDRIX SCHOOL DIST.	0	2	0	1	1	1	2	0	0	0	1	0	1	9
3809	HILLCREST SCHOOL DISTRICT	3	1	3	1	1	2	3	3	1	2	1	3	1	25
3810	LAWRENCE COUNTY SCHOOL DISTRI	4	1	1	2	0	2	1	4	2	2	5	4	3	31
	<b>LAWRENCE TOTALS</b>	9	5	6	4	4	6	10	9	6	5	15	14	10	103

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## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>LEE</b>															
3904	LEE COUNTY SCHOOL DISTRICT	4	3	6	0	2	5	2	1	3	2	3	2	1	34
	LEE TOTALS	4	3	6	0	2	5	2	1	3	2	3	2	1	34
<b>LINCOLN</b>															
4003	STAR CITY SCHOOL DISTRICT	5	9	6	7	9	2	7	9	8	4	10	6	7	89
	LINCOLN TOTALS	5	9	6	7	9	2	7	9	8	4	10	6	7	89
<b>LITTLE RIVER</b>															
4101	ASHDOWN SCHOOL DISTRICT	1	1	1	1	2	1	2	1	1	4	5	3	1	24
4102	FOREMAN SCHOOL DISTRICT	1	1	2	0	2	1	2	3	3	5	2	3	0	25
	LITTLE RIVER TOTALS	2	2	3	1	4	2	4	4	4	9	7	6	1	49
<b>LOGAN</b>															
4201	BOONEVILLE SCHOOL DISTRICT	2	6	4	2	4	5	4	5	1	2	6	4	1	46
4202	MAGAZINE SCHOOL DISTRICT	2	2	1	2	1	5	1	0	0	4	3	2	1	24
4203	PARIS SCHOOL DISTRICT	2	0	0	1	2	1	0	1	3	1	5	2	5	23
4204	SCRANTON SCHOOL DISTRICT	1	1	0	1	0	0	0	1	1	0	0	0	0	5
	LOGAN TOTALS	7	9	5	6	7	11	5	7	5	7	14	8	7	98
<b>LONOKE</b>															
4301	LONOKE SCHOOL DISTRICT	0	2	3	4	0	6	4	6	3	9	7	6	4	54
4302	ENGLAND SCHOOL DISTRICT	3	0	0	1	3	3	3	2	6	3	5	3	1	33
4303	CARLISLE SCHOOL DISTRICT	1	3	0	1	2	2	1	2	1	5	1	2	1	22
4304	CABOT SCHOOL DISTRICT	20	26	25	31	19	19	21	27	20	13	45	22	15	303
	LONOKE TOTALS	24	31	28	37	24	30	29	37	30	30	58	33	21	412
<b>MADISON</b>															
4401	HUNTSVILLE SCHOOL DISTRICT	11	6	13	19	16	22	16	12	14	13	33	14	11	200
	MADISON TOTALS	11	6	13	19	16	22	16	12	14	13	33	14	11	200
<b>MARION</b>															
4501	FLIPPIN SCHOOL DISTRICT	6	2	4	4	0	4	2	3	1	1	6	2	5	40
4502	YELLVILLE-SUMMIT SCHOOL DIST.	9	3	7	6	1	4	8	6	2	3	2	6	3	60
	MARION TOTALS	15	5	11	10	1	8	10	9	3	4	8	8	8	100

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## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>MILLER</b>															
4602	GENOA CENTRAL SCHOOL DISTRICT	1	0	1	2	0	3	2	2	2	2	3	1	1	20
4603	FOUKE SCHOOL DISTRICT	0	2	2	3	2	3	4	3	2	1	3	3	0	28
4605	TEXARKANA SCHOOL DISTRICT	4	4	7	5	10	5	5	8	6	9	10	10	5	88
	<b>MILLER TOTALS</b>	5	6	10	10	12	11	11	13	10	12	16	14	6	136
<b>MISSISSIPPI</b>															
4701	ARMOREL SCHOOL DISTRICT	0	1	1	1	0	0	1	0	1	0	2	0	0	7
4702	BLYTHEVILLE SCHOOL DISTRICT	3	4	3	0	4	2	2	3	2	4	2	1	2	32
4706	SO. MISS. COUNTY SCHOOL DIST.	0	1	3	4	2	2	1	1	2	0	2	0	0	18
4708	GOSNELL SCHOOL DISTRICT	2	0	1	1	0	0	0	1	2	1	1	1	2	12
4712	MANILA SCHOOL DISTRICT	1	4	2	2	3	2	2	1	2	2	13	9	2	45
4713	OSCEOLA SCHOOL DISTRICT	0	4	1	1	0	2	2	3	0	2	2	1	0	18
	<b>MISSISSIPPI TOTALS</b>	6	14	11	9	9	8	8	9	9	9	22	12	6	132
<b>MONROE</b>															
4801	BRINKLEY SCHOOL DISTRICT	0	0	0	1	0	1	1	2	2	2	2	3	4	18
4802	CLARENDON SCHOOL DISTRICT	0	1	0	0	1	0	1	2	2	2	2	1	3	15
	<b>MONROE TOTALS</b>	0	1	0	1	1	1	2	4	4	4	4	4	7	33
<b>MONTGOMERY</b>															
4901	CADDO HILLS SCHOOL DISTRICT	1	0	0	1	1	2	0	5	3	1	4	5	2	25
4902	MOUNT IDA SCHOOL DISTRICT	1	0	5	3	3	3	1	3	3	2	3	7	2	36
	<b>MONTGOMERY TOTALS</b>	2	0	5	4	4	5	1	8	6	3	7	12	4	61
<b>NEVADA</b>															
5006	PRESCOTT SCHOOL DISTRICT	1	1	0	1	2	0	1	1	2	2	0	2	2	15
5008	NEVADA SCHOOL DISTRICT	2	1	2	3	4	2	3	2	1	1	0	1	0	22
	<b>NEVADA TOTALS</b>	3	2	2	4	6	2	4	3	3	3	0	3	2	37
<b>NEWTON</b>															
5102	JASPER SCHOOL DISTRICT	6	9	6	7	4	7	4	4	11	7	6	6	6	83
5106	DEER/MT. JUDEA SCHOOL DISTRICT	0	0	0	1	0	0	1	1	0	1	0	1	0	5
	<b>NEWTON TOTALS</b>	6	9	6	8	4	7	5	5	11	8	6	7	6	88

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## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>OUACHITA</b>															
5201	BEARDEN SCHOOL DISTRICT	0	0	0	0	0	0	0	0	0	0	0	1	0	1
5204	CAMDEN FAIRVIEW SCHOOL DIST.	5	10	9	7	4	7	3	7	3	3	4	5	4	71
5205	HARMONY GROVE SCHOOL DISTRICT	1	0	2	1	3	0	0	0	1	0	1	0	1	10
5206	STEPHENS SCHOOL DISTRICT	1	1	1	0	0	1	3	0	1	0	0	0	0	8
	<b>OUACHITA TOTALS</b>	7	11	12	8	7	8	6	7	5	3	5	6	5	90
<b>PERRY</b>															
5301	EAST END SCHOOL DISTRICT	2	4	3	7	1	7	3	3	4	4	8	4	4	54
5303	PERRYVILLE SCHOOL DISTRICT	2	1	3	2	2	6	3	4	6	9	11	5	4	58
	<b>PERRY TOTALS</b>	4	5	6	9	3	13	6	7	10	13	19	9	8	112
<b>PHILLIPS</b>															
5401	BARTON-LEXA SCHOOL DISTRICT	0	0	0	0	0	0	0	2	1	0	0	1	2	6
5403	HELENA W. HELENA SCHOOL DIST.	3	0	2	0	1	3	1	6	3	2	0	2	1	24
5404	MARVELL SCHOOL DISTRICT	0	0	2	0	1	3	0	2	3	0	0	0	0	11
	<b>PHILLIPS TOTALS</b>	3	0	4	0	2	6	1	10	7	2	0	3	3	41
<b>PIKE</b>															
5501	DELIGHT SCHOOL DISTRICT	0	0	1	2	0	0	0	0	0	1	0	1	1	6
5502	CENTERPOINT SCHOOL DISTRICT	3	3	2	2	4	3	2	1	5	2	11	11	1	50
5503	KIRBY SCHOOL DISTRICT	0	0	0	1	0	0	3	0	0	0	4	2	1	11
5504	MURFREESBORO SCHOOL DISTRICT	1	1	1	2	2	0	3	2	2	4	5	2	4	29
	<b>PIKE TOTALS</b>	4	4	4	7	6	3	8	3	7	7	20	16	7	96
<b>POINSETT</b>															
5602	HARRISBURG SCHOOL DISTRICT	0	1	2	1	1	3	2	1	2	2	1	2	1	19
5604	MARKED TREE SCHOOL DISTRICT	0	1	0	0	1	2	0	3	1	1	5	1	2	17
5605	TRUMANN SCHOOL DISTRICT	2	4	4	3	1	3	5	3	5	2	4	3	0	39
5607	WEINER SCHOOL DISTRICT	0	0	0	0	0	0	1	0	0	0	0	0	0	1
5608	EAST POINSETT CO. SCHOOL DIST.	2	0	1	0	2	0	0	2	0	2	1	1	1	12
	<b>POINSETT TOTALS</b>	4	6	7	4	5	8	8	9	8	7	11	7	4	88

# Home School Student Count for 2009-2010 School Year

## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>POLK</b>															
5703	MIENA SCHOOL DISTRICT	8	11	14	8	10	11	8	11	10	6	17	15	6	135
5704	VAN COVE SCHOOL DISTRICT	1	1	1	2	0	2	1	2	1	1	2	0	1	15
5705	WICKES SCHOOL DISTRICT	2	0	3	1	1	1	2	1	2	1	3	1	1	19
5706	OUACHITA RIVER SCHOOL DISTRICT	1	3	3	2	2	8	4	3	3	8	3	11	3	54
	<b>POLK TOTALS</b>	12	15	21	13	13	22	15	17	16	16	25	27	11	223
<b>POPE</b>															
5801	ATKINS SCHOOL DISTRICT	3	1	1	0	0	1	2	3	1	7	5	3	3	30
5802	DOVER SCHOOL DISTRICT	6	3	4	3	3	9	2	3	3	10	10	6	6	68
5803	HECTOR SCHOOL DISTRICT	1	1	2	3	0	3	5	3	2	3	4	4	2	33
5804	POTTSVILLE SCHOOL DISTRICT	1	1	2	2	2	4	1	4	3	6	10	6	1	43
5805	RUSSELLVILLE SCHOOL DISTRICT	10	9	5	17	14	8	11	10	8	14	19	14	7	146
	<b>POPE TOTALS</b>	21	15	14	25	19	25	21	23	17	40	48	33	19	320
<b>PRAIRIE</b>															
5901	DES ARC SCHOOL DISTRICT	2	3	1	1	2	3	3	3	2	2	5	0	2	29
5903	HAZEN SCHOOL DISTRICT	0	0	1	0	2	2	1	1	0	2	2	1	1	13
	<b>PRAIRIE TOTALS</b>	2	3	2	1	4	5	4	4	2	4	7	1	3	42
<b>PULASKI</b>															
6001	LITTLE ROCK SCHOOL DISTRICT	38	38	46	36	52	40	42	52	43	44	48	45	31	555
6002	N. LITTLE ROCK SCHOOL DISTRICT	16	11	9	13	9	8	6	11	19	10	12	17	2	143
6003	PULASKI CO. SPEC. SCHOOL DIST.	72	59	82	83	85	81	98	85	98	76	105	83	80	1087
	<b>PULASKI TOTALS</b>	126	108	137	132	146	129	146	148	160	130	165	145	113	1785
<b>RANDOLPH</b>															
6102	MAYNARD SCHOOL DISTRICT	1	1	0	0	1	0	0	0	1	1	3	3	2	13
6103	POCAHONTAS SCHOOL DISTRICT	1	2	3	1	0	3	3	3	3	4	12	9	5	49
	<b>RANDOLPH TOTALS</b>	2	3	3	1	1	3	3	3	4	5	15	12	7	62

# Home School Student Count for 2009-2010 School Year

## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>SALINE</b>															
6301	BAUXITE SCHOOL DISTRICT	1	2	2	3	0	1	1	2	2	1	8	2	4	29
6302	BENTON SCHOOL DISTRICT	6	6	4	9	3	9	2	6	6	8	13	11	4	87
6303	BRYANT SCHOOL DISTRICT	11	16	16	15	18	18	21	27	24	22	30	25	13	256
6304	HARMONY GROVE SCHOOL DISTRICT	2	1	5	1	3	1	3	3	3	7	6	0	0	35
	<b>SALINE TOTALS</b>	20	25	27	28	24	29	27	38	35	38	57	38	21	407
<b>SCOTT</b>															
6401	WALDRON SCHOOL DISTRICT	4	3	3	5	4	4	1	2	9	7	4	6	5	57
	<b>SCOTT TOTALS</b>	4	3	3	5	4	4	1	2	9	7	4	6	5	57
<b>SEARCY</b>															
6502	SEARCY COUNTY SCHOOL DISTRICT	7	5	4	6	5	8	3	7	3	9	9	8	3	77
6505	OZARK MOUNTAIN SCHOOL DISTRICT	4	2	2	3	2	5	2	5	4	5	9	4	3	50
	<b>SEARCY TOTALS</b>	11	7	6	9	7	13	5	12	7	14	18	12	6	127
<b>SEBASTIAN</b>															
6601	FORT SMITH SCHOOL DISTRICT	20	24	29	29	31	21	29	27	36	30	44	37	32	389
6602	GREENWOOD SCHOOL DISTRICT	12	8	5	9	10	10	6	7	7	12	11	7	5	109
6603	HACKETT SCHOOL DISTRICT	0	2	0	0	0	1	0	1	0	0	0	0	0	4
6604	HARTFORD SCHOOL DISTRICT	0	1	0	0	1	1	0	0	0	1	2	2	1	9
6605	LAVACA SCHOOL DISTRICT	1	4	5	4	1	4	5	2	1	3	6	2	4	42
6606	MANSFIELD SCHOOL DISTRICT	0	4	2	1	1	3	1	2	2	2	1	3	0	22
	<b>SEBASTIAN TOTALS</b>	33	43	41	43	44	40	41	39	46	48	64	51	42	575
<b>SEVIER</b>															
6701	DEQUEEN SCHOOL DISTRICT	1	3	6	1	1	5	3	3	2	6	3	5	1	40
6703	HORATIO SCHOOL DISTRICT	0	0	0	0	0	0	2	0	0	2	3	1	3	11
	<b>SEVIER TOTALS</b>	1	3	6	1	1	5	5	3	2	8	6	6	4	51
<b>SHARP</b>															
6802	CAVE CITY SCHOOL DISTRICT	1	3	5	7	6	1	5	6	1	4	7	4	2	52
6804	HIGHLAND SCHOOL DISTRICT	3	3	1	6	5	8	1	5	8	4	15	3	7	69
6806	TWIN RIVERS SCHOOL DISTRICT	3	1	3	3	0	3	1	2	5	4	1	6	2	34
	<b>SHARP TOTALS</b>	7	7	9	16	11	12	7	13	14	12	23	13	11	155

# Home School Student Count for 2009-2010 School Year

## By County, District and Grade

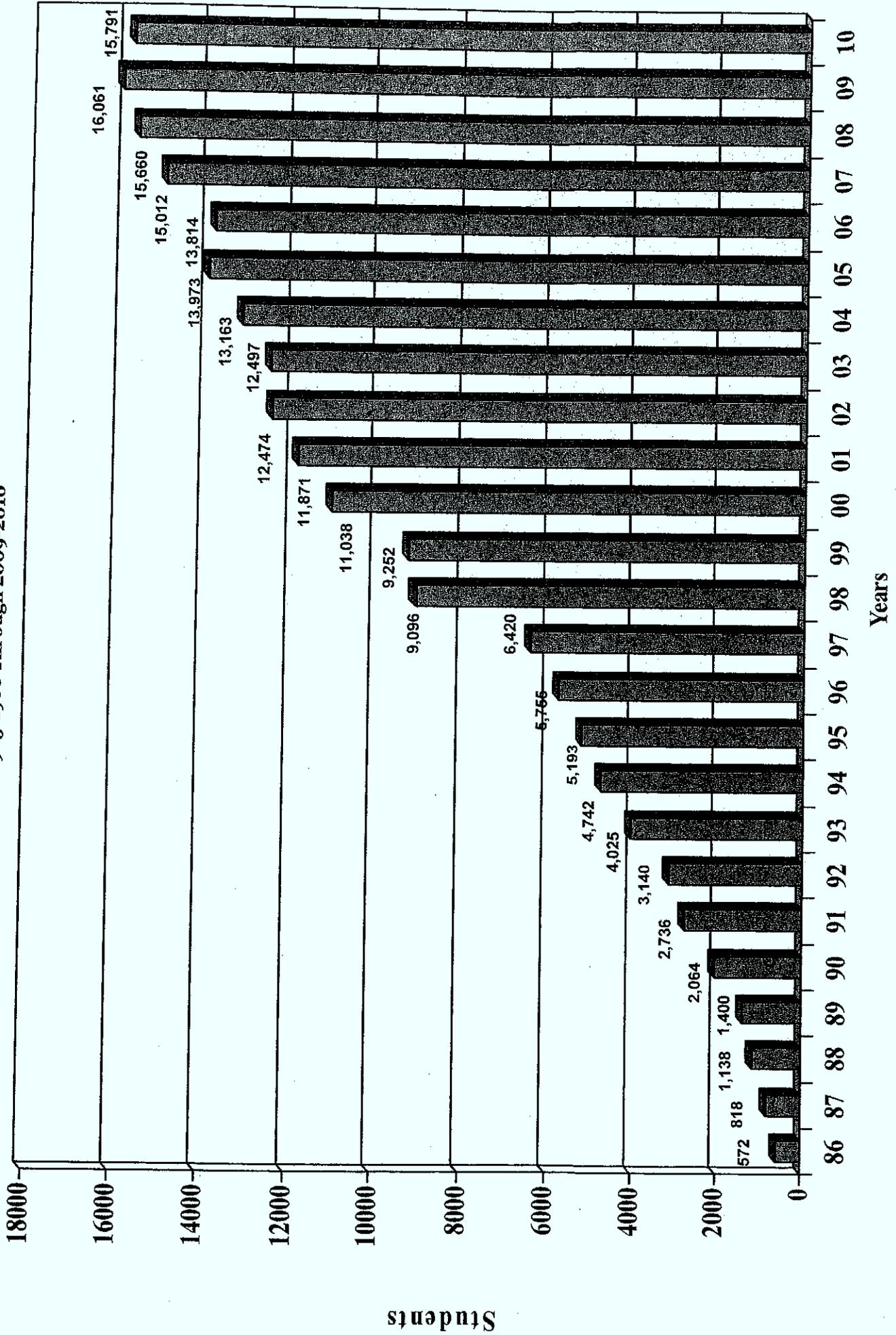
County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>ST FRANCIS</b>															
6201	FORREST CITY SCHOOL DISTRICT	2	5	3	3	6	1	6	2	11	8	12	6	7	72
6202	HUGHES SCHOOL DISTRICT	0	0	0	0	0	1	0	1	0	1	1	0	0	4
6205	PALESTINE-WHEATLEY SCH. DIST.	2	0	2	0	1	1	2	1	1	0	2	0	0	12
	<b>ST FRANCIS TOTALS</b>	4	5	5	3	7	3	8	4	12	9	15	6	7	88
<b>STONE</b>															
6901	MOUNTAIN VIEW SCHOOL DISTRICT	9	13	7	8	12	8	16	14	11	11	19	22	9	159
	<b>STONE TOTALS</b>	9	13	7	8	12	8	16	14	11	11	19	22	9	159
<b>UNION</b>															
7001	EL DORADO SCHOOL DISTRICT	1	5	7	8	5	8	4	7	7	3	7	4	6	72
7003	JUNCTION CITY SCHOOL DISTRICT	1	2	0	1	1	1	0	2	2	1	4	4	1	20
7006	NORPHLET SCHOOL DISTRICT	1	1	0	0	0	0	1	0	1	1	1	3	0	9
7007	PARKERS CHAPEL SCHOOL DIST.	0	0	0	0	0	0	1	1	0	0	1	0	0	3
7008	SMACKOVER SCHOOL DISTRICT	2	2	1	1	3	0	1	0	1	0	0	2	0	13
7009	STRONG-HUTTIG SCHOOL DISTRICT	0	0	1	1	0	2	1	0	1	2	4	1	1	14
	<b>UNION TOTALS</b>	5	10	9	11	9	11	8	10	12	7	17	14	8	131
<b>VAN BUREN</b>															
7102	CLINTON SCHOOL DISTRICT	2	7	6	3	3	6	3	7	5	3	19	10	3	77
7104	SHIRLEY SCHOOL DISTRICT	0	2	4	3	3	2	1	5	3	2	4	2	0	31
7105	SOUTH SIDE SCHOOL DISTRICT	1	1	0	0	1	1	2	1	3	4	7	3	5	29
	<b>VAN BUREN TOTALS</b>	3	10	10	6	7	9	6	13	11	9	30	15	8	137
<b>WASHINGTON</b>															
7201	ELKINS SCHOOL DISTRICT	5	4	3	2	4	1	1	3	3	4	6	7	5	48
7202	FARMINGTON SCHOOL DISTRICT	4	7	8	5	13	14	8	10	3	6	6	7	4	95
7203	FAYETTEVILLE SCHOOL DISTRICT	20	14	23	17	16	22	16	22	18	15	25	13	11	232
7204	GREENLAND SCHOOL DISTRICT	4	7	8	3	6	5	4	3	7	3	5	3	2	60
7205	LINCOLN SCHOOL DISTRICT	3	3	6	6	8	5	8	6	2	3	4	4	3	61
7206	PRAIRIE GROVE SCHOOL DISTRICT	6	6	6	7	8	11	10	4	0	5	5	1	2	71
7207	SPRINGDALE SCHOOL DISTRICT	47	40	43	37	32	39	35	31	35	43	31	39	24	476
7208	WEST FORK SCHOOL DISTRICT	3	10	3	4	6	8	2	6	3	9	9	1	6	70
	<b>WASHINGTON TOTALS</b>	92	91	100	81	93	105	84	85	71	88	91	75	57	1113

# Home School Student Count for 2009-2010 School Year

## By County, District and Grade

County LEA	District	Kinder	One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten	Eleven	Twelve	Total
<b>WHITE</b>															
7301	BALD KNOB SCHOOL DISTRICT	2	1	5	5	5	3	3	4	5	9	9	9	2	62
7302	BEEBE SCHOOL DISTRICT	8	7	10	13	7	7	12	12	11	9	24	16	8	144
7303	BRADFORD SCHOOL DISTRICT	0	1	0	0	2	0	1	1	0	1	4	3	1	14
7304	WHITE CO. CENTRAL SCHOOL DIST.	3	1	3	3	0	3	2	4	0	6	6	5	4	40
7307	RIVERVIEW SCHOOL DISTRICT	6	2	4	2	5	4	4	7	11	13	12	13	15	98
7309	PANGBURN SCHOOL DISTRICT	3	1	1	1	2	2	1	0	3	6	6	2	4	32
7310	ROSE BUD SCHOOL DISTRICT	2	2	4	4	2	0	5	2	5	4	4	7	2	43
7311	SEARCY SCHOOL DISTRICT	22	17	9	21	21	12	19	23	17	26	48	34	16	285
	<b>WHITE TOTALS</b>	46	32	36	49	44	31	47	53	52	74	113	89	52	718
<b>WOODRUFF</b>															
7401	AUGUSTA SCHOOL DISTRICT	0	0	0	1	0	0	1	0	1	1	2	2	1	9
7403	MCCRORY SCHOOL DISTRICT	2	2	2	3	3	2	1	4	2	3	5	2	0	31
	<b>WOODRUFF TOTALS</b>	2	2	2	4	3	2	2	4	3	4	7	4	1	40
<b>YELL</b>															
7503	DANVILLE SCHOOL DISTRICT	1	0	0	0	1	1	0	0	1	0	0	1	0	5
7504	DARDANELLE SCHOOL DISTRICT	1	3	0	1	8	3	2	3	3	2	7	8	2	43
7509	WESTERN YELL CO. SCHOOL DIST.	0	0	0	0	0	0	0	0	0	1	4	0	3	8
7510	TWO RIVERS SCHOOL DISTRICT	1	1	0	1	1	2	0	1	5	3	6	8	2	31
	<b>YELL TOTALS</b>	3	4	0	2	10	6	2	4	9	6	17	17	7	87
	<b>STATEWIDE TOTALS:</b>	966	1014	1112	1106	1116	1197	1175	1193	1217	1293	1908	1508	986	15,791

Arkansas Department of Education - Home School Enrollment  
1985-1986 Through 2009-2010



Final Enrollment 2009-2010  
July 2010



**HOME SCHOOL OFFICE**  
**Arkansas Department of Education**

**Grade 5 - State Summary - Home School Students**

**Fall 1997 to Spring 2004 Stanford 9 Test Scores**

7/16/2004

SUBTEST AND TOTALS	FALL 1997 *(NPR)	FALL 1998 *(NPR)	FALL 1999 *(NPR)	FALL 2000 *(NPR)	FALL 2001 *(NPR)	SPRING 2003 *(NPR)	SPRING 2004 *(NPR)
Total Reading	67	59	59	57	57	59	58
Vocabulary	67	60	61	57	58	62	64
Reading Comprehension	64	57	55	55	55	56	53
Total Mathematics	54	50	47	48	45	50	51
Problem Solving	55	50	48	48	48	54	54
Procedures	54	52	47	49	44	45	47
Language	57	51	50	48	47	51	49
Language Mechanics	53	47	47	44	43	46	45
Language Expression	63	57	55	55	54	57	54
Spelling	50	47	46	42	43	46	46
Study Skills	55	52	48	46	43	46	44
Science	65	61	60	62	58	57	56
Social Science	63	56	53	55	52	59	58
Listening	65	56	57	55	56	63	58
Using Information	61	56	54	53	50	49	49
Thinking Skills	65	59	57	56	55	57	57
Basic Battery	59	54	53	51	50	54	54
Complete Battery	61	55	54	53	52	55	55

\*National Percentile Rank: National percentile ranks indicate the relative standing of a student in comparison with other students in the same grade in the norm (reference) group who took the test at a comparable time. Percentile ranks range from a low of 1 to a high of 99, with 50 denoting average performance for the grade.

Statistics from Arkansas Group Reports -- Home School Students -- Harcourt Educational Measurement

Home school and public school students did not test in Fall 2002. State Board of Education moved testing from fall to spring.

**HOME SCHOOL OFFICE**  
**Arkansas Department of Education**

**Grade 7 - State Summary - Home School Students**

**Fall 1997 to Spring 2004 Stanford 9 Test Scores**

7/16/2004

<b>SUBTEST AND TOTALS</b>	<b>FALL 1997 *(NPR)</b>	<b>FALL 1998 *(NPR)</b>	<b>FALL 1999 *(NPR)</b>	<b>FALL 2000 *(NPR)</b>	<b>FALL 2001 *(NPR)</b>	<b>SPRING 2003 *(NPR)</b>	<b>SPRING 2004 *(NPR)</b>
Total Reading	69	65	65	64	65	62	61
Vocabulary	70	68	68	67	68	64	61
Reading Comprehension	65	60	61	60	60	60	60
Total Mathematics	56	54	55	54	53	56	54
Problem Solving	58	54	56	55	56	59	57
Procedures	54	55	54	54	50	51	50
Language	58	56	56	56	55	57	57
Language Mechanics	53	51	50	50	50	54	54
Language Expression	62	61	61	61	59	61	59
Spelling	53	53	52	51	51	53	49
Study Skills	56	55	53	54	55	50	49
Science	63	59	61	61	62	61	60
Social Science	61	58	59	59	59	57	55
Listening	67	65	68	66	68	62	62
Using Information	57	55	55	55	56	54	52
Thinking Skills	63	61	61	60	60	59	59
Basic Battery	61	59	59	59	58	58	57
Complete Battery	61	59	59	59	59	58	57

\*National Percentile Rank: National percentile ranks indicate the relative standing of a student in comparison with other students in the same grade in the norm (reference) group who took the test at a comparable time. Percentile ranks range from a low of 1 to a high of 99, with 50 denoting average performance for the grade.

Statistics from Arkansas Group Reports – Home School Students – Harcourt Educational Measurement

Home school and public school students did not test in Fall 2002. State Board of Education moved testing from fall to spring.

**HOME SCHOOL OFFICE**  
**Arkansas Department of Education**

**Grade 10 - State Summary - Home School Students**

**Fall 1997 to Spring 2004 Stanford 9 Test Scores**

07/16/04

<b>SUBTEST AND TOTALS</b>	<b>FALL 1997 *(NPR)</b>	<b>FALL 1998 *(NPR)</b>	<b>FALL 1999 *(NPR)</b>	<b>FALL 2000 *(NPR)</b>	<b>FALL 2001 *(NPR)</b>	<b>SPRING 2003 *(NPR)</b>	<b>SPRING 2004 *(NPR)</b>
Total Reading	65	67	63	60	61	59	57
Vocabulary	66	67	63	61	61	63	63
Reading Comprehension	63	64	61	57	60	56	54
Mathematics	53	49	45	48	47	42	42
Language	61	58	55	54	55	52	51
Language Mechanics	58	56	53	52	52	51	49
Language Expression	63	61	57	56	58	53	53
Spelling	52	54	50	45	47	44	45
Study Skills	60	56	53	53	52	45	45
Science	55	56	51	52	51	51	51
Social Science	61	63	57	57	56	56	54
Using Information	54	52	48	48	47	43	42
Thinking Skills	57	56	52	52	52	46	46
Basic Battery	60	59	55	54	55	51	51
Complete Battery	60	59	55	54	55	52	51

\*National Percentile Rank: National percentile ranks indicate the relative standing of a student in comparison with other students in the same grade in the norm (reference) group who took the test at a comparable time. Percentile ranks range from a low of 1 to a high of 99, with 50 denoting average performance for the grade.

Statistics from Arkansas Group Reports - Home School Students - Harcourt Educational Measurement

Home school and public school students did not test in Fall 2002. State Board of Education moved testing from fall to spring.

**HOME SCHOOL OFFICE**  
**Arkansas Department of Education**

**Grade 5 - State Summary – Home School and Public School Students**  
**Comparative Analysis of Fall 1997 to Fall 2001 Stanford 9 Test Scores**

SUBTEST AND TOTALS	FALL 1997 *(NPR)		FALL 1998 *(NPR)		FALL 1999 *(NPR)		FALL 2000 *(NPR)		FALL 2001 *(NPR)	
	Home	Public								
Total Reading	67	49	59	49	59	50	57	51	57	52
Vocabulary	67	51	60	51	61	52	57	53	58	53
Reading Comprehension	64	47	57	47	55	48	55	50	55	51
Total Mathematics	54	40	50	41	47	44	48	48	45	49
Problem Solving	55	44	50	46	48	48	48	52	48	54
Procedures	54	38	52	39	47	41	49	44	44	45
Language	57	46	51	46	50	48	48	50	47	51
Language Mechanics	53	48	47	49	47	50	44	52	43	52
Language Expression	63	45	57	45	55	47	55	50	54	51
Spelling	50	51	47	51	46	51	42	52	43	53
Study Skills	55	50	52	49	48	50	46	52	43	51
Science	65	44	61	45	60	45	62	46	58	46
Social Science	63	46	56	45	53	45	55	45	52	44
Listening	65	46	56	45	57	45	55	47	56	47
Using Information	61	47	56	46	54	47	53	49	50	49
Thinking Skills	65	44	59	44	57	45	56	47	55	47
Basic Battery	59	47	54	47	53	48	51	50	50	51
Complete Battery	61	47	55	47	54	48	53	50	52	50

\*National Percentile Rank: National percentile ranks indicate the relative standing of a student in comparison with other students in the same grade in the norm (reference) group who took the test at a comparable time. Percentile ranks range from a low of 1 to a high of 99, with 50 denoting average performance for the grade.

**HOME SCHOOL OFFICE**  
Arkansas Department of Education

**Grade 7 - State Summary – Home School and Public School Students**

**Comparative Analysis of Fall 1997 to Fall 2001 Stanford 9 Test Scores**

SUBTEST AND TOTALS	FALL 1997 *(NPR)		FALL 1998 *(NPR)		FALL 1999 *(NPR)		FALL 2000 *(NPR)		FALL 2001 *(NPR)	
	Home	Public								
Total Reading	69	46	65	46	65	47	64	48	65	48
Vocabulary	70	46	68	47	68	48	67	49	68	49
Reading Comprehension	65	45	60	46	61	46	60	47	60	47
Total Mathematics	56	44	54	45	55	47	54	50	53	51
Problem Solving	58	49	54	50	56	52	55	55	56	57
Procedures	54	40	55	40	54	42	54	44	50	44
Language	58	45	56	45	56	47	56	49	55	49
Language Mechanics	53	44	51	45	50	48	50	49	50	49
Language Expression	62	47	61	47	61	49	61	50	59	52
Spelling	53	49	53	48	52	49	51	50	51	50
Study Skills	56	51	55	50	53	51	54	52	55	52
Science	63	55	59	55	61	56	61	57	62	56
Social Science	61	50	58	49	59	50	59	50	59	50
Listening	67	54	65	54	68	55	66	56	68	56
Using Information	57	50	55	49	55	50	55	51	56	51
Thinking Skills	63	48	61	48	61	49	60	50	60	51
Basic Battery	61	48	59	48	59	49	59	50	58	51
Complete Battery	61	49	59	49	59	50	59	51	59	51

\*National Percentile Rank: National percentile ranks indicate the relative standing of a student in comparison with other students in the same grade in the norm (reference) group who took the test at a comparable time. Percentile ranks range from a low of 1 to a high of 99, with 50 denoting average performance for the grade.

Statistics from Arkansas Group Reports – Home School and Public School Students – Harcourt Educational Measurement

**HOME SCHOOL OFFICE**  
**Arkansas Department of Education**

**Grade 10 - State Summary – Home School and Public School Students**  
**Comparative Analysis of Fall 1997 to Fall 2001 Stanford 9 Test Scores**

SUBTEST AND TOTALS	FALL 1997 *(NPR)		FALL 1998 *(NPR)		FALL 1999 *(NPR)		FALL 2000 *(NPR)		FALL 2001 *(NPR)	
	Home	Public								
Total Reading	65	43	67	43	63	44	60	43	61	44
Vocabulary	66	49	67	48	63	48	61	48	61	49
Reading Comprehension	63	42	64	42	61	43	57	42	60	43
Mathematics	53	51	49	52	45	54	48	56	47	58
Language	61	45	58	46	55	47	54	48	55	49
Language Mechanics	58	45	56	45	53	47	52	47	52	47
Language Expression	63	47	61	48	57	49	56	50	58	51
Spelling	52	45	54	45	50	47	45	47	47	47
Study Skills	60	48	56	47	53	48	53	47	52	47
Science	55	53	56	53	51	53	52	54	51	54
Social Science	61	50	63	50	57	52	57	51	56	51
Using Information	54	46	52	46	48	47	48	46	47	46
Thinking Skills	57	41	56	41	52	42	52	43	52	44
Basic Battery	60	47	59	47	55	48	54	48	55	49
Complete Battery	60	48	59	48	55	49	54	50	55	50

\*National Percentile Rank: National percentile ranks indicate the relative standing of a student in comparison with other students in the same grade in the norm (reference) group who took the test at a comparable time. Percentile ranks range from a low of 1 to a high of 99, with 50 denoting average performance for the grade.

Statistics from Arkansas Group Reports – Home School and Public School Students – Harcourt Educational Measurement

Home School Office - Arkansas Department of Education  
Home School and Public Group Comparison - 2005

<b>State Summary and Totals</b>	<b>Spring of 2005 Home School Percentile</b>	<b>Spring of 2005 Public Percentile</b>	<b>Difference</b>
<b>Reading Comprehension 3rd grade Total</b>	0.61	0.62	-0.01
<b>Mathematics 3rd grade</b>			
Concepts & Estimation	0.45	0.61	-0.16
Prob. Solv. & Data Interp.	0.48	0.60	-0.12
<b>Reading Comprehension 4th grade Total</b>	0.65	0.56	0.09
<b>Mathematics 4th grade</b>			
Concepts & Estimation	0.49	0.68	-0.19
Prob. Solv. & Data Interp.	0.52	0.63	-0.11
<b>Reading Comprehension 5th grade Total</b>	0.66	0.59	0.07
<b>Mathematics 5th grade</b>			
Concepts & Estimation	0.51	0.62	-0.11
Prob. Solv. & Data Interp.	0.53	0.60	-0.07
<b>Reading Comprehension 6th grade Total</b>	0.61	0.54	0.07
<b>Mathematics 6th grade</b>			
Concepts & Estimation	0.48	0.54	-0.06
Prob. Solv. & Data Interp.	0.52	0.55	-0.03
<b>Reading Comprehension 7th grade Total</b>	0.58	0.52	0.06
<b>Mathematics 7th grade</b>			
Concepts & Estimation	0.44	0.55	-0.11
Prob. Solv. & Data Interp.	0.52	0.54	-0.02
<b>Reading Comprehension 8th grade Total</b>	0.56	0.53	0.03
<b>Mathematics 8th grade</b>			
Concepts & Estimation	0.39	0.54	-0.15
Prob. Solv. & Data Interp.	0.49	0.49	0.00
<b>Reading Comprehension 9th grade Total</b>	0.60	0.52	0.08
<b>Mathematics 9th grade</b>			
Concepts & Problems	0.52	0.55	-0.03

Home School Office - Arkansas Department of Education  
Home School and Public Group Comparison - 2006

State Summary and Totals	Spring of 2006 Home School percentile	Spring of 2006 Public percentile	Difference
<b>3rd Grade</b>			
<b>CORE TOTAL</b>	0.58	0.62	-0.04
<b>COMPOSITE</b>	<b>0.61</b>	<b>0.62</b>	-0.01
<b>4th Grade</b>			
<b>CORE TOTAL</b>	0.60	0.63	-0.03
<b>COMPOSITE</b>	<b>0.61</b>	<b>0.61</b>	0.00
<b>5th Grade</b>			
<b>CORE TOTAL</b>	0.61	0.59	0.02
<b>COMPOSITE</b>	<b>0.63</b>	<b>0.58</b>	0.05
<b>6th Grade</b>			
<b>CORE TOTAL</b>	0.55	0.51	0.04
<b>COMPOSITE</b>	<b>0.58</b>	<b>0.52</b>	0.06
<b>7th Grade</b>			
<b>CORE TOTAL</b>	0.54	0.48	0.06
<b>COMPOSITE</b>	<b>0.58</b>	<b>0.50</b>	0.08
<b>8th Grade</b>			
<b>CORE TOTAL</b>	0.55	0.47	0.08
<b>COMPOSITE</b>	<b>0.58</b>	<b>0.49</b>	0.09
<b>9th Grade</b>			
<b>CORE TOTAL</b>	0.58	0.49	0.09
<b>COMPOSITE</b>	<b>0.58</b>	<b>0.49</b>	0.09

Home School Office - Arkansas Department of Education  
Home School and Public Group Comparison - 2007

State Summary and Totals	Spring of 2007 Home School percentile	Spring of 2007 Public percentile	Difference
<b>3rd Grade</b>			
CORE TOTAL	0.55	0.60	-0.05
COMPOSITE	<b>0.57</b>	<b>0.60</b>	-0.03
<b>4th Grade</b>			
CORE TOTAL	0.59	0.63	-0.04
COMPOSITE	<b>0.61</b>	<b>0.62</b>	-0.01
<b>5th Grade</b>			
CORE TOTAL	0.59	0.61	-0.02
COMPOSITE	<b>0.60</b>	<b>0.60</b>	0.00
<b>6th Grade</b>			
CORE TOTAL	0.56	0.51	0.05
COMPOSITE	<b>0.58</b>	<b>0.52</b>	0.06
<b>7th Grade</b>			
CORE TOTAL	0.55	0.50	0.05
COMPOSITE	<b>0.59</b>	<b>0.52</b>	0.07
<b>8th Grade</b>			
CORE TOTAL	0.55	0.47	0.08
COMPOSITE	<b>0.58</b>	<b>0.49</b>	0.09
<b>9th Grade</b>			
CORE TOTAL	0.58	0.49	0.09
COMPOSITE	<b>0.57</b>	<b>0.48</b>	0.09

Home School Office - Arkansas Department of Education  
Home School - 2008

State Summary and Totals	Spring of 2008 Home School percentile		
<b>3rd Grade</b>			
Reading Comprehension	0.61		
Math - Prob. Solv. & Data Interp.	0.56		
<b>4th Grade</b>			
Reading Comprehension	0.66		
Prob. Solv. & Data Interp.	0.60		
<b>5th Grade</b>			
Reading Comprehension	0.65		
Prob. Solv. & Data Interp.	0.59		
<b>6th Grade</b>			
Reading Comprehension	0.62		
Prob. Solv. & Data Interp.	0.57		
<b>7th Grade</b>			
Reading Comprehension	0.62		
Prob. Solv. & Data Interp.	0.59		
<b>8th Grade</b>			
Reading Comprehension	0.60		
Prob. Solv. & Data Interp.	0.57		
<b>9th Grade</b>			
Reading Comprehension	0.61		
Concepts & Problem Solving	0.55		

Home School Office - Arkansas Department of Education  
Home School - 2009

State Summary and Totals	Spring of 2009 Home School percentile		
<b>3rd Grade</b>			
Reading Comprehension	0.60		
Math - Prob. Solv. & Data Interp.	0.54		
<b>4th Grade</b>			
Reading Comprehension	0.68		
Prob. Solv. & Data Interp.	0.62		
<b>5th Grade</b>			
Reading Comprehension	0.66		
Prob. Solv. & Data Interp.	0.61		
<b>6th Grade</b>			
Reading Comprehension	0.63		
Prob. Solv. & Data Interp.	0.57		
<b>7th Grade</b>			
Reading Comprehension	0.61		
Prob. Solv. & Data Interp.	0.58		
<b>8th Grade</b>			
Reading Comprehension	0.62		
Prob. Solv. & Data Interp.	0.58		
<b>9th Grade</b>			
Reading Comprehension	0.62		
Concepts & Problem Solving	0.53		

Home School Office - Arkansas Department of Education  
Home School - 2010

State Summary and Totals	Spring of 2010 Home School percentile		
<b>3rd Grade</b>			
Reading Comprehension	0.62		
Math - Prob. Solv. & Data Interp.	0.57		
<b>4th Grade</b>			
Reading Comprehension	0.67		
Prob. Solv. & Data Interp.	0.60		
<b>5th Grade</b>			
Reading Comprehension	0.67		
Prob. Solv. & Data Interp.	0.61		
<b>6th Grade</b>			
Reading Comprehension	0.63		
Prob. Solv. & Data Interp.	0.59		
<b>7th Grade</b>			
Reading Comprehension	0.63		
Prob. Solv. & Data Interp.	0.60		
<b>8th Grade</b>			
Reading Comprehension	0.63		
Prob. Solv. & Data Interp.	0.59		
<b>9th Grade</b>			
Reading Comprehension	0.63		
Concepts & Problem Solving	0.57		

**FILE FORMS EVERY YEAR: PART A AND B must be returned to the Superintendent's Office EACH YEAR no later than August 15, or by December 15 to begin home schooling the second semester, or during the year with a 14-calendar day waiting period. The Superintendent or local School Board has the authority to waive the 14-day waiting period. Please retain a copy of the completed form for your files.**

**2009-2010 School Year**  
(Do not modify/revise ADE forms)

District LEA # \_\_\_\_\_  
(District use only)

Submit all forms to Superintendent's Office ONLY

**Notice of Intent to Home School**

Arkansas Department of Education-Home School Office (501) 682-1874

[http://arkansased.org/schools/schools\\_home.html](http://arkansased.org/schools/schools_home.html)

**PART A – Please print (forms must be legible to be accepted)**

In accordance with the procedures established for the Implementation of Act 1117 of 1999, I/we hereby give notice to \_\_\_\_\_

Superintendent of the \_\_\_\_\_

School District, \_\_\_\_\_ County, of my/our intent to provide home instruction to my/our own child(ren) located at: \_\_\_\_\_

Print or Type Parent's Address \_\_\_\_\_ beginning date for 2009-2010 \_\_\_\_\_  
City \_\_\_\_\_ AR \_\_\_\_\_ Zip \_\_\_\_\_ (Month/Day/Year)

Parent's mailing address if different from above: \_\_\_\_\_ (for mailing test notification/results)

Further, I/we agree that my/our child(ren) will take a nationally recognized standardized achievement test as required in A.C.A. 6-15-504. The test will be administered to students in grades 3 through 9 during the testing window for the current school year. The Arkansas Department of Education recommends that you notify the local school district of any change of address or if you discontinue to home school. In order to maintain legal home school status, current year forms must be filed every year by the established deadlines. During the school year, new forms must be submitted within 30 days of the parent(s) moving to a new school district.

PRINT name of parent/guardian \_\_\_\_\_

Phone Number (Optional) \_\_\_\_\_

Occupation (Optional) \_\_\_\_\_

Today's Date \_\_\_\_\_

No approval letter or curriculum will be sent.

**Student Information**

*Student has an IEP on file	PRINT or TYPE STUDENT'S NAME <i>Please print clearly and legible</i> Give Full Legal Name			Date of Birth Month/Day/Year	Sex (Circle one)	GRADE LEVEL COMPLETED LAST SCHOOL YEAR (Circle one)	GRADE LEVEL STUDENT IS IN THIS YEAR STUDENTS IN GRADES 3 through 9 MUST TEST (Testing - April 2010)	Name of School Last Attended:	Permanently Exempt from Home School Testing Grades 3-9 <i>Per Home School Test Coordinator</i> Place check in box	Type of School Last Attended (Circle one)
	FIRST	MIDDLE	LAST							
										Public Parochial Private Home
										Public Parochial Private Home
										Public Parochial Private Home
										Public Parochial Private Home
										Public Parochial Private Home
										Public Parochial Private Home

Arkansas Code Annotated § 6-15-501 through § 6-15-508

\*\*\* PARENTS/LEGAL GUARDIANS MUST FILE UPDATED FORMS EVERY YEAR. \*\*\*

**Page Must be completed - Curriculum (Required information: DISTRICT OFFICE, do not accept this form if this section is blank.)**

Give a brief description of the basic core curriculum to be used and include a list of the subjects to be taught.


**Class Schedule (Required information: DISTRICT OFFICE, do not accept this form if this section is blank.)**

Describe the schedule planned for your home school. (Include the hours per day, days per week, number of weeks)


**Educational Qualifications of Parent/Teacher(s) (Required information, do not leave blank)  
(Circle the highest level of educational attainment.)**

Print or Type Name of Parent/ Guardian	Parent/Guardian (Circle one)	School (Circle one)	College (Circle one)	Degree (BA, etc.)	Name & Address of Institution
Parent Guardian	6 7 8 9 10 11 12	H.S. Grad.	1 2 3 4	Col. Grad.	
Parent Guardian	6 7 8 9 10 11 12	H.S. Grad.	1 2 3 4	Col. Grad.	

**DRIVER'S PERMIT/LICENSE SECTION ONLY APPLIES FOR STUDENTS 14 YEARS OF AGE OR OLDER.**

*This section applies only to parents that would like for their child to apply for a driver's permit or license during the 2009-2010 year.*

Arkansas Department of Education Rules and Regulations Governing Home Schools 10.00 States: "A student enrolled in a home school shall present proof of home schooling in the form of a notarized copy of the Notice of Intent to Home School. The parent/guardian has the responsibility of providing the notarized copy." Please call the Home School Office at 501-682-1874 if you have questions. Make a copy of this form and have the COPY notarized when seeking a driver's permit or licenses.

Notary Seal

Signature of Notary

Date

Parent Signature

Date

**Part B** Notice of Intent to Home School and Waiver forms must be filed every year by the established deadlines.

**HOME SCHOOL WAIVER FORM**

(Do not modify/revise form)

Arkansas Code Annotated § 6-15-503, as amended by Act 1117 of 1999, requires that parents and guardians who wish to home school their children, sign a waiver acknowledging that the State of Arkansas is not liable for the education of their children during the time the parent or guardian chooses to home school.

By my signature below, I hereby certify and agree as follows:

- 1) I am the parent or legal guardian of the child(ren) listed below.
- 2) I have fully read and understand the terms of this waiver.
- 3) As of the date I sign this waiver, I hereby acknowledge that the State of Arkansas is not liable for the education of the child(ren) listed below during the time I choose to home school the child(ren).

Please print clearly and legible. Give student's Legal Name.

STUDENTS FIRST, MIDDLE, AND LAST NAME	DATE OF BIRTH

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone (area code & number)

\_\_\_\_\_  
City, State, Zip

(Revised May 2010)

Agency	Purpose of Grant	Amount
Monticello School District	direct services/center	\$ 14,094.00
Paragould School District	direct services/center	\$ 77,760.00
<b>TOTAL</b>		<b>\$ 91,854.00</b>



# ARKANSAS DEPARTMENT OF EDUCATION

Dr. Tom W. Kimbrell  
*Commissioner*

July 20, 2010

**State Board  
of Education**

Dr. Naccaman Williams  
*Springdale  
Chair*

Jim Cooper  
*Melbourne  
Vice Chair*

Sherry Burrow  
*Jonesboro*

Brenda Gullett  
*Fayetteville*

Sam Ledbetter  
*Little Rock*

Alice Mahony  
*El Dorado*

Dr. Ben Mays  
*Clinton*

Toyce Newton  
*Crossett*

Vicki Saviers  
*Little Rock*

Mr. Willis Williams, Superintendent  
Helena-West Helena School District  
305 Valley Dr.  
P.O. Box 369  
Helena, AR 72342

Dear Mr. Williams:

Pursuant to Ark. Code Ann. § 6-20-1905, this letter is to provide notice that the Helena-West Helena School District has been identified by the Arkansas Department of Education (Department) as a school district in Fiscal Distress. According to Ark. Code Ann. § 6-20-1904, the Helena-West Helena School District meets one (1) or more of the criteria necessary to be identified as a school district in Fiscal Distress, including:

- A declining balance determined to jeopardize the fiscal integrity of your school district, and
- Material audit exceptions or violations.

The Department will request that the State Board of Education (SBE) classify the Helena-West Helena School District as being in Fiscal Distress at its meeting on September 13, 2010. The meeting will begin at 9:00 am in the Auditorium of the Arch Ford Education Building, Four Capitol Mall, Little Rock, Arkansas.

Please find included in this mailing a copy of the Department's rules on Identifying and Governing the Arkansas Fiscal Assessment and Accountability Program. This document outlines the identification and classification of Fiscal Distress. It also provides the process by which a district may appeal the classification of Fiscal Distress to the SBE. An appeal would be heard at the same September 13, 2010, SBE meeting. Additional information may be found in Arkansas Code Ann. § 6-20-1901 et seq.

Ark. Code Ann. §6-20-1907 states that no school district identified by the Department as being in Fiscal Distress may incur any debt without prior written approval from the Department. "Any debt" includes any employment contract, vendor contract, lease, loan, purchase, or any other obligation that will increase the district's financial obligations, accounts payable, or its liabilities. The district is required to obtain prior written approval from the Department, effective with its receipt of this letter. Please retain this notice in your District audit file.

Four Capitol Mall  
Little Rock, AR  
72201-1019  
(501) 682-4475  
ArkansasEd.org

Fiscal Distress Identification  
Page 2

Should the district have questions or comments, please contact Hazel Burnett, at (501) 682-5124.

Sincerely,

A handwritten signature in black ink, appearing to read "William J. Goff". The signature is stylized and somewhat cursive.

William J. Goff, CPA  
Assistant Commissioner  
Fiscal and Administrative Services

WJG:ddm

cc: Dr. Tom Kimbrell, Commissioner of Education  
Jeremy Lasiter, General Counsel  
Ms. Hazel Burnett  
Senator Jack Crumbly  
Representative Clark Hall  
Mrs. Connie Jarrett, School Board President

**Helena-West Helena School District**  
**LEA # 5403**  
**Phillips County**

**Fiscal Distress Indicators and Additional Concerns:**

\* A declining balance determined to jeopardize the fiscal integrity of the school district

\* Material audit exceptions or violations

<b>District Profile:</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
<b>Superintendent</b>	<b>Rudolph Howard</b>	<b>Rudolph Howard</b>	<b>Roy Bridges (interim)</b>	<b>Willie Williams</b>
3 QTR ADM	2,879	2,737	2,315	2,315
Assessment	108,115,569	108,597,591	109,765,477	112,772,244
Total Mills	34.10	34.10	34.10	34.10
Total Debt Bond/Non Bond	9,124,909	8,639,377	8,180,000	7,750,000
Per Pupil Expenditures *	9,612	10,337	10,932	NA
Personnel-Non-Fed Certified FTE *	230.51	246.47	232.69	NA
Personnel-Non-Fed Certified Clsrm FTE	209.73	223.33	209.70	NA
Avg Salary-Non-Fed Cert Clsrm FTE *	44,096	42,307	44,144	NA
Avg Salary-Non-Fed Cert FTE *	46,551	44,351	46,225	NA
Net Legal Balance (Excl Cat & QZAB)	5,684,078	4,647,083	3,190,955	1,809,446

\* Prior to Annual Statistical Report (ASR) publication for 2009-2010.

Total Debt includes Bonded and Non-bonded filed with ADE.

Data Source: Annual Statistical Reports (ASR) and State Aid Notice for school district.

District LEA		<b>5403000</b>
District Description		<b>HELENA-WEST HELENA SCHOOL DISTRICT</b>
FY-08 Legal Balance		5,970,212.52
FY-08 Restricted SOF		1,019,708.78
FY-08 Deposits with Paying Agents		0.00
FY-08 Current Loans		0.00
<b>FY-08 Unrestricted Legal Balance</b>		<b>4,950,503.74</b>
FY-09 Legal Balance		4,657,449.69
FY-09 Restricted SOF		1,507,121.18
FY-09 Deposits with Paying Agents		0.00
FY-09 Current Loans		0.00
<b>FY-09 Unrestricted Legal Balance</b>		<b>3,150,328.51</b>
FY-10 Legal Balance		2,375,845.58
FY-10 Restricted SOF		665,797.07
FY-10 Deposits with Paying Agents		0.00
FY-10 Current Loans		0.00
<b>FY-10 Unrestricted Legal Balance</b>		<b>1,710,048.51</b>
<b>Two Year Change</b>		<b>(3,240,455.23)</b>
<b>Two Year Projected Balance</b>		<b>(1,530,406.72)</b>

Sen. Bobby L. Glover  
Senate Co-Chair  
Rep. Johnny Hoyt  
House Co-Chair  
Sen. Bill Pritchard  
Senate Co-Vice Chair  
Rep. Beverly Pyle  
House Co-Vice Chair

# Arkansas



Roger A. Norman, JD, CPA, CFE  
Legislative Auditor

## LEGISLATIVE JOINT AUDITING COMMITTEE DIVISION OF LEGISLATIVE AUDIT

### MANAGEMENT LETTER

Helena-West Helena School District No. 2 and School Board Members  
Legislative Joint Auditing Committee

We would like to communicate the following item that came to our attention during this audit. The purpose of such comment is to provide constructive feedback and guidance, in an effort to assist management to maintain a satisfactory level of compliance with the state constitution, laws and regulations and to improve internal control. This matter was discussed previously with District officials during the course of our audit fieldwork and at the exit conference.

Ark. Code Ann. § 6-21-304 requires bid solicitation for certain purchases when the estimated cost equals or exceeds \$10,000. The District did not obtain competitive bids for furniture purchased in the amount of \$10,186.

In addition, invoices to an office supply company totaling \$34,250 were not provided for audit purposes; therefore, we could not determine if additional purchases were made without competitive bidding.

This letter is intended solely for the information and use of the Legislative Joint Auditing Committee, the local school board and District management, state executive and oversight management, federal regulatory and oversight bodies, the federal awarding agencies and pass-through entities, and other parties as required by Arkansas Code, and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Arkansas Code Annotated § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

DIVISION OF LEGISLATIVE AUDIT

A handwritten signature in cursive script that reads "Larry W. Hunter".

Larry W. Hunter, CPA, CFE  
Deputy Legislative Auditor

Little Rock, Arkansas  
March 4, 2010

HELENA-WEST HELENA SCHOOL DISTRICT NO. 2  
 PHILLIPS COUNTY, ARKANSAS  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 FOR THE YEAR ENDED JUNE 30, 2009

Schedule 3

**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

**FINANCIAL STATEMENTS**

Types of auditor's reports issued: GAAP basis of reporting - adverse  
 Regulatory basis opinion units - unqualified

Internal control over financial reporting:

- Material weakness(es) identified?  yes  no
- Significant deficiency(ies) identified that are not considered to be material weakness(es)?  yes  none reported

Noncompliance material to financial statements noted?  yes  no

**FEDERAL AWARDS**

Internal control over major programs:

- Material weakness(es) identified?  yes  no
- Significant deficiency(ies) identified that are not considered to be material weakness(es)?  yes  none reported

Type of auditor's report issued on compliance for major programs: unqualified

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of OMB Circular A-133?  yes  no

Identification of major programs:

CFDA Number(s)	Name of Federal Program or Cluster
10.553 and 10.555	Child Nutrition Cluster
84.027 and 84.391	Special Education Cluster (IDEA)
84.010	Title I Grants to Local Educational Agencies

Dollar threshold used to distinguish between type A and type B programs: \$ 300,000

Auditee qualified as low-risk auditee?  yes  no

HELENA-WEST HELENA SCHOOL DISTRICT NO. 2  
PHILLIPS COUNTY, ARKANSAS  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2009

Schedule 3

**SECTION II - FINANCIAL STATEMENT FINDINGS**

**MATERIAL WEAKNESSES**

2009-1. Internal Control

Criteria or specific requirement: Internal control is a process consisting of five interrelated components - *control environment, risk assessment, information and communication, control activities, and monitoring*. Management is responsible for adopting sound accounting policies and for establishing and maintaining internal control that will, among other things, initiate, authorize, record, process, and report transactions (as well as events and conditions) consistent with management's assertions embodied in the financial statements.

Condition: A deficiency in the internal control component of control activities affected the District's ability to initiate, authorize, record, process, and report financial data in accordance with the regulatory basis of accounting such that there was more than a remote likelihood that a misstatement of the District's financial statements that would be more than inconsequential would not be prevented or detected. The District has not adequately segregated financial accounting duties related to cash, investments, revenues, payroll and non-payroll expenditures to provide reasonable assurance about the achievement of the entity's objectives with regard to reliability of financial reporting.

Context: An understanding of the five components of internal control sufficient to assess the risk of material misstatement of the financial statements whether due to error or fraud, and to design the nature, timing, and extent of further audit procedures was obtained.

Effect: The District's ability to initiate, authorize, record, process, and report transactions consistent with management's assertions embodied in the financial statements, as well as the ability to safeguard District assets, was adversely affected by the identified weakness in the above internal control component.

Cause: District management, due to cost/benefit implications, which hindered the District's ability to adequately segregate financial accounting duties among employees, did not effectively address the deficiency in internal control.

Recommendation: District management should adopt sound accounting policies and establish and maintain internal control that will initiate, authorize, record, process, and report transactions consistent with management's assertions embodied in the financial statements and that will safeguard District assets.

Views of responsible officials and planned corrective actions: We concur with the recommendation and will implement corrective procedures to the extent possible.

HELENA-WEST HELENA SCHOOL DISTRICT NO. 2  
 PHILLIPS COUNTY, ARKANSAS  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 FOR THE YEAR ENDED JUNE 30, 2009

Schedule 3

**SECTION II - FINANCIAL STATEMENT FINDINGS (Continued)**

**MATERIAL WEAKNESSES (Continued)**

**2009-2. Unauthorized Disbursements**

Criteria or specific requirement: The District's travel policy, state law and proper accounting procedures require expenditures to be properly documented and travel expenditures reflect the business purpose of the travel.

Condition: The following financial transactions appear to conflict with state laws, District personnel policy manual, and/or proper accounting procedures:

Funds totaling \$34,781 were improperly disbursed to, or on behalf of, District personnel and Board members, as listed in the table below, during the period July 1, 2008 through November 13, 2009. These disbursements consisted of items not documented for a public purpose, travel advances not subsequently documented, alcoholic beverages, and expenses incurred for personal excursions of Board members while attending the National School Board Association conference.

<u>Personnel</u>	<u>Improper Disbursements</u>	<u>Amounts Reimbursed to District</u>	<u>Due to District</u>
Superintendent	\$ 735		\$ 735
Interim Business Manager	236		236
Five Board members	1,058		1,058
100 employees	<u>32,752</u>		<u>32,752</u>
<b>Totals</b>	<u>\$ 34,781</u>	<u>\$ 0</u>	<u>\$ 34,781</u>

In addition, District funds totaling \$52,536 were disbursed, during the same time period, to restaurants and other businesses while personnel were in business travel status; however, adequate documentation was not maintained to substantiate the purpose of these expenses.

Superintendent and Assistant Superintendent each were provided a vehicle to use for official business and commuting purposes; however, commuting usage was not specified in their employment contracts nor reported to the Internal Revenue Service (IRS) as required by IRS regulations.

Context: An examination of all travel expenditures and documentation substantiating purpose of disbursement. Also, examination of the Superintendent and Assistant Superintendent's contracts to determine usage of the District owned vehicle.

Effect: The District was unable to provide proper documentation substantiating the purpose of the disbursements.

Cause: The lack of internal controls and adequate management oversight resulted in the improper transactions.

HELENA-WEST HELENA SCHOOL DISTRICT NO. 2  
PHILLIPS COUNTY, ARKANSAS  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2009

Schedule 3

**SECTION II - FINANCIAL STATEMENT FINDINGS (Continued)**

**MATERIAL WEAKNESSES (Continued)**

**2009-2. Unauthorized Disbursements (Continued)**

Recommendation: District management implement procedures to ensure disbursements comply with state laws, District personnel policy manual, and proper accounting procedures and provide proper training for employees entrusted with the responsibility of disbursing public funds.

Views of responsible officials and planned corrective actions: The Superintendent along with the Board has issued a letter dated March 5, 2010 to request reimbursement for any item listed that was not specifically for a public school purpose. The funds have been requested to be reimbursed by June 30, 2010. The Superintendent along with the Board will approve at the March 16th meeting a new District Travel Policy and District Travel Form to more accurately collect the required documents for the District Travel approval and District Travel Reimbursements. Should the staff member not provide the required documentation an Automatic draft will be deducted from their payroll. The Superintendent and Assistant Superintendent will on a quarterly basis document through payroll the total personal miles driven. The personal miles will be reflected on their W-2 along with FICA/MEDICARE. An addendum will be added to their contract stating that a vehicle will be provided for school business.

**SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

No findings and questioned costs noted.

**ARKANSAS DEPARTMENT OF EDUCATION**  
**RULES GOVERNING THE CODE OF ETHICS FOR ARKANSAS EDUCATORS**  
Revised August 24, 2010

**1.00 Title**

1.01 These rules shall be known as the Arkansas State Board of Education Rules Governing the Code of Ethics for Arkansas Educators.

**2.00 Regulatory Authority**

2.01 These rules are promulgated pursuant to the State Board of Education's authority under Ark. Code Ann. §§ 6-11-105, 6-17-401, 6-17-410, 6-17-422 (~~Act 846 of 2007~~), 6-17-425, 6-17-426 and 25-15-201 et seq.

**3.00 Purpose**

3.01 The purpose of the Rules Governing the Code of Ethics for Arkansas Educators (Code) is to define sStandards of professional conduct and to outline procedures for investigations and enforcement of the Code of Ethics.

3.02 The professional, ethical educator contributes to the development and maintenance of a supportive student-centered learning community that values and promotes human dignity, fairness, care, the greater good and individual rights. These values are the ethical premises for the sStandards of professional behavior and ethical decision-making established in this *Code of Ethics for Arkansas Educators*. By establishing Standards of ethical conduct, this code promotes the health, safety, and general welfare of students and educators and ensures the citizens of Arkansas a degree of accountability within the education profession.

**4.00 Definitions**

For the purposes of these rules, the following terms mean:

4.01 **Allegation** is any written and signed statement filed by any person with the Arkansas Department of Education (ADE), local school board, the Arkansas State Board of Education (State Board), or public school superintendent of this state and subsequently filed with the Professional Licensure Standards Board (PLSB) claiming that an educator has breached one or more of the Standards of Professional Conduct as set forth in these rules. An allegation may also include a finding made in an audit report forwarded to the ADE by the Arkansas Legislative Joint Auditing Committee pursuant to Ark. Code Ann. § 6-17-426.

4.042 **Complaint** is an allegation that has been: (1) verified by the Chief Investigator of the PLSB as being submitted by an identifiable person; and (2) is based upon reasonable belief by the Ethics Sub-Committee of the PLSB that if the allegation is true, it would constitute a violation of the Standards of Professional Conduct as set forth in these rules committed by an Arkansas educator after September 1, 2008. The Ethics

SBE – for Final Approval  
September 13, 2010

Sub-Committee of the PLSB shall approve the investigation of any complaint meeting this definition.

- 4.03 **Conviction** includes a plea of guilty or a plea of *nolo contendere*, or a finding or verdict of guilty, regardless of whether an appeal of the conviction has been sought, or a criminal conviction has been sealed or expunged; a situation where first offender treatment without adjudication of guilt pursuant to the charge was granted; and a situation where an adjudication of guilt or sentence was otherwise withheld or not entered on the charge or the charge was otherwise disposed of in a similar manner in any jurisdiction.
- 4.04 **Denial** is the refusal to grant a teaching license to an applicant for a teaching license.
- 4.05 **Dispositions** are the values, commitments, and professional ethics that influence behaviors toward students, families, colleagues and communities and affect student learning, motivation, and development as well as the educator's own professional growth. Dispositions are guided by beliefs and attitudes related to values such as caring, fairness, honesty, responsibility and social justice.
- 4.06 **Educator** is a teacher, school or school system administrator or other education personnel who has been issued a teaching license by the State Board of Education ~~Arkansas State Board of Education~~. For the purposes of the Code, *educator* also refers to a licensed student intern.
- 4.07 **Ethical Violation** is one involving acts or omissions on the part of an educator, when the educator knew, or reasonably should have known, that such acts or omissions were in violation of the Standards of Professional Conduct as set forth in these rules. An ethical violation does not include a reasonable mistake made in good faith, or acts or omissions undertaken in reasonable reliance upon the advice of a supervisor.
- 4.08 **Letter of Concern** is a non-punitive communication from the Ethics Sub-Committee of the PLSB to an educator in response to a complaint against the educator. Letters of Concern may be provided to an educator by the Ethics Sub-Committee of the PLSB in lieu of imposing a sanction such as a warning or reprimand. Letters of concern remain in the files retained by the PLSB Staff, but are not placed in an educator's licensure file at the ADE. A letter of concern does not constitute a sanction for the purposes of the Code of Ethics for Arkansas Educators. As such, letters of concern are not appealable to the Ethics Sub-Committee of the PLSB or the State Board.
- 4.069 **Monitoring** is at a minimum a semi-annual appraisal of the educator's conduct by the PLSB Professional Licensure Standards Board ~~Arkansas State Board of Education~~ through contact with the educator and his or her employer. As a condition of monitoring, an educator may be required to submit a criminal background check or other requested information. The ~~Arkansas State Board of Education~~ specifies the length of the monitoring period.

- 4.10 **Preponderance of Evidence** is the greater weight of the relevant evidence. A preponderance of evidence is found when an allegation against an educator is more likely true than not true. It is determined by considering all of the relevant evidence and deciding which evidence is more believable. A preponderance of the evidence is not necessarily determined by the greater number of witnesses or documents presented. If, on any allegation against an educator, it cannot be determined whether the allegation is more likely true than not true, the allegation cannot be considered to have been proved.
- ~~4.07~~11 **Probation** is the placing of conditions, requirements or circumstances on the status of a teaching license for a period of time established by the ~~Arkansas State Board of Education~~. Generally, an educator whose license is under probation must sufficiently satisfy such conditions, requirements or circumstances in order to maintain or be reinstated to the original non-probationary teaching license status.
- 4.12 **Reasonable belief** is a belief based upon knowledge of facts and circumstances that are reasonably trustworthy, and that would justify a reasonable person's belief that: (1) a violation of the Standards of Professional Conduct as set forth in these rules has been committed; and (2) that the accused educator committed such a violation. A reasonable belief is not based upon mere suspicion or conjecture.
- 4.13 **Relevant evidence** (or material evidence) is evidence having any tendency to make the existence of any fact that is of consequence to the determination of the matter more probable or less probable than it would be without the evidence.
- ~~4.08~~14 **Reprimand** is a written admonishment from the ~~Arkansas State Board of Education~~ to the license holder for his or her conduct. The written reprimand cautions that further unethical conduct will lead to a more severe action and shall become a permanent entry in the licensure file of the educator and is associated with a monetary fine of the educator. In the absence of further unethical conduct, a reprimand will remain in the licensure file of the educator for a period of two (2) years from the date the reprimand is imposed by the State Board. The reprimand will remain permanently in the files retained by PLSB staff.
- ~~4.09~~15 **Revocation** is the permanent invalidation of any teaching license held by the educator.
- ~~4.40~~16 **School-sponsored activity** is any event or activity sponsored by the school or school system which includes but is not limited to athletic events, booster clubs, parent-teacher organizations, or any activity designed to enhance the school curriculum (i.e., foreign language trips, etc.) whether on school-campus or not.
- ~~4.41~~17 **Student** is any individual enrolled in the state's public or private schools from pre-kindergarten through grade 12.
- ~~4.42~~18 **Suspension** is the temporary invalidation of any teaching license for a period of time specified by the ~~Arkansas State Board of Education~~.

4.1319 **Teaching License** refers to any teaching, service, or leadership certificate, license, or permit issued by authority of the ~~Arkansas State Board of Education~~.

4.1420 **Warning** is a written communication from the ~~Arkansas State Board of Education~~ to the license holder that his or her conduct is unethical. The warning cautions that further unethical conduct will lead to a more severe action and shall become a permanent entry in the licensure file of the educator. In the absence of further unethical conduct, a warning will remain in the licensure file of the educator for a period of two (2) years from the date the warning is imposed by the State Board. The warning will remain permanently in the files retained by PLSB staff.

## 5.00 Standards of Professional Conduct

The Standards of Professional Conduct are set forth as follows:

5.01 **Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom.**

5.02 **Standard 2: An educator maintains competence regarding skills, knowledge, and dispositions relating to his/her organizational position, subject matter, and/or pedagogical practice.**

5.03 **Standard 3: An educator honestly fulfills reporting obligations associated with professional practices.**

5.04 **Standard 4: An educator entrusted with public funds and property honors that trust with honest, responsible stewardship.**

5.05 **Standard 5: An educator maintains integrity regarding the acceptance of any gratuity, gift, compensation or favor that might impair or appear to influence professional decisions or actions and shall refrain from using the educator's position for personal gain.**

5.06 **Standard 6: An educator keeps in confidence secure standardized test material as well as information about students and colleagues obtained in the course of professional service unless disclosure serves a professional purpose or is allowed or required by law.**

5.07 **Standard 7: An educator refrains from using, possessing and/or being under the influence of alcohol, tobacco, or unauthorized drugs while on school premises or at school-sponsored activities involving students.**

## 6.00 Disciplinary Action.

6.01 The ~~PLSB Professional Licensure Standards Board (Board)~~ is authorized to recommend to the State Board probation, suspension, revocation or denial of a

teaching license or the issuance of a reprimand or warning after an investigation is held after notice and an opportunity for a hearing are provided to the license holder. The ~~PLSB Board~~ is also authorized to recommend other avenues to assist the educator via training, coursework or rehabilitative treatment. (All costs would be assumed by the educator.) The State Board of ~~Education~~ may direct the ~~ADE Arkansas Department of Education~~ to monitor progress toward the completion of any corrective action. Any of the following shall be considered cause for recommendation of disciplinary action against the holder of a teaching license:

- An initial determination by the Ethics Sub-Committee of the PLSB that there is probable cause a reasonable belief that to believe a breach of any of the Standards of Professional Conduct as set forth in these rules Standards of the Code of Ethics in Section 5.00 or any conduct described in the offenses set forth in Ark. Code Ann. A.C.A. §§ 6-17-410(c)(1)-(34) has occurred.
- Following an evidentiary hearing before the Ethics Sub-Committee of the PLSB, the Sub-Committee finds, by a preponderance of the evidence, that an educator breached any of the Standards of Professional Conduct as set forth in these rules or any conduct described in the offenses set forth in Ark. Code Ann. § 6-17-410 (c)(1)-(34) has occurred.
- A failure to comply with the payment of any imposed fines.
- Audit reports forwarded to the ADE by the Arkansas Legislative Joint Auditing Committee pursuant to Ark. Code Ann. § 6-17-426.
- Disciplinary action against a teaching license/certificate in another state on grounds consistent with unethical conduct specified in Section 5.00 or as stated in this section. the bullets above in 6.01 of these rules.

6.02 An individual whose license has been revoked, denied or suspended may not serve as a volunteer or be employed as an educator, paraprofessional, aide, substitute teacher, official and/or judge of a school-sponsored activity or be employed or in any other position during the period of his or her revocation, suspension or denial for a violation of the Arkansas Code of Ethics for Educators.

6.03 The ~~Arkansas State Board of Education~~ shall notify local and state officials of all disciplinary actions. In addition, suspensions and revocations are reported by the ~~ADE Arkansas Department of Education~~ to national officials, including the National Association of State Directors of Teacher Education and Certification (NASDTEC) Clearinghouse.

6.04 In lieu of imposing a disciplinary action as set forth above, the PLSB Ethics Subcommittee may provide the accused educator with a letter of concern.

**7.00 Procedures for the Investigative Process and Final Determination of Alleged Ethics Violations**

7.01 In considering and investigating complaints brought before it, the ~~PLSB Professional Licensure Standards Board~~ shall follow the procedures set forth in *Appendix A* to these rules, which are hereby fully incorporated into these rules as if fully set forth herein.

**8.00 Fines and Fees**

8.01 The State Board of Education, for violations of these Standards of Professional Conduct in all areas and as authorized by Ark. Code Ann. § 6-17-422 (~~Act 846 of 2007~~):

- a. May impose fines up the amounts listed in *Appendix B* to these rules, which is attached and is hereby fully incorporated into these rules as if fully set forth herein.
- b. Shall impose fees for action taken pertaining to an educator’s license as set forth in the attachment *Appendix B*.
- c. Shall use the revenue collected by the State Board of Education from the fees and fines imposed per *Appendix B* of these Rules for the operation of the Professional Licensure Standards Board.

**Procedures for the Investigative Process  
and Final Determination of Alleged Ethics Violations**

**1. Applicability of the Administrative Procedure Act**

All rules, procedures, hearings and appeals relating to the Code of Ethics are subject to the Arkansas Administrative Procedure Act, Ark. Code Ann. § 25-15-201 et seq.

**24. Freedom of Information Act (FOIA):**

All records, hearings, meetings, and deliberations of the PLSB relating to an ethics complaint against an administrator or teacher are confidential and exempt from the Freedom of Information Act. All records pertaining to an ethics complaint are open for inspection and copying by the person against whom the complaint is lodged. The person against whom the complaint is lodged and his or her representative are entitled to be present during all hearings. A hearing before the State Board to consider the possible revocation, suspension, or other sanction of an administrator's or a teacher's license based on a recommendation of the PLSB for enforcement of an alleged ethics violation, including without limitation an informal disposition by the State Board of an ethics complaint by stipulation, settlement, consent order, or default is open to the public. All records on which the State Board relies during such a hearing to make its decision are subject to public disclosure under the Freedom of Information Act.

**32. Allegations:**

Any person or party wishing to submit an allegation must use the appropriate allegation form as developed by the PLSB.

**43. Allegations Received by the PLSB:**

An allegation will become a complaint once it has been: (1) verified by the Chief Investigator of the PLSB as being submitted by an identifiable person; and (2) is based upon a reasonable belief by the PLSB Ethics Subcommittee that if true, would constitute a violation of the Standards of Professional Conduct, as set forth in these rules, committed by an Arkansas educator after September 1, 2008. An allegation shall be processed as follows:

**1. Complaint Received by the PLSB:**

~~A *complaint* will be deemed a request to investigate. Except as provided in section iv. below, a request for investigation may be a written and validated signed statement of allegations filed with the Arkansas Department of Education, local school board, the Arkansas State Board of Education, or public school superintendent of this state which may be filed with the Professional Licensure Standards Board (PLSB). The request for investigation will be validated (i.e., verified as actually being submitted by the requestor) by the agency listed above with which it is filed and forwarded as a complaint by that agency to the PLSB. When appropriate, the PLSB will provide a copy of the complaint to the superintendent or the president of the local school board (if the educator in question is the superintendent of the district) where the educator is employed.~~

- i. Initial Review: The Chief Investigator of the PLSB will thoroughly review the allegation and verify that the allegation has been submitted by an identifiable person.

- ii. Authority to Investigate: The Ethics Sub-Committee of the PLSB will determine whether to grant authority to investigate the allegation to the PLSB Staff. Authority to investigate the allegation will be based upon a reasonable belief that the allegation, if true, constitutes a violation of the Standards of Professional Conduct as set forth in these rules and was committed by the alleged educator after September 1, 2008. Any member of the Ethics Sub-Committee of the PLSB who works with or for the educator against whom the allegation is submitted shall recuse himself/herself from any discussion, hearing, or deliberations concerning the accused educator.
- a) Authority to Investigate Denied: If the Ethics Sub-Committee of the PLSB decides not to grant authority to investigate the allegation to the PLSB Staff, the allegation shall be dismissed and the matter shall be closed without further action against the educator.
- b) Authority to Investigate Granted: If the Ethics Sub-Committee of the PLSB grants authority to investigate the allegation, the allegation becomes a complaint. The PLSB Staff shall notify the accused educator in writing concerning the initiation of the investigation and provide the educator with a copy of the complaint. The PLSB Staff shall notify the accused educator in writing that he or she may provide statements or other documents to be included in the final report of investigation.
- c) Automatic Investigation: The following will automatically go to the Ethics Sub-Committee of the PLSB for the opening of an investigation:
- (1) An affirmative answer concerning criminal or ethical violations on a licensure application.
- (2) Confirmation from the Arkansas State Police or Federal Bureau of Investigation regarding a criminal conviction possessed by the educator.
- (3) Audit reports forwarded to the ADE by the Arkansas Joint Auditing Committee pursuant to Ark. Code Ann. § 6-17-426.
- iii. Completion of the Investigation: Upon completion of the investigation and final report of investigation, the PLSB staff will send the final report of investigation to the accused educator or his/her attorney via certified and regular mail. The accused educator or his/her attorney will be allowed fourteen (14) calendar days from receipt of the final report of investigation to submit any further response in writing. At the conclusion of the fourteen (14) calendar days or upon receiving the written response from the educator, the PLSB staff will send the final report of investigation and educator's response to the members of the Ethics Sub-Committee of the PLSB.
- iv. Initial Recommendation of the Ethics Sub-Committee: At the next scheduled meeting of the Ethics Sub-Committee of the PLSB, the Sub-Committee shall review the final report of investigation and any statements or materials in defense provided

by the accused educator. Following such a review, if the Ethics Sub-Committee of the PLSB finds that a reasonable belief exists that the educator violated the Standards of Professional Conduct as set forth in these rules, the Sub-Committee may recommend any appropriate action as set forth in Appendix B.

a) Notification of the Educator: The PLSB Staff will notify the accused educator in writing of the recommendation of the Ethics Sub-Committee of the PLSB. The accused educator may accept in writing the recommendation of the Ethics Sub-Committee of the PLSB or request in writing an evidentiary hearing before the Ethics Sub-Committee of the PLSB. The PLSB Staff will inform the educator that following an evidentiary hearing, the Ethics Sub-Committee of the PLSB may find that no violation of the Standards of Conduct exists, or could find that a violation of the Standards of Conduct exists and recommend any appropriate action as set forth in Appendix B.

b) Letter of Concern: The Ethics Sub-Committee of the PLSB may also issue a letter of concern in lieu of recommending an action set forth in Appendix B.

v. Waiver of Evidentiary Hearing: If an educator fails to respond to notification of the initial recommendation of the Ethics Sub-Committee of the PLSB within thirty (30) days, the initial recommendation will become a final recommendation without an evidentiary hearing and will be forwarded to the State Board for consideration.

i. The Ethics Review Sub-Committee determines whether to investigate.

ii. Letter sent to complainant about disposition of complaint.

iii. Letter sent to Superintendent or President of the local school board if appropriate about disposition of complaint.

iv. The following will automatically go to the sub-committee to open an investigation:

a) An affirmative answer concerning criminal or ethical violations on a licensure application.

b) Confirmation from the Arkansas State Police or the FBI, regarding criminal convictions.

## **2. ~~Investigation Initiated by Professional Licensure Standards Board (PLSB)~~**

i. A letter will be sent to the educator requesting information/statement.

ii. An Investigation is conducted.

iii. An Investigative Summary will be sent to the Ethics Sub-Committee.

## **3. ~~Probable Cause Determination Made~~**

i. The Ethics Sub-Committee determines if *probable cause* exists to take a recommendation to the State Board of Education for disciplinary action and, if so, what action.

## **4. ~~Proposed Action or Hearing Offered~~**

- ~~i. A letter sent notifying the educator and the school district, if appropriate, of proposed PLSB action and the reason for the proposed action.~~
- ~~ii. Educator may consent to the proposed action or may request a hearing before the Ethic Sub-Committee of the PLSB.~~
- ~~iii. If an educator does not respond in thirty (30) days, the proposed action becomes a final decision recommended for Arkansas State Board of Education (SBE) action.~~

## **5. Subpoena Power:**

- i. At the request of a party to a proceeding pending before the PLSB or the State Board, the Chair of the PLSB or the State Board may, as appropriate, issue a subpoena and bring before the PLSB or the State Board as a witness any person in this state. The PLSB or the State Board may, on their own motion, issue a subpoena at any time.
- ii. A party requesting a subpoena must make the request in writing to either the PLSB or the State Board, as appropriate. Requests for subpoenas made to the PLSB shall be delivered to the Office of the PLSB Attorney no later than ten (10) calendar days prior to the PLSB hearing for which the subpoena is requested. Requests for subpoenas made to the State Board shall be delivered to the Office of General Counsel of the ADE no later than ten (10) calendar days prior to the State Board hearing for which the subpoena is requested.
- iii. The subpoena shall:
  - a) Be in the name of either the PLSB or the State Board;
  - b) State the name of the board hearing the proceeding and the name of the proceeding; and
  - c) Command each person to whom it is directed to give testimony at the time and place specified in the subpoena in one (1) of the following ways:
    - (i) In person;
    - (ii) Before a certified court reporter under oath at the place of the witness' residence or employment;
    - (iii) By video-taped deposition at the place of the witness' residence or employment; or
    - (iv) By live video communications from the witness' residence, place of employment, or a nearby facility capable of providing video transmission to the board hearing the proceeding that has subpoenaed the witness.

- d) The manner of providing testimony under the subpoena shall be conducted by video conference testimony unless another manner is agreed upon by the board or commission and the person who is the subject of the subpoena.
- iv. The subpoena may require the witness to bring with him or her any book, writing, or other thing under his or her control that he or she is bound by law to produce in evidence.
- v. Service of the subpoena shall be in the manner as provided by law or rule for the service of subpoenas in civil cases.
- vi. A witness who has been served by subpoena and who appears in person to testify at the trial or case pending before the PLSB or the State Board shall be reimbursed for travel and attendance as provided by law.
- vii. If a witness is served with a subpoena and fails to provide testimony in obedience to the subpoena, the PLSB or the State Board may apply to the circuit court of the county in which the PLSB or the State Board is holding the proceeding for an order causing the arrest of the witness and directing that the witness be brought before the court.
- viii. The court will have the power to punish the disobedient witness for contempt as provided by the Arkansas Rules of Civil Procedure.
- ix. A witness who has been served with a subpoena may challenge the validity of the subpoena in the circuit court of the county in which the witness resides or is employed.

## **56. PLSB Evidentiary Hearing**

- i. If the educator requests a hearing, an evidentiary hearing will be held before the Ethics Sub-Committee of the PLSB within ninety (90) days, but no earlier than thirty (30) days, from the date that the PLSB receives the educator's hearing request. Either party may request additional time. Such a request shall be in writing and shall set forth the reason(s) for which additional time is needed. Upon good cause shown and upon the request of either party, the chairperson of the Ethics Sub-Committee of the PLSB may grant the party or parties additional time. ~~subject to the subcommittee's approval.~~
- ii. A decision by the Ethics Sub-Committee of the PLSB will be made.
- iii. Within fourteen (14) calendar days following the decision of the Ethics Sub-Committee of the PLSB, the PLSB staff will notify the educator in writing of the decision. ~~The educator will be notified in writing of the Sub-Committee's decision.~~ The educator may accept the initial decision in writing or request a hearing before the SBE State Board.

**67. Evidentiary Hearing Procedures of the PLSB Ethics Sub-Committee**

- i. The educator shall be notified in writing of the date, time and location of the Ethics Sub-Committee of the Professional Licensure Standards Board (PLSB) meeting at which his/her case will be considered. The notice will also state a deadline by which the educator must submit items to the sub-committee for consideration.
- ii. A representative of the PLSB and the educator (or his/her attorney) shall have up to twenty-five (25) minutes each to present their cases to the sub-committee. The chairperson of the sub-committee; may grant additional time to either or both parties, if necessary.
- iii. Each party will have the opportunity, should it so choose, to make an opening statement. The statement shall be no longer than five (5) minutes in length. ~~any such times used for an opening statement shall be deducted from the time allowed for case presentation listed in ii. above.~~ The chairperson of the sub-committee may grant additional time to either or both parties, if necessary.
- iv. The representative of the PLSB shall present its case (and opening statement, if it so chooses) to the ~~hearing~~ sub-committee ~~of the Board~~ first.
- v. Any written documents, photographs or any other items of evidence may be presented to the hearing sub-committee with the permission of the Chairperson. The items of evidence shall be marked as either “PLSB Exhibit Number 1(et seq.)” or “Educator’s Exhibit Number 1 (et seq.)” After an item of evidence has been allowed to be presented to the ~~hearing~~ sub-committee by the Chairperson, the introducing party shall give one (1) copy to the court reporter for the record and one (1) copy to the Chairperson.
- vi. After one party has questioned a witness, the other party shall have the same opportunity.
- vii. Members of the hearing sub-committee shall also have the opportunity to ask questions of any witness or any party at any time.
- viii. While the scope of each party’s presentation ultimately lies within the chairperson’s discretion, case presentation should be arranged in such a way as to avoid redundant testimony.
- ix. After the educator has presented his/her case, the chairperson may allow each party to present limited rebuttal testimony.
- x. After the rebuttal evidence has been presented, the educator shall have up to five (5) minutes to present a closing statement, if desired. The chairperson of the sub-committee may grant additional time if necessary.

- xi. After the educator has made a closing statement, or waived the opportunity for the same, the representative of the PLSB shall have up to five (5) minutes to make his/her closing statement, if desired. The chairperson of the sub-committee may grant additional time if necessary.
- xii. After closing statements have been made (or the opportunity to make them has been waived), the hearing subcommittee may orally announce its decision. Alternatively, the hearing subcommittee may take the case under advisement and render a written decision at a later time.
- ~~xiii.~~ During an evidentiary hearing, the “preponderance of the evidence” standard shall be used by the Ethics Sub-Committee of the PLSB to determine whether a violation of the Standards of Professional Conduct occurred. If the Ethics Sub-Committee of the PLSB finds that a violation occurred, it may issue a recommendation for appropriate sanction to the Arkansas State Board of Education. The representative of the PLSB will have the burden of proving each fact of consequence to the determination by a preponderance of the evidence. The Ethics Sub-Committee of the PLSB may also approve **issue** a non-punitive letter of concern.
- ~~xiv.~~ xiii. A written decision reflecting the hearing subcommittee’s final decision and recommendation shall be promptly prepared by the PLSB for the chairperson of the hearing sub-committee’s signature. A copy of the decision and recommendation shall be timely transmitted to the educator, the PLSB and the ~~SBE~~ State Board.
- ~~xv.~~ xiv. The educator shall have thirty (30) days from the receipt of the decision and recommendation to appeal the sub-committee’s decision to the ~~SBE~~ State Board. Should the educator not file an appeal to the SBE within the above-referenced thirty (30) day time period, the decision of the sub-committee shall become non-appealable.

**8. Evidentiary Hearing Procedures of the Arkansas State Board of Education**

- i. The agenda item will be introduced by staff of the PLSB or the ADE, as appropriate.
- ii. The representative of the PLSB staff will present an opening statement.
- iii. The educator or the educator’s representative will present an opening statement.
- iv. The representative of the PLSB staff will present its case-in-chief.
- v. The educator or the educator’s representative will present its case-in-chief.
- vi. The representative of the PLSB staff will present a closing argument.
- vii. The educator or the educator’s representative will present a closing argument.

- vii. The State Board will discuss the matter. During the discussion phase, any member of the State Board may question any party, any party's representative, any witness, or any other person whose testimony may be found useful by the State Board in determining an appropriate resolution of the case.
- viii. The State Board will vote on whether to accept, reject, or modify the recommendation of the PLSB. The State Board may vote to approve no sanction at all, the same sanction recommended by the PLSB, a lesser sanction than that recommended by the PLSB, or a more severe sanction than that recommended by the PLSB. The State Board may also approve **issue** a letter of concern. Any vote of the State Board must be by a majority of the quorum present.
- ix. Other Procedures Applicable to the State Board Hearing
- a) The Chair of the State Board shall serve as presiding officer for the hearing.
- b) All members of the State Board shall conduct themselves in an impartial manner and may at any time withdraw from the proceedings if they deem themselves disqualified.
- c) The representative of the PLSB staff will have the burden of proving each fact of consequence to the determination by a preponderance of the evidence.
- d) Irrelevant, immaterial, and unduly repetitious evidence shall be excluded.
- e) Any other oral or documentary evidence, not privileged, may be received if it is of a type commonly relied upon by reasonably prudent people in the conduct of their affairs.
- f) Objections to evidentiary offers may be made and shall be noted of record. When a hearing will be expedited and the interests of the parties will not be substantially prejudiced, any part of the evidence may be received in written form.
- g) Parties shall have the right to conduct such cross examination as may be required for a full and true disclosure of the facts.
- h) Official notice may be taken of judicially cognizable facts and of generally recognized technical or scientific facts within the agency's specialized knowledge. Parties must be notified of material so noticed, including any staff memoranda or data, and shall be afforded a reasonable opportunity to show the contrary.

### LIST OF APPLICABLE FINES

<u>Action Taken</u>	<u>Maximum Fine Amount</u>
Permanent Revocation of License	\$0
Suspension of License	\$100
Probation of License	\$75
Written Reprimand by State Board of Education	\$50
Written Warning by State Board of Education	\$0

<u>Action Taken</u>	<u>Maximum Fine Amount</u>
<u>Complaint is not substantiated – No action taken; Case closed.</u>	<u>\$0</u>
<u>Educators who violate testing procedures of the state and for whom the Ethics Sub-Committee of the PLSB believes the violation does not rise to the level of an ethical violation may be recommended for additional training in the approved testing procedures by the state in lieu of any licensure action recommended to the State Board.</u>	<u>All expenses paid by the educator.</u>
<u>Recommended treatment or rehabilitation with periodic monitoring.</u>	<u>All expenses paid by the educator.</u>
<u>Written Warning</u>	<u>\$0</u>
<u>Written Reprimand</u>	<u>\$50</u>
<u>Probation of License</u>	<u>\$75</u>
<u>Suspension of License</u>	<u>\$100</u>
<u>Permanent Revocation of License</u>	<u>\$0</u>

\* The Ethics Sub-Committee of the PLSB or the State Board may also approve a non-punitive letter of concern.

## LIST OF APPLICABLE FEES

License Issued	New or Renewal	Fee Amount
One-Year Provisional Teacher's License	New	\$0.00
	Renewal	\$0.00
Three-Year Initial Teacher's License	New	\$0.00
Five-Year Standard <u>or Professional</u> Teacher's License	New	\$100.00
	Renewal	\$100.00
Five-Year Vocational Permit	New	\$100.00
	Renewal	\$100.00
One-Year Professional Teaching Permit	New	\$35.00
Lifetime Teacher's License <b>(Must be <u>65</u> <u>62</u> years of age.)</b>	New	\$0.00
Adding Area or Level to Existing License	Not Applicable	\$0.00
Adding Degrees to Existing License (If not occurring at the time of renewal)	Not Applicable	\$50.00
Duplicate License	Not Applicable	\$50.00

## **Explanations and Guidelines to Clarify the Intent of The Standards of Professional Conduct**

The purpose of Appendix C is to provide greater clarity and intent of each professional standard listed in Section 5.00 of this rule. Therefore, Appendix C is not designed to supersede the required standard of professional conduct but rather to provide some rationale of the intent and purpose and thus the proper application of each professional standard of conduct. It is recognized that Appendix C is a general application of the intent and purpose of each professional standard and is considered a guide and not all inclusive of each and every interpretation and application of a professional standard of conduct as required in Section 5.00.

Furthermore, it is recognized that unless specifically stated in a professional standard of conduct listed in Section 5.00 of this rule or specifically required in Appendix C's interpretation of a particular standard of conduct, the alleged unethical conduct by a licensed educator may be considered by the Professional Licensure Standards Board regardless of the mental intent related to the alleged unethical action or omission. However, the Professional Licensure Standards Board may consider the mental intent or capacity of the licensed educator, along with other relevant factors, when determining whether a violation exists and what, if any, disciplinary action to recommend to the Arkansas State Board of Education for alleged violations of this code of ethics.

### **Standard 1 An educator maintains a professional relationship with each student, both in and outside the classroom.**

This standard goes to the core of a professional educator's expected conduct and relationship with all students and transcends criminal behavior or other actions which violate law. The professional relationship with students is such behavior and action which promotes at all times the mental, emotional, and physical health and safety of students. An educator should show respect for and not demean, embarrass, or harass students absent some reasonable educational or disciplinary purpose and never as prohibited by law. A professional relationship is one where the educator maintains a position of teacher/student authority with students even while expressing concern, empathy, and encouragement for students. In that position of authority, an educator may nurture the student's intellectual, physical, emotional, social and civic potential. An educator may display concern and compassion for a student's personal problems and, when appropriate, refer the student for school counseling or other help.

### **Standard 2 An educator maintains competence regarding skills, knowledge, and dispositions relating to his/her organizational position, subject matter, and/or pedagogical practice.**

This standard addresses the professional educator's obligation to implement best practices and maintain competence in skills and knowledge. An educator has many dispositions that are required in the course of instruction such as ensuring that students have access to varying points of view and that instruction reflects current subject matter.

**Standard 3 An educator honestly fulfills reporting obligations associated with professional practices.**

This standard covers those situations where there is an intentional or knowing attempt to deceive or mislead an educational entity. Honest errors or mistakes or inaccuracies are not intended to be encompassed by this standard. To uphold this standard an educator should be honest when reporting data and information to the Arkansas Department of Education, the Arkansas Bureau of Legislative Audit, the Arkansas State Board of Education, and other state and federal governmental agencies. Honestly reporting grades is also a part of this standard. It is also important that an educator honor this standard when giving information to recommend an individual for employment promotion or licensure as well as when reporting professional qualifications, criminal history, college credits and degrees, awards, and employment history. Similarly the failure to timely submit information covers those situations where there is a knowing failure to submit or provide information. This standard covers those situations described in Ark. Code Ann. § 6-17-410(d) (1) (A) (vii) and (viii) that involve knowingly submitted false or misleading information or knowingly falsifying or directing another to falsify a grade.

**Standard 4 An educator entrusted with public funds and property honors that trust with honest, responsible stewardship.**

An educator must be a good steward of public funds, personnel and property dedicated to school related purposes. The use and accounting for these resources under the educator's control must comply with state and federal laws that regulate the use of public funds and property. The use of such resources for personal gain, other than incidental personal benefit for which there is no public education purpose would not be in keeping with the intent of this standard.

**Standard 5 An educator maintains integrity regarding acceptance of any gratuity, gifts, compensation or favor that might impair or appear to influence professional decision or actions and shall refrain from using the educator's position for personal gain.**

The standard is intended to prohibit that conduct which is solely for personal gain and creates an appearance of a conflict of interest in the role as an educator. The standard of conduct called for by this section involves an examination of the total circumstances surrounding the gratuity, gift, compensation, or favor. Factors to consider include the value of the gratuity, gift or favor, the reasonableness of any compensation; the timing of the gratuity, gift, compensation, or favor; and the relationship between the educator and the person from whom the gratuity, gift, compensation, or favor comes. Pursuant to Ark. Code Ann. § 6-24-113 an educator may accept awards and grants as provided for therein. Ark. Code Ann. § 6-24-112 contains some specific prohibited transactions involving gratuities or offers of employment. The second part of this standard requires that the educator does not use the position for personal gain.

**Standard 6 An educator keeps in confidence secure standardized test material as well as information about students and colleagues obtained in the course of professional service unless disclosure serves a professional purpose or is allowed or required by law.**

At times educators are entitled to and/or for professional reasons need access to certain student records, other educators' records, and standardized testing materials. Much of this information is confidential, and the educator should maintain that confidence unless the disclosure serves some legitimate educational purpose as allowed or required by law. The Federal Education Rights and Privacy Act (FERPA) addresses the confidentiality of certain student records. Such federal and state laws permit disclosure of some student information and restrict the disclosure of other student information. Educators should respect and comply with these and other similar confidentiality laws. Confidential student information may include student academic and disciplinary records, health and medical information, family status and/or income, assessment/testing results, and Social Security information. When standardized tests are administered, educators should maintain the confidentiality of those parts of the standardized test materials that are to remain confidential such as actual test items and test booklets in accordance with state law, regulation, and testing policy. Supervisors may be entitled to access to other educators' personnel records and should maintain the confidentiality of those records.

**Standard 7 An educator refrains from using, possessing and/or being under the influence of alcohol, tobacco, or unauthorized drugs while on school premises or at school-sponsored activities involving students.**

This standard sets forth the expectation of the professional educator concerning using, possessing, or being under the influence of the listed substances while on school premises or at school-sponsored activities involving students or being in violation of state law governing the using, possessing or being under the influence of alcohol, tobacco, or unauthorized/illegal drugs while on school property or at school-sponsored activities involving students.

**Public Comments on Rules Governing Code of Ethics for AR Educators- September 2010**

Date	Name	Affiliation	Section	Comment	Resolution
6/11/2010	Mitch Llewellyn	Attorney- Ft. Smith, AR	4.02 Definition and Appendix A, 4(ii)(b)	Questions whether the two sections are inconsistent.	<p>Comment considered. We do not believe these two sections to be inconsistent. The definition of "complaint" in 4.02 requires that the allegation be: (1) verified by the Chief Investigator of the PLSB and (2) be based upon a reasonable belief by the Ethics Sub-Committee of the PLSB that if the allegation is true, it would constitute a violation of the Standards of Conduct. Appendix A, 4(ii)(b) covers the second part of that criteria as it covers the procedure of how the Ethics Sub-Committee of the PLSB makes its determination.</p>
			Generally	The rules or procedures should provide an opportunity of the educator to comment before taking the allegation to the committee	<p>Comment considered. However, over the past year, the Ethics Sub-Committee of the PLSB refused to grant permission to investigate 50% of the complaints received. It may therefore be unnecessary to contact an educator simply because an allegation has been filed when there may be no need to open an investigation. Additionally, the proposed rules provide sufficient procedures to notify educators from the very beginning of the investigation and allow them an opportunity to respond.</p>
1			Appendix A, 4iii	Reports of investigation should be delivered to the educator by registered, return receipt, restricted delivery, since many school employees are not home during holiday and summer. Time should not run until the educator and not someone signing for the educator receives notice.	<p>Comment accepted in part. This section now includes the following language: "This notification will be mailed to the educator's home address via certified and regular mail." 1</p>

				Appendix A, 6 ii	Appears to be an incomplete sentence. Set time limits for hearing to occur, e.g. 60 days from appeal unless otherwise agreed.	Comment considered. However, the following sentence is a complete sentence: "A decision by the Ethics Sub-Committee of the PLSB will be made."
				Appendix A, Item 6		Comment Considered. Page 11, Item 6(i) does require a 30 to 90 day window for evidentiary hearings to take place.
				Appendix A, Item 5, Subpoena powers	Just refer to Act 1283 of 2009 instead of repeating the statute in rule.	Comment considered. However, Ark. Code Ann. § 6-17-425 requires the department to "by rule" provide for the issuance of subpoena.
					This standard is not the same type as the others. It will be difficult to visualize how to it would be "more true than not true" and consequently more difficult to determine whether a violation occurred.	Comment considered. This standard is an original standard established in 2008. This version of the rule does not seek to change the standard. During the original promulgation of the rules, educators agreed that maintaining professional competencies should be an ethical requirement.
7/7/2010	Floyd Marshall	Carlisle SD-Supt.		Standard 5.02		
					Subpoena Power - " all subpoenaed witnesses will testify by video conference unless the board or commission and the witness agrees to do it some other way." Recommended the use of language from the AR Rule of Civil Procedure instead.	Comment considered. While this comment has a great deal of merit, the rule reflects the requirements of the statute Ark. Code Ann. § 6-17-425.
7/15/2010	Donna Morey	AEA - President		Appendix A, Item 5(iii)(d)		

7/15/2010	Dr. Benny Gooden	Fort Smith SD - Supt	4.01	<p>There should be a specific list of individuals who may file allegations which can become a complaint. If a restricted group can file an allegation, why is the allegation form on the ADE website? Should restrict narrowly who can and who can not file an allegation.</p>	<p>Comment considered. Ark. Code Ann. § 6-17-422 states that the PLSB may establish procedures for receiving, considering, and investigating complaints referred by the Arkansas Department of Education, a local school district, or public school superintendent regarding the unethical behavior of licensed school personnel. It appears that the law contemplates that the ADE could refer complaints it receives from anyone to the PLSB. In any event, we believe the statutory language to be more inclusive than exclusive. The PLSB does not receive allegations directly from the general public. These allegations must come through one of the entities listed in law. The ADE reviews the allegations it receives and does not forward allegations against non-educators, those which complain about acts that occurred prior to implementation of the Code of Ethics, anonymous allegations, or any other allegations that do not fall within the parameters of the Code of Ethics.</p>
			Appendix A	<p>Establish procedures that should include a face-to-face with both the accused and local school officials who may have direct knowledge.</p>	<p>Comment considered. The intent of the rule is not to set for an exhaustive procedure of how a complaint is to be investigated by PLSB staff. Each case is handled on a case-by-case basis. In each case, as a matter of practice, PLSB investigators attempt to personally interview every potential witness including the subject of the investigation. As noted in the proposed rules, educators are immediately contacted to seek their input regarding a complaint. The PLSB Staff is in the process of developing a Procedures Handbook to govern investigations. As a matter of practice, superintendents are informed about complaints and investigations of district employees. Nothing in law or in the proposed rules precludes superintendents from providing any information they deem relevant during the course of the investigation.</p>

				Appendix A, Item 2	PLSB does not have the authority to set aside FOIA. Not sure an agency can exempt FOIA by rules.	Comment considered. However, the FOIA exemption reflected in the comment is expressly authorized under Ark. Code Ann. § 6-17-422 (j).
7/27/2010	Clayton Blackstock	AEA - attorney		Appendix A, Item 4(iii)	Questions about procedures for the hearings 14 vs 30 days, but no comments on specific sections of the rules	Comment considered. The educator has the benefit of three different notice and response periods. Initially, after receiving a report of investigation from the PLSB staff, the educator has fourteen (14) days to submit a response to be included with the report of investigation and reviewed by the Ethics Sub-Committee of the PLSB. Following the initial determination of the Ethics Sub-Committee, the educator has thirty (30) days to request a full evidentiary hearing by the Ethics Sub-Committee of the PLSB. Following the evidentiary hearing, the educator has thirty (30) days to appeal to the State Board.
7/28/2010	Alice Mahony	State Board		Generally	Length of the document	Comment considered. The Rules total six (6) pages with additional information added via the procedures in Appendix A, fee and fine structures in Appendix B, and Guidelines in Appendix C. The total number of pages will be reduced when the redacted sections are erased. Lessons learned over the first two years of PLSB operation indicated that the rules could benefit from more specific procedures. Therefore, a slightly longer rule was necessary.
				Generally	Allegation document posted that anyone could access seems an easy "to get back" at a teacher. 30 days versus 14 days notice and response period for educators	Comment considered. Please review response to similar comment above.
				Appendix A, Item 4(iii).		Comment considered. Please review response to similar comment above.



				Generally	The preponderance of evidence standard applies for hearing, but do the rules of evidence apply?	No, the rules of evidence do not apply. Instead, as noted in statute, the Administrative Procedure Act governs the conduct of hearings under the Code of Ethics. Ark. Code Ann. § 6-17-422 (h)(3)(D)(ii)
				Appendix B	Why a \$100 fine for suspension but no fine for revocation?	Permanent revocation of a license is deemed punishment enough.
				Appendix B	Fees for licensure have not changed	Correct.
				Appendix C	Is Appendix C new?	No, in the original rules from 2008.
					Letter of Concern is not a recommendation for enforcement as set forth in the statute. It is a due process issue if the PLSB decides that an educator has committed an infraction of the rules serious enough to warrant notifying an educator of the transgression but refusing to call it a sanction. It forecloses the right of an educator to appeal the PLSB finding that an offense has occurred. It is a warning under another name. It is better for the PLSB to find that no probable cause exists to find that a transgression of the Rules occurred than to issue a letter of concern.	Comment considered. The letter of concern does not present a due process issue because it does not result in a sanction against an educator and is not placed in an educator's licensure file. The letter of concern allows the PLSB Ethics Subcommittee or State Board an option to address technical violations of the Code of Ethics that do not warrant professional sanction that could result in harm to an educator's job or career. Without the letter of concern, all technical violations of the Standards of Conduct, no matter how minor, would have to result in a professional sanction. The PLSB Ethics Subcommittee and the State Board would not have any discretion in the matter to arrive at a reasonable resolution of the complaint.
7/30/2010	Tripp Walter	APSRC	4.09, 6.04 and 3 iv.b			

			6.01	<p>Change in the Standard, "probable cause, versus "reasonable belief"</p>	<p>Comment considered. The term "probable cause" historically has applied to criminal proceedings. Code of Ethics proceedings are not criminal proceedings and therefore, "reasonable belief" is a more appropriate phrase. You are correct in noting that a definition of "probable cause" was not included in the original version of the rules. Therefore, an expressly defined standard was necessary. The definition of "reasonable belief" provides that clear standard.</p>
			6.01	<p>"Probable cause" seems to link better with the rules "preponderance of the evidence" standard for an evidentiary hearing rather than "reasonable belief." There should set a high bar when imposing discipline against an educator under the rules. The Department would be well-advised to reconsider the serious nature which attends the imposition of discipline upon an educator.</p>	<p>Comment considered. We respectfully disagree that the term "probable cause," a term that has historically applied to criminal proceedings, links well with the civil standard of "preponderance of the evidence." Instead, it is the position of the Department that "reasonable belief" as a pre-hearing standard, links better with "preponderance of the evidence," a hearing standard that traditionally applies to hearings under the APA. The Department is keenly aware of the serious nature of matters pertaining to the discipline of educators. That is why the Department has undertaken great efforts to consult with stakeholders and arrive at a proposed procedure that: (1) provides greater due process to educators; and (2) is governed by clearer standards.</p>

**Arkansas Department of Education**  
**Rules Governing Eligibility and Financial Incentives**  
**For National Board For Professional Teaching Standards Candidacy and Certification**  
Revised ~~February~~ September 2010

**1.00 Regulatory Authority**

- 1.01 These rules shall be known as the Department of Education (Department) Rules Governing the National Board for Professional Teaching Standards Program (NBPTS Program).
- 1.02 These rules are enacted under the State Board of Education's (State Board) authority pursuant to Ark. Code Ann. §§6-11-105, 6-17-412, and 6-17-413.

**2.00 Purpose**

- 2.01 To improve student learning by strengthening teaching and to encourage teachers to participate in and complete NBPTS certification by authorizing the Department to pay full tuition and incentive bonuses to participants and by establishing eligibility requirements.
- 2.02 To outline the establishment of a support program for NBPTS, and
- 2.03 To establish the mechanism for the selection of teacher participants, as determined by the amount of funding available for the program.

**3.00 Definitions**

For the purposes of these rules, the following terms shall mean:

- 3.01 "Completion of the certification process" will be defined as officially being recognized as a National Board Certified Teacher (NBCT) by the NBPTS.
- 3.02 "National Board for Professional Teaching Standards" will be defined as an independent board which reliably identifies and certifies teachers who meet advanced standards and certifications by effectively enhancing student learning and demonstrating the high level of knowledge and skills, dispositions, and commitments reflected in the following five core propositions:
  - 3.02.1 Teachers are committed to students and their learning.
  - 3.02.2 Teachers know the subjects they teach and how to teach those subjects to students.
  - 3.02.3 Teachers are responsible for managing and monitoring student learning.

- 3.02.4 Teachers think systematically about their practice and learn from experience.
- 3.02.5 Teachers are members of learning communities.
- 3.03 “A support program for candidates” is a comprehensive process of technical and financial assistance provided to program applicants to ensure successful program completion, as Ark. Code Ann. §6-17-413 allows.
- 3.04 “The NBPTS Advisory Committee“ (the Committee) is a ten (10) member team of three (3) National Board Certified Teachers, three (3) National Board facilitators, and four (4) educational administration or business representatives, to include one Department staff member, which will advise the Department on policy issues, assist in the support system, and select candidates based on relevant criteria when all candidates cannot be funded; such criteria to be established by the Committee in accordance with law and with final review and approval by the State Board.
- 3.05 “Classroom teacher” means a teacher who is required to hold a standard teaching license from the Department and who is engaged directly in instruction with students in a classroom setting for more than seventy percent (70%) of the individual’s contracted time, with that 70% allowed to include:
  - 3.05.1 regularly scheduled instructional preparation time during the regular school day;
  - 3.05.2 a maximum of one period per day service as an instructional department chair;
  - 3.05.3 service as a master teacher in a charter school;
  - 3.05.4 service as a mentor to a novice teacher;
  - 3.05.5 employment by an educational service cooperative when the teacher provides direct student services for a collaborative of school districts in public school buildings and other instructional settings throughout the cooperative area; and
  - 3.05.6 instructional positions such as library/media specialist, school guidance counselor, literacy specialist, math specialist or others for whom NBPTS certificates specifically exist.
  - 3.05.7 District curriculum administrators and program administrators are eligible for the payment of National Board fees and bonuses provided that they: (1) hold a standard teaching license from the Department; (2) are engaged directly in instruction in a classroom setting for more than seventy percent (70%) of their contracted time as set forth above; and (3) provide to the Department written certification that they fulfill the foregoing requirements in accordance with Section 8.01 of these Rules.

- 3.06 “Classroom setting” for purposes of candidacy means full-time assignment to a setting in a specific Arkansas public school building or buildings in which a teacher works directly with a student or students and for purposes of a starting or a yearly bonus means full-time assignment to a setting in a school building(s) or other instructional settings cited in §3.05.05 where an NBCT is directly involved in the instructional process by teaching children, by facilitating the instructional process through work with building teachers in classrooms, or by serving in the role of building administrator, or assistant building administrator, ~~district curriculum administrator, or program administrator.~~
- 3.07 “Higher education eligibility” refers to teachers who have worked a minimum of three (3) years with National Board certification as a classroom teacher, building-level principal, or building-level assistant principal, ~~district curriculum administrator, or program administrator~~ in an Arkansas public school district before full time employment as a teacher in an accredited teacher preparation program at a state-sponsored institution of higher education.
- 3.08 “Starting bonus” means a one-time bonus given during the school year in which an individual first obtains National Board certification. The amount is \$5,000. This provision shall apply only to the extent that necessary funds are appropriated to the Department.
- 3.09 “Yearly bonus” means a bonus that a NBCT receives in each of years two (2) through ten (10) of the 10-year life of the certificate. The amount is \$5,000. This provision shall apply only to the extent that necessary funds are appropriated to the Department.
- 3.10 “Three (3) continuous years” means the three-year period following certification that includes the year of certification and the two years immediately following certification.
- 3.11 “Three (3) years of teaching in the Arkansas public school system”, as required for state support of candidacy, shall be credited beginning no earlier than the year in which the initial license to teach in an Arkansas public school is issued.

#### **4.00 Selection Process and Requirements for NBPTS Support**

- 4.01 Qualified NBPTS applicants will establish eligibility for funding by:
- 4.01.1 successfully completing the official application process established by the Department;
  - 4.01.2 never having received any prior state funding for participation in a certification area in the NBPTS program;
  - 4.01.3 verifying at least three (3) years teaching experience in Arkansas public schools that can include the years following initial licensure, a current

standard Arkansas teaching license, and current employment as an Arkansas public school classroom teacher in a classroom setting; and

- 4.01.4 teaching in an area that correlates to an available and suitable National Board certificate area.
- 4.02 When candidate demands exceed funding availability, the NBPTS Advisory Committee will review and recommend to the Department an appropriate selection of candidates to be funded.
- 4.03 At the time that the National Board establishes a certification for school administrators and an Arkansas district-level central office administrator becomes national board certified, the district level central office administrator will be eligible to receive incentive bonuses in the amount awarded to NBCTs for every year for the life of the NBPTS administrator's certificate.
- 4.04 Achieving NBCT status prior to renewal of the Arkansas standard teaching license satisfies professional development requirements for the one-year teaching-license renewal period. The Department will supply the appropriate form to be submitted with the teaching license renewal documents.
  - 4.04.1 Achieving a total score of 225 across all of the ten entries submitted to the NBPTS satisfies one-half of the professional development requirements for the period between the beginning and end of one renewal period.

## **5.00 Payment of Fees and Bonuses for NBPTS Candidacy and Certification**

- 5.01 The Department shall pay full tuition for the NBPTS initial participation fee, one retake entry fee, and up to three days of school release time to qualified teacher applicants as funds are available.
- 5.02 The Department shall pay a starting bonus in the first year of certification and a yearly bonus for each of the remaining nine years of the ten-year certificate to any NBCT who is employed in an Arkansas public school district (except as prescribed in Section 5.02.1) as a teacher in accordance with Section 3.05-3.06 of these rules. This bonus will be paid to:
  - 5.02.1 Eligible NBCTs participating in State Board approved teaching excellence programs such as Arkansas Teacher of the Year, or
  - 5.02.2 Any NBCT who has successfully completed the NBPTS certification as a classroom teacher and is employed in an Arkansas public school district as a building administrator, or assistant building administrator, ~~district curriculum administrator, or program administrator, or~~
  - 5.02.3 Any NBCT after working a minimum of three (3) years with National Board

certification as a classroom teacher or employed as a building level administrator, ~~or building level assistant administrator, district curriculum administrator, or program administrator~~ in an Arkansas public school district; an NBCT may be employed full time as a teacher in an accredited teacher preparation program at a state-sponsored institution of higher education holding National Board certification on or after August 1, 2009.

5.02.3.1 A bonus payment shall not be made retroactively.

5.02.3.2 Bonuses shall be paid to those described in Section 5.02.3 of these rules 30 days prior to the closing of the fiscal year only if funds are available after payments are made to those eligible under sections 5.02, 5.02.1, 5.02.2, and 5.03 of these rules.

5.03 Any NBCT who moves into the state and teaches in an Arkansas public school classroom shall be eligible for the yearly bonus for every remaining year in the life of the NBPTS certificate; provided that the same bonus is available to a NBCT who moves into the state and assumes the position of building administrator, assistant building administrator, district curriculum administrator, or program administrator in a public school district for the life of the NBPTS certificate.

5.04 Available funds for NBPTS state activities support functions in this order of priority: (a) payment of bonus incentives; (b) initial fee payments; (c) necessary program expenses; (d) support system expenses; and (e) retake entry fees.

5.05 No increase in the starting or yearly bonus is retroactive.

5.06 The Department will issue a provisional or standard Arkansas teaching license in compatible areas to any National Board certified teacher, building-level principal, or building level assistant principal trained in and holding a valid license issued by a state other than Arkansas who moves to Arkansas, provided that the NBCT status is current at the time of license application and that the applicant passes the required criminal background check.

5.07 An Arkansas-licensed teacher who personally pays the expenses of NBPTS candidacy and becomes a NBCT is eligible for a starting and yearly bonus under the same terms as a NBCT who achieves certification through state fee support.

5.08 Provisions of Ark. Code Ann. §§6-17-412 and §§6-17-413 apply only to the extent that necessary funds are appropriated to the Department.

## **6.00 Repayment of Fees for NBPTS**

6.01 Repayment of state funds for the NBPTS is required if a recipient:

6.01.1 does not complete the certification process within three years after entry,

6.01.2 becomes a NBCT with the support of state funds, does not teach in an Arkansas public school classroom in an Arkansas public school district for three (3) continuous school years or does not serve as a building level administrator, or building level assistant administrator, ~~district curriculum administrator, or program administrator~~ for three (3) continuous years after achieving NBCT status.

6.02 Repayment of funds is not required if the candidate is forced to withdraw from candidacy due to:

6.02.1 death or disability of the teacher, or

6.02.2 other serious extenuating circumstances and/or health related problems verified by a licensed physician as may be recognized by the State Board.

6.03 The State Board can revoke a teaching license for failure to repay state funds.

## **7.00 Support Program for Teachers Selected to Participate in NBPTS Candidacy**

7.01 The State Board will establish a support program for teachers selected to participate in NBPTS by:

7.01.1 establishing a variety of support opportunities such as annual pre-candidacy orientations, regular meetings of participants, telephone/email contact with facilitators and NBCTs, and Department intervention with NBPTS if necessary;

7.01.2 providing information on the NBPTS state support program on the Department web site;

7.01.3 providing other assistance, if determined to be necessary by the Department;  
and

7.01.4 designating Department staff to coordinate NBPTS activities at the state level.

7.02 Provisions of Ark. Code Ann. §§6-17-412 and 6-17-413 apply only to the extent that necessary funds are appropriated to the Department.

## **8.00 Monitoring for NBPTS**

8.01 The local public school district that employs a NBCT must verify to the Department annually the employment status of that teacher for each year of the ten-year life of the certificate.

8.02 A person shall not receive either a starting bonus or a yearly bonus if the person:

8.02.1 leaves the full-time employment of an Arkansas public school district;

8.02.2 becomes employed as a district-level central office administrator (subject to the provisions of Section 4.03);

8.02.3 is employed by an Arkansas institution of higher education and does not meet the requirements as defined in Sections 3.07 and 5.02.03 of these rules; or

8.02.4 is employed by an education service cooperative and does not teach in a classroom with students as defined in Sections 3.05-3.06 of these rules.

### **9.00 Funding for NBPTS Candidacy and Certification**

9.01 Provisions of Ark. Code Ann. §§6-17-412 and 6-17-413 apply only to the extent that funds are appropriated to the Department to pay for these provisions.

9.02 To the extent funds as provided for by Ark. Code Ann. §26-52-311(c) (3) (B) are available, such funds may be used to fund the “starting incentive bonus” and the “yearly incentive bonus” required in §§3.07 and 3.08 of these rules and required by Ark. Code Ann. §6-17-413.

**ARKANSAS DEPARTMENT OF EDUCATION  
RULES GOVERNING PUBLICLY FUNDED EDUCATIONAL INSTITUTION  
AUDIT REQUIREMENTS  
September 2010**

**1.00 AUTHORITY**

- 1.01 The Arkansas State Board of Education's authority for promulgating these Rules is pursuant to Ark. Code Ann. §§ 6-1-101; 6-11-105; 6-12-112; 6-20-1801 et seq.; and 10-4-413.
- 1.02 These Rules shall be known as the Arkansas Department of Education (ADE) Rules Governing Publicly Funded Educational Institution Audit Requirements.

**2.00 PURPOSE**

- 2.01 The purpose of these Rules is to establish the requirements for the completion, filing, and review of financial audits for all publicly funded educational institutions, including but not limited to, Arkansas school districts, open-enrollment public charter schools, and education service cooperatives (auditees).

**3.00 AUDIT REQUIREMENTS**

- 3.01 The accounts of all publicly funded educational institutions shall be audited annually by the Arkansas Division of Legislative Audit (Legislative Audit) or a private independent certified public accountant (private auditor).
  - 3.01.1 A private auditor, other than Legislative Audit, must be selected by the school district board or governing body of the institution.
  - 3.01.2 If a private auditor was used for the prior year audit, or if the auditee did not exist during the prior year, the auditee may request that Legislative Audit conduct its financial audit. The written request shall be submitted to the Arkansas Legislative Auditor at least 90 days prior to end of the fiscal year to be audited.
- 3.02 The financial statements shall be presented on a fund basis format, and as a minimum, the general fund and the special revenue fund presented separately and all other funds included in the audit presented in the aggregate.
- 3.03 The financial statements shall consist of the following
  - 3.03.1 A balance sheet;
  - 3.03.2 A statement of revenue, expenditures, and changes in fund balances;
  - 3.03.3 A comparison of the final adopted budget to the actual expenditures for the general fund and the special revenue funds; and
  - 3.03.4 Notes to the financial statements
- 3.04 The report shall include as supplemental information a schedule of capital assets, including:
  - 3.04.1 Land;

- 3.04.2 Buildings; and
- 3.04.3 Equipment.
- 3.05 The governing body of a school may require its annual financial audit to be performed and financial statements to be presented in accordance with guidelines prescribed by the Governmental Accounting Standards Board, the American Institute of Certified Public Accountants, and the United States Government Accountability Office as an alternate basis of presentation to that listed in 3.03 through 3.04 of this Rule.
- 3.06 The report must include information on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Governmental Auditing Standards.

#### **4.00 PROCESS AND PROCEDURES FOR AUDITS NOT CONDUCTED BY LEGISLATIVE AUDIT**

- 4.01 An private independent audit not conducted by Legislative Audit shall include at a minimum, review, comments, and findings on substantial compliance with each of the following as listed in Ark. Code Ann. §6-1-101 :
  - 4.01.1 Management letter.
  - 4.01.2 Compliance with ethical guidelines for board members, administrators, and employees.
  - 4.01.3 School elections
  - 4.01.4 Management of schools
  - 4.01.5 Revolving loan fund
  - 4.01.6 School district finances
  - 4.01.7 School district school bonds
  - 4.01.8 Certified and classified personnel polices
  - 4.01.9 Teachers' salaries
  - 4.01.10 Deposit of funds
  - 4.01.11 Investment of funds
  - 4.01.12 Improvement contracts
- 4.02 Audit reports shall be presented to the School Board or governing body of the auditees in a format as prescribed by professional accounting organizations.
- 4.03 All annual audits of auditees NOT conducted by Legislative Audit shall be completed and filed with the ADE and Legislative Audit within nine (9) months following the end of each fiscal year.
  - 4.03.1 At the request of the auditee, the ADE may grant an extension of up to ninety (90) days on the deadline specified in section 4.01.
  - 4.03.2 If the auditee is subject to federal circular A-133 audit requirements, any extension must first be obtained from the appropriate federal agency.
  - 4.03.3 All contracts initiated by the auditee for audit services with private certified public accountants shall contain a provision requiring completion of the

audit and filing of the audit reports by the auditor with the ADE and Legislative Audit within nine (9) months following the end of each fiscal year.

- 4.03.4 Any auditee failing to file an audit report within the nine (9) month time period or within the time period under any extension granted by the ADE shall automatically be considered by the ADE to be in fiscal distress.
- 4.04 By January 31 of the calendar year following the due date of the audit, the ADE shall notify by certified mail any auditee failing to file the required audit that the entity is considered to be in fiscal distress.
- 4.05 The ADE shall place certified public accountants or accounting firms on an ineligible list for a determined period of time, but not more than five years, for any of the following reasons:
  - 4.05.1 If in the opinion of the ADE or the Legislative Joint Auditing Committee, an audit report is not filed within the required time period; or within a time period under any extension granted by the ADE or Legislative Audit due to neglect or fault of the certified public accountant or accounting firm.
  - 4.05.2 If the Arkansas State Board of Public Accountancy's Quality Review Committee reports to the ADE and the Legislative Joint Auditing Committee that an audit report shows evidence of lack of general conformity with applicable professional standards or state laws and regulations or evidence that the report is substandard or seriously questionable.
  - 4.05.3 Any other compelling reason the ADE believes justifies placing the accountant or accounting firm on the ineligibility list.
- 4.06 Auditees should check the list of ineligible certified public accountants or accounting firms maintained by the ADE before entering into a contract for audit services.
- 4.07 A certified copy of the audit shall be distributed to the school district, the Department of Finance and Administration, the Department of Workforce Education, and the ADE.
- 4.08 The annual financial audit shall be filed by the auditor directly to the Arkansas Legislative Auditor within ten (10) days of issuance of the audit report to the school board.
- 4.09 If the ADE or the Legislative Joint Auditing Committee is concerned that an audit may be substandard or seriously questionable with respect to applicable professional auditing standards, the ADE or the Legislative Joint Auditing Committee may file a complaint with the Arkansas State Board of Public Accountancy.
  - 4.09.1 The Arkansas State Board of Public Accountancy shall review all audit reports and working papers filed under 4.09 and determine whether the report is in general conformity with professional standards and state laws and regulations and shall take appropriate action.

**5.00 PROCESS AND PROCEDURES FOR AUDITS CONDUCTED BY LEGISLATIVE AUDIT**

- 5.01 Legislative Audit has the authority to audit the books of any school district, open-enrollment public charter school, and education service cooperative at the request of a fiscal officer, school district, county, or state school official.
- 5.02 Audit reports shall include all findings, comments, recommendations and management letters. They shall be made available to the ADE and the Department of Workforce Education upon presentation to the Legislative Joint Auditing Committee.
- 5.03 Legislative Audit shall provide copies of every audit report performed on each school district to the county clerk of the county in which the auditee is located.
  - 5.03.1 The County Clerk is required to keep the reports for at least two (2) years.
- 5.04 Legislative Audit shall annually provide the ADE with a list of public educational entities audited by Legislative Audit and update the ADE on any changes throughout the year.

**6.00 PRESENTATION OF AUDIT REPORTS**

- 6.01 Audit reports, along with accompanying comments and recommendations, shall be reviewed at the first regularly scheduled school board or governing body meeting following receipt of the audit report if the audit report is received by the school board prior to ten (10) days before the regularly scheduled meeting. If the audit report is received by the board or governing body within ten (10) days before a regularly scheduled meeting, the report may be reviewed at the next regularly scheduled meeting after the ten-day period.
- 6.02 The school board or governing body of the auditee shall take appropriate action relating to each audit finding and recommendation within the audit report. The minutes of the meeting shall document the review of the audit and action taken by the board or governing body.

**7.00 REQUIREMENTS FOR DISTRICTS IN FISCAL DISTRESS**

- 7.01 If a district has been identified as being in fiscal distress by June 30 of any year, the annual audit shall be completed and filed with the ADE and the Legislative Joint Auditing Committee within six (6) months following the end of each fiscal year.
  - 7.01.1 The deadline in 7.01 for districts identified in fiscal distress may be extended up to an additional ninety (90) days if the Legislative Joint Auditing Committee determines that circumstances warrant the extension.

**ARKANSAS DEPARTMENT OF EDUCATION  
RULES GOVERNING SCHOOL DISTRICT AUDITS NOT  
CONDUCTED BY LEGISLATIVE AUDIT  
May 24, 2004**

**1.00 Authority**

- 1.01 The Arkansas State Board of Education's authority for promulgating these rules is pursuant to Ark. Code Ann. § 6-11-105, Ark. Code Ann. § 6-20-1801 et. seq. and Act 40 and Act 63 of the Second Extraordinary Session of 2003.
- 1.02 These rules shall be known as the Arkansas Department of Education Rules Governing School District Audits Not Conducted by Legislative Audit.

**2.00 Purpose**

- 2.01 The purpose of these rules is to establish the requirements for the completion and filing of audits not conducted by Legislative Audit effective beginning on June 30, 2005, for the 2005-2006 fiscal year and each fiscal year thereafter.

**3.00 Process And Procedure For Audits Not Conducted By Legislative Audit**

- 3.00 All annual audits of public school districts, open enrollment charter schools, or educational cooperatives not conducted by the Division of Legislative Audit shall be completed and filed with the Department of Education and Legislative Audit within nine (9) months following the end of each fiscal year.
- 3.01 At the request of the school district, open enrollment charter school, or educational cooperatives the Department of Education may grant an extension of up to ninety (90) days on the deadline specified in section 3.01.
- 3.02 All contracts from public school districts, open enrollment charter schools, or educational cooperatives for audit services with private certified public accountants shall contain a provision requiring completion of the audit and filing of the audit reports by the auditor with the Department and Legislative Audit within nine (9) months following the end of each fiscal year.
- 3.03 The division shall annually provide the Department a list of public school entities audited by the division and update the Department on any changes throughout the year.

- 3.04 The Department shall maintain a list of accountants or accounting firms ineligible to conduct school district audits. Accountants or accounting firms placed on the ineligibility list by the Department of Education shall be ineligible to conduct school audits for a period determined by the Department but that time shall not exceed a five-year period from the end of the fiscal year for which the audit report was contracted to be prepared.
- 3.05 Before entering into contracts for audit services, public school districts, open enrollment charter schools, or educational cooperatives shall inquire with the Department as to which accountants are ineligible to conduct public school audits.
- 3.06 The Department may place accountants or accounting firms on the ineligibility list for any of the following reasons:
  - 3.06.1 If in the opinion of the Department or the Legislative Joint Auditing Committee, a school district audit report is not filed within the nine-month time period or within the time period under any extension granted by the Department with the Department and the Division of Legislative Audit as required by § 6-20-1801 because of neglect or fault of the certified public accountant or accounting firm;
  - 3.06.2 If the Arkansas State Board of Public Accountancy's Quality Review Committee reports to the Department and the Legislative Joint Auditing Committee that a school district audit report shows evidence of lack of general conformity with applicable professional standards or state laws and regulations or evidence that the report is substandard or seriously questionable; or
  - 3.06.3 Other compelling reasons that the Department believes justify placing the accountant or accounting firm on the ineligibility list.
- 3.07 If the Department has identified a public school district as being in fiscal distress by June 30 of any year, the annual audit of the district shall be filed with the Department and Legislative Joint Auditing within six (6) months following the end of each fiscal year.

#### **4.00 Process And Procedure For Failure To File**

- 4.01 Any school district or open enrollment charter school failing to file an audit report required by § 6-20-1801 within the nine-month time period or within the time period under any extension granted by the Department shall automatically be identified by the Department to be in fiscal distress after being given notice and opportunity for a hearing.

4.02 By January 31 of each year, the Department, by certified mail, shall notify public school districts or open enrollment charter schools failing to file required audit reports that the school district or open enrollment charter school is identified as being in fiscal distress.

**ARKANSAS DEPARTMENT OF EDUCATION  
RULES AND REGULATIONS GOVERNING  
AUDIT REQUIREMENTS FOR SCHOOL DISTRICTS**

September 13, 1999

**1.00 REGULATORY AUTHORITY**

- 1.01 These rules and regulations shall be known as Arkansas Department of Education Rules and Regulations Governing Audit Requirements for School Districts.
- 1.02 These rules and regulations are enacted pursuant to the State Board of Education's authority under Ark. Code Ann. § 6-11-105 (Repl. 1993).

**2.00 PURPOSE**

The purpose of these rules and regulations is to enact Audit Requirements for Arkansas School Districts.

**3.00 SCHOOL DISTRICT AUDIT REQUIREMENTS**

- 3.01 The accounts of all school districts shall be audited annually by the Division of Legislative Audit or an independent certified public accountant.
- 3.02 For audits not conducted by the Division of Legislative Audit, the auditor shall file copies of the district's audit report with all findings, comments, recommendations and management letters with the Division of Legislative Audit, the Department of Education and the Department of Workforce Education.
- 3.03 For audits conducted by the Division of Legislative Audit, audit reports shall include all findings, comments, recommendations and management letters. They shall be made available to the Department of Education and the Department of Workforce Education upon presentation of the audit to the Legislative Joint Auditing Committee.
- 3.04 Each audit report shall reflect a determination of and report on compliance with requirements applicable to federal programs identified in the Schedule of Federal Financial Assistance for the audit year.
- 3.05 Each audit report shall reflect a determination of and report on whether the school district has an internal control structure to provide reasonable assurance that it is managing federal assistance programs in compliance with applicable laws and regulations, in accordance with all applicable state and federal legislation and regulations.

- 3.06 The school audit report shall include, as a minimum, comments on substantial compliance with the provisions listed at Ark. Code Ann. § 6-1-101 (Repl. 1993) that are in effect for the audit period.
- 3.06.1 In addition, school audit reports shall include comments on substantial compliance with certain other financial laws or regulations designated by the Department of Education.
- 3.07 For audits not conducted by the Division of Legislative Audit, a school district shall obtain a list of the above mentioned laws and regulations from the Department of Education before contracting for the audit. The contract for audit services shall include these additional compliance requirements and a provision requiring the completion and filing of the audit report within 18 months of the end of the fiscal year. The contract shall also include that, upon request by the school district, documentation evidencing compliance or noncompliance with the provisions mentioned in section 3.06 shall be supplied to the school district. If requested, the school district shall furnish a copy of these working papers to the Department of Education.
- 3.08 If the Division of Legislative Audit does not perform the school district's audit and the school district does not file their audit with the Department of Education and the Division of Legislative Audit within 18 months of the end of the fiscal year, the school district shall automatically be considered to be in fiscal distress by the Department of Education.
- 3.09 If the current year school district's audit report reflects expenditures exceeding total available revenue for the combined Salary, Operating, and Debt Service Funds for the school year, the school district shall provide that the school audit for the next year be started by September 30.

#### **4.00 PRESENTATION OF AUDIT REPORTS**

- 4.01 Audit reports, along with accompanying comments and recommendations shall be reviewed at the first regularly scheduled school board meeting following receipt of the audit report if the audit report is received by the school board prior to ten (10) days before the regularly scheduled meeting. If the audit report is received by the board or governing body within ten (10) days before a regularly scheduled meeting, the audit report may be reviewed at the next regularly scheduled meeting after the ten-day period.
- 4.02 Each school board shall take appropriate action relating to each finding and recommendation contained in the audit report. The minutes of the

board or governing body shall document the review of the findings and recommendations and the action taken by the school board.

**ARKANSAS DEPARTMENT OF EDUCATION  
RULES GOVERNING THE NON-TRADITIONAL  
LICENSURE PROGRAM  
~~July 2007~~ September 2010**

**1.0 PURPOSE**

**1.01** The purpose of these rules is to establish the requirements and procedures for obtaining teacher licensure through the Arkansas Department of Education (ADE) Non-Traditional Licensure Program.

**2.0 REGULATORY AUTHORITY**

**2.01** These rules shall be known as the Arkansas Department of Education Rules Governing The Non-Traditional Licensure Program.

**2.02** These rules are enacted pursuant to the authority of the State Board of Education under Ark. Code Ann. § 6-11-105, Ark. Code Ann. § 6-17-401, Ark. Code Ann. § 6-17-409 and Ark. Code Ann. § 25-15-204.

**3.0 DEFINITIONS**

For the purpose of these Rules the following terms shall be defined to mean:

**3.01 Area of Licensure** - a particular content field as identified in Appendix A, Areas and Levels of Licensure/Endorsement.

**3.02 Induction** - the period of time beginning with a teacher's first employment as the teacher of record in an Arkansas public school, cooperative or agency that requires an Arkansas teaching license. The novice teacher, operating under an Initial License, is provided mentoring support and accelerated professional development during the Initial license period. The induction period concludes with successful completion of the state-mandated performance assessment.

**3.03 Initial Teaching License** - a three-year teaching license, issued by the State Board of Education, which allows one to teach in Arkansas public schools.

**3.03.1** The Initial license is issued only in areas and levels of licensure as approved by the State Board of Education as referenced in Appendix A, Areas and Levels of Licensure/Endorsement, which are hereby incorporated into these rules.

**3.03.2** The Initial license may be issued to:

**3.03.2.1** Teachers who have completed an approved teacher education program from a regionally and/or National Council for Accreditation of Teacher Education accredited college or university (including the appropriate state-mandated assessments).



Traditional Licensure Program to any active professional in the field related to the teaching/licensure subject area or any retired professional with at least three years of experience in the field related to the teaching/licensure subject area.

- 3.13 Program of Study** - a state-approved teacher preparation curriculum offered at an Arkansas college or university, based on the *Arkansas Licensure Standards*. The program requires a candidate to demonstrate and document competency in the specific knowledge, skills and dispositions for a particular licensure area and level.
- 3.14 Provisional Teaching License** - a temporary teaching license available to candidates who have not completed all requirements for the Initial or Standard Arkansas teaching license.
- 3.14 Standard Teaching License** - a five-year renewable license, issued by the State Board of Education, which allows one to teach in Arkansas public schools. The Standard License is issued to:
- 3.14.1** Initial License holders who have successfully completed the state required induction for novice teachers and the performance assessment.
- 3.14.2** Provisional License holders who have successfully completed the Non-Traditional Licensure Program (including all appropriate assessments), the state required induction for novice teachers, and the performance assessment .
- 3.14.3** Teachers who have completed all requirements for standard licensure through reciprocity.
- 3.15 Teach for America – the nationally-established program consisting of recent college graduates and professionals of all academic majors and career interests who commit to a minimum of two (2) consecutive years of classroom teaching in either a low-income urban or rural public school.
- 3.15 3.16 Teacher of Record** - an instructional teacher, who is officially responsible for a class and its grades, employed under contract (in a licensed staff position) by a school, school district or other Arkansas agency or organization requiring an Arkansas teaching license.

#### 4.0 REQUIREMENTS FOR ADMISSION TO THE NTL PROGRAM

- 4.01** The following is required for admission to the NTL program:
- 4.01.1** A completed Non-Traditional Licensure Program application with all required accompanying documentation.
- 4.01.2** Official transcript(s) documenting an awarded four-year college bachelor's degree or higher from a regionally and/or National Council for Accreditation of Teacher Education (NCATE) accredited institution.
- 4.01.2.1** For out-of-country candidates, an official college transcript evaluation from a private credential evaluation agency documenting that the bachelor's degree is equivalent to a four-

year degree from an accredited institution of higher learning in the United States. The degree is to be evaluated by a private credential evaluation agency. This must be a course-by-course-evaluation prepared in English indicating the candidate's major course of study to include documentation of the candidate's cumulative Grade Point Average (GPA).

- 4.01.3** Documentation of a minimum cumulative undergraduate or graduate grade point average (GPA) of 2.50 or a minimum GPA of 2.75 on the last 60 credit hours of coursework.
  - 4.01.3.1** Candidates for the NTLP may be exempt from the standard minimum GPA requirement if all the following conditions are met:
    - 4.01.3.1.1** Have at least fifteen (15) years of experience in the field related to the teaching/licensure subject area.
    - 4.01.3.1.2** Demonstrate a minimum of a 2.0 undergraduate or graduate grade point average.
    - 4.01.3.1.3** Submit one (1) letter of justification from the applicant expressing the relevance of the applicants' credentials to teach the subject in question.
    - 4.01.3.1.4** Have two (2) professional letters of recommendation submitted by references to the NTL office.
    - 4.01.3.1.5** Complete the regular NTL application process.
- 4.01.4** An official score report reflecting passing scores, as approved by the State Board of Education, on the following state required assessments:
  - 4.01.4.1** The basic skills assessment (all parts)
    - 4.01.4.1.1** If a candidate holds a Master's Degree or above, and has taken the graduate level assessment, and has scored at or above the State Board established cut-score/minimum passing score, that assessment be accepted in lieu of the basic skills assessment(s).
  - 4.01.4.2** The state required subject-content-area assessment(s) for the specific licensure area(s) sought.
- 4.01.5** Documentation of passing the required background checks by the Arkansas State Police and the Federal Bureau of Investigation as required by Ark. Code Ann. § 6-17-410.
- 4.01.6** Payment of the Non-Traditional Licensure Program Fee which is established annually by the Arkansas Department of Education.
- 4.01.7** Applicable college/university coursework (in advance) from a regionally/nationally accredited institution recognized by the U. S. Department of Education or the Council for Higher Education Accreditation. Required coursework includes:

**4.01.7.1** Three (3) college credit-hours of *Arkansas History* (in advance) for the licenses of: Early Childhood Education (P-4), Middle Childhood Education (4-8), and Social Studies (7-12). Ark. Code Ann. § 6-17-418

**4.01.7.2** Six (6) college credit-hours in *Methods of Teaching Reading* (in advance, completed with a grade of “C” or better) for the licenses of: Early Childhood Education (P-4) and/or Middle Childhood Education (4-8).

4.01.7.3 Individuals who are in the Teach for America Program Option for NTL must complete the requirements of Section 4.01.7.1 ~~and~~ 4.01.7.2 of these Rules before being eligible to receive a standard teaching license.

5.0 Requirements for Admission Into, and Completion of, NTL Program – Teach for America Option

5.01 Admission into NTL Program

5.01.1 Individuals who are participants in the Teach for America Option are eligible to apply for admission into the NTL Program by complying with the following requirements:

5.01.1.1 Compliance with Sections 4.01 – 4.01.5 of these Rules;

5.01.1.2 Compliance with Section 4.01.7.1 of these Rules shall not be required for admission into the NTL Program, but must be attained before the candidate shall be deemed to have successfully completed the NTL Program.

5.02 Issuance of Provisional Teaching License

5.02.1 Upon admission into the NTL Program, the ADE shall issue the Teach for America Option candidate a provisional teaching license valid for the entire two-year period that the candidate remains in the Teach for America Program, teaching in an Arkansas public school.

5.03 Requirements for Obtaining a Standard Teaching License Through Teach for America Option

5.03.1 To obtain a Standard Teaching License through the NTLP – Teach for America option, a candidate must:

5.03.1.1 Comply with Section 5.01 of these Rules;

5.03.1.2 Participate in and successfully complete an intensive, five (5) week summer institute designed to prepare new teachers to enter the

classroom, conducted by Teach for America, before the candidate becomes the teacher of record in any Arkansas public school;

5.03.1.3 Simultaneously, with the completion of the requirements of Section 5.03.1.2 of these Rules, the candidate will complete Teach for America's training curriculum for professional development;

5.03.1.4 Participate in and successfully complete a weeklong induction, conducted by Teach for America, to orient the candidate to Arkansas and his/her assigned public school(s), before the candidate becomes the teacher of record in any Arkansas public school;

5.03.1.5 Complete all appropriate professional development provided by Teach for America throughout the school year, as required for successful completion of the Teach for America Program;

5.03.1.6 Complete the appropriate Praxis I, II and III assessments prior to the issuance of a standard teaching license; and

5.03.1.7 Complete all requirements for obtaining appropriate graduate course credit through the Teach for America reading program which shall include the three-hour Literacy Development course, unless equivalent course work has already been completed through prior college or university studies. No other reading or literacy course shall be required aside from those recognized and approved by the Teach for America Program.

#### 5.04 Issuance of Teaching License

5.04.1 Upon the submission of proof from a duly authorized official of the Teach for America Program that the candidate has successfully completed the Teach for America two-year program, and has complied with all the applicable requirements of these Rules pertaining to the Teach for America Program option, the Department shall issue the candidate a standard teaching license for the appropriate grade and subject area of certification completed by the candidate.

5.04.2 A candidate who participates in the Teach for America option for NTL licensure shall not be required to comply with any of the other requirements of these Rules, with the exception of those requirements listed in this Section 5.0 and Sections 8.02.1, 8.02.2, and 8.02.6 of these Rules.

### **5.0 6.0 PROFESSIONAL TEACHING PERMIT**

~~5.01~~ 6.01A Professional Teaching Permit (PTP):

~~5.01.1~~ 6.01.1 Is a one-year permit issued to an experienced professional for the purpose of teaching one or two classes per semester as teacher-of-record in an Arkansas public school.

~~5.01.2~~—6.01.2 Is issued for licensure content areas in grades 9-12 only.

~~5.01.2.1~~ 6.01.2.1 Any candidate who teaches for three (3) years with a PTP and applies to the Non-Traditional Licensure Program (NTLP) would be eligible for the NTLP “one-year” track.

**5.01** 6.02 To obtain a Professional Teaching Permit a candidate must:

~~5.02.1~~—6.02.1 A Bachelors degree with a minimum of three years of working experience in the content area of the class to be taught.

~~5.02.2~~ 6.02.2 Be offered employment to teach one (1) or no more than two (2) regularly scheduled, for-credit classes in an AR public school.

~~5.02.3~~—6.02.3 Submit to the Office of Teacher Quality a complete PTP application.

~~5.02.4~~—6.02.4 Submit one (1) letter of justification from the applicant expressing the relevance of the applicants’ credentials to teach the subject in question.

~~5.02.5~~ 6.02.5 Have two (2) professional letters of recommendation submitted by references to the Office of Teacher Quality.

~~5.02.6~~ 6.02.6 Pass the appropriate Praxis II Content Knowledge test for the class to be taught.

~~5.02.7~~ 6.02.7 Pass a non-criminal background check.

~~5.02.8~~ 6.02.8 Successfully complete a forty (40)-hour PTP pedagogy training within the first year of teaching. Reinforcement of pedagogical skills will be scheduled as needed by the ADE, Office of Teacher Quality.

## **6.0** 7.0 REQUIREMENTS FOR OBTAINING A (NON-TRADITIONAL) PROVISIONAL TEACHING LICENSE

**6.01** 7.01 To obtain a Provisional Teaching License through NTLP a candidate must:

~~6.01.1~~ 7.01.1 Be admitted into the Arkansas Department of Education’s Non-Traditional Teacher Licensure Program (NTLP)

~~6.01.2~~ 7.01.2 Successfully complete the summer instructional modules

~~6.01.3~~ 7.01.3 Document appropriate employment as teacher-of-record, teaching a minimum of five hours per day in the appropriate licensure area(s), with a certified mentor approved by the ADE in an Arkansas public school or a private school within the state of Arkansas accredited by a nationally recognized accrediting association during the provisional licensure period.  
~~6.01.3.1~~ 7.01.3.1 If employment is not secured by September 1, of the year of admission into the NTLP, the participant shall accept teaching employment (if offered) working in conjunction with the ADE Office of Teacher Recruitment.

~~6.01.3.2~~ 7.01.3.2 If the candidate does not accept said employment, he or she may be administratively withdrawn from the program.

~~6.01.3.3~~ 7.01.3.3 If appropriate employment is not found by the candidate or the Office of Teacher Recruitment, the candidate shall be maintained on “hold” (one year only), until the following year.

~~6.01.3.4~~ 7.01.3.4 A candidate on “hold” shall not be issued a license and shall be required to teach the following year. (The candidate shall still be required to complete two years of teaching within a three-year period.)

**6.02** 7.02 A one-year Provisional teaching license is:

~~6.02.1~~ 7.02.1 Issued to NTL participants at the beginning of each year of the program

~~6.02.2~~ 7.02.2 Effective as of August first of the year of issue

~~6.02.3~~ 7.02.3 Active for one year

**6.03** 7.03 Provisional licenses are issued to participants (in one license area, except as follows) based upon the areas and levels of teaching assignment as according to Appendix A, NTL Teaching Areas and Levels of Licensure/Endorsement.

~~6.03.1~~ 7.03.1 Secondary NTLP participants teaching in the content licensure areas of Mathematics, English, Science, Social Studies Speech/ Drama or any Foreign Language may be issued a license in two (2) of these areas. Participants may be licensed in both areas if they have successfully completed all content specific licensure Praxis exams, and have a teaching assignment, in both licensure areas. (Those candidates wishing to add social studies must also complete the required three (3) college credit-hours of *Arkansas History*, in advance of licensure.)

~~6.03.1.1~~ 7.03.1.1 A Journalism endorsement may be added as the second area of licensure to any of these five areas if the required program of study for Journalism has been successfully completed (including the required Praxis II assessment) and the teacher has a teaching assignment in Journalism.

~~6.03.1.2~~ 7.03.1.2 An English Second Language (ESL) endorsement (grades 7-12) may be added as the second area of licensure to any of these five areas if the required program of study for ESL, or the ESL Academy for college credit, has been successfully completed (including the required Praxis II assessment) and the teacher has a teaching assignment in ESL.

~~6.03.2~~ 7.03.2 An ESL endorsement (P-8) may be added to an Early Childhood (P-4) or Middle Childhood (4-8) provisional license if the required program of study for ESL, or the ESL Academy for college credit, has been successfully completed and the teacher has a teaching assignment in ESL.

~~6.03.2.1~~ 7.03.2.1 The ESL endorsement does not allow teachers licensed in Early Childhood or Middle Childhood to “test-out” in any Secondary Licensure area.

~~6.03.3~~ 7.03.3 A Coaching endorsement may be added as the second area of licensure to any license area if the required program of study for Coaching and the appropriate Praxis II assessment are successfully completed and the teacher has a position that requires a Coaching endorsement.

**6.04** 7.04NTLP participants may not file an ALP or teach out-of- licensure area while enrolled in the NTLP.

**7.0** **8.0GENERAL POLICIES AND PROCEDURES RELATING TO THE NON-TRADITIONAL LICENSURE PROGRAM**

**7.01** 8.01There are two tracks in the NTLP, a one-year program or a two-year program.  
~~7.01.1~~ 8.01.1Candidates with a four-year degree who have completed a program of study in the field of Education (all coursework with the exception of Student Teaching) may be eligible to complete a one-year program if their degree was awarded within five years of the date of application.

~~7.01.2~~ 8.01.2Candidates with a four-year degree, who have not completed a program of study in the field of Education, or those whose Education degree was awarded more than five years before the date of application, must complete a two-year program.

**7.02** 8.02Participants in the Non-Traditional Licensure Program shall:

~~7.02.1~~ 8.02.1Be employed as the teacher of record in an Arkansas school

~~7.02.2~~ 8.02.2Teach a minimum of five hours per day in their licensure area(s)

~~7.02.2.1~~ 8.02.2.1Teach for one year, if in the one-year program

~~7.02.2.2~~ 8.02.2.2Teach for two years, if in the two-year program

~~7.02.3~~ 8.02.3Be assigned to, and attend, a Non-Traditional Licensure Program satellite site for instructional modules

~~7.02.4~~ 8.02.4Be mentored according to the Arkansas Department of Education Teacher Induction Guidelines

~~7.02.5~~ 8.02.5Complete all instructional modules prescribed by the Arkansas Department of Education

~~7.02.6~~ 8.02.6Pass the appropriate state mandated pedagogical assessment(s)

~~7.02.7~~ 8.02.7Become eligible to participate in the state-mandated performance assessment in their final semester in the program, after the pedagogical assessment has been successfully completed

~~7.02.8~~ 8.02.8Adhere to and abide by all the policies and procedures as outlined in the published NTL Handbook for the year of admission

**7.03** 8.03The required NTL program prescribed by the Arkansas Department of Education includes:

~~7.03.1~~ 8.03.1Required Instructional Modules during the summer

~~7.03.2~~ 8.03.2Required Instructional Modules during the school year

~~7.03.3~~ 8.03.3Development of a professional portfolio

~~7.03.4~~ 8.03.4Novice Teacher Induction (which includes Mentoring by a trained and certified mentor)

~~7.03.5~~ 8.03.5Teaching a minimum of five hours per day (or the equivalent) in the licensure area(s)

- 7.04** 8.04 Successful completion of the Non-Traditional Licensure Program may yield either an Initial or a Standard Teaching license:
- ~~7.04.1~~ 8.04.1 To receive an Initial teaching license, the participant shall:
- ~~7.04.1.1~~ 8.04.1.1 Complete all NTL program requirements prescribed by the Arkansas Department of Education, and
- ~~7.04.1.2~~ 8.04.1.2 Pass the appropriate state mandated pedagogical assessment(s).
- ~~7.04.2~~ 8.04.2 To receive a Standard teaching license, the participant shall:
- ~~7.04.2.1~~ 8.04.2.1 Complete all NTL program requirements prescribed by the Arkansas Department of Education
- ~~7.04.2.2~~ 8.04.2.2 Pass the appropriate state mandated pedagogical assessment(s)
- ~~7.04.2.3~~ 8.04.2.3 Successfully complete Induction and the state required performance assessment
- ~~7.04.3~~ 8.04.3 If the pedagogical assessment is not successfully completed within the NTLP program period, a subsequent license will not be issued. The participant will be allowed to attend ADE-scheduled remedial sessions for one year, during which time the participant may attempt to pass the assessment and, if successful, will be issued an Initial license.
- ~~7.04.4~~ 8.04.4 If the pedagogical assessment is not successfully completed within the remedial year, the participant will be administratively withdrawn from the program.
- 7.05** 8.05 Annual enrollment in the NTL program may be limited by:
- ~~7.05.1~~ 8.05.1 Licensure requirements.
- ~~7.05.2~~ 8.05.2 Licensure area and level of candidates (shortage areas may be given preference).
- ~~7.05.3~~ 8.05.3 Program capacity (in which case applications will not be accepted after capacity is reached).

## **8.0** 9.0 RULES PERTAINING TO NOVICE TEACHER INDUCTION FOR NON-TRADITIONAL NOVICE TEACHERS

- 8.01** 9.01 All Arkansas School Districts shall implement, support, and monitor the quality of mentoring as outlined in ADE Induction Guidelines and the district's approved plan for mentoring.
- ~~8.01.1~~ 9.01.1 Implementation of the district mentoring plan shall include:
- ~~8.01.1.1~~ 9.01.1.1 Selecting mentor candidates according to the Arkansas Mentor Qualifications form
- ~~8.01.1.2~~ 9.01.1.2 Providing a trained mentor for each NTL enrollee
- ~~8.01.2~~ 9.01.2 Support includes:
- ~~8.01.2.1~~ 9.01.2.1 Providing a minimum of two (2) hours every two weeks of released time (on average) during the contract day for the mentor and novice teacher to work together
- ~~8.01.2.2~~ 9.01.2.2 Assisting the novice and mentor to schedule focused observations and professional development activities

~~8.01.2.3~~ 9.01.2.3 Providing activities for mentors and novice teachers, which engage them in collaborative dialogue, problem solving, and professional development

~~8.01.3~~ 9.01.3 Monitoring of the quality of the district program is achieved by review of the required mentoring documentation by the District Project Director.

~~8.01.4~~ 9.01.4 All other mentoring documents shall become the sole possession of the novice teacher and shall not be utilized for employment decisions or employment evaluation decisions be collected and maintained by the District's Project Director. At the conclusion of Induction all documentation, exclusive of the timesheets, become the sole possession of the Novice Teacher.

**8.02** 9.02 Mentoring observational information shall not be utilized in any way to make employment decisions unless students are at risk, either physically or emotionally.

## **9.0** 10.0 GENERAL POLICIES PERTAINING TO LICENSES

**9.01** 10.01 NTL participants are issued the Provisional License in level(s)/area(s) of licensure based on having passed the assessment(s) in that licensure level(s)/area(s) and securing appropriate teaching employment in that level(s)/area(s) in accordance with the published NTL Handbook for the year of admission.

**9.02** 10.02 NTL participants will be issued either the Initial or Standard Teaching License in the level(s)/area(s) of licensure based on having passed the assessment(s) in that licensure level(s)/area(s) and successfully completing two years of employment in that level(s)/area(s) in accordance with the published NTL Handbook for the year of admission. (One year of teaching is permitted for those candidates who have been identified in the "one-year" program).

**9.03** 10.03 NTL teachers must teach in a traditional classroom setting. An ESL endorsement is granted to allow the NTL teacher to work with ELL students in the regular classroom environment. (This excludes the NTL teacher from being assigned to a transitional or any other non-regular classroom setting.)

**9.04** 10.04 Teachers who need a duplicate Arkansas teaching license must submit a completed application form (indicating "duplicate") to the Office of Professional Licensure.

~~9.04.1~~—10.04.1 A duplicate license will be issued only for a license that is current.

**9.05** 10.05 All information and documentation submitted for an Arkansas Teacher License must be timely, accurate, authentic and unaltered in any way.

~~9.05.1~~—10.05.1 Any license issued as a result of information submitted that is not in compliance with section 8.04 will be null and void and shall be

rescinded by the Office of Professional Licensure, as authorized by the State Board of Education.

**9.06** 10.06The Office of Professional Licensure, as authorized by the State Board of Education, reserves the right to amend and/or rescind any Arkansas Teacher License that has been issued in error.

**9.07** 10.07The Office of Professional Licensure, as authorized by the State Board of Education, reserves the right to non-renew a Non-Traditional Provisional License if the licensee does not successfully complete the required preparation modules, and non-renewal is recommended by the Non-Traditional Licensure Office. The Office of Professional Licensure shall not convert a provisional license to an initial license if the candidate fails to meet all criteria of the NTL program.

**Appendix A**  
**Arkansas Department of Education**  
**NTL Teaching Areas and Levels of Licensure/Endorsement**

<b>Areas of Licensure</b>	<b>Grade Levels*</b>		
Early Childhood	P-4		
Middle Childhood: Math/Science	4-8		
Middle Childhood: English-Lang Arts/Social Studies	4-8		
Mathematics		7-12	
English		7-12	
Social Studies		7-12	
Physical/Earth Science		7-12	
Life/Earth Science		7-12	
Drama/Speech		7-12	
P.E. Wellness & Leisure	P-8	7-12	
Art	P-8	7-12	
Music, Vocal, & Instrumental	P-8	7-12	
Spanish	P-8	7-12	
French	P-8	7-12	
German	P-8	7-12	
Family & Consumer Science	4-8	7-12	4-12
Agriculture	4-8	7-12	4-12
Industrial Technology	4-8	7-12	4-12
Business Technology	4-8	7-12	4-12
Marketing Technology	4-8	7-12	4-12
<b>Areas of Endorsement</b>			
Coaching		7-12	
ESL	P-8	7-12	
Journalism		7-12	
Mandarin Chinese		7-12	

\* Level of licensure issued is determined based on grade level(s) taught in the NTL program.

**ARKANSAS DEPARTMENT OF EDUCATION**  
**RULES GOVERNING FEDERAL PROGRAM COMPLAINT RESOLUTION**  
\_\_\_\_\_, 2010

**1.00 Regulatory Purpose & Authority.**

- 1.01 These Rules shall be known as the Arkansas Department of Education Rules Governing Federal Program Complaint Resolution.
- 1.02 The State Board of Education enacts these Rules pursuant to its authority under Arkansas Code Annotated §§ 6-11-105 & 25-15-201 *et seq.*; 20 U.S.C. §§ 1232c, 7844, & 7883; and 34 C.F.R. Chapter 2, Part 299, Subpart F.
- 1.03 The purpose of these Rules is to provide a procedure for receiving, reviewing, and resolving complaints made by organizations or individuals against the Arkansas State Board of Education (State Board), Arkansas Department of Education (Department), other state agency, or a local educational agency (LEA). These Rules apply only to complaints regarding the educational placement of homeless children and youths pursuant to the McKinney-Vento Homeless Education Assistance Improvement Act, and the administration of the following programs contained within the Elementary and Secondary Education Act (ESEA):
- (1) Part A of Title I (Improving Basic Programs Operated by Local Educational Agencies);
  - (2) Part B of Title I (Even Start Family Literacy Programs) (other than the federally administered direct grants for Indian tribes and tribal organizations, children of migratory workers, Statewide family literacy initiatives, and a prison that house women and children);
  - (3) Part C of Title I (Migrant Education);
  - (4) Part D of Title I (Children and Youth Who Are Neglected, Delinquent, or At Risk of Dropping Out);
  - (5) Title II (Eisenhower Professional Development Program) (other than section 2103 and part C of this Title);
  - (6) Title III (Language Instruction for Limited English Proficient and Immigrant Students);

(7) Part A of Title IV (Safe and Drug-Free Schools and Communities) (other than section 4114);

(8) Part A of Title V (Innovative Programs);

(9) Title VI (Innovative Education Program Strategies);

(10) Part C of Title VII (Emergency Immigrant Education);  
and

(11) Section 9503 (Equitable participation of private school students in public school programs).

1.04 In computing any period of time described in these Rules, the last day of the period so computed shall be included, unless it is a Saturday, Sunday, legal holiday, or other day the Department is closed, in which event the period runs until the end of the next day that the Department is open. Days shall be counted on the basis of calendar days.

## **2.00 Complaints Against Local Educational Agencies or State Agencies**

2.01 A complaint against an LEA, or against a state agency other than the Arkansas State Board of Education and Department of Education, may be made in a statement signed by the complainant. Complaints may be received directly from the complainant, referred from other state or federal agencies, or come on appeal from an LEA. Complaints should be mailed to:

Arkansas Department of Education  
Assistant Commissioner for Learning Services  
Four Capitol Mall, Room 306-B  
Little Rock, AR 72201

2.02 A complaint must include:

2.02.1 A statement that the LEA or state agency has violated a requirement of an applicable federal statute or regulation;

2.02.2 The facts on which the statement is based and the specific requirement allegedly violated; and

- 2.02.3 All relevant documentary or other evidence supporting the allegation.
- 2.03 If the complainant has not previously submitted the complaint to the LEA or state agency, the complaint will be referred by the Department to the LEA or state agency for processing through that agency's complaint resolution procedures.
  - 2.03.1 The Department may waive this requirement if it is determined that:
    - 2.03.1.1 Delay in resolving the complaint may result in serious and immediate harm to the complainant;
    - 2.03.1.2 The allegations and supporting information, together with readily available cross-check data in the files of the Department, provide sufficient evidence to show probable success of the complaint on its own merits; or
    - 2.03.1.3 There is evidence that the LEA or state agency is aware of the alleged violation and has failed to act to resolve it.
  - 2.03.2 When a complaint is referred to an LEA or state agency for resolution under this subsection, a transmittal letter shall direct the resolution of the complaint under the adopted procedures of the LEA or state agency within a time period not to exceed thirty (30) days, unless a longer period is specified by the Department due to exceptional circumstances. The transmittal shall also provide information on the rights of the complainant to appeal the final written report of the agency to the Department. A copy of the transmittal letter shall be sent to the complainant.
- 2.04 The Department shall conduct any investigative efforts it deems necessary to effectively address the complaint. Such efforts may include the appointment of an investigative team to conduct an on-site visit, review records, or conduct interviews. The Department may conduct informal fact-finding hearings or mediations to clarify the issues.

- 2.05 Within forty (40) days of the Department's receipt of a complaint, the Department shall issue to the complainant and to the LEA or state agency a preliminary report stating:
- 2.05.1 A summary of the substance of the allegations in the complaint and the name of the individual, group or agency making the complaint;
  - 2.05.2 A summary of the Department's investigative activities, if any;
  - 2.05.3 A summary of the findings concerning each alleged violation or implied violation; and
  - 2.05.4 A statement of the corrective actions, if any, needed to resolve the findings, including a recommendation for an independent audit if deemed appropriate.
- 2.06 The complainant and the LEA or state agency may submit written responses or additional evidence within thirty (30) days of the date of the preliminary report. Failure to timely respond to the preliminary report shall be considered as acceptance of every part of the report.
- 2.07 Within ten (10) days of the end of the response period set forth in section 2.06 above, the Assistant Commissioner of Learning Services shall issue to the complainant and to the LEA or state agency a final report. The final report may affirm and adopt the findings of the preliminary report, or it may make substitute findings.
- 2.08 The Department may in exceptional circumstances grant extensions of any time limit in this section on its own initiative or on the request of a party.
- 2.09 The complainant may request the Secretary of the U. S. Department of Education to review the Department's final report, at the Secretary's discretion. A request for review must be filed with the Secretary, with a copy to the Arkansas Department of Education, within thirty (30) days of the date of the Department's final report.

**3.0 Complaints Against the Arkansas State Board of Education or Arkansas Department of Education**

3.01 Complaints against the Arkansas State Board of Education and/or Arkansas Department of Education may be made in a statement signed by the complainant. Complaints must be filed within thirty (30) days of the action or inaction complained of. Complaints should be mailed to:

Arkansas Department of Education  
Assistant Commissioner for Learning Services  
Four Capitol Mall, Room 306-B  
Little Rock, AR 72201

3.02 A complaint must include:

3.02.1 A statement that the State Board and/or Department has violated a requirement of an applicable federal statute or regulation;

3.02.2 The facts on which the statement is based and the specific requirement allegedly violated; and

3.02.3 All relevant documentary or other evidence supporting the allegation.

3.03 Within ten (10) days of receipt of a complaint meeting the requirements of this section, the Commissioner of Education shall appoint an investigative officer to adjudicate the complaint. The investigative officer shall promptly issue a briefing scheduling setting time limits for the submission of briefs, affidavits, declarations, exhibits, or other documents by the parties. Upon the request of any party, the investigative officer shall set a hearing date within sixty (60) days of the request.

3.04 The investigative officer shall conduct him- or herself in an impartial manner and shall have power to maintain order to rule upon all questions arising during the course of the adjudication; to hold conferences for the settlement, clarification, or simplification of issues; and to regulate and guide the course of the adjudication.

3.05 The investigative officer shall conduct the adjudication in such a manner as to preserve privileges and protect privacy rights,

consistent with the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, the Arkansas Freedom of Information Act, Ark. Code Ann. § 25-19-101 *et seq.*, and any other relevant federal or state law or regulation.

- 3.06 All testimony, whether written or oral, shall be given under oath. Any hearing shall be stenographically recorded at the Department's expense by a certified court reporter who shall administer oaths to every witness. Every party shall have the right to appear in person or by counsel.
- 3.07 Travel and other expenses incurred by the investigative officer shall be reimbursed from appropriate federal program funds at the rate allowed for employees of the State of Arkansas. At the option of the Department, a pre-negotiated *per diem* may be paid in lieu of expenses to persons who are not employed by the State of Arkansas.
- 3.08 Within sixty (60) days of the receipt of the complaint, or of the date of the hearing, whichever is later, the investigative officer shall issue a written decision which shall include findings of fact and conclusions of law separately stated addressing every issue raised in the complaint. Copies of the decision shall be served on the complainant and the Department either personally or by mail.
- 3.09 The complainant may request the Secretary of the U. S. Department of Education to review the hearing officer's decision, at the Secretary's discretion. A request for review must be filed with the Secretary, with a copy to the Arkansas Department of Education, within thirty (30) days of the complainant's receipt of the investigative officer's decision. On request, the Department will promptly provide the complainant with a copy of the hearing transcript and all exhibits introduced into evidence at the hearing.
- 3.10 Nothing in this section shall prohibit informal disposition of a complaint by stipulation, mediation, settlement, consent order, or default.

**ARKANSAS DEPARTMENT OF EDUCATION**  
**RULES GOVERNING SUPPLEMENTAL EDUCATION SERVICE PROVIDERS**  
\_\_\_\_\_, 2010

**1.00 Regulatory Purpose & Authority.**

- 1.01 These Rules shall be known as the Arkansas Department of Education Rules Governing Supplemental Education Service Providers.
- 1.02 The State Board of Education enacts these Rules pursuant to its authority under Arkansas Code Annotated §§ 6-11-105 & 25-15-201 *et seq.*; Section 1116 (e)(4)(D) of the No Child Left Behind Act of 2001, 20 U.S.C. § 6316; and 34 C.F.R. § 200.47.
- 1.03 The purpose of these Rules is to provide standards and techniques for monitoring the quality and effectiveness of the services offered by approved Supplemental Education Service (SES) providers and for withdrawing approval from such providers.

**2.00 Monitoring Standards**

- 2.01 The instructional program provided by a Supplemental Education Service provider must:
  - 2.01.1 Be consistent with the instruction provided and the content used by the school(s) served and by the Arkansas Department of Education;
  - 2.01.2 Address students' individual needs as described in students' supplemental education services plans under 34 C.F.R. § 200.46 (b)(2)(i);
  - 2.01.3 Contribute to increasing students' academic proficiency; and
  - 2.01.4 Be aligned with the Arkansas Department of Education's academic content and student academic achievement standards.
- 2.02 The Arkansas Department of Education shall monitor the services offered by approved providers in order to inform the renewal or the withdrawal of approval of the providers.
- 2.03 In monitoring an approved provider, the Department may examine:

- 2.03.1 The provider's compliance with the standards set forth in Section 2.01 of these Rules;
- 2.03.2 Parent recommendations or results from parent surveys regarding the success of the provider's instructional program in increasing student achievement;
- 2.03.3 Evaluation results demonstrating that the instructional program has improved student achievement;
- 2.03.4 Any other fact or consideration relevant to the quality and effectiveness of the services offered by the provider.

### **3.00 Grounds for Withdrawal of Approval**

- 3.01 The Arkansas Department of Education may place a Supplemental Education Service provider on probation or withdraw approval of a provider for any of the following reasons:
  - 3.01.1 Failure to contribute to increased student proficiency relative to Arkansas academic content and student academic achievement standards for two consecutive years;
  - 3.01.2 Failure to provide supplemental educational services consistent with applicable health, safety, and civil rights requirements;
  - 3.01.3 Violation of any federal or state statutes, regulations, or policies;
  - 3.01.4 Violation of any provision contained in the statement of assurance, as included in the Request for Proposals and signed by each provider;
  - 3.01.5 Failure to comply with the standards set forth in Section 2.01 of these Rules; or
  - 3.01.6 Failure to abide by the terms and commitments contained in the provider's application.

## 4.0 Investigation Procedure

- 4.01 A Supplemental Education Service provider may be investigated for possible probation or removal from the Approved SES Provider list as a result of a written and signed complaint submitted to the Arkansas Department of Education's Assistant Commissioner for Learning Services by a local education agency (LEA), individual, or any other entity, or as a result of any potential impropriety or issue discovered by the Department during evaluation or monitoring. Written complaints shall state the specific claims against the provider and the facts upon which the claims are based.
- 4.02 If a complaint or potential impropriety warrants investigation, the Department shall notify the provider in writing of the allegations and seek a response. The notification shall state in detail the claims against the provider and the facts and evidence offered in support of the claims, and shall inform the provider that removal from the Approved SES Provider list is a possibility if the allegations are found to be true. The provider shall have thirty (30) calendar days from the date of the notice to issue a response. The Department may in exceptional circumstances grant extensions of this time limit.
- 4.03 The Department may conduct such investigation as it deems necessary to substantiate the complaint or potential impropriety, and may make a recommendation for corrective action to the Assistant Commissioner of Learning Services. The Assistant Commissioner may:
- 4.03.1 Remove the provider from the Approved SES Provider List;
  - 4.03.2 Place the provider on probation for a specified period of time under such terms as the Assistant Commissioner deems appropriate; or
  - 4.03.3 Take no action against the provider.
- 4.04 The provider shall be notified by certified mail within seven (7) days of the date of the Assistant Commissioner's decision. If the Assistant Commissioner removes the provider from the Approved SES Provider List, the provider must cease all services within the state of Arkansas within a timeframe identified by the Assistant Commissioner.
- 4.05 Any provider aggrieved by a decision of the Assistant Commissioner under these rules may within thirty (30) calendar days of the date of the

decision file a complaint against the Department pursuant to the Department's Rules Governing Federal Program Complaint Resolution.

- 4.06 In computing any period of time described in these Rules, the last day of the period so computed shall be included, unless it is a Saturday, Sunday, legal holiday, or other day the Department is closed, in which event the period runs until the end of the next day that the Department is open.