



## AGENDA STATE BOARD OF EDUCATION

September 11, 2006  
Arkansas Department of Education  
State Education Building  
9:00 AM

Chair's Report – Diane Tatum  
Commissioner's Report – Dr. T. Kenneth James

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### Work Session

#### **W-1 Presentation of 2005-2006 Milken Awardees**

*It has become customary for the State Board of Education to recognize individuals (teachers and administrators) on an annual basis who have been awarded the Milken Award. Due to schedule conflicts the 2005-2006 Awardees are being recognized at this meeting. In addition to the most recent Awardees, former recipients of the award are present and will be meeting together following the time with the Board.*

#### **W-2 Report on Technical Assistance to Schools Classified for Probationary Status**

*At the August 14 meeting, the Board requested that the Department provide a report on the process for assisting schools/districts classified in probationary status. The attachment provides a summary of the process for determining probationary status and the strategies used to assist those schools/districts.*

### Consent Agenda

#### **C-1 Minutes - August 14, 2006**

*Minutes of the August 14, 2006, meeting of the State Board of Education are attached.*

#### **C-2 Newly Employed, Promotions and Separations**

*The applicant data from this information is used to compile the Applicant Flow Chart forms for the Affirmative Action Report, which demonstrates the composition of applicants through the selecting, hiring, promoting and terminating process.*

*Process*

*To communicate to the members of the State Board on monthly personnel actions.*

*Bibliography*

*The information is needed to measure the effectiveness of our recruitment, hiring and promotion efforts and is in*

conformity with federal government guidelines, which require us to compile statistical information about applicants for employment.

**C-3 Commitment to Principles of Desegregation Settlement Agreement: Report on the Execution of the Implementation Plan**

*\* By the Court Order of December 1, 1993, the Department of Education is required to file a monthly Project Management Tool to the court and the parties to assure its commitment to the Desegregation Plan. This report describes the progress the ADE has made since March 15, 1994, in complying with the provisions of the Implementation Plan (Plan) and itemizes the ADE's progress against the timelines presented in the Plan. Process \* In September, the report emphasizes the following: 1. Summary of the PMT for August.*

**Action Agenda**

**A-1 Report On The Status Of HAAS Hall Academy Open-Enrollment Charter School**

*The State Board approved the original charter for HAAS Hall Academy in 2004. In 2005, the Board conducted a review of HAAS Hall Academy and approved continuation with the provision of an annual review. The director of the school presented a review of the school's progress at the May 2006, State Board meeting. At that time, the Board requested a follow-up report on the status of the school. A report regarding the financial status of the school was given at the August 2006 meeting. This report is in response to additional financial information as requested by the State Board.*

**A-2 Consideration of 2006-2007 Arkansas Better Chance Grants-Round #3**

*The Rules and Regulations Governing the Arkansas Better Chance Program require that an existing program's grant be renewed every year.*

*In accordance with this policy, DCC-ECE has reviewed each ABC program's performance, quality standards, child outcomes, licensing history and scores on the Environmental Rating Scale. Based on that review, DCC-ECE recommends the programs on the attached listing for renewal in the 2006-2007 program year.*

**A-3 Consideration for Final Approval of Rules and Regulations Governing The Arkansas Better Chance Program**

*In February 2006, DCCECE received approval to take an initial set of proposed changes to the program's rules and regulations out for public comment. In April 2006, the Board gave its final approval to the rule amendments. In June 2006, the Division received notice that because the ABC rules allow multi-classroom sites to have a teacher with a 2-year degree, the ABC program does not meet the national standard for preschool teachers. At that time, we asked State Board for permission to have an additional public meeting to get comments on changing the requirement to a BA/BS degree for all ABC teachers. A public meeting in which 26 people attended was held on July 31 to discuss this change. As a result of the comments received, the Division requests to make no changes to that requirement at this time.*

*Therefore, we are presenting a final copy of the ABC Rules and Regulations to the State Board for final approval. (The most recent changes are included in red on the mark-up copy.)*

**A-4 Consideration for Final Approval for Rule Governing the Arkansas Teacher of the Year Program**

*Act 17 of 2005 First Special Session created the Arkansas Teacher of the Year Program. The ADE has been charged with drafting rules to govern this program. On Monday, July 10, 2006, the State Board of Education approved the Proposed Rule Governing the Arkansas State Teacher of the Year Program for public comment. A public hearing for the Proposed Rules was held Tuesday, August 16, 2006, at the Arkansas Department of Education. There were no*

attendees for the public hearing and no written comments have been received. This Rule was developed to allow the Teacher of the Year to work-in-residence for a year with the Department of Education for the purposes of providing professional development and technical assistance to local school districts and for the Teacher of the Year to serve as a non-voting member of the State Board of Education. The Department is now requesting final approval of this Rule from the State Board with no changes from the proposed Rule adopted for public comment.

**A-5      Establish the Early Childhood: Content Knowledge (#0022) Exam with a Minimum Passing Score of 157**

Since July 2004 teachers seeking licensure in the Early Childhood (P-4) area were required to pass the Education of Young Children (#0021) Praxis examination. This test, while assessing some content knowledge, had a major emphasis in methods and pedagogy for the teaching of young children. The new Early Childhood: Content Knowledge (#0022) exam has its major emphasis on the teachers' knowledge of the content which they are required to teach in these early grades and a minor emphasis on methods and pedagogy. Utilizing an examination with more emphasis on content knowledge is supportive of the federal regulations for Highly Qualified Teacher (HQT), which requires that a teacher must demonstrate content knowledge. This revised examination will also be included in the State's revised plan, to insure 100% of Arkansas teachers are HQT, to the United States Department of Education. A standards setting study was conducted by the Educational Testing Service (ETS) in conjunction with the Arkansas Department in May 2006. The study validated the evidence supporting the use of this test in Arkansas and has recommended a minimum passing score of 157. The Department is recommending an effective date of September 1, 2007, in which all new candidates for an Arkansas P-4 license in Early Childhood will be assessed with this new Early Childhood: Content Knowledge (#0022) Praxis examination.

**A-6      Consideration of Waiver Request from Cabot Public Schools from the 178 Student-Teacher Interaction Days Specific to Cabot Junior High North Building**

Fire destroyed the main building for Cabot Junior High School North days before the scheduled beginning of school. The school requests a waiver of the 178 student instructional days due to time required to establish alternate instructional sites for the approximately 1200 students scheduled to attend at this site.

**A-7      Consideration of Waiver to the Uniform Dates for Beginning and End of School Year for Cabot Public Schools Specific to Cabot Junior High North Building**

Fire destroyed the main building for Cabot Junior High School North just days prior to the opening of school. There are in excess of 1200 students enrolled at that site. The district seeks a waiver of the opening of school date to allow the district to complete alternate plans for acquiring instructional space for the 1200 students. For ninth grade students the waiver is for a delay of five (5) days and for seventh and eighth grade students the waiver is for a delay of ten (10) days.

**A-8      Consideration of Board Resolution on Non-Certified Employment Waivers**

A recent legislative change to Ark. Code Ann. § 6-17-414 allows non-certified employees to request a waiver from the State Board of Education from the employment eligibility requirements of § 6-17-414. The attached Resolution will establish a State Board policy for the prerequisites needed before the State Board will consider granting a waiver request.

**A-9      Consideration of Recommendation of Denial of Teaching License - Heather Brackins**

Ms. Brackins was convicted of Felony Theft of Property on October 5, 1999, and Forgery 2nd Degree on November 8, 2001. These are disqualifying offenses for a certified teaching license pursuant to Ark. Code Ann. § 6-17-410(e)(2)(A). Ms. Brackins was notified of the recommendation for denial of her application for a teaching license and submitted a request for a waiver pursuant to Ark. Code Ann. § 6-17-410(d).

**A-10      Consideration of Recommendation of Denial of Teaching License - Christopher Seefeld**

*Mr. Seefeld was convicted of battery (inflicting injury on spouse) on May 11, 1987. This is a disqualifying offense for a certified teaching license pursuant to Ark. Code Ann. § 6-17-401(e)(2)(B)(ii). Mr. Seefeld was notified of the recommendation for denial of his application for a teaching license on July 25, 2006. On July 29, 2006, Mr. Seefeld submitted a request for a waiver pursuant to Ark. Code Ann. § 6-17-410(d).*

**A-11      Consideration of Recommendation for Permanant Revocation of Teacher's License: Ronnie Ridley**

*Mr. Ridley was convicted of a disqualifying offense under Ark. Code Ann. § 6-17-410(3)(2)(A). The Attorney's Office recommends permanent revocation of Mr. Ridley's license.*

**A-12      Consideration of Recommendation of Suspension of Teacher's License - Elvin Pulley**

*Mr. Pulley is three (3) months or more in arrears on his child support obligation. Ark. Code Ann. § 9-14-239 requires suspension of an occupational or professional license when obligor is delinquent in an amount equal to three (3) months' obligation or more.*

**A-13      Consideration of Recommendation of Suspension of Teacher's License - Steven Bray**

*Mr. Bray is three (3) months or more in arrears on his child support obligation. Ark. Code Ann. § 9-14-239 requires suspension of an occupational or professional license when obligor is delinquent in an amount equal to three (3) months' obligation or more.*

**A-14      Hearing on Waiver Request for Non-Certified Employment with the Pine Bluff School District - Ginger Ross**

*Ms. Ross was convicted of a disqualifying offense for employment with a school district as a non-certified employee pursuant to Ark. Code Ann. § 6-17-414(g)(1). Notice of Ms. Ross' ineligibility was provided to the Dover School District on June 27, 2006. On July 14, 2006, Ms. Ross, through her attorney, Mr. Richard Peel, submitted a request for a waiver pursuant to Ark. Code Ann. § 6-17-414(f).*

**A-15      Hearing on Waiver Request for Non-Certified Employment with the Pine Bluff School District - Veronica Johnson**

*Ms. Johnson was convicted of two (2) counts of Felony Hot Check on February 4, 1997. This is a disqualifying offense for employment with a school district as a non-certified employee pursuant to Ark. Code Ann. § 6-17-414(g)(1). The Pine Bluff School District was notified of Ms. Johnson's ineligibility on June 26, 2006. On July 17, 2006, Ms. Johnson submitted a request for a waiver pursuant to Ark. Code Ann. § 6-17-414(f).*

## PROCESS FOR ACCREDITATION OF ARKANSAS SCHOOLS

- August-September Statewide Information System (SIS) Training  
The Arkansas Department of Education provides coordinated training to all schools to prepare schools to enter correct data in the Arkansas Public School Computer Network (APSCN). This training occurs at each of the Education Service Cooperatives. Representatives of APSCN, School Finance, Standards Assurance Unit, Special Education, and other appropriate personnel do this training.
- September Video Conference to prepare schools for On-Site Review (OSR)  
The SAU provides an overview of the OSR – every school will have an OSR once every four years. The video conference will provide a discussion of each item to be monitored and reviewed during the OSR.
- October 15 APSCN Cycle II Submission  
Districts submit their Cycle II report showing all courses taught all teachers' assignments, and all students' schedules.
- October-March On-Site Reviews  
SAU teams monitor the school's compliance with all Standards for Accreditation, ADE rules, and Arkansas laws related to education. The teams review information prepared by the school, visit classrooms, interview teachers and students. The SAU supervisor prepares a report of the visit and returns it to the school within thirty working days.
- Winter Initial Accreditation Report  
APSCN generates the Initial Accreditation Report and it is mailed to all school districts. This is based on data submitted by the school. It indicate violations that are caused by data entry errors by the school, errors in the report generating program, or other errors that can be corrected.
- April-May Technical Assistance to Correct Initial Accreditation Report  
The SAU specialist assigned to each school will contact the school and review the Initial Accreditation Report and provide assistance in making appropriate corrections.
- May District Makes Corrections  
Each school provides to SAU documentation for all corrections to be made. SAU enters all corrections into APSCN.
- May Final Accreditation Report  
SAU recommend a status of Accredited, Accredited-Cited, or Accredited-Probationary as determined by the Standards for Accreditation. The Final Accreditation Report for each school district is generated and mailed to the school district.

May-  
August

Appeals Process

A school which has been recommended for Accredited-Probationary status may appeal that status to the State Board of Education. The State Board will hold a hearing to allow the school district to present its basis for appealing the status. The State Board will make the final determination of all schools' final accreditation statuses.

June-  
August

Technical Assistance by SAU

SAU will help schools with an Accredited-Probationary status make changes to correct the violations that caused this status before the review date.

September  
-October

Preliminary Review of Probationary Schools

SAU teams will make visits to schools assigned Accredited-Probationary status for certain violations prior to the review date to verify that corrections have been made.

A school assigned a final accreditation status of Accredited-Probationary will receive a review date of October 15 (a 2005-2006 probation must be corrected by October 15, 2006 in the 2006-2007 school year.) On-site reviews of individual schools with specific probationary violation(s) as evidenced on the previous year's final Accreditation Status Report. The reviews are designed to gather evidence of compliance prior to October 15 Accreditation Status Report review date and to offer technical assistance to ensure compliance prior to October 15.

Probationary violations requiring on-site review (evidence not available for desk audit by October 15 review date):

- required courses (mandated by Standards and/or law)
- 120 clock hours for a unit of credit
- class size
- daily instructional time

Following the on-site review, additional evidence may be needed prior to October 15 if the district is taking action to correct concerns evidenced during the review.

All other probationary violations are monitored by the SAU through a desk audit process including continuous communication with the superintendent and intra-agency personnel prior to the October 15 review date.

If the school is still in violation, the SAU is required to recommend Loss of Accreditation to the State Board of Education (SBE). The SBE has the option of upholding the recommendation or imposing any other appropriate sanction as identified in rule 25.03 of the Arkansas Department of Education Rules Governing the Standards for Accreditation of Arkansas Public Schools and School Districts.

**Minutes  
State Board of Education  
Monday, August 14, 2006**

The State Board of Education met on Monday, August 14, 2006, in the Auditorium of the State Education Building. Diane Tatum, Chairman, called the meeting to order at 9:00 a.m.

The following Board members were present: Diane Tatum, Chairman; Randy Lawson, Vice-Chairman; Sherry Burrow; Dr. Calvin King; Dr. Ben Mays; Dr. Tim Knight; MaryJane Rebick; and Dr. Naccaman Williams.

No Board members were absent.

**Director's Report**

Dr. James responded to an inquiry concerning the Board's responsibilities for operation and management of school facilities. He stated that current legislation provides for all of the management of public school facilities programs at the state level is relegated to the Commission on Public School Academic Facilities and Transportation: as a result, the State Board of Education has no administrative responsibility for that work.

**Work Session**

Janinne Riggs was recognized to present information on school accountability specifically related to No Child Left Behind (NCLB) and determination of adequate yearly progress for schools and districts. Ms. Riggs stated that the data for 2005-2006 has been processed and reported to schools/districts. She noted that schools/districts have 30 days from the date of notice to file an appeal on the status as reported. Ms. Riggs provided a copy of a school report and highlighted the amount of detail on the report and the complexity of assimilating and reporting the data as required by NCLB.

Dr. James noted that Safe Harbor as a provision in the legislation allows schools that have students performing at basic or below basic to make "progress" by moving at least 10% of those lower performing students into proficient. He likened that to a conceptual growth model. Dr. James also indicated that the State is pursuing design of a growth model that will be submitted in mid-September in keeping with recommendations from the U.S. Department of Education.

**Consent Agenda**

Beverly Williams distributed a revised document amending data that was previously provided on the attachment to the Consent Agenda Item "Newly Employed, Promotions and Separations". She indicated that the revision corrects the reason for separation for four of the entrants.

Dr. Williams inquired as to the Board's responsibility for review and approval of Loans and Bonds, many of which are for renovation of school facilities, in view of Dr. James report of the Board's responsibility for facilities. Dr. James responded that the legislation does not repeal any of the Board's delegated responsibilities, including the Loans and Bonds Program.

Mr. Lawson moved approval of the Consent Agenda as amended by Ms. Williams. Ms. Burrow seconded the motion. The motion was adopted unanimously.

### **Action Agenda**

Scott Smith reported that the following appeals of Accreditation Status from the following schools/districts had been withdrawn and that the Accreditation Status of those schools/districts would be formally considered in Action Item 11.

- Arkansas School for the Blind (Elementary and High Schools)
- Arkansas School for the Deaf (Elementary and High Schools)
- Earle School District (Earle Elementary, Dunbar Middle School, and Earle High School)
- Elkins Elementary School
- Lincoln School District
- Marvin Elementary School – Bi-County School District
- Morrilton High School – South Conway County School District

Mr. Smith stated that in the case of Elkins Elementary School the Department concurred with their appeal and removed them from probationary status. In each of the other cases, they recommended probationary status remain.

Dr. Knight moved that each of the schools/districts cited above except for Elkins Elementary School be accredited with probationary status. Ms. Burrow seconded the motion. The motion was adopted unanimously.

A complete transcript of the proceedings for each of the following hearings was made by a certified court reporter. That transcript will become part of the official Minutes. These Minutes reflect actions taken subsequent to the hearings.

### **Consideration of Appeal of the Accreditation Status for the Kirby School District**

Jeff Alexander, superintendent of the Kirby School District, stated that failure of a licensed teacher to meet full certification in the discipline was due to a misunderstanding on the part of the teacher and the school administration. He reported that the teacher will meet full licensure status before the 2006-2007 school year begins.

Annette Barnes stated that the 2005-2006 school year was the fourth year under which the teacher in question worked under a deficiency removal plan. The accreditation standards require the State to issue a probationary status in such cases.

Ms. Rebick moved to place Kirby High School on probationary status for the 2005-2006 school year. Dr. Mays seconded the motion. The motion was adopted unanimously.

### **Consideration of Appeal of the Accreditation Status for Mulberry/Pleasant View (Bi-County) School District**

Kerry Schneider, Superintendent of the Bi-County School District, stated that the license of the teacher in question did lapse and procedures to reinstate the license required meeting additional requirements which could not be completed before the deadline. He reported that work is underway to get a probationary license, which will be issued once criminal background checks are completed by the FBI.

Ms. Rebick moved to accept the Department recommendation for probationary status of Marvin Elementary School. Dr. Knight seconded the motion. The motion was adopted on a vote of 6 yes and 1 no (Williams voted no).

### **Consideration of Appeal of Accreditation Status of Oak Grove High School in Pulaski County Special School District**

Betty Ruth Welch represented the Pulaski County School District and stated that Oak Grove High School did in fact offer more than 38 units of credit including six (6) units of mathematics noting that one of the mathematics units was Advanced Placement Calculus A/B.

Annette Barnes informed the Board that there is a precedent for not allowing advanced placement courses to count as one of the required courses because those courses may not be available to all students and that student in advanced placement courses are required to take the Advanced Placement test, which is not required for all other students. She stated that Oak Grove High School did not offer six units of mathematics equally available to all students.

Mr. Lawson moved to accept the Department recommendation and place Oak Grove High School on probationary status. Dr. Williams seconded the motion. The motion was adopted unanimously.

### **Consideration of Appeal of Accreditation Status for Two Rivers School District**

Mr. Earl Jamison, Superintendent of Two Rivers School District, stated that the district did submit its report after the deadline; however, there were extenuating circumstances that precluded completing the report before APSCN ceased accepting reports.

Annette Barnes reported that this was the second year in succession that this district's reports were submitted after the deadline.

Dr. Mays moved to deny the appeal of Two Rivers School District. Ms. Rebick seconded the motion. The motion was adopted with a vote of 5 yes and 2 no (Williams and Burrow) voted no.

**Request Approval of the Accreditation Status for Arkansas Public Schools and School Districts 2005-2006**

Annette Barnes reviewed the list of schools recommended for accreditation for the 2005-2006 school year.

Schools fully accredited	808
Schools accredited cite status	219
School accredited probationary status	63
Districts accredited cite status	19
Districts accredited probationary status	4

Ms. Burrow moved approval of the accreditation status as proposed as amended after appeals were considered. Dr. King seconded the motion. The motion was adopted unanimously.

**Consideration for public Comment of Proposed Revisions to the Rules Governing the Arkansas Comprehensive Testing, Assessment and Accountability Program and the Academic Distress Program**

Dr. Charity Smith was recognized to present the first section of proposed revisions. Dr. Smith reminded Board members a school rating system was adopted at a previous meeting. That policy is proposed for consideration as part of the Rule under consideration.

Dr. Gayle Potter summarized proposed changes in sections dealing with testing of students for which English is the second language. She emphasized that these changes are necessary for the State’s assessment system to meet full approval of the U.S. Department of Education under No Child Left Behind.

Mr. Lawson moved approval for public comment. Dr. Williams seconded the motion. The motion was adopted unanimously.

**Consideration for Public Comment of the Proposed Rules Governing the Regulatory Basis of Accounting**

Dr. Bobbie Davis was recognized to present this item. Dr. Davis explained that this rule is required by statute and was prepared in keeping with conditions set out in the legislation.

Dr. Williams asked if this law might increase the number of districts that seek audits by private firms rather than by Legislative Audit. Dr. Davis responded that she did not think that would be the case because the criteria for audit would be the same regardless of who conducted the audit. She did state that there might be a concern for timing, in that schools have more control over when an audit is completed with private firms. Dr. Mays asked if there was reason for concern when a district was paying for a private audit. Dr. James responded that the professional credential of a firm is on the line when

it is employed to conduct the audit and he emphasized that the criteria for conducting the audit are the same regardless of who does the work.

Dr. Knight moved to approve the Rule for public comment. Mr. Lawson seconded the motion. The motion was adopted unanimously.

**Consideration for Public Comment of the Proposed Rules Governing the Program to Inform Students about ARKids First Program**

Dr. Bobbie Davis was recognized to present this issue. Dr. Davis stated that this rule is required by statute and that it is primarily to help parents understand the options of health coverage for their children.

Ms. Rebick asked about qualifications for coverage under this provision. Dr. Davis responded that eligibility is based solely on family income.

Ms. Tatum asked if this were a new program. Dr. Davis responded that the program is not new; the condition that requires the Department to make sure parents are informed of the options for insurance coverage for their children is a new responsibility for the Department.

Ms. Burrow asked about the ARKids cut-off age for children. Dr. Davis responded that children can be covered until they reach age 18.

Mr. Lawson moved adoption for public comment. Dr. Williams seconded the motion. The motion was adopted unanimously.

**Consideration of Technical Amendments to Arkansas Department of Education Rules Governing the Assessment Scores for Students Attending the Arkansas School for Mathematics, Sciences and the Arts of the University of Arkansas.**

Dr. Charity Smith was recognized to present this item. Dr. Smith reported that when this Rule, which was adopted on June 12, 2006, was presented to the Legislative Rule Committee, minor revisions were suggested and subsequently made by the Department. She noted that those changes are presented for consideration by the Board so that the Board can consider these suggested revisions.

Mr. Lawson moved to accept the revisions. Dr. Knight seconded the motion. The motion was adopted unanimously.

**Consideration of Exit Criteria of Limited English Proficient (LEP) Students in English as a Second Language Learner (ESL) Program**

Dr. Gayle Potter was recognized to present this item. Dr. Potter stated that under the No Child Left Behind legislation states are required to establish criteria under which students participating in English as a Second Language Learner (ESL) program are determined to be proficient in English and thus exit special instruction and become full

participants in the State's assessment system. She reported that a committee of teachers and ESL program administrators in schools met to determine the criteria.

Ms. Rebick inquired about the nature of instructional programs. Dr. Potter responded that the programs vary from providing instruction in the student's native language to regular teachers providing other accommodations.

Ms. Rebick moved approval of the standards as presented. Dr. King seconded the motion. The motion was adopted with 6 yes and 1 no votes (Dr. Mays voted no).

### **Petition from Buffalo Island Central School District to the State Board of Education to Move from Eight (8) to Seven (7) Members**

Scott Smith was recognized to present this item. Mr. Smith stated that the district had met all statutory requirements for bringing its district into alignment with current legislation. He affirmed that the local board has worked out the required reduction in members.

Dr. Williams moved approval as requested. Mr. Lawson seconded the motion. The motion was adopted unanimously.

### **Request from Mayflower and Vilonia School Districts to the State Board of Education for an Adjustment to School District Boundary Lines**

Scott Smith was recognized to present this item. Mr. Smith recognized Dr. Frank Mitchell, superintendent of Vilonia School District to provide background information. Dr. Mitchell stated that for many years these two districts have provided for transfers and or transportation agreements for the few students that have resided in what has generally been undeveloped land located on the boundary between the districts. Dr. Mitchell noted that there is interest in development of the property for residential sites, which will eventually involve more transportation issues. He stated that board members from the districts have mutually agreed on the boundary changes, which should alleviate some of the issues that have been experienced in the past. Dr. Mitchell stated that the districts have agreed on the process and followed the legal procedure to make the requested changes and that the districts believe the proposal is fair to both and that students will be on buses less than before.

Dr. Williams moved approval of the proposal as presented. Dr. Mays seconded the motion. The motion was adopted unanimously.

### **Report on the Status of HAAS Hall Academy Open-Enrollment Charter School**

(The full text of this presentation and pursuant discussion is contained in the court reporter's document.)

Patricia Martin was recognized to present the report. Ms. Martin stated that the new bookkeeper at Haas Hall has experience in working with the APSCN system and that progress is being made toward getting the budget and data loaded in the system, which

should be completed well before the September 15<sup>th</sup> deadline. She stated that the issue of bank reconciliation will be considered after the completion of budget entry into the APSCN system. She also noted that agreements are being pursued for repayment of outstanding debts.

Ms. Tatum asked about the requirement of student fees that were reported as a source of revenue. Dr. Shoppmeyer responded that part of the fees related to a "flow-throw" process by which students paid local bus fares and the school made the payment to the bus company. He also stated that students were charged a lab fee of \$175 and an additional fee of \$51 per laboratory course. Ms. Tatum questioned if the practice of charging student fees was legal in a charter school. Scott Smith responded that charter schools are public schools and the fee structure that is in place is unconstitutional. Ms. Tatum inquired how the school might find additional revenue to make up for the loss of revenue from the fees.

Dr. Williams observed that the report today concerning the budget and other responses is not acceptable. He affirmed that the school must prepare and present a realistic budget – one that is reasonable and one that is legal.

Dr. Williams asked about the schedule of renewal of the charter for HAAS Hall. Mary Ann Brown responded that the current charter expires June 30, 2007, which means that a new charter application must be developed and presented during the spring of 2007.

Board members expressed concern that budget requirements and fiscal obligations were not being given proper consideration.

Dr. James stated that the Department and the Board have asked for budget information on more than one occasion in the past and that the Department has taken over schools with fiscal problems. He stressed that the Department and the Board must treat all schools alike, including charter schools, especially in the area of finances.

Ms. Tatum directed Dr. Shoppmeyer to provide reliable budget information that shows that HAAS Hall is financially solvent and that information be provided by the September 11<sup>th</sup> meeting of the State Board.

*(A transcript of each of the following items is included with the court reporter's documents.)*

Scott Smith reported to the Board the background that necessitated the Board's consideration of waivers for non-certified employees for whom the criminal background check revealed a previous felony conviction. Each of the hearings was presented by Tripp Walter, ADE staff attorney.

### **Hearing on Waiver Request for Non\_Certified Employment within Little Rock School District – Coy Lee Adams**

Mr. Adams was present and was represented by Mr. Granger Ledbetter.

Dr. Williams moved to accept the Department recommendation to not grant the waiver of criminal background. Ms. Rebick seconded the motion. The motion was adopted on a vote of 6 yes with 1 recusal (Dr. King).

**Hearing on Waiver Request for Non\_Certified Employment within Little Rock School District – Daffney Crawford**

Ms. Crawford was not present.

Ms. Rebick moved to accept the Department recommendation not to approve the waiver request. Ms. Burrow seconded the motion. The motion was adopted unanimously.

**Hearing on Waiver Request for Non\_Certified Employment within Little Rock School District – Heather Brackins**

Ms. Brackins has been working as a long-term substitute, but she stated that she intends to seek alternative licensure status at a later time. Scott Smith affirmed that any decision related to the outcome of this hearing would not apply to future requests to be eligible for alternate licensure application.

Dr. Mays moved approval of the waiver based on the letter of recommendation of the supervisor. Mr. Lawson seconded the motion. The motion was adopted with a vote of 6 yes and 1 no (Rebick voted no).

**Hearing on Waiver Request for Non\_Certified Employment within the Pulaski County Special School District – Michael Earl Brown**

Mr. Brown reported that he was no longer employed due to the criminal background report, but that he might be re-employed if the waiver were granted.

Ms. Rebick moved to deny the waiver. The motion died for lack of a second.

Dr. King moved to approve the waiver. Ms. Burrow seconded the motion. The motion was adopted with a vote of 6 yes and 1 no (Rebick voted no).

**Hearing on Waiver Request for Non\_Certified Employment within Little Rock School District – Sandra Denise McCoy Robinson**

Ms. Robinson is a cafeteria worker in the Little Rock Public Schools.

Dr. Williams moved approval of the waiver. Ms. Burrow seconded the motion. The motion was adopted with a vote of 6 yes and 1 no (Rebick voted no).

**Hearing on Waiver Request for Non\_Certified Employment within the Green Forest School District – Sherman F. Ross**

Mr. Ross was not present nor represented.

Ms. Rebick moved to accept the recommendation to deny the waiver. Dr. Mays seconded the motion. The motion was adopted unanimously.

**Hearing on Waiver Request for Non\_Certified Employment within the Helena-West Helena school District – Stephone R. Smith**

Mr. Smith affirmed his convictions were more than 10 years ago with no further record.

Dr. Williams moved approval of the waiver based on letters of recommendation and documented work record. Mr. Lawson seconded the motion. The motion was adopted unanimously.

Mr. Lawson moved adjournment. Dr. Williams seconded the motion. The motion was adopted unanimously.

The meeting adjourned at 3:05 p.m.

These Minutes were recorded and reported by Dr. Charles D. Watson.

**NEWLY EMPLOYED FOR THE PERIOD OF July 1, 2006 - July 31, 2006**

Christopher Barnes- Public School Administrative Advisor, Curriculum, Assessment and Research, Division of Learning Services, Grade 21, effective 07/10/06.

Timothy Barnes- Public School Administrative Advisor, Standards Assurance, Division of Learning Services Grade 21, effective 07/03/06.

Mary Belew- Public School Program Advisor, Curriculum, Assessment and Research, Division of Learning Services, Grade 21, effective 07/03/06.

\*Wendell Dismute- Applications & Systems Analyst, Arkansas Public School Computer Network (APSCN) Grade 21, effective 07/24/06.

Bobby Downum- Senior Programmer Analyst, Arkansas Public School Computer Network (APSCN), Grade 21 effective 07/10/06.

John Jarboe- Public School Program Advisor, Curriculum, Assessment and Research, Division of Learning Services, Grade 21, effective 07/31/06.

Catherine Mackey- Public School Program Advisor, Curriculum, Assessment and Research, Division of Learning Services, Grade 21, effective 07/10/06.

\*Alice McKay- Technical Assistance Specialist, Office Education Renewal Zone (OERZ), Division of Learning Services, Grade 21, effective 07/17/06.

\*Angelica Scott- Secretary II, Equity Assistance, Division of Academic Accountability, Grade 13, effective 07/31/06.

\*Betty Selvy- Public School Administrative Advisor, K-12 Literacy, Professional Development Special Projects, Grade 21, effective 07/10/06.

Curtis Shack- Training Instructor, Arkansas Public School Computer Network (APSCN), Grade 18 effective 07/31/06.

\*Michelle Snortland- Secretary II, Charter Schools, Special Programs, Division of Learning Services, Grade 13, effective 07/24/06.

Susanne Williams- Public School Program Advisor, Teacher Quality, Division of Human Resources/ Licensure Grade 21, effective 07/10/06.

**PROMOTIONS/ LATERAL TRANSFERS FOR THE PERIOD OF July 1, 2006 - July 31, 2006**

Deborah Coffman- from Program Support Manager, Grade 22, Professional Development/K-12 Literacy to Education Associate Director, Professional Development, Grade 26, effective 07/31/06.

**SEPARATIONS FOR THE PERIOD OF July 1, 2006 - July 31, 2006**

\*Paulette Blevins- Public School Program Advisor, Teacher Quality, Division of Human Resources/Licensure Grade 21, effective 07/07/06. 5 years, 2 months, 15 days. Code: 01

\*Anastashia Flowers- Secretary II, Curriculum, Assessment & Research, Division of Learning Services, Grade 13, effective 07/28/06. 1 year, 10 months, 1 day. Code: 01

Pamela Haynes- Secretary II, School Improvement/ACSIP, Division of Learning Services, Grade 13, effective 07/25/06. 0 years, 3 months, 22 days. Code: 01

Marla Holmes- Secretary I, Communications, Grade 11, effective 07/18/06. 6 years, 1 month, 18 days. Code: 01

Kelly Howell- Secretary I, School Improvement/ACSIP, Division of Learning Services, Grade 11, effective 07/25/06. 0 years, 7 months, 6 days. Code: 01

Edward Jones- Program Support Manager, School Improvement/ACSIP, Division of Learning Services

**Grade 22, effective 07/07/06. 10 years, 6 months, 5 days. Code: 01**

**Dana Koite- Applications & Systems Analyst, Technology Initiatives & Resources, Division of Research & Technology, Grade 21, effective 07/28/06. 6 years, 0 months, 4 days. Code: 01**

**Susan Underwood- Public School Program Advisor, Grant Initiatives/Early Childhood, Division of Learning Services, Grade 21, effective 07/07/06. 9 years, 8 months, 3 days. Code: Retirement**

**\*Minority**

**AASIS Code:**

**Voluntary- 01**

**Retirement**

**NEWLY EMPLOYED FOR THE PERIOD OF August 1, 2006 – August 31, 2006**

\*Robert Coates- Research Project Analyst, Special Education, Division of Learning Services, Grade 19, Effective 8/21/06.

**PROMOTIONS/ LATERAL TRANSFERS FOR THE PERIOD OF August 1, 2006 - August 31, 2006**

Laura McDowell from Public School Program Advisor, Coordinated School Health, Grade 21 to Program Support Manager, Coordinated School Health, Special Programs, Grade 22, effective 08/28/06.

Ellen Treadway from Public School Program Advisor, Curriculum Assessment & Research, Division of Learning Services, Grade 21 to Education Curriculum Supervisor, Curriculum Assessment & Research, Division of Learning Services, Grade 23, effective 08/28/06.

**SEPARATIONS FOR THE PERIOD OF August 1, 2006 - August 31, 2006**

Rebecca Dalton- Program Support Manager, Division of Learning Services, Grade 22, effective 08/18/06. 0 years, 4 months, 8 days. Code: 01

Paula Dickerson- Public School Administrative Advisor, School Improvement/ACSIP, Division of Learning Services, Grade 21, effective 08/08/06. 4 Years, 6 months, 16 days. Code: 07

\*Christy Frazier- Staff Development Coordinator, Arkansas Public School Computer Network, Grade 20, effective 08/11/06. 0 Years, 4 months, 14 days. Code: 01

\*Venus Hawkins- Public School Administrative Advisor, Professional Licensure, Division of Human Resources/Licensure, Grade 21, effective 08/18/06. 2 Years, 7 months, 6 days. Code: 01

\*William Herndon- Accounting Technician I, Child Nutrition, Division of Fiscal and Administrative Services Grade 12, effective 08/17/06. 2 Years, 11 months, 18 days. Code: 15

\*Dorothy Beasley-Kiyumbi- Administrative Assistant I, School Improvement ACSIP/Federal, Division of Learning Services, Grade 15, effective 08/11/06. 6 Years, 5 months, 1 day. Code: 01

\*Sandra Mills- Education Program Analyst, School Improvement/ACSIP Federal, Division of Learning Services, Grade 21, effective 08/18/06. 4 Years, 10 months, 3 days. Code: 01

\*Tinika Ricks- Applications & Systems Analyst, Arkansas Public School Computer Network, Grade 21, effective 08/09/06. 6 Years, 9 months, 10 days. Code: 01

\*Trenie Stanley- Secretary I, Child Nutrition, Division of Fiscal and Administrative Services, Grade 11, effective 08/04/06. 2 Years, 10 months, 7 days. Code: 01

\*Minority

**AASIS Code:**

Voluntary- 01

Career Opportunity- 07

Insufficient Pay or Benefits- 15

**ADE'S PROJECT MANAGEMENT TOOL EXECUTIVE SUMMARY  
AUGUST 31, 2006**

This document summarizes the progress that ADE has made in complying with the provisions of the Implementation Plan during the month of August 2006.

<b>IMPLEMENTATION PHASE ACTIVITY</b>	<b>PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2006</b>
<b><i>I. Financial Obligation</i></b>	As of July 31, 2006, State Foundation Funding payments paid for FY 05/06 totaled \$67,135,185 to LRSD, \$34,528,908 to NLRSD, and \$57,834,709 to PCSSD. The Magnet Operational Charge paid as of July 31, 2006, was \$13,862,944. The allotment for FY 06/07 was \$13,862,944. M-to-M incentive distributions for FY 05/06 as of July 31, 2006, were \$4,482,380 to LRSD, \$4,691,996 to NLRSD, and \$11,619,283 to PCSSD.
<b><i>II. Monitoring Compensatory Education</i></b>	On June 20, 2006, the ADE Implementation Phase Working Group met to review the Implementation Phase activities for the previous quarter. ADE staff from the Office of Public School Academic Accountability updated the group on all relevant desegregation issues. The purpose, content, and due date for information going into the Project Management Tool and its Executive Summary were reported. There was discussion about the three districts in Pulaski County seeking unitary status. The next Implementation Phase Working Group Meeting is scheduled for October 17, 2006 at 1:30 p.m. in room 201-A at the ADE.
<b><i>III. A Petition for Election for LRSD will be Supported Should a Millage be Required</i></b>	Ongoing. All court pleadings are monitored monthly.
<b><i>IV. Repeal Statutes and Regulations that Impede Desegregation</i></b>	On October 27, 2003, the ADE sent letters to the school districts in Pulaski County asking if there were any new laws or regulations that may impede desegregation. The districts were asked to review laws passed during the 84 <sup>th</sup> Legislative Session, any new ADE rules or regulations, and district policies.
<b><i>V. Commitment to Principles</i></b>	On August 14, 2006, the Arkansas State Board of Education reviewed and approved the PMT and its executive summary for the month of July.

<b>IMPLEMENTATION PHASE ACTIVITY</b>	<b>PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2006</b>
<b><i>VI. Remediation</i></b>	<p>On August 15, 2006, ADE staff provided professional development for LRSD Physical Education teachers and others. There were 39 participants. The training was held at the Booker Arts Magnet Media Center from 8:30 until 11:30. The following topics were discussed:</p> <ol style="list-style-type: none"> <li>1. Newly Revised Physical Education and Health Frameworks</li> <li>2. Physical Education and Health requirements</li> <li>3. Act 660 and Act 1220.</li> </ol>
<b><i>VII. Test Validation</i></b>	<p>On February 12, 2001, the ADE Director provided the State Board of Education with a special update on desegregation activities.</p>
<b><i>VIII. In-Service Training</i></b>	<p>A Tri-District Staff Development Committee meeting was held on February 7, 2006, at the ADE. Doug Ask (PCSSD) and Kaye Lowe (NLRSD) attended. They discussed professional development for classroom walkthrough. It was recommended that two days of training should be used for the classroom walkthrough and one half day should be spent training on the Palm computers that will be used in the walkthrough. Extended school day and extended school year were discussed. The students can improve faster when they are in school more, but it is difficult to find teachers who want to teach in an extended time program. It was mentioned that many principals want to spend more time in ACSIP committee meetings. Science training for teachers in grades 3-5 was discussed.</p>
<b><i>IX. Recruitment of Minority Teachers</i></b>	<p>In July 2006, ADE Professional Licensure mailed a list of Spring 2006 minority teacher graduates from Arkansas colleges and universities to the three Pulaski County school districts.</p>

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2006																																																																																																																																																										
<i>X. Financial Assistance to Minority Teacher Candidates</i>	<p>Ms. Tara Parker of the Arkansas Department of Higher Education reported minority scholarships for Fiscal Year 2005-2006 on October 14, 2005. These included the State Teacher Assistance Resource (STAR) Program, the Minority Teacher Scholars (MTS) Program, and the Minority Masters Fellows (MMF) Program. The scholarship awards for STAR are as follows:</p> <table border="1"> <thead> <tr> <th>STAR</th> <th>Male</th> <th>Male</th> <th>Female</th> <th>Female</th> <th>Total</th> <th>Total</th> </tr> <tr> <th>Race</th> <th>Count</th> <th>Award</th> <th>Count</th> <th>Award</th> <th>Count</th> <th>Award</th> </tr> </thead> <tbody> <tr> <td>White</td> <td>274</td> <td>1,195,500</td> <td>45</td> <td>240,000</td> <td>319</td> <td>1,435,500</td> </tr> <tr> <td>Black</td> <td>8</td> <td>39,000</td> <td>24</td> <td>114,000</td> <td>32</td> <td>153,000</td> </tr> <tr> <td>Hispanic</td> <td></td> <td></td> <td>4</td> <td>18,000</td> <td>4</td> <td>18,000</td> </tr> <tr> <td>Asian</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Native Amer</td> <td>2</td> <td>9,000</td> <td>3</td> <td>15,000</td> <td>5</td> <td>24,000</td> </tr> <tr> <td><b>Totals</b></td> <td><b>284</b></td> <td><b>1,243,500</b></td> <td><b>76</b></td> <td><b>387,000</b></td> <td><b>360</b></td> <td><b>1,630,500</b></td> </tr> </tbody> </table> <p>The scholarship awards for MTS are as follows:</p> <table border="1"> <thead> <tr> <th>MTS</th> <th>Male</th> <th>Male</th> <th>Female</th> <th>Female</th> <th>Total</th> <th>Total</th> </tr> <tr> <th>Race</th> <th>Count</th> <th>Award</th> <th>Count</th> <th>Award</th> <th>Count</th> <th>Award</th> </tr> </thead> <tbody> <tr> <td>Black</td> <td>2</td> <td>10,000</td> <td>42</td> <td>210,000</td> <td>44</td> <td>220,000</td> </tr> <tr> <td>Hispanic</td> <td></td> <td></td> <td>2</td> <td>10,000</td> <td>2</td> <td>10,000</td> </tr> <tr> <td>Asian</td> <td>1</td> <td>5,000</td> <td>1</td> <td>5,000</td> <td>2</td> <td>10,000</td> </tr> <tr> <td>Native Amer</td> <td></td> <td></td> <td>2</td> <td>10,000</td> <td>2</td> <td>10,000</td> </tr> <tr> <td><b>Totals</b></td> <td><b>3</b></td> <td><b>15,000</b></td> <td><b>47</b></td> <td><b>235,000</b></td> <td><b>50</b></td> <td><b>250,000</b></td> </tr> </tbody> </table> <p>The scholarship awards for MMF are as follows:</p> <table border="1"> <thead> <tr> <th>MMF</th> <th>Male</th> <th>Male</th> <th>Female</th> <th>Female</th> <th>Total</th> <th>Total</th> </tr> <tr> <th>Race</th> <th>Count</th> <th>Award</th> <th>Count</th> <th>Award</th> <th>Count</th> <th>Award</th> </tr> </thead> <tbody> <tr> <td>Black</td> <td>2</td> <td>7,500</td> <td>24</td> <td>122,500</td> <td>26</td> <td>130,000</td> </tr> <tr> <td>Hispanic</td> <td></td> <td></td> <td>2</td> <td>10,000</td> <td>2</td> <td>10,000</td> </tr> <tr> <td>Asian</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Native Amer</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Totals</b></td> <td><b>2</b></td> <td><b>7,500</b></td> <td><b>26</b></td> <td><b>132,500</b></td> <td><b>28</b></td> <td><b>140,000</b></td> </tr> </tbody> </table>	STAR	Male	Male	Female	Female	Total	Total	Race	Count	Award	Count	Award	Count	Award	White	274	1,195,500	45	240,000	319	1,435,500	Black	8	39,000	24	114,000	32	153,000	Hispanic			4	18,000	4	18,000	Asian							Native Amer	2	9,000	3	15,000	5	24,000	<b>Totals</b>	<b>284</b>	<b>1,243,500</b>	<b>76</b>	<b>387,000</b>	<b>360</b>	<b>1,630,500</b>	MTS	Male	Male	Female	Female	Total	Total	Race	Count	Award	Count	Award	Count	Award	Black	2	10,000	42	210,000	44	220,000	Hispanic			2	10,000	2	10,000	Asian	1	5,000	1	5,000	2	10,000	Native Amer			2	10,000	2	10,000	<b>Totals</b>	<b>3</b>	<b>15,000</b>	<b>47</b>	<b>235,000</b>	<b>50</b>	<b>250,000</b>	MMF	Male	Male	Female	Female	Total	Total	Race	Count	Award	Count	Award	Count	Award	Black	2	7,500	24	122,500	26	130,000	Hispanic			2	10,000	2	10,000	Asian							Native Amer							<b>Totals</b>	<b>2</b>	<b>7,500</b>	<b>26</b>	<b>132,500</b>	<b>28</b>	<b>140,000</b>
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<i>XI. Minority Recruitment of ADE Staff</i>	The MRC met on June 17, 2005 at the ADE. Demographic reports were presented showing ADE Employees Grade 21 and Above by Race and Section as of December 31, 2004 and March 31, 2005. These reports were reviewed to ensure accuracy. Due to the Legislative session, the MRC combined it's review of the 2 <sup>nd</sup> and 3 <sup>rd</sup> quarters of the fiscal year.																																																																																																																																																										
<i>XII. School Construction</i>	This goal is completed. No additional reporting is required.																																																																																																																																																										
<i>XIII. Assist PCSSD</i>	Goal completed as of June 1995.																																																																																																																																																										
<i>XIV. Scattered Site Housing</i>	This goal is completed. No additional reporting is required.																																																																																																																																																										

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2006
<i>XV. Standardized Test Selection to Determine Loan Forgiveness</i>	Goal completed as of March 2001.
<i>XVI. Monitor School Improvement Plans</i>	<p data-bbox="656 333 1386 401">On July 5, 2006, ADE staff provided technical assistance with ACSIP at J. A. Fair High School in the LRSD.</p> <p data-bbox="656 434 1419 533">On July 6, and 26, 2006, ADE staff provided technical assistance with ACSIP and Federal Programs at the Instructional Resource Center (IRC) in the LRSD.</p> <p data-bbox="656 567 1409 634">On July 28, 2006, ADE staff met at the Embassy Suites Hotel in west Little Rock with principals from the LRSD about ACSIP.</p> <p data-bbox="656 667 1398 735">On July 31, 2006, ADE staff provided technical assistance with ACSIP at Western Hills Elementary School in the LRSD.</p> <p data-bbox="656 768 1360 835">On August 3, 2006, ADE staff provided technical assistance with ACSIP at Bale Elementary School in the LRSD.</p> <p data-bbox="656 869 1360 936">On August 4, 2006, ADE staff provided technical assistance with ACSIP at Cloverdale Middle School in the LRSD.</p> <p data-bbox="656 970 1360 1037">On August 7, 2006, ADE staff provided technical assistance with ACSIP at Watson Elementary in the LRSD.</p> <p data-bbox="656 1071 1360 1138">On August 8, 2006, ADE staff provided technical assistance with ACSIP at Parkview High School in the LRSD.</p> <p data-bbox="656 1171 1360 1270">On August 9, 2006, ADE staff provided technical assistance with ACSIP at J. A. Fair High School and David O’Dodd Elementary School in the LRSD.</p> <p data-bbox="656 1304 1377 1371">On August 14, 2006, ADE staff provided technical assistance with ACSIP at Terry Elementary School in the LRSD.</p> <p data-bbox="656 1404 1398 1472">On July 16, 2006, ADE staff provided technical assistance with ACSIP at Jacksonville Middle School in the PCSSD.</p> <p data-bbox="656 1505 1398 1572">On July 21, 2006, ADE staff provided technical assistance with ACSIP at North Pulaski Middle School in the PCSSD.</p>

IMPLEMENTATION PHASE ACTIVITY	PMT EXECUTIVE SUMMARY AS OF AUGUST 31, 2006
<b>XVI. Monitor School Improvement Plans (Continued)</b>	<p>On July 24, 2006, ADE staff provided technical assistance to Kathy Kemp on the District Plan(SEDL) at the PCSSD Central Office.</p> <p>On July 31, 2006, ADE staff provided technical assistance with ACSIP at Maumelle Middle School in the PCSSD.</p> <p>On August 3, 2006, ADE staff provided technical assistance with ACSIP at Jacksonville High School in the PCSSD.</p> <p>On August 4, 2006, ADE staff provided technical assistance with ACSIP at North Pulaski High, Northwood Middle and Cato Elementary Schools in the PCSSD.</p> <p>On August 10, 2006, ADE staff provided technical assistance with ACSIP at Oak Grove High School in the PCSSD.</p>
<b>XVII. Data Collection</b>	<p>The State Board of Education approved the new Desegregation Monitoring and Assistance Plan on December 8, 1999 and instructed the ADE to forward the document to Mr. Tim Gauger so that it may be filed in Federal court.</p>
<b>XVIII. Work with the Parties and ODM to Develop Proposed Revisions to ADE's Monitoring and Reporting Obligations</b>	<p>On July 10, 2002, the ADE held a Desegregation Monitoring and Assistance Plan meeting for the three school districts in Pulaski County. Mr. Willie Morris, ADE Lead Planner for Desegregation, presented information on the No Child Left Behind Act of 2001. A letter from U.S. Secretary of Education, Rod Paige, was discussed. It stated that school districts that are subject to a desegregation plan are not exempt from the public school choice requirements. "If a desegregation plan forbids the school district from offering any transfer option, the school district should secure appropriate changes to the plan to permit compliance with the public school choice requirements". Schools in Arkansas have not yet been designated "Identified for Improvement". After a school has been "Identified for Improvement", it must make "adequate yearly progress". Schools that fail to meet the definition of "adequate yearly progress", for two consecutive years, must provide public school choice and supplemental education services. A court decision regarding the LRSD Unitary Status is expected soon. The LRSD and the NLRSD attended the meeting. The next meeting about the Desegregation Monitoring and Assistance Plan will be held in August 2002, after school starts.</p>

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OFFICE OF GENERAL COUNSEL

Via Certified Mail

August 15, 2006

Martin Schoppmeyer  
Chief Executive Officer  
Haas Hall Academy  
13370 Rheas Mill Road  
Farmington, AR 72730

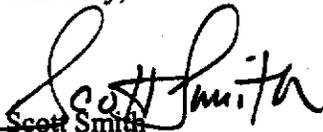
Dear Dr. Schoppmeyer:

This is to provide notice that on Monday, September 11, 2006, the Arkansas State Board of Education (SBE), pursuant to Ark. Code Ann. § 6-23-105, will consider the possible modification or revocation of the Haas Hall open-enrollment charter. Specifically, the SBE will consider the charter school's failure to comply with the requirements of Ark. Code Ann. § 6-23-105(a)(1)(2) and (3). (See attached statute.)

The charter school may request a hearing before the SBE. Likewise, the charter school or its representative is encouraged to appear before the SBE. The SBE meeting will begin at 9:00 a.m. in the Auditorium of the Arch Ford Education Building, #4 Capitol Mall, Little Rock, Arkansas.

Should you have any questions or comments, please contact my office at your convenience.

Sincerely,



Scott Smith

General Counsel

SS:law

Attachment

cc: State Board Office  
Mary Ann Brown, Charter School Office

---

**STATE BOARD OF EDUCATION:** Chair: Diane Tatum, Pine Bluff • Vice Chair: Randy Lawson, Bentonville  
Members: Sherry Burrow, Jonesboro • Dr. Calvin King, Marianna • Dr. Tim Knight, Arkadelphia  
Dr. Ben Mays, Clinton • MaryJane Rebick, Little Rock • Dr. Naccaman Williams, Springdale

A.C.A. § 6-23-105

**C**

West's Arkansas Code Annotated Currentness

Title 6. Education

Subtitle 2. Elementary and Secondary Education Generally (Chapters 10 to 39)

▣ Chapter 23. Arkansas Charter Schools Act of 1999

▣ Subchapter 1. General Provisions (Refs & Annos)

**→§ 6-23-105. Basis and procedure for charter school probation or charter modification, revocation, or denial of renewal**

(a) The State Board of Education may place a charter school on probation or may modify, revoke, or deny renewal of its charter if the state board determines that the persons operating the school:

- (1) Committed a material violation of the charter, including failure to satisfy accountability provisions prescribed by the charter;
- (2) Failed to satisfy generally accepted accounting standards of fiscal management; or
- (3) Failed to comply with this chapter or other applicable law or regulation.

(b) Any action the state board may take under this section shall be based on the best interests of the school's students, the severity of the violation, and any previous violation the school may have committed.

(c) The state board shall adopt a procedure to be used for placing a charter school on probation or modifying, revoking, or denying renewal of the school's charter.

(d)(1) The procedure adopted under this section shall provide an opportunity for a hearing to the persons operating the charter school and to the parents of students enrolled in the school.

(2) The hearing shall be held at the location of the regular or special meeting of the state board. The state board shall provide sufficient written notice of the time and location of the hearing.

Acts of 1999, Act 890, § 11, eff. July 30, 1999; Acts of 2005, Act 2005, § 3, eff. Aug. 12, 2005.

**HISTORICAL AND STATUTORY NOTES**

**2005 Legislation**

Technical changes were made to conform with the official Arkansas Code of 1987 as approved by the Arkansas Code Revision Commission.

**LIBRARY REFERENCES**

Schools ↔11.

Westlaw Key Number Search: 345k11.

C.J.S. Schools and School Districts §§ 4, 74, 76, 396 to 398.

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**Haas Hall Academy  
2006 - 2007  
Budget Summary**

**2006 - 2007  
Revenue Budget Summary**

Benefactor	60,000	
Walton Foundation	100,000	
State Foundation Funds *	409,072	
based on 72 students as of August 2006		
<b>Total Operating Revenues</b>		<b>569,072</b>

**2006 - 2007  
Expenditure Budget Summary**

<b>Salaries and Benefits:</b>		<b>Total</b>
Salaries	302,556	
Benefits	71,948	
Total Salaries and Benefits		374,504
<b>Operations:</b>		
Equipment & Vehicles	6,000	
General Supplies	13,291	
Textbooks	2,729	
Classroom Equipment	3,500	
Dues and Fees	1,500	
Bookkeeping	900	
Nurse	2,880	
Purchased Services	1,500	
Office Equipment	3,500	
Water/Sewer	1,500	
Disposal/Sanitation	1,169	
Liability Insurance	12,816	
Other Insurance	3,000	
Electricity	10,000	
Total Operating Expenditures		64,285
Debt Payments		68,190
Rent		60,000
<b>Total Expenditures</b>		<b>566,979</b>
<b>Revenues minus Expenditures</b>		<b>2,093</b>

- \* State Foundation Funds are adjusted 3 times annually due to fluctuations in student enrollment
- \* Haas Hall Academy has a waiver of A.C.A. §6-17-401 for teacher certification

**Haas Hall Academy**  
**2006 - 2007**  
**Teacher Salaries**

Position	Salary	
Network Administrator/Instructor	12,000	Part time
English I, II & III, Fine Arts, Theatre, & Psychology	35,499	
Geometry & Philosophy	2,000	Part time
Spanish, Chorus & Instrumental Music	39,417	
Directed Study	2,000	Part time
Health, Leadership & Entrepreneurship, Physical Education	5,600	
Algebra I & II, Calculus, Physics, Geometry	32,500	
History & Civics	12,000	Part time
Headmaster, Programming, Engineering, Trigonometry	46,667	
Writing	4,000	Part time
AP Biology, Physical Sciences	35,000	
APSCN Liaison, Instructor	30,667	
CEO	34,400	
Bookkeeping	3,000	
AP English Volunteer		
Journalism Volunteer		
Art Volunteer		
Boys Track Volunteer		
Girls Track Volunteer		
Boys Cross Country Volunteer		
Girls Cross Country Volunteer		
Boys Golf Volunteer		
Girls Golf Volunteer		
Bowling Volunteer		
Total	294,749	
2005 - 2006 Salary Adjustment	7,807	
2006 - 2007 Total Salaries	302,556	

HAAS HALL ACADEMY  
DETAIL REVENUE BUDGET REPORT

PAGE 1

SELECTION CRITERIA: ALL

SORTED BY: FUND,FUNCTION,LOCATION

TOTALED ON: FUND,FUNCTION,LOCATION

PAGE BREAKS ON: FUND

FUND - 1000 - TEACHER SALARY FUND

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
1000-	52200 TEACHER SALARY FUND TRANS FROM OPERATING FUND	0	0	0
	TOTAL LOCATION - TITLE NOT FOUND	0	0	0
	TOTAL FUNCTION - TITLE NOT FOUND	0	0	0
	TOTAL FUND - TEACHER SALARY FUND	0	0	0

HAAS HALL ACADEMY  
 DETAIL REVENUE BUDGET REPORT

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FUND - 1200 - TEACHER SALARY

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
1200-	31700 TEACHER SALARY CHARTER SCHOOL FUNDING	0	0	0
1200-	52200 TEACHER SALARY TRANS FROM OPERATING FUND	0	162,500	234,489
	TOTAL LOCATION - TITLE NOT FOUND	0	162,500	234,489
	TOTAL FUNCTION - TITLE NOT FOUND	0	162,500	234,489
	TOTAL FUND - TEACHER SALARY	0	162,500	234,489

HAAS HALL ACADEMY  
 DETAIL REVENUE BUDGET REPORT

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FUND - 2000 - OPERATING FUND

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2000- 11130	OPERATING FUND PROPERTY TX-40% 7/1-12/31	0	0	0
2000- 11140	OPERATING FUND PROPERTY TAX-DELINQUENT	0	0	0
2000- 11150	OPERATING FUND EXCESS COMMISSION	0	0	0
2000- 11160	OPERATING FUND LAND REDEMP-IN STATE SALE	0	0	0
2000- 11400	OPERATING FUND PENALTIES/INTEREST ON TAX	0	0	0
2000- 12100	OPERATING FUND REVENUE IN LIEU OF TAXES	0	0	0
2000- 12900	OPERATING FUND OTHER LOCAL NON-LEA REVEN	0	0	0
2000- 13120	OPERATING FUND SUMMER SCHOOL	0	0	0
2000- 13190	OPERATING FUND OTHER PROGRAMS	0	0	0
2000- 13210	OPERATING FUND REGULAR DAY SCHOOL	0	0	0
2000- 13320	OPERATING FUND SUMMER SCHOOL	0	0	0
2000- 14190	OPERATING FUND OTHER PROGRAMS	0	0	0
2000- 14900	OPERATING FUND TRANS FEES-OTHER SOURCES	0	0	0
2000- 15100	OPERATING FUND INTEREST ON INVESTMENTS	0	0	0
2000- 19000	OPERATING FUND OTHER REV-LOCAL SOURCES	0	0	0
2000- 19120	OPERATING FUND OTHER RENT-LAND OWNED LEA	0	0	0
2000- 19130	OPERATING FUND LEA BULDGS & FACILITIES	0	0	0
2000- 19200	OPERATING FUND PRIVATE CONTRIBUTIONS	0	0	0
2000- 19300	OPERATING FUND SALES OF SUPPLIES & MATER	0	0	0
2000- 19800	OPERATING FUND REFUNDS OF PRIOR YR EXPEN	0	0	0
2000- 19900	OPERATING FUND MISC REV FR LOCAL SOURCES	0	0	0
2000- 31100	OPERATING FUND STATE EQUALIZATION AID	0	0	0
2000- 31110	OPERATING FUND STATE EQUALIZATION	0	0	0
2000- 31400	OPERATING FUND TRANSPORTATION AID	0	0	0
2000- 32110	OPERATING FUND ADULT BASIC	0	0	0
2000- 32120	OPERATING FUND ADULT GENERAL EDUCATION	0	0	0
2000- 32217	OPERATING FUND RESTRUCTURING	0	0	0
2000- 32224	OPERATING FUND ISOLATED GRANTS	0	0	0
2000- 32310	OPERATING FUND HAND CHILD-SUPV/EXTEND YR	0	0	0
2000- 32320	OPERATING FUND G & T-AEGIS FGM	0	0	0
2000- 11110	OPERATING FUND PROPERTY TAXES-CURRENT	0	0	0
2000- 32700	OPERATING FUND PRESCHOOL	0	0	0
2000- 53400	OPERATING FUND COMPEN-LOSS FIXED ASSETS	0	0	0
2000- 32900	OPERATING FUND OTHER	0	0	0
2000- 32912	OPERATING FUND GENERAL FACILITIES	0	0	0
2000- 52200	OPERATING FUND TRANS FROM OPERATING FUND	0	0	0
2000- 52800	OPERATING FUND TRANS FROM FOOD SERVICE	0	0	0
2000- 53100	OPERATING FUND SALE OF EQUIPMENT	0	0	0
TOTAL LOCATION - TITLE NOT FOUND		0	0	0
TOTAL FUNCTION - TITLE NOT FOUND		0	0	0
TOTAL FUND - OPERATING FUND		0	0	0

HAAS HALL ACADEMY  
 DETAIL REVENUE BUDGET REPORT

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FUND - 2200 - OPERATING FUND

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2200- 17220	OPERATING FUND STDNT SPCN SALES-IE CANDY	0	0	0
2200- 19200	OPERATING FUND PRIVATE CONTRIBUTIONS	0	50,000	60,000
2200- 19800	OPERATING FUND REFUNDS OF PRIOR YR EXPEN	0	0	0
2200- 19900	OPERATING FUND MISC REV FR LOCAL SOURCES	0	0	100,000
2200- 15100	OPERATING FUND INTEREST ON INVESTMENTS	0	0	0
2200- 31700	OPERATING FUND CHARTER SCHOOL FUNDING	86,400	253,800	409,072
2200- 51900	OPERATING FUND NONCASH RECEIPT	0	35,000	0
2200- 32256	OPERATING FUND PROF DEVELOPMENT	0	0	0
2200- 51400	OPERATING FUND CURRENT LOANS	0	60,000	0
TOTAL LOCATION - TITLE NOT FOUND		86,400	398,800	569,072
TOTAL FUNCTION - TITLE NOT FOUND		86,400	398,800	569,072
TOTAL FUND - OPERATING FUND		86,400	398,800	569,072

HAAS HALL ACADEMY  
DETAIL REVENUE BUDGET REPORT

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FUND - 2201 - WALTON GRANT

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2201-	19900 WALTON GRANT MISC REV FR LOCAL SOURCES	300,000	0	0
2201-	31700 WALTON GRANT CHARTER SCHOOL FUNDING	0	0	0
	TOTAL LOCATION - TITLE NOT FOUND	300,000	0	0
	TOTAL FUNCTION - TITLE NOT FOUND	300,000	0	0
	TOTAL FUND - WALTON GRANT	300,000	0	0

HAAS HALL ACADEMY  
DETAIL REVENUE BUDGET REPORT

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TOTALED ON: FUND, FUNCTION, LOCATION

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FUND - 2246 - PROFESSIONAL DEVELOPMENT

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2246-	32250 PROFESSIONAL DEVELOPMENT PATHWISE MENTORING GRANT	0	2,000	0
	TOTAL LOCATION - TITLE NOT FOUND	0	2,000	0
	TOTAL FUNCTION - TITLE NOT FOUND	0	2,000	0
	TOTAL FUND - PROFESSIONAL DEVELOPMENT	0	2,000	0

EAAS HALL ACADEMY  
 DETAIL REVENUE BUDGET REPORT

SELECTION CRITERIA: ALL

SORTED BY: FUND,FUNCTION,LOCATION

TOTALED ON: FUND,FUNCTION,LOCATION

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FUND - 3000 - BUILDING FUND

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
3000-	19200 BUILDING FUND PRIVATE CONTRIBUTIONS	0	0	0
3000-	15100 BUILDING FUND INTEREST ON INVESTMENTS	0	0	0
3000-	19900 BUILDING FUND MISC REV FR LOCAL SOURCES	0	0	0
3000-	52200 BUILDING FUND TRANS FROM OPERATING FUND	0	0	0
3000-	51100 BUILDING FUND BONDED INDEBTEDNESS	0	0	0
TOTAL LOCATION - TITLE NOT FOUND		0	0	0
TOTAL FUNCTION - TITLE NOT FOUND		0	0	0
TOTAL FUND - BUILDING FUND		0	0	0

SELECTION CRITERIA: ALL

SORTED BY: FUND,FUNCTION,LOCATION

TOTALED ON: FUND,FUNCTION,LOCATION

PAGE BREAKS ON: FUND

FUND - 3200 - BUILDING FUND

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
3200-	31700 BUILDING FUND CHARTER SCHOOL FUNDING	0	0	0
	TOTAL LOCATION - TITLE NOT FOUND	0	0	0
	TOTAL FUNCTION - TITLE NOT FOUND	0	0	0
	TOTAL FUND - BUILDING FUND	0	0	0

HAAS HALL ACADEMY  
DETAIL REVENUE BUDGET REPORT

SELECTION CRITERIA: ALL  
SORTED BY: FUND, FUNCTION, LOCATION  
TOTALLED ON: FUND, FUNCTION, LOCATION  
PAGE BREAKS ON: FUND  
FUND - 6501 - CHAPTER I

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
6501-	31700 CHAPTER I CHARTER SCHOOL FUNDING	0	0	0
	TOTAL LOCATION - TITLE NOT FOUND	0	0	0
	TOTAL FUNCTION - TITLE NOT FOUND	0	0	0
	TOTAL FUND - CHAPTER I	0	0	0

SELECTION CRITERIA: ALL

SORTED BY: FUND,FUNCTION,LOCATION

TOTALED ON: FUND,FUNCTION,LOCATION

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FUND - 6520 - CHAPTER II

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
6520- 45130	CHAPTER II ESEA CH2 ELEM/SEC ED ACT	0	0	0
	TOTAL LOCATION - TITLE NOT FOUND	0	0	0
	TOTAL FUNCTION - TITLE NOT FOUND	0	0	0
	TOTAL FUND - CHAPTER II	0	0	0

HAAS HALL ACADEMY  
DETAIL REVENUE BUDGET REPORT

SELECTION CRITERIA: ALL

SORTED BY: FUND,FUNCTION,LOCATION

TOTALED ON: FUND,FUNCTION,LOCATION

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FUND - 6535 - US CHARTER FUND

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
6535-	31700 US CHARTER FUND CHARTER SCHOOL FUNDING	0	0	0
6535-	45145 US CHARTER FUND FUB CHARTER SCH TITLE V	310,000	0	0
	TOTAL LOCATION - TITLE NOT FOUND	310,000	0	0
	TOTAL FUNCTION - TITLE NOT FOUND	310,000	0	0
	TOTAL FUND - US CEARTER FUND	310,000	0	0

SELECTION CRITERIA: ALL

SORTED BY: FUND, FUNCTION, LOCATION

TOTALED ON: FUND, FUNCTION, LOCATION

PAGE BREAKS ON: FUND

FUND - 7000 - ACTIVITY FUND

ORGANIZATION/ACCOUNT	TITLE	PRICR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
7000-	17900 ACTIVITY FUND OTHER STDNT ACTIVITY REV	0	0	0
	TOTAL LOCATION - TITLE NOT FOUND	0	0	0
	TOTAL FUNCTION - TITLE NOT FOUND	0	0	0
	TOTAL FUND - ACTIVITY FUND	0	0	0

SELECTION CRITERIA: ALL

SORTED BY: FUND, FUNCTION, LOCATION

TOTALED ON: FUND, FUNCTION, LOCATION

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FUND - 7001 - HH ACT FUND

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
7001-	17900 HH ACT FUND OTHER STDET ACTIVITY REV	0	0	0
	TOTAL LOCATION - TITLE NOT FOUND	0	0	0
	TOTAL FUNCTION - TITLE NOT FOUND	0	0	0
	TOTAL FUND - HH ACT FUND	0	0	0

SELECTION CRITERIA: ALL

SORTED BY: FUND, FUNCTION, LOCATION

TOTALED ON: FUND, FUNCTION, LOCATION

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FUND - 7200 - ACTIVITY FUND

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
7200-	31700 ACTIVITY FUND CHARTER SCHOOL FUNDING	0	0	0
	TOTAL LOCATION - TITLE NOT FOUND	0	0	0
	TOTAL FUNCTION - TITLE NOT FOUND	0	0	0
	TOTAL FUND - ACTIVITY FUND	0	0	0

HAAS HALL ACADEMY  
 DETAIL REVENUE BUDGET REPORT

SELECTION CRITERIA: ALL  
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 FUND - 8200 - FOOD SERVICES

ORGANIZATION/ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
8200- 16200	FOOD SERVICES DAILY SALES-NON-REIMBURS	16,500	0	0
8200- 52200	FOOD SERVICES TRANS FROM OPERATING FUND	0	0	0
8200- 16300	FOOD SERVICES SPECIAL FUNCTIONS	0	15,000	0
8200- 31700	FOOD SERVICES CHARTER SCHOOL FUNDING	0	0	0
TOTAL LOCATION - TITLE NOT FOUND		16,500	15,000	0
TOTAL FUNCTION - TITLE NOT FOUND		16,500	15,000	0
TOTAL FUND - FOOD SERVICES		16,500	15,000	0
TOTAL REPORT		714,900	576,300	603,561

SELECTION CRITERIA: ALL  
 SORTED BY: FUND,FUNCTION,LOCATION  
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ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
1000-1140-703-000-00 (1000114070300000) 61110 HIGH SCHOOL CERT SALARY	0	0	0
1000-1140-703-000-00 (1000114070300000) 61710 HIGH SCHOOL CERT SUBSTITUTES	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - HIGH SCHOOL	0	0	0
1000-2410-703-000-00 (1000241070300000) 61110 HEADMASTER CERT SALARY	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - OFFICE PRINCIPAL SERVICES	0	0	0
TOTAL FUND - TEACHER SALARY FUND	0	0	0

SELECTION CRITERIA: ALL

SORTED BY: FUND,FUNCTION,LOCATION

TOTALED ON: FUND,FUNCTION,LOCATION

PAGE BREAKS ON: FUND

ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
1200-1140-703-000-00 (1200114070300000) 61120 HIGH SCHOOL CLS SALARY	0	0	0
1200-1140-703-000-00 (1200114070300000) 61710 HIGH SCHOOL CERT SUBSTITUTES	0	0	0
1200-1140-703-000-00 (1200114070300000) 62110 HIGH SCHOOL CERT GROUP INS	0	0	0
1200-1140-703-000-00 (1200114070300000) 62120 HIGH SCHOOL CLS GROUP INS	0	0	0
1200-1140-703-000-00 (1200114070300000) 62210 HIGH SCHOOL CERT SOC SEC	0	0	0
1200-1140-703-000-00 (1200114070300000) 62220 HIGH SCHOOL CLS SOC SEC	0	0	0
1200-1140-703-000-00 (1200114070300000) 62260 HIGH SCHOOL CERT MEDICARE	0	0	0
1200-1140-703-000-00 (1200114070300000) 61110 HIGH SCHOOL CERT SALARY	105,000	116,500	167,622
1200-1140-703-000-00 (1200114070300000) 62270 HIGH SCHOOL CLS MEDICARE	0	0	0
1200-1140-703-000-00 (1200114070300000) 66100 HIGH SCHOOL GEN SUPPLIES	0	0	0
1200-1140-703-000-00 (1200114070300000) 62310 HIGH SCHOOL CERT TCH RET-CONT	0	0	0
1200-1140-703-000-00 (1200114070300000) 62320 HIGH SCHOOL CLS TCH RET - CONT	0	0	0
1200-1140-703-000-00 (1200114070300000) 62710 HIGH SCHOOL CERT HEALTH BENEFITS	0	0	0
1200-1140-703-000-00 (1200114070300000) 62720 HIGH SCHOOL CLS HEALTH BENEFITS	0	0	0
1200-1140-703-000-00 (1200114070300000) 63900 HIGH SCHOOL OTHER PURC PROF/TECH SVS	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	105,000	116,500	167,622
TOTAL FUNCTION - HIGH SCHOOL	105,000	116,500	167,622
1200-2122-703-000-00 (1200212270300000) 61110 COUNSEL CERT SALARY	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - COUNSELING	0	0	0
1200-2222-703-000-00 (1200222270300000) 61110 LIBRARY CERT SALARY	0	4,000	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	4,000	0
TOTAL FUNCTION - SCHOOL LIBRARY	0	4,000	0
1200-2320-703-000-00 (1200232070300000) 61110 HEADMASTER CERT SALARY	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - EXECUTIVE ADMIN SERVICES	0	0	0
1200-2410-703-000-00 (1200241070300000) 61110 HEADMASTER CERT SALARY	75,000	40,000	46,667
TOTAL LOCATION - HAAS HALL ACADEMY	75,000	40,000	46,667
TOTAL FUNCTION - OFFICE PRINCIPAL SERVICES	75,000	40,000	46,667
TOTAL FUND - TEACHER SALARY	180,000	162,500	234,489

SELECTION CRITERIA: ALL

SORTED BY: FUND, FUNCTION, LOCATION

TOTALED ON: FUND, FUNCTION, LOCATION

PAGE BREAKS ON: FUND

ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2000-5200-000-000-00 (2000520000000000) 69310 FUND TRANSFER TO SALARY FUND	0	0	0
2000-5200-000-000-00 (2000520000000000) 69340 FUND TRANSFER TO DEBT SERVICE FUND	0	0	0
TOTAL LOCATION - DISTRICT WIDE	0	0	0
TOTAL FUNCTION - FUND TRANSFERS	0	0	0
TOTAL FUND - OPERATING FUND	0	0	0

DATE: 08/31/06  
TIME: 13:27:22  
HAAS HALL ACADEMY  
DETAIL EXPENDITURE BUDGET REPORT

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ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2200-1140-703-000-00 (22001140703000000) 61120 HIGH SCHOOL CLS SALARY	13,000	0	0
2200-1140-703-000-00 (22001140703000000) 61710 HIGH SCHOOL CERT SUBSTITUTES	0	0	0
2200-1140-703-000-00 (22001140703000000) 62110 HIGH SCHOOL CERT GROUP INS	0	0	0
2200-1140-703-000-00 (22001140703000000) 62120 HIGH SCHOOL CLS GROUP INS	0	0	0
2200-1140-703-000-00 (22001140703000000) 62210 HIGH SCHOOL CERT SOC SEC	6,510	7,195	11,298
2200-1140-703-000-00 (22001140703000000) 62220 HIGH SCHOOL CLS SOC SEC	806	100	347
2200-1140-703-000-00 (22001140703000000) 62260 HIGH SCHOOL CERT MEDICARE	1,523	1,776	2,642
2200-1140-703-000-00 (22001140703000000) 62270 HIGH SCHOOL CLS MEDICARE	189	23	81
2200-1140-703-000-00 (22001140703000000) 62310 HIGH SCHOOL CERT TCH RET-CONT	14,700	15,650	32,826
2200-1140-703-000-00 (22001140703000000) 62320 HIGH SCHOOL CLS TCH RET - CONT	0	262	420
2200-1140-703-000-00 (22001140703000000) 62710 HIGH SCHOOL CERT HEALTH BENEFITS	4,860	1,272	2,882
2200-1140-703-000-00 (22001140703000000) 62720 HIGH SCHOOL CLS HEALTH BENEFITS	0	205	0
2200-1140-703-000-00 (22001140703000000) 63210 HIGH SCHOOL INSTRUCTIONAL	0	0	0
2200-1140-703-000-00 (22001140703000000) 63220 HIGH SCHOOL INST PGRM-IMPROVEMENT SVS	0	0	0
2200-1140-703-000-00 (22001140703000000) 63900 HIGH SCHOOL OTHER PURC PROF/TECH SVS	6,840	0	0
2200-1140-703-000-00 (22001140703000000) 64420 HIGH SCHOOL EQUIP & VEHICLES	0	0	6,000
2200-1140-703-000-00 (22001140703000000) 65290 HIGH SCHOOL OTHER INSURANCE	0	0	0
2200-1140-703-000-00 (22001140703000000) 65320 HIGH SCHOOL POSTAGE	0	0	0
2200-1140-703-000-00 (22001140703000000) 61110 HIGH SCHOOL CERT SALARY	0	0	0
2200-1140-703-000-00 (22001140703000000) 65910 HIGH SCHOOL SVS PURCHASED LOCALLY	0	10,000	0
2200-1140-703-000-00 (22001140703000000) 68100 HIGH SCHOOL DUES AND FEES	0	550	1,500
2200-1140-703-000-00 (22001140703000000) 66100 HIGH SCHOOL GEN SUPPLIES	3,139	10,000	6,000
2200-1140-703-000-00 (22001140703000000) 66410 HIGH SCHOOL TEXTBOOKS	0	0	2,729
2200-1140-703-000-00 (22001140703000000) 66520 HIGH SCHOOL OTHER	0	0	0
2200-1140-703-000-00 (22001140703000000) 67300 HIGH SCHOOL EQUIPMENT	0	0	0
2200-1140-703-000-00 (22001140703000000) 67340 HIGH SCHOOL EQUIP	0	0	3,500
TOTAL LOCATION - HAAS HALL ACADEMY	51,566	47,233	70,226
TOTAL FUNCTION - HIGH SCHOOL	51,566	47,233	70,226
2200-1150-703-000-00 (22001150703000000) 65910 GOLF/TRACK SVS PURCHASED LOCALLY	0	0	0
2200-1150-703-000-00 (22001150703000000) 65910 GOLF/TRACK TRVL-CERT-IN DISTRICT	0	0	0
2200-1150-703-000-00 (22001150703000000) 66100 GOLF/TRACK GEN SUPPLIES	0	2,200	0
2200-1150-703-115-00 (22001150703115000) 66100 ATH GEN SUPPLIES	0	0	0
2200-1150-703-000-00 (22001150703000000) 68100 GOLF/TRACK DUES AND FEES	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	2,200	0
TOTAL FUNCTION - ATHLETICS	0	2,200	0
2200-2120-703-000-00 (22002120703000000) 63900 GUIDANCE SERVICE OTHER PURC PROF/TECH	1,368	2,000	0
2200-2120-703-000-00 (22002120703000000) 67300 GUIDANCE SERVICE EQUIPMENT	1,000	0	0
2200-2120-703-000-00 (22002120703000000) 66100 GUIDANCE SERVICE GEN SUPPLIES	2,000	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	4,368	2,000	0

SELECTION CRITERIA: ALL

SORTED BY: FUND, FUNCTION, LOCATION

TOTALED ON: FUND, FUNCTION, LOCATION

PAGE BREAKS ON: FUND

ORGANIZATION / ACCOUNT / TITLE	PRICR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
TOTAL FUNCTION - GUIDANCE SERVICES	4,368	2,000	0
2200-2122-703-000-00 (2200212270300000) 62210 COUNSEL CERT SOC SEC	0	0	0
2200-2122-703-000-00 (2200212270300000) 62260 COUNSEL CERT MEDICARE	0	0	0
2200-2122-703-000-00 (2200212270300000) 62710 COUNSEL CERT HEALTH BENEFITS	0	0	0
2200-2122-703-000-00 (2200212270300000) 62310 COUNSEL CERT TCH RET-COMT	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - COUNSELING	0	0	0
2200-2130-703-000-00 (2200213070300000) 62220 NURSE CLS SOC SEC	775	0	0
2200-2130-703-000-00 (2200213070300000) 62260 NURSE CERT MEDICARE	181	0	0
2200-2130-703-000-00 (2200213070300000) 62270 NURSE CLS MEDICARE	0	0	0
2200-2130-703-000-00 (2200213070300000) 62320 NURSE CLS TCH RET - CONT	1,750	0	0
2200-2130-703-000-00 (2200213070300000) 62720 NURSE CLS HEALTH BENEFITS	810	0	0
2200-2130-703-000-00 (2200213070300000) 61120 NURSE CLS SALARY	12,500	0	0
2200-2130-703-000-00 (2200213070300000) 65900 NURSE MISC PURC SVS	1,368	0	0
2200-2130-703-000-00 (2200213070300000) 68100 NURSE DCES AND FEES	0	0	0
2200-2130-703-000-00 (2200213070300000) 65910 NURSE SVS PURCHASED LOCALLY	0	2,100	0
2200-2130-703-000-00 (2200213070300000) 66100 NURSE GEN SUPPLIES	2,000	0	0
2200-2130-703-000-00 (2200213070300000) 67300 NURSE EQUIPMENT	1,000	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	20,384	2,100	0
TOTAL FUNCTION - HEALTH SERVICES	20,384	2,100	0
2200-2134-703-000-00 (2200213470300000) 62220 NURSE CLS SOC SEC	0	0	0
2200-2134-703-000-00 (2200213470300000) 62270 NURSE CLS MEDICARE	0	0	0
2200-2134-703-000-00 (2200213470300000) 61120 NURSE CLS SALARY	0	0	0
2200-2134-703-000-00 (2200213470300000) 62320 NURSE CLS TCH RET - CONT	0	0	0
2200-2134-703-000-00 (2200213470300000) 65910 NURSE SVS PURCHASED LOCALLY	0	0	0
2200-2134-703-000-00 (2200213470300000) 62720 NURSE CLS HEALTH BENEFITS	0	0	0
2200-2134-703-000-00 (2200213470300000) 63450 NURSE MEDICAL	0	0	2,880
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	2,880
TOTAL FUNCTION - NURSING	0	0	2,880
2200-2222-703-000-00 (2200222270300000) 62210 MEDIA SERVICE CERT SOC SEC	0	350	0
2200-2222-703-000-00 (2200222270300000) 67500 MEDIA SERVICE TECHN EQUIP	0	1,000	0
2200-2222-703-000-00 (2200222270300000) 62260 MEDIA SERVICE CERT MEDICARE	0	90	0
2200-2222-703-000-00 (2200222270300000) 62310 MEDIA SERVICE CERT TCH RET-COMT	0	762	0
2200-2222-703-000-00 (2200222270300000) 62710 MEDIA SERVICE CERT HEALTH BENEFITS	0	0	0
2200-2222-703-000-00 (2200222270300000) 66100 MEDIA SERVICE GEN SUPPLIES	0	300	0
2200-2222-703-000-00 (2200222270300000) 67390 MEDIA SERVICE OTHER EQUIPMENT	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	2,502	0

SELECTION CRITERIA: ALL

SORTED BY: FUND, FUNCTION, LOCATION

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ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
TOTAL FUNCTION - SCHOOL LIBRARY	0	2,502	0
2200-2310-703-000-00 (2200231070300000) 65910 BOARD OF DIRECTORS SVS PURCHASED LOCAL	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - BOARD OF ED SERVICES	0	0	0
2200-2320-703-000-00 (2200232070300000) 62210 CEO CERT SOC SEC	0	0	0
2200-2320-703-000-00 (2200232070300000) 62220 CEO CLS SOC SEC	9,920	4,030	4,034
2200-2320-703-000-00 (2200232070300000) 61120 CEO CLS SALARY	160,000	41,700	65,067
2200-2320-703-000-00 (2200232070300000) 62260 CEO CERT MEDICARE	0	0	0
2200-2320-703-000-00 (2200232070300000) 68900 CEO MISC EXPENDITURES	0	0	0
2200-2320-703-000-00 (2200232070300000) 62270 CEO CLS MEDICARE	2,320	943	943
2200-2320-703-000-00 (2200232070300000) 62310 CEO CERT TCH RET-CONT	0	0	0
2200-2320-703-000-00 (2200232070300000) 62320 CEO CLS TCH RET - CONT	22,400	9,100	9,109
2200-2320-703-000-00 (2200232070300000) 62710 CEO CERT HEALTH BENEFITS	0	0	0
2200-2320-703-000-00 (2200232070300000) 62720 CEO CLS HEALTH BENEFITS	4,860	3,144	3,144
2200-2320-703-000-00 (2200232070300000) 63210 CEO INSTRUCTIONAL	0	0	0
2200-2320-703-000-00 (2200232070300000) 63400 CEO TECHNICAL	0	0	0
2200-2320-703-000-00 (2200232070300000) 63900 CEO OTHER PURC PROF/TECH SVS	2,736	0	0
2200-2320-703-000-00 (2200232070300000) 65800 CEO TRAVEL	0	0	0
2200-2320-703-000-00 (2200232070300000) 66100 CEO GEN SUPPLIES	3,000	0	500
2200-2320-703-000-00 (2200232070300000) 67300 CEO EQUIPMENT	3,000	0	0
2200-2320-703-000-00 (2200232070300000) 68100 CEO DUES AND FEES	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	208,236	58,917	82,798
TOTAL FUNCTION - EXECUTIVE ADMIN SERVICES	208,236	58,917	82,798
2200-2390-703-000-00 (2200239070300000) 62220 DEVELOPMENT DIRECTOR CLS SOC SEC	0	0	0
2200-2390-703-000-00 (2200239070300000) 61120 DEVELOPMENT DIRECTOR CLS SALARY	0	0	0
2200-2390-703-000-00 (2200239070300000) 62270 DEVELOPMENT DIRECTOR CLS MEDICARE	0	0	0
2200-2390-703-000-00 (2200239070300000) 62720 DEVELOPMENT DIRECTOR CLS HEALTH BENEFIT	0	0	0
2200-2390-703-000-00 (2200239070300000) 62320 DEVELOPMENT DIRECTOR CLS TCH RET - CON	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - OTHER GENERAL ADMIN	0	0	0
2200-2410-703-000-00 (2200241070300000) 62210 HEADMASTER CERT SOC SEC	4,650	2,000	2,893
2200-2410-703-000-00 (2200241070300000) 62220 HEADMASTER CLS SOC SEC	0	480	0
2200-2410-703-000-00 (2200241070300000) 68100 HEADMASTER DUES AND FEES	0	0	0
2200-2410-703-000-00 (2200241070300000) 62260 HEADMASTER CERT MEDICARE	1,088	350	677
2200-2410-703-000-00 (2200241070300000) 62270 HEADMASTER CLS MEDICARE	0	0	0
2200-2410-703-000-00 (2200241070300000) 62310 HEADMASTER CERT TCH RET-CONT	10,500	5,600	0
2200-2410-703-000-00 (2200241070300000) 62710 HEADMASTER CERT HEALTH BENEFITS	1,620	0	0

SELECTION CRITERIA: ALL

SORTED BY: FUND, FUNCTION, LOCATION

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ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2200-2410-703-000-00 (2200241070300000) 65910 HEADMASTER SVS PURCHASED LOCALLY	0	0	500
2200-2410-703-000-00 (2200241070300000) 66100 HEADMASTER GEN SUPPLIES	0	0	500
TOTAL LOCATION - HAAS HALL ACADEMY	17,856	8,430	4,570
TOTAL FUNCTION - OFFICE PRINCIPAL SERVICES	17,856	8,430	4,570
2200-2490-703-000-00 (2200249070300000) 62220 SCHOOL ADMIN CLS SOC SEC	1,550	0	0
2200-2490-703-000-00 (2200249070300000) 61120 SCHOOL ADMIN CLS SALARY	25,000	0	0
2200-2490-703-000-00 (2200249070300000) 62270 SCHOOL ADMIN CLS MEDICARE	363	0	0
2200-2490-703-000-00 (2200249070300000) 62270 SCHOOL ADMIN CLS HEALTH BENEFITS	1,620	0	0
2200-2490-703-000-00 (2200249070300000) 62320 SCHOOL ADMIN CLS TCH RET - CONT	3,500	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	32,033	0	0
TOTAL FUNCTION - OTHER SCHOOL ADMIN	32,033	0	0
2200-2510-703-000-00 (2200251070300000) 62220 FISCAL SERVICES CLS SOC SEC	775	357	186
2200-2510-703-000-00 (2200251070300000) 62260 FISCAL SERVICES CERT MEDICARE	181	0	0
2200-2510-703-000-00 (2200251070300000) 62270 FISCAL SERVICES CLS MEDICARE	0	83	44
2200-2510-703-000-00 (2200251070300000) 62320 FISCAL SERVICES CLS TCH RET - CONT	1,750	805	420
2200-2510-703-000-00 (2200251070300000) 62720 FISCAL SERVICES CLS HEALTH BENEFITS	810	0	0
2200-2510-703-000-00 (2200251070300000) 63430 FISCAL SERVICES BOOKKEEPING	0	0	900
2200-2510-703-000-00 (2200251070300000) 61120 FISCAL SERVICES CLS SALARY	12,500	5,750	3,000
2200-2510-703-000-00 (2200251070300000) 63900 FISCAL SERVICES OTHER PURC PROF/TECH S	1,000	0	0
2200-2510-703-000-00 (2200251070300000) 67300 FISCAL SERVICES EQUIPMENT	1,500	0	0
2200-2510-703-000-00 (2200251070300000) 65820 FISCAL SERVICES TRVL-CLS IN DISTRICT	0	0	500
2200-2510-703-000-00 (2200251070300000) 65840 FISCAL SERVICES TRVL CLS OUT DISTRICT	0	1,200	0
2200-2510-703-000-00 (2200251070300000) 65910 FISCAL SERVICES SVS PURCHASED LOCALLY	0	0	0
2200-2510-703-000-00 (2200251070300000) 66100 FISCAL SERVICES GEN SUPPLIES	1,000	0	1,500
TOTAL LOCATION - HAAS HALL ACADEMY	19,516	8,195	6,550
TOTAL FUNCTION - FISCAL SERVICES	19,516	8,195	6,550
2200-2580-703-000-00 (2200258070300000) 66100 TECH GEN SUPPLIES	0	0	3,500
2200-2580-703-000-00 (2200258070300000) 67340 TECH EQUIP	0	0	3,000
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	6,500
TOTAL FUNCTION - ADMINISTRATIVE TECH SVS	0	0	6,500
2200-2620-703-000-00 (2200262070300000) 64210 MAINTENANCE DISPOSAL/SANATATION	0	1,500	1,169
2200-2620-703-000-00 (2200262070300000) 65220 MAINTENANCE LIABILITY INSURANCE	0	4,800	0
2200-2620-703-000-00 (2200262070300000) 65290 MAINTENANCE OTHER INSURANCE	0	6,000	12,816
2200-2620-703-000-00 (2200262070300000) 65310 MAINTENANCE TELEPHONE	0	4,800	3,000
2200-2620-703-000-00 (2200262070300000) 64110 MAINTENANCE WATER/SEWER	0	500	1,500
2200-2620-703-000-00 (2200262070300000) 65900 MAINTENANCE MISC PURC SVS	7,020	0	0

SELECTION CRITERIA: ALL

SORTED BY: FUND,FUNCTION,LOCATION

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ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2200-2620-703-000-00 (2200262070300000) 67330 MAINTENANCE FURNITURE & FIXTURES	0	0	0
2200-2620-703-000-00 (2200262070300000) 65910 MAINTENANCE SVS PURCHASED LOCALLY	0	15,300	1,791
2200-2620-703-000-00 (2200262070300000) 66100 MAINTENANCE GEN SUPPLIES	4,000	55,850	500
2200-2620-703-000-00 (2200262070300000) 66220 MAINTENANCE ELECTRICITY	0	7,250	10,000
2200-2620-703-000-00 (2200262070300000) 67300 MAINTENANCE EQUIPMENT	8,105	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	19,125	96,000	30,775
TOTAL FUNCTION - OPERATING BUILDING SVS	19,125	96,000	30,775
2200-2870-703-000-00 (2200287070300000) 62220 TECH CLS SOC SEC	93	0	0
2200-2870-703-000-00 (2200287070300000) 62270 TECH CLS MEDICARE	22	0	0
2200-2870-703-000-00 (2200287070300000) 63400 TECH TECHNICAL	1,000	0	0
2200-2870-703-000-00 (2200287070300000) 65500 TECH TECHN SUPPLIES	1,000	0	0
2200-2870-703-000-00 (2200287070300000) 66510 TECH SOFTWARE	0	0	0
2200-2870-703-000-00 (2200287070300000) 61120 TECH CLS SALARY	1,500	0	0
2200-2870-703-000-00 (2200287070300000) 66520 TECH OTHER	0	0	0
2200-2870-703-000-00 (2200287070300000) 67500 TECH TECHY EQUIP	5,000	0	0
2200-2870-703-000-00 (2200287070300000) 66527 TECH LOW VALUE TECH EQUIP	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	8,615	0	0
TOTAL FUNCTION - TECHNOLOGY SERVICES	8,615	0	0
2200-4710-703-000-00 (2200471070300000) 64500 CONSTRUCTION CONSTRUCTION SERVICES	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - BLDG IMPROVEMENTS-INSTR	0	0	0
2200-5130-000-000-00 (2200513000000000) 69100 CURRENT LOAN REDEMPTION OF PRINCIPAL	0	0	0
TOTAL LOCATION - DISTRICT WIDE	0	0	0
2200-5130-703-000-00 (2200513070300000) 69100 CURRENT LOAN REDEMPTION OF PRINCIPAL	0	0	0
2200-5130-703-000-00 (2200513070300000) 69900 CURRENT LOAN LOAN PAYMENT TO	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - CURRENT LOANS	0	0	0
2200-5150-703-000-00 (2200515070300000) 69100 INSTALMENT LOAN REDEMPTION OF PRINCI	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - INSTALLMNT/LEASE PURCH	0	0	0
2200-5190-703-000-00 (2200519070300000) 68850 LOAN ERIN ST TAX OWED	0	0	16,690

SELECTION CRITERIA: ALL

SORTED BY: FUND,FUNCTION,LOCATION

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ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2200-5190-703-000-00 (2200519070300000) 68840 LOAN PRIN FED TAX OWED	0	0	26,500
2200-5190-703-000-00 (2200519070300000) 68860 LOAN PRIN TR OWED	0	0	25,000
2200-5190-703-000-00 (2200519070300000) 69100 LOAN PRIN REDEMPTION OF PRINCIPAL	0	0	60,000
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	128,190
TOTAL FUNCTION - OTHER LEA INDEBTEDNESS	0	0	128,190
2200-5200-703-000-00 (2200520070300000) 69310 FUND TRANSFER TO SALARY FUND	0	162,500	234,489
TOTAL LOCATION - HAAS HALL ACADEMY	0	162,500	234,489
TOTAL FUNCTION - FUND TRANSFERS	0	162,500	234,489
TOTAL FUND - OPERATING FUND	381,700	390,077	566,980

SELECTION CRITERIA: ALL

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ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2201-1140-703-000-00 (2201114070300000) 61120 WALTON GRANT CLS SALARY	0	0	0
2201-1140-703-000-00 (2201114070300000) 61710 WALTON GRANT CERT SUBSTITUTES	0	0	0
2201-1140-703-000-00 (2201114070300000) 62110 WALTON GRANT CERT GROUP INS	0	0	0
2201-1140-703-000-00 (2201114070300000) 62120 WALTON GRANT CLS GROUP INS	0	0	0
2201-1140-703-000-00 (2201114070300000) 62210 WALTON GRANT CERT SOC SEC	0	0	0
2201-1140-703-000-00 (2201114070300000) 61110 WALTON GRANT CERT SALARY	0	0	0
2201-1140-703-000-00 (2201114070300000) 62220 WALTON GRANT CLS SOC SEC	0	0	0
2201-1140-703-000-00 (2201114070300000) 62720 WALTON GRANT CLS HEALTH BENEFITS	0	0	0
2201-1140-703-000-00 (2201114070300000) 62260 WALTON GRANT CERT MEDICARE	0	0	0
2201-1140-703-000-00 (2201114070300000) 62270 WALTON GRANT CLS MEDICARE	0	0	0
2201-1140-703-000-00 (2201114070300000) 62310 WALTON GRANT CERT TCH RET - CONT	0	0	0
2201-1140-703-000-00 (2201114070300000) 62320 WALTON GRANT CLS TCH RET - CONT	0	0	0
2201-1140-703-000-00 (2201114070300000) 62710 WALTON GRANT CERT HEALTH BENEFITS	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - HIGH SCHOOL	0	0	0
TOTAL FUND - WALTON GRANT	0	0	0

SELECTION CRITERIA: ALL

SORTED BY: FUND,FUNCTION,LOCATION

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ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
2246-1140-703-000-00 (2246114070300000) 63900 PROFESSIONAL DEVEL OTHER FURC PROF/TEC	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - HIGH SCHOOL	0	0	0
TOTAL FUND - PROFESSIONAL DEVELOPMENT	0	0	0

SELECTION CRITERIA: ALL

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ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
6501-1140-703-000-00 (6501114070300000) 61110 TITLE 1 CERT SALARY	0	0	0
6501-1140-703-000-00 (6501114070300000) 61710 TITLE 1 CERT SUBSTITUTES	0	0	0
6501-1140-703-000-00 (6501114070300000) 62110 TITLE 1 CERT GROUP INS	0	0	0
6501-1140-703-000-00 (6501114070300000) 62120 TITLE 1 CLS GROUP INS	0	0	0
6501-1140-703-000-00 (6501114070300000) 62210 TITLE 1 CERT SOC SEC	0	0	0
6501-1140-703-000-00 (6501114070300000) 61120 TITLE 1 CLS SALARY	0	0	0
6501-1140-703-000-00 (6501114070300000) 62220 TITLE 1 CLS SOC SEC	0	0	0
6501-1140-703-000-00 (6501114070300000) 62720 TITLE 1 CLS HEALTH BENEFITS	0	0	0
6501-1140-703-000-00 (6501114070300000) 62260 TITLE 1 CERT MEDICARE	0	0	0
6501-1140-703-000-00 (6501114070300000) 62270 TITLE 1 CLS MEDICARE	0	0	0
6501-1140-703-000-00 (6501114070300000) 62310 TITLE 1 CERT TCH RET-CONT	0	0	0
6501-1140-703-000-00 (6501114070300000) 62320 TITLE 1 CLS TCH RET - CONT	0	0	0
6501-1140-703-000-00 (6501114070300000) 62710 TITLE 1 CERT HEALTH BENEFITS	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - HIGH SCHOOL	0	0	0
TOTAL FUND - CHAPTER I	0	0	0

SELECTION CRITERIA: ALL

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ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
6535-1140-703-000-00 (6535114070300000) 61120 FEDERAL CHARTER CLS SALARY	0	0	0
6535-1140-703-000-00 (6535114070300000) 61710 FEDERAL CHARTER CERT SUBSTITUTES	0	0	0
6535-1140-703-000-00 (6535114070300000) 62110 FEDERAL CHARTER CERT GROUP INS	0	0	0
6535-1140-703-000-00 (6535114070300000) 61110 FEDERAL CHARTER CERT SALARY	0	0	0
6535-1140-703-000-00 (6535114070300000) 62120 FEDERAL CHARTER CLS GROJP INS	0	0	0
6535-1140-703-000-00 (6535114070300000) 66100 FEDERAL CHARTER GEN SUPPLIES	0	0	0
6535-1140-703-000-00 (6535114070300000) 62210 FEDERAL CHARTER CERT SOC SEC	0	0	0
6535-1140-703-000-00 (6535114070300000) 62220 FEDERAL CHARTER CLS SOC SEC	0	0	0
6535-1140-703-000-00 (6535114070300000) 62260 FEDERAL CHARTER CERT MEDICARE	0	0	0
6535-1140-703-000-00 (6535114070300000) 62270 FEDERAL CHARTER CLS MEDICARE	0	0	0
6535-1140-703-000-00 (6535114070300000) 62310 FEDERAL CHARTER CERT TCH RET-CONT	0	0	0
6535-1140-703-000-00 (6535114070300000) 62320 FEDERAL CHARTER CLS TCH RET - CONT	0	0	0
6535-1140-703-000-00 (6535114070300000) 62710 FEDERAL CHARTER CERT HEALTH BENEFITS	0	0	0
6535-1140-703-000-00 (6535114070300000) 62720 FEDERAL CHARTER CLS HEALTH BENEFITS	0	0	0
6535-1140-703-000-00 (6535114070300000) 65900 FEDERAL CHARTER MISC PURC SVS	7,500	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	7,500	0	0
TOTAL FUNCTION - HIGH SCHOOL	7,500	0	0
TOTAL FUND - US CHARTER FUND	7,500	0	0

HAAS HALL ACADEMY

DETAIL EXPENDITURE BUDGET REPORT

SELECTION CRITERIA: ALL

SORTED BY: FUND, FUNCTION, LOCATION

TOTALED ON: FUND, FUNCTION, LOCATION

PAGE BREAKS ON: FUND

ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
7000-1150-703-115-00 (7000115070311500) 66100 ATH GEN SUPPLIES	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - ATHLETICS	0	0	0
7000-1160-703-116-00 (7000116070311600) 66100 ACT GEN SUPPLIES	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - STUDENT ACTIVITIES	0	0	0
TOTAL FUND - ACTIVITY FUND	0	0	0

SELECTION CRITERIA: ALL

SORTED BY: FUND,FUNCTION,LOCATION

TOTALED ON: FUND,FUNCTION,LOCATION

PAGE BREAKS ON: FUND

ORGANIZATION / ACCOUNT / TITLE	PRICR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
7001-1160-703-000-00 (7001116070300000) 66100 HH ACT FUND GEN SUPPLIES	0	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	0	0
TOTAL FUNCTION - STUDENT ACTIVITIES	0	0	0
TOTAL FUND - HH ACT FUND	0	0	0

SELECTION CRITERIA: ALL  
 SORTED BY: FUND,FUNCTION,LOCATION  
 TOTALED ON: FUND,FUNCTION,LOCATION  
 PAGE BREAKS ON: FUND

ORGANIZATION / ACCOUNT / TITLE	PRIOR YEAR BUDGET	CURRENT YEAR BUDGET	APPROVED BUDGET
8200-3100-703-000-00 (8200310070300000) 65900 FOOD SERVICE MISC PURC SVS	28,500	0	0
TOTAL LOCATION - HAAS HALL ACADEMY	28,500	0	0
TOTAL FUNCTION - FOOD SERVICES OPERATIONS	28,500	0	0
8200-3120-703-000-00 (8200312070300000) 65910 FOOD SERV SVS PURCHASED LOCALLY	0	0	0
8200-3120-703-000-00 (8200312070300000) 66100 FOOD SERV GEN SUPPLIES	0	0	0
8200-3120-703-000-00 (8200312070300000) 66300 FOOD SERV FOOD	0	14,500	0
TOTAL LOCATION - HAAS HALL ACADEMY	0	14,500	0
TOTAL FUNCTION - FOOD PREF & DISPENS SVS	0	14,500	0
TOTAL FUND - FOOD SERVICES	28,500	14,500	0
TOTAL REPORT	597,700	567,077	801,469

**2006-2007 Arkansas Better Chance Program**

**Round #3 Recommendations for Approval**

Agency	Contact	City	Round 3 Renewal Slots	ROUND 3 FUNDING	Conditions-Comments
Buffalo Island Central School District	Tina Fowler	Monette	20	\$ 88,000	N/A
Kids 1st	Lorene White	Mena	20	\$ 88,000	
Vernon's Home Preschool	Vernon Jones	N. Little Rock	10	\$ 44,000	Remain in good standing with DCC-ECE Compliance Unit.

## Arkansas Department of Education Rules Governing The Arkansas Better Chance Program

### SECTION 1 – REGULATORY AUTHORITY

- 1.1 These rules are enacted pursuant to the authority of the State Board of Education under ACA § 6-11-105 and 6-45-101 et seq. as amended.
- 1.2 The Division of Child Care and Early Childhood Education, Arkansas Department of Health and Human Services, shall coordinate and administer the Arkansas Better Chance Program, providing all appropriate technical assistance and program monitoring necessary to fulfill the requirements of Ark. Code Ann. 6-45-101 et seq., 20-78-206 and 6-11-105. DCCECE will annually provide the State Board of Education a list of grants which are recommended for funding for the next year.
- 1.3 The State Board of Education will approve all rules developed pursuant to Act 212 of 1991 and Act 49 of 2003 as amended and will approve all programs funded under the Arkansas Better Chance Program.

### SECTION 2 – PURPOSE

- 2.1 It is the purpose of these rules to set the general guidelines for the operation of early childhood programs funded under the Arkansas Better Chance Program and the Arkansas Better Chance for School Success Program.

### SECTION 3 – DEFINITIONS

- 3.1 ABC: Arkansas Better Chance
- 3.2 ABCSS: Arkansas Better Chance for School Success. Unless standards for ABC and ABCSS are listed separately, all requirements of ABC apply to ABCSS.
- 3.3 ADE: Arkansas Department of Education
- 3.4 ~~ADHS: Arkansas Department of Human Services~~
- 3.4 APSCN: Arkansas Public School Computer Network
- 3.5 CACFP: Child and Adult Care Food Program (Special Nutrition). A federally-funded subsidy program administered by DCCECE designed to provide reimbursement to providers for meals and snacks served to children from low-income families.
- 3.6 CCFH: Child Care Family Home

- 3.7 CDA: Child Development Associate ~~credential~~
- 3.8 COPA: Child Outcome, Planning and Assessment. A web-based information technology system used to capture and maintain data for all children and families enrolled in ABC.
- 3.9 Core Quality Components: The six key areas of ABC which include:
- Low student to teacher ratio
  - Well-qualified & compensated staff
  - Professional development
  - Developmental Screening and Child Assessment
  - Meaningful parent and community engagement activities
  - Proven curricula and learning processes
- These components ~~which~~ serve as the basis of ABC funding levels.
- 3.10 DCCECE: Division of Child Care and Early Childhood Education
- 3.11 DECA: Deveraux Early Childhood Assessment
- 3.12 DHHS: Arkansas Department of Health and Human Services
- 3.13 FPL: Federal Poverty Level
- 3.14 IEP: Individualized Education Program
- 3.15 IDEA: Individuals with Disabilities Education Act
- 3.16 In-kind services: Support services provided at either no cost or without monetary exchange. To use in-kind services as match, services must be provided to ABC.
- 3.17 HIPPY: Home Instruction for Parents of Preschool Youngsters
- 3.18 LEA: Local Education Agency
- 3.19 PAT: Parents as Teachers
- 3.20 Single-Site Classroom: One ABC classroom at a geographic location
- 3.21 Multi-classroom Site: Multiple ABC classrooms located on the same premises
- 3.22 SSN: Social Security Number
- 3.23 Shall: Mandatory standard
- 3.24 Should: Standard is recommended but not mandatory
- 3.25 Work Sampling System (WSS): A web-based instrument used by ABC programs to assess a child's progress in various educational domains over the program year.

## SECTION 4 – CHILD ELIGIBILITY

- 4.1 The ABC Program serves educationally deprived children, ages birth through 5 years, excluding a kindergarten program. The Arkansas Better Chance for School Success Program serves children ages 3 and 4 years from families with gross income not exceeding 200% of the FPL.
- 4.2 To be eligible, children shall reside within the boundaries of an Arkansas school district. Programs may accept children outside of their local area if they have exhausted local recruiting efforts and have unfilled ABC slots.
- 4.3 Eligible ~~students~~ children for the ABC program shall have at least one of the following characteristics:
- ~~Low income family (up to 200% of the FPL)~~
  - Family with gross income not exceeding 200% of FPL
  - Parents without a high school diploma or GED
  - Low birth weight (below 5 pounds, 9 ounces)
  - Parent is under 18 years of age at child's birth
  - Immediate family member has a history of substance abuse/addiction
  - Income eligible for Title I programs
  - Eligible for services under IDEA
  - Parent has a history of abuse or neglect or is a victim of abuse or neglect,
  - A demonstrable developmental delay as identified through screening
  - Limited English Proficiency
- 4.4 Eligible ~~students~~ children for the ABC for School Success program must meet the following qualifications:
- Must be three or four years of age by the cutoff date set by ADE
  - Gross family income shall not exceed 200% of the FPL
  - A program is available in the area where the child resides and there is available space for the child to attend the program. (~~Note: In order~~ To receive special education services a child must reside within certain district/co-op boundary lines.)
- Programs seeking to enroll a kindergarten-eligible child in ABCSS must first consult with DCCECE.
- 4.5 To enroll an eligible child, the child's parent or guardian shall furnish documentation of eligibility and other required information ~~upon request~~. A list of all acceptable documentation will be published annually by DCCECE, including the disclosure of annual household income and household member information. Children of parents or guardians refusing to furnish required information shall be deemed ineligible for participation ~~in ABC~~. Programs are responsible for verifying eligibility before the child attends and shall maintain copies of eligibility documentation in the child's record portfolio.
- 4.6 A copy of the child's birth certificate or hospital record listing a date of birth is required. If official documentation of date of birth is unavailable, the ABC program shall follow the guidelines of the local district in such instances.

- 4.7 In determining income eligibility, programs shall use a family's gross income from employment plus any unemployment compensation. If pay stubs are used to document eligibility, recent documents (within 30 days) shall be used. DCCECE shall publish a list of acceptable documentation annually. If a three-year old child has been qualified for ABCSS, that child shall remain eligible for two years.
- 4.8 Families claiming no earned income (full-time students or unemployed) shall produce a signed and notarized statement to that effect.
- 4.9 Parents or guardians shown to have submitted a falsified document shall be subject to repayment of funds to DCCECE and referral for prosecution.
- 4.10 An age-eligible child who falls into one of the following categories shall be exempt from family income requirements:
- Foster child
  - Child with an incarcerated parent
  - Child in the custody of a family member other than mother or father
  - Child with immediate family member arrested for or convicted of drug-related offenses
  - Child with a parent activated for overseas military duty
- 4.11 The ADE and DCCECE may develop a fee schedule and establish eligibility based on family income for children who are not eligible under Section 4.4, but priority enrollment shall be provided to children eligible under Section 4.4. Families who are qualified for enrollment under a sliding fee scale should pay fees directly to the program. The amount of any parent co-pay as determined by DCCECE shall be deducted from the reimbursement to programs accepting children on a sliding fee scale.
- 4.12 ~~In rare circumstances,~~ DCCECE, with approval from ADE, may grant waivers to children not meeting the eligibility criteria under Sections 4.3 or 4.4 but possessing multiple risk factors for learning and developmental impairment. Requests for such waivers must be submitted to DCCECE in writing and will be considered on a case by case basis.
- 4.13 Children ~~meeting~~ having certain risk factors ~~qualifications~~ may be eligible for home-based visiting services, in addition to attending a center-based ABC program. ~~By July 1, 2005, DCCECE will establish a process by which such services may be applied for. The State Board of Education will have final approval for any exception to the requirements of 4.2 and 4.3. See Section 18.6 for eligibility requirements.~~

## SECTION 5 – PROGRAM/AGENCY ELIGIBILITY

5.1 Any child care provider meeting these criteria is eligible to apply for funding:

- Located within the boundaries of the State of Arkansas
- Licensed by DCCECE as a Child Care Center or Child Care Family Home with a satisfactory history no history of formal corrective action or founded complaints which pose an immediate safety risk within 12 months of application date OR has a facility which is licensable
- Has no outstanding debt to DCCECE due to overpayments or erroneous billing. (This requirement shall be suspended if an appeal is pending.)
- Has obtained State Quality Approval accreditation OR is eligible for such accreditation in the space to be used for the ABC program
- Can provide matching funds in accordance with local to state 40:60 funding ratio

The local-to-state match may be waived by DCCECE if the school program is in a school district that has been designated by ADE as being in academic distress and DCCECE determines that the school is unable to provide the local-to-state match requirement. This determination may be made only after DCCECE has assisted the school in identifying potential funding sources to provide local-to-state match requirements.

5.2 Any provider wishing to be considered for funding must fully complete a grant application supplied by DCCECE. Grant applications will be evaluated and scored **by DCCECE** on the following factors:

- The degree to which the program can provide a developmentally appropriate preschool program as outlined in the grant application
- A strategy of collaboration with the local business & education community
- A fiscally-responsible budget which correlates to core quality models
- A plan of action for parent involvement

5.3 DCCECE will determine an acceptable cutoff score for approved applications. Questions and concerns regarding grant scoring should be referred to the Program Administrator. The ~~DCCECE ABC~~ Program Administrator ~~or Division Director~~ shall make the final determination of all grant scores. Grant scores are final.

5.4 All applications shall include an ~~appropriate~~ budget which corresponds to the ABC core quality components for ~~ABC~~, details program costs ~~associated with the program~~ and demonstrates fiscal responsibility ~~the cost effectiveness of the program and the use of federal, state, local and private funds in conjunction with ABC grant monies.~~ Allowable costs include:

- salaries/fringe
- instructional materials ~~and equipment~~
- staff development
- developmental screenings
- parent/community engagement activities
- stipends financial assistance for staff working towards a degree or credential, including but not limited to books, tuition and travel.

## SECTION 6 – FUNDING

- 6.1 Upon approval of an ABC application, the order of funding shall be based on criteria stated in Act 49 of 2003, which includes areas of the state containing:
- Schools that have 75% or more students scoring below proficiency level on the primary benchmark exams (math and literacy) in the preceding two (2) school years
  - Schools designated by ADE as being in school improvement status
  - Schools located in a school district in academic distress.
- Other factors determining areas to be funded may include socio-economic status of the service area and the availability of existing quality preschool services in an area.
- 6.2 Any program funded ~~with~~ through ABC ~~monies~~ shall work in collaboration with DCCECE, ADE, local businesses and other early childhood providers (school districts, educational cooperatives, Head Start, HIPPIY, private and non-profit providers, etc.) to ensure that all eligible children are served in the most suitable environment. This collaboration shall include, but is not limited to, participation in local early childhood meetings, sharing of waiting list information and referring children to other programs when appropriate. ~~Funding for ABC programs refusing to collaborate may not be renewed the following year.~~
- 6.3 The required local 40% match may include only the cost of providing necessary services for ABC children. Matching funds may be cash or in-kind. ~~funding or appropriate in-kind services. Federal funding sources, including the cost of EPSDT screening, may be used as local match.~~
- 6.4 ~~Arkansas Better Chance~~ State ABC Funding (60%) for the core components of the program may include salaries and fringe for staff giving direct services to ABC children, professional development, child assessment, developmental screening, meaningful parent and community engagement activities, proven curricula and learning processes, transportation and administration.
- 6.5 The maximum amount of funding is based upon projected child enrollment. Programs will be paid quarterly. Once a grant agreement is signed, a full quarterly payment one-quarter of the maximum funding will be issued. Payment for subsequent quarters will be based upon actual enrollment. Programs not operating for at least one month during a quarter will not receive payment for that period. Programs will be reimbursed for any child attending at least one-third of the quarter. In any quarter, if actual enrollment is less than 80% of projected enrollment, the quarterly payment will be deducted on a per child basis. Overpayments or the amount of any end of year carry-forward funds may shall be deducted from future funding payments.
- 6.6 Payment may be ~~delayed~~ withheld if programs do not comply with reporting requirements.
- 6.7 ABC is intended to supplement, not supplant, existing early childhood funding sources.

- 6.8 Funding, not to exceed 2% of the total ABC funding pool, shall be available from the ABC monies for the additional support services required of DCCECE in administering the ABC program.

## SECTION 7 – REPORTING

- 7.1 Each ABC program shall submit to DCCECE two (2) financial expenditure reports—due on January 30 and July 30 of each year—and ~~periodic~~ quarterly reports—due on September 30, December 15 and March 30 of each year—which detail ~~program statistics~~ operating expenses and enrollment data. Programs shall receive guidance from DCCECE on the specific format of each report.
- 7.2 A complete and final disclosure audit of each ABC program is required and must be submitted annually for review to DCCECE. Any ABC program that is annually reviewed by Legislative Audit may submit the summary completed by that agency. All final audits shall be submitted within 120 days of the program's fiscal year completion.
- 7.3 Programs that fail to adhere to a reporting deadline or respond to a request for information by DCCECE will be subject to **corrective compliance** action as outlined in Section 21.
- 7.4 Children qualifying under the sliding fee scale must be clearly marked as such in quarterly enrollment reports to DCCECE. Programs shall also report any non-ABC qualifying children who have been assigned to an ABC classroom. Failure to do so is grounds for a compliance plan (See Section 21). DCCECE will inform programs as to the manner that reporting shall take place.
- 7.5 Once a grant agreement has been signed, any change made to the program whatsoever shall be reported to DCCECE within five (5) working days of the change. This includes but is not limited to any changes in address, phone, e-mail address, staff, slot locations or budget items.

## SECTION 8 – APPLICATION/RENEWAL APPLICATION

- 8.1 The Request for Applications will specify all application procedures for an ABC program. DCCECE is not obligated to review any proposal received after the submission deadline stated in the application.
- 8.2 If all ABC ~~monies~~ funds are not allocated or expended during any program year, the DCCECE may initiate an additional application period to fully obligate all available funds.

## SECTION 9 – MINIMUM STANDARDS/CLASSROOM PROGRAMS

- 9.1 All ABC classroom programs shall satisfy the requirements specified in The Child Care Licensing Act, ACA § 20-78-201 through 224 and rules and regulations enacted pursuant to these sections.
- 9.2 All ABC classrooms center-based or family-home based programs shall maintain a license in good standing as referenced in Section 9.1. Any ABC program whose license is revoked shall be immediately terminated from the ABC program.
- 9.3 Agencies that are barred from participating in DHHS programs pursuant to DHHS Policy 1088 shall be ineligible for participation in ABC. Grant agreements for any existing programs excluded pursuant to this policy shall be terminated immediately. Programs placed on corrective action by DHS shall be subject to ABC **corrective compliance** action as outlined in Section 21.
- 9.4 DCCECE is directly responsible for the inspection and evaluation of programs as referenced in Section 9.1. Inspections and monitoring visits may occur without prior notice. This includes quality visits, program reviews or any other visit by a DCCECE or authorized representative.
- 9.5 All ABC classrooms shall meet the criteria for becoming an "approved" Early Childhood program under the Arkansas Child Care Approval System Rules and Regulations, Ark. Code Ann. 6-45-103 and 106 (Supp. 1993). An overall average of 5.5 **with a minimum of 4.5 in each sub-scale** is required for the Environmental Rating Scale or scales that are applicable to each program. DCCECE will utilize the following procedure for any program failing to meet these requirements: is subject to corrective action up to and including termination from the ABC program.
- 1st No Pass: Recommendations for improvements will be made by the program monitor and DCCECE Program Specialist. Technical assistance is recommended.
- 2nd No Pass: Technical assistance shall be mandated. Program is advised that the site will have one additional opportunity to meet the requirements.
- 3rd No Pass: Site shall not be renewed at the end of the program year.
- Programs may not physically move a site for the purpose of circumventing this procedure. If a program moves a site to another location but retains the same ownership, those classrooms will count as the original site under this rule. Technical assistance may include recommendations for staff or management changes.
- 9.6 For each child enrolled, ABC programs shall provide a minimum of 7 hours per day, 178 instructional days per year for instruction ~~7.5 hours per day with a minimum of seven contact hours.~~

9.7 Programs shall utilize a parent handbook specifically designed for the ABC program. Attendance and tardy policies shall be clearly outlined in the handbook. Programs should stress the importance of attendance and arrival time to parents. Programs should direct specific cases to DCCECE for technical assistance or guidance.

9.8 For any ABC child also receiving special education services, appropriate staff from the Education Cooperative or school district shall have access to the child at mutually agreeable times during the program day in order to provide services outlined in the child's IEP.

## **SECTION 10 – STAFF/PUPIL RATIO FOR CLASSROOM PROGRAMS**

10.1 Regardless of licensing capacity, the group size in any classroom with ABC children shall not exceed:

- 8 children for ages birth-18 months
- 14 children for ages 18 months-3 years
- 20 children for ages 3-5 years

Programs may integrate ABC classrooms with children funded through other sources. However, the maximum group sizes listed above apply to ALL children in a classroom containing ABC children, regardless of funding source.

10.2 The adult-to-child ratio in any classroom with ABC children shall not exceed:

- 1:4 (birth to 18 months)
- 1:7 (18 months-3 years)
- 1:10 (3 years-5 years)

10.3 A minimum of 50% of the staff must remain in the classroom during rest time for children 3-5 years old only. Full staffing must occur for all other ages and at all other times, including meals.

10.4 Pursuant to licensing regulations, a teacher or aide may escort a child or group of children to a bathroom or school nurse if another qualified staff person remains in the classroom. A classroom shall not be counted out of compliance for a teacher taking a brief bathroom break as long as the other staff member remains in the classroom.

## SECTION 11 – STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

- 11.1 ~~The lead teacher shall hold a standard Arkansas teacher license with P-4 certification. Non-public school based or non-educational cooperative based ABC programs may hire a non-certified teacher with a bachelor's degree in early childhood education, elementary education, special education or Family and Consumer Science with an emphasis in or child development. AND shall hold a valid Arkansas P-4 teacher certification. Teachers who hold a valid K-6 license are exempt from the P-4 requirement. Non-public school or non-cooperative based ABC programs may not hire teachers with a provisional or initial teacher license. The Division shall consider degree exemptions for non-public school/coop based providers on a case-by-case basis, contingent upon the teacher having a requisite number of hours in early childhood and/or child development. Lead Teachers must be able to demonstrate competency in the areas of developmentally appropriate programming, curriculum development & daily classroom management.~~
- 11.2 For multiple classroom sites, the teacher of a second classroom shall hold, at a minimum, an associate degree in early childhood education or early childhood development. Teachers must be able to demonstrate competency in the areas of developmentally appropriate programming, curriculum development and daily classroom management.
- 11.3 The paraprofessional ~~aide~~ shall hold a minimum of one of the following: an associate degree in early childhood education or child development OR a CDA credential. Paraprofessionals are an integral part of classroom instruction and should be given responsibilities which are commensurate with their education and experience. In general, paraprofessionals should be able to assist with classroom activities, interaction, supervision and observation.
- 11.4 ~~Substitute teachers serving in an ABC classroom more than ten (10) days in a program year must have a minimum of twelve (12) hours of early childhood education or development training. A CDA or AA is preferred.~~
- 11.4 Programs replacing a teacher or paraprofessional during the year—including those taking an indefinite leave of absence—shall consult with the Division on specific qualifications needed.
- 11.5 An ABC program coordinator or site director without teaching responsibilities shall meet the minimum licensing requirements for a center director AND complete Director's Orientation within a reasonable time period, subject to the availability of training. The coordinator or director will preferably have some level of experience in early childhood.

- 11.6 Caregivers in an infant/toddler ABC room shall hold a minimum of a CDA credential in infant/toddler care.
- ~~11.5 ABC staff members who work directly with children in a Child Care Family Home setting must have a minimum of a CDA and must demonstrate continued professional development towards a higher degree in early childhood.~~
- 11.7 Staff members not qualifying under Sections 11.1-11.3 hired before July 1, 2005 may work in an ABC program under an approved Deficiency Removal Plan-Staff Qualifications Plan. DCCECE will approve these plans on a case-by-case basis and shall monitor the plan to ensure adequate progress is being made. Programs shall file a Staff Qualifications Plan with DCCECE within fifteen (15) days of the date of hire and shall submit progress reports on January 30 and July 30 annually.
- 11.8 While adhering to the necessary qualifications, ABC programs should also strive to maintain an ethnically diverse staff appropriate to child enrollment.
- 11.9 Between July 1 and June 30 each year, all ABC teachers and aides shall be required to participate in a minimum of thirty (30) hours of staff development annually on topics pertinent to early childhood education and approved by DCCECE. Persons who are obtaining an early childhood degree may count college course hours pertinent to early childhood education toward the required hours of staff development. Programs should multiply semester hours by 5 to obtain the number of semester hours counted towards ABC professional development.
- 11.10 Teachers and paraprofessionals shall be required to receive training in the following areas:
- Arkansas Early Childhood ~~and or~~ Infant/Toddler Education Frameworks
  - Pre-K ELLA (Early Literacy Learning in Arkansas)
  - Math/Science for Young Children
  - Social/Emotional ~~Benchmarks for Young Children~~ Learning in Arkansas
  - ~~Preschool children with special needs~~
  - Work Sampling Online ~~(or assessment instrument chosen by DCCECE)~~
  - COPA
  - Deveraux Early Childhood Assessment (DECA)
  - Special Needs, including process, Special Education rules and regulations and IDEA

~~The training requirements also apply to any substitute teacher who serves more than four (4) weeks per year in an ABC classroom. With the exception of annual Work Sampling training and updates, timeframes for completing such requirements may vary with availability and access to the above trainings. DCCECE or ADE Special Education may mandate additional training subject to needs in various locations.~~

11.11 In addition to the requirements of 11.10, coordinators for each ABC programs shall ensure that all appropriate staff members attend mandatory ABC training (budgets, reporting, assessments, information technology, etc.) ~~Mandatory training shall be provided by DCCECE. Programs with staff members not adhering to these requirements are subject to corrective action~~ the terms of a compliance plan as outlined in Section 21.

11.12 ~~The director~~ ABC program coordinator and all ABC staff working directly with children in an ABC program shall register with the Arkansas Early Childhood Professional Development System Registry.

11.13 ABC programs shall establish an employment agreement in writing with all classroom staff. This agreement shall outline working conditions, dates and hours of employment, compensation and fringe benefits.

**SECTION 12 – STAFFING PATTERNS/CLASSROOM PROGRAMS**

12.1 Single classroom sites for preschool shall have a teacher qualified under section 11.1. ~~and a paraprofessional aide qualified under section 11.3.~~ Classrooms with over 10 children must also have a paraprofessional qualified under Section 11.3.

12.2 For ABC programs operating infant/toddler classrooms, programs must have one (1) qualified caregiver meeting the requirements of Section 11.6 for either every four children (infants) or seven children (toddlers).

12.3 In multi-classroom sites, the following staffing patterns shall be adhered to:

# Classrooms	Lead Teacher (11.1)	Classroom Teacher (11.2)	Paraprofessional (11.3)
1	1	0	1
2	1	1	2
3	1	2	3
4	2	2	4

For sites with more than four classrooms, programs must provide a lead teacher (11.1) for every three classrooms. Lead teachers are responsible for curriculum, program planning & oversight of paraprofessionals aides.

~~12.3 Classrooms must be divided in such a way as to eliminate distractions and disruptions from other classes and provide all of the necessary elements for ABC classroom activity. Permanent walls or dividers are preferable. It is the responsibility of each program to demonstrate that the classroom arrangement does not impede learning.~~

## SECTION 13 – PROGRAM STANDARDS

- 13.1 All early childhood programs funded by ABC monies shall be developmentally appropriate and individualized to meet the needs of each student enrolled. Guidelines published by the National Association for the Education of Young Children (NAEYC) and the Arkansas Early Childhood Education Framework will be used to determine developmental appropriateness. (Bredekamp, Sue, Editor, *Developmentally Appropriate Practice in Early Childhood Programs Serving Children from Birth Through Age 8*).
- 13.2 Programs shall demonstrate that the classroom arrangement satisfies “substantial portion of the day” as defined by the environmental rating scales. If used, room dividers shall be arranged and of sufficient height to prohibit distractions from other classes yet not hinder proper supervision within the classroom. program
- 13.3 Each classroom shall be equipped with toys, books & play apparatus to take care of the needs of the total group and to provide each child with a variety of activities through the day. A variety of equipment shall be accessible from low shelves to children of all ages and shall be arranged in learning centers.
- 13.4 The program shall be individualized to meet the needs of each student enrolled. Each curriculum model and the actual classroom practice will be assessed using the ~~Early Childhood Environment Rating Scale or the Infant/Toddler~~ applicable environmental rating scale (Clifford/Harms) to ensure the model is developmentally appropriate.
- 13.5 The program shall have a written overall curriculum plan which is arranged in thematic units, projects or topics of study and includes goals and objectives related to the following: cultural diversity, social/emotional development, creative/aesthetic learning, cognitive/intellectual learning, physical development and language.
- 13.6 ~~The curriculum shall be supported by developmentally appropriate materials that encourage hands-on manipulation of real objects (manipulative) and shall significantly correlate to the Arkansas Early Childhood Frameworks.~~ All programs sites must utilize a curriculum approved by DCCECE. A list of approved curriculum models will be made available by DCCECE on an annual basis. A program wishing to use a curriculum not on the list may request, in writing to DCCECE, consideration of an additional curriculum. Program coordinators shall ensure teachers have adequate training on curriculum.
- 13.7 Children shall participate in a daily schedule that reflects a balance among the following types of activities: indoor/outdoor; quiet/active; individual/small group/large group; gross motor/fine motor; child initiated/teacher initiated.

- 13.8 Routine and transition times throughout the day, such as preparing for mealtime, shall be used as opportunities for incidental learning. Transition times shall be planned to avoid frequent disruption of children's activities and long waits between activities.
- 13.9 Programs shall ~~implement and maintain an individual child record portfolios on site.~~ At a minimum, the record portfolios shall contain the following copies of:
- Birth certificate or hospital birth record
  - Documentation of program eligibility ~~for ABC or ABCSS~~
  - Application form ~~which includes basic child information~~
  - Emergency information, including non-parental contact and medical information
  - Parental authorization for medical care, daily pick-up and field trips
  - Field trip authorization
  - Completed health form and Immunization/health record
  - Record of completed ~~health screening and~~ developmental assessment
  - Samples of children's work
  - Teacher & parent observations and summaries of parent-teacher conferences
  - Work Sampling Summary Reports and Developmental Checklists

Child records or any ABC file containing personal information on families and children shall be kept in a locked file cabinet with access granted only on a need-to-know basis. The child record shall be available for inspection by DCCECE staff. If certain records must be stored off-site, copies shall be made and given to teachers to maintain in a record on-site. In maintaining and updating child and family data, ABC programs shall utilize the information technology database selected by DCCECE. DCCECE will be responsible for providing mandatory training on this system. Other than those documents required for licensing purposes, teachers shall give the child's record to the parent upon completion of or disenrollment from the program.

- 13.10 Discipline shall reflect positive guidance, be consistent and individualized for each child. Such discipline shall be appropriate to the child's level of understanding and directed toward teaching the child acceptable behavior and self-control. Corporal punishment is an unacceptable method of discipline for children in ABC funded programs and shall not be used. Programs shall specifically define their approach to handling inappropriate behavior in the ABC parent handbook.

- 13.11 When confronting challenging behavior, ABC programs shall take multiple steps to intervene and correct the behavior using a constructive approach before discussing dismissal from a program. Such intervention shall ensure each child has access to professional services, such as referrals to the educational cooperative behavioral specialist, the ADE-funded regional support network for early autism identification, community mental health center and a private therapist. must have the approval of DCCECE before involuntarily dismissing any child, unless the child's behavior threatens the safety of other children. Programs found to be in violation of this requirement shall be subject to corrective action. DCCECE shall be notified of any serious discipline concern. If a child in question has a disability and is in the process or has been identified under IDEA, the ABC program shall follow state special education rules and regulations governing suspension/expulsion.
- 13.12 If children demonstrate inappropriate behavior, as indicated by the results of the DECA given by ABC staff, which adversely affects developmental performance, the ABC program shall consult with the Early Childhood Special Education program regarding classroom modifications and interventions.
- 13.13 For any ABC child requiring the intervention services of special education, the ABC program shall collaborate with special education professionals to ensure each party has access to necessary information to provide the appropriate services. Early Education Special Education teachers shall have access to any information pertaining to a child receiving special education that is in the possession of the ABC program that would be necessary for reviewing and evaluating the child's progress in the general education setting. Access to proprietary information on the child shall be on a need-to-know basis.
- 13.14 Teacher-parent discussions regarding a child's behavior shall be held in private and shall focus on an intervention plan for correcting the inappropriate behavior. Teachers should request technical assistance from DCCECE on any discipline issues on which they have questions.
- 13.15 The arrangement of indoor and outdoor equipment, materials and interest areas for each group shall provide for:
- Accessibility to equipment and materials so that children may select and return them easily
  - An orderly, uncluttered atmosphere
  - Visual and/or auditory supervision of children in all areas
  - Separation of active and quiet play areas
  - Traffic patterns that avoid disruption of activities

13.16 At a minimum, developmentally appropriate equipment and materials of sufficient quantity to accommodate a sustained learning environment shall be provided in the following interest areas/learning centers:

- |                                 |                              |
|---------------------------------|------------------------------|
| 1. Blocks                       | 5. Discovery/Science Sensory |
| 2. Dramatic Play                | 6. Sand/Water Play           |
| 3. Stories/Language Development | 7. Manipulative              |
| 4. Art                          | 8. Music                     |

13.17 ~~The Outdoor play area shall be used for~~ as an extension of the learning activities that occur in the classroom. As such, ABC staff shall participate in this activity.

13.18 The outdoor play area shall be developmentally appropriate and meet the Consumer Product Safety Commission standards for outdoor play areas. The outdoor play area shall provide the following:

- A variety of surfaces
- An arrangement designed for appropriate flow of activities
- Climbing and other active play items and structures
- Open areas for running and games
- Opportunities for dramatic play
- Adequate storage for equipment and materials
- Partial shade
- Quiet, private spaces
- A separate outdoor area equipped for infants and toddlers (if applicable)

13.19 Provision should be made through program design and networking efforts to ease the transition of children moving from one program or age grouping to another or to public school kindergartens. This provision must include individual needs assessments on each child, lesson plans and specific activities written into the program design. At a minimum, the transition plan shall involve parents and appropriate school district personnel.

13.20 ABC programs are required to provide free nutritious meals and snacks for all children enrolled in ABC/ABCSS. Mealtime is an opportunity to engage children in conversation about the day and themselves. Therefore, ABC staff shall participate with the children during this time. Children shall be given an appropriate amount of time for meals and conversation.

13.21 Parents or guardians of children qualified as eligible for ABC services shall not be required to pay any fees or provide food or supplies during ABC program hours. This includes enrollment and field trip fees.

13.22 Electronic mail is a necessary means by which DCCECE communicates vital information to programs. All participating programs must maintain a working e-mail address which is checked daily. Applicable information shall be distributed to classroom staff by the program coordinator.

## SECTION 14 – ASSESSMENT AND SCREENINGS

- ~~14.1 DCCECE shall be responsible for the assessment of children enrolled in the ABC program.~~
- 14.1 DCCECE and ADE shall work cooperatively to ensure that the assessments are conducted as required by Act 49 of 2003.
- 14.2 Children in the ABC program shall be assessed annually to provide an indication of each child's progress towards school readiness.
- 14.3 The assessment shall address a child's strengths, progress, and needs and shall serve as a central part of an effective early childhood program. The assessment instrument selected by DCCECE and ADE shall be used for children enrolled in an ABC program.
- 14.4 A comprehensive longitudinal study shall be implemented to evaluate the ABC program to ensure that the program goals are achieved. The study will be designed to use sound research-based evidence to determine whether the programs meet the expected standards. This research shall include children entering the program at ages three (3) and four (4) years and follow the children through completion of the fourth grade benchmark exams. Research results will be provided annually to the Governor and the Senate Interim Committee on Education and the House Interim Committee on Education.
- 14.5 Within forty-five (45) days of entering an ABC program, ~~a each child in ABC shall receive a comprehensive health screening and a~~ a routine annual developmental screening to determine individual needs. ~~It is the responsibility of the parent or guardian to complete the health screening in a timely manner. The program agency shall be responsible for completing the developmental screening, and shall contact the Preschool Education Program in the appropriate Education Service Cooperative or local school district within seven (7) calendar days of a failed screening. A developmental screening must be performed annually, while a health screening is valid for two (2) years.~~
- 14.6 The developmental screening must include, at a minimum, the following areas: vocabulary, visual-motor integration, language and speech development, fine and gross motor skills, social skills and developmental milestones. The purpose of screening is to identify developmental delays and/or educational deficiencies. Appropriate referrals Children so identified shall be referred made to Special Education within seven (7) calendar days of the date of screening if children require additional assessment. Programs shall comply with state and federal laws for Special Needs students.

- 14.7 DCCECE will provide a list to programs of all acceptable developmental screening instruments on an annual basis.
- 14.8 Within 45 days of the first day of attendance, every child shall receive an age-appropriate ~~A comprehensive~~ health screening, which includes a hearing and vision test, performed by a licensed physician or physician assistant. ~~for ABC children shall include the following components:~~
- ~~1. Growth and nutrition~~
  - ~~2. Development assessment~~
  - ~~3. Unclothed physical~~
  - ~~4. Neurological exam~~
  - ~~5. Cardiac status~~
  - ~~6. Vision~~
  - ~~7. Hearing~~
  - ~~8. Teeth~~
  - ~~9. Lab tests (Appropriate for age & population group)~~
    - ~~a. Hematological~~
    - ~~b. Urinalysis~~
  - ~~10. Immunization status~~

~~DCCECE shall provide programs with a standardized form to be distributed to parents. This form should be signed by the physician or nurse practitioner administering the health screening. Parents or guardians shall return the signed form to the program. Programs should contact DCCECE for information on seeking a waiver from this requirement may be granted under Ark. Code Ann. 6-18-701 (Repl. 1993). Programs shall work in partnership with parents to obtain health screening information.~~

- 14.9 ~~Children shall be age appropriately immunized to attend an ABC program. On or before the first day of attendance, parents or guardians shall provide proof that their child is current on all required of current immunizations or is on an acceptable "catch up" schedule will be required before a child attends an ABC program. A waiver from this requirement may be granted from the DHHS Division of Health under ACA 6-18-702 (Repl. 1993).~~

## SECTION 15 – PARENT AND COMMUNITY INVOLVEMENT

- 15.1 Each program shall have a plan for parent involvement which includes opportunities for parental input into program operation and design. Parent involvement plans shall include a mechanism for parental advice and review of programmatic plans, parent conferences and a method to involve the parent in the child's educational experience.

- 15.2 The program shall have an "open door" policy for parents which encourages visiting and participation in classroom activities. Opportunities for at least two parent-teacher conferences shall be given to parents.
- 15.3 The program shall publish and utilize a parent handbook specifically for the ABC program.
- 15.4 Each program shall have a plan for community/school district/educational services cooperative/agency involvement, which includes a description of how cooperation with other service providers who are concerned with the education, welfare, health and safety needs of young children, will be established and maintained. Programs should consider providing opportunities for community representatives to participate in the educational activities of the classroom.

## SECTION 16 – TRANSPORTATION

- 16.1 Any child who is less than 6 years old and weighs less than 60 pounds shall be restrained in a child passenger safety seat. Any child who is at least 6 years or weighs at least 60 pounds must be restrained by a safety belt. (Ark. Code Ann. 27-34-104). Conventional school buses are exempt from this requirement except for the transportation of infants/toddlers.
- 16.2 Infants and toddlers shall not be transported on school buses that are not equipped to accommodate required child safety seats.
- 16.3 If ABC children are transported on public school buses, the program shall submit to DCCECE a plan for the following:
- Escorts to and from the bus pickup area
  - A visual identification method for buses and children to ensure children get on the correct bus
  - A thematic unit on bus safety to be presented to the children in the ABC preschool classroom at the beginning of each program year

Programs must comply with child care licensing regulations on transportation and staff-child ratio. Programs must obtain an alternative compliance waiver from the Licensing Unit before deviating from any transportation requirement. Program Rosters shall be used daily to track all ABC children being transported by the ABC program on a school bus. Copies of all rosters shall be kept on file for inspection by DCCECE.

- 16.4 Offering transportation to and from an ABC program is strictly optional. DCCECE and ADE accept no liability for the transportation of children participating in an ABC program.

16.5 Programs may count the cost of a parent's transporting children to the program as part of their match. The maximum amount allowed shall be determined by the Division on an annual basis.

## SECTION 17 – OTHER PROGRAM MODELS

- 17.1 Alternate programs may include, but are not limited to, Licensed Child Care Family Homes, ~~Head Start~~, ~~Home Based~~, PAT and HIPPY. These programs will comply, where applicable, with the regulations herein.
- 17.2 All ABC funded alternate program models will be developmentally appropriate, meet applicable health and safety standards, provide developmental and health screenings and ensure immunizations of the child served.

## SECTION 18 – HIPPY REGULATIONS

- 18.1 HIPPY programs shall meet program criteria as outlined in the contractual agreement signed by each site with Arkansas Children's Hospital and HIPPY USA.
- 18.2 Each HIPPY program serving at least 160 families must have one (1) full-time coordinator, holding a minimum of a bachelor's degree in education, social work, sociology, psychology, or related field. Those coordinators without a related degree must obtain at least 12 college course hours per year. This coordinator shall also meet additional job requirements as described in the HIPPY USA Coordinator job description. New HIPPY Coordinators must attend National HIPPY Preservice Training and receive certification.
- 18.3 HIPPY Home Based Educators who work 20-24 hours per week may not serve more than 15 families; Home Based Educators who work 25-30 hours may not serve more than 22 families and Home Based Educators working 31-40 hours per week may not serve more than 27 families. Minimum requirements for home educators include a high school diploma/GED and a current CDA credential certificate. All new HIPPY home-based educators are required to ~~must~~ attend new Home-based Educators training provided by Arkansas State HIPPY.
- 18.4 Hiring of any HIPPY coordinator or home-based educator not meeting the requirements of 18.02-18.03 must be approved by DCCECE through a Staff Qualifications Plan. ~~HIPPY staff hired prior to July 1, 2005 may work in an ABC HIPPY program under an approved Deficiency Removal Plan.~~ DCCECE shall monitor such plans to ensure adequate progress is being made. HIPPY Coordinators working under a staff qualifications plan must obtain at least 12 college hours per year.

18.5 HIPPY programs may serve children 3 and 4 years of age or a child who does not meet the compulsory school entry age.

18.6 In order to dually enroll a child in an ABC center and HIPPY, a child must meet the ABC income requirements (< 200% FPL) plus possess at least two of the following factors:

- Parents without HS diploma or GED
- Birth weight < 5 pounds, 9 ounces
- Parent is < 18 years of age at child's birth
- Family has a history of substance abuse/addiction
- Eligible for services under IDEA
- Parent has a history of abuse or neglect or is a victim of abuse or neglect
- Child exhibits a demonstrable developmental delay-as identified through an appropriate screening
- Child lives in a single parent household or has parents who are divorced
- Child is a foster child
- Child has incarcerated parent
- Child has parents who cannot read
- Child is homeless
- Child or parent has limited English Proficiency
- Family is income-eligible for Title I
- Child is in the custody of family member other than mother and father

Home-visiting programs shall be responsible for verifying eligibility before enrolling the child. Dual enrollment shall not exceed 25% of the program's total ABC enrollment.

18.7 Center-based and home-visiting programs shall collaborate in providing services to any child qualifying for dual enrollment under 18.6. Center-based programs shall be responsible for assessments and screenings. This information shall be shared with the home-visitor, as well as any IEP or special needs information.

18.8 The Arkansas HIPPY Training and Technical Assistance (T & TA) Office will monitor and assist HIPPY programs throughout the state. Annual program site reviews and assessments will be forwarded to DCCECE for consideration of program compliance and funding renewal. The Arkansas HIPPY Office will assist DCCECE with determining program compliance at the local level.

18.9 HIPPY programs shall meet requirements as set forth in Sections 4-7 & 14-16.

18.10 Group meetings should reflect the educational programming standards as set forth in Section 13 and guidelines set forth in the HIPPY model.

18.11 Any enhancements designed to complement the HIPPY curriculum must be approved by the Arkansas HIPPY Office prior to implementation with families.

## SECTION 19 – PAT REGULATIONS

- 19.1 PAT Programs shall meet program criteria as outlined in the PAT Program Implementation and Planning Guide.
- 19.2 All PAT Coordinators must attend the PAT Institute Training and obtain either a Parent Educator Certificate or an Administrator's Certificate.
- 19.3 Each program must have a certified Parent Educator. The Parent Educator may also serve as Coordinator.
- 19.4 PAT Parent Educators working on a part-time basis (20 hours per week) should serve 30 and not more than 40 children and their families.
- 19.5 PAT Programs shall operate on a twelve month, year-round basis. Families must be offered twelve personal visits and six parent group meetings.
- 19.6 PAT Programs may serve children from the prenatal period to five years of age with proper certification.
- 19.7 PAT programs may enroll children also participating in a center-based program under the guidelines of 18.6.
- 19.8 PAT Programs must coordinate services with HIPPIY Programs where both exist in the same community to avoid duplication of services.
- 19.9 PAT Programs shall meet requirements as set forth in Sections 4-7 and 14-16.

## SECTION 20 – CHILD CARE FAMILY HOMES

- 20.1 Licensed child care family homes participating in ABC must meet the same requirements as an ABC center, except where listed in this section.
- 20.2 Group size for an ABC classroom in a CCFH shall not exceed sixteen (16) children or maximum licensing capacity, whichever is less.
- 20.3 The ABC family home teacher ~~staff working in an CCFH~~ must possess a minimum of a CDA credential and file a Staff Qualifications Plan which outlines a plan to complete a coursework towards a four-year degree in early childhood or child development.

20.4 In evaluating the ABC program in a CCFH, the Family Day Care Rating Scale (FDCRS) shall be utilized. Family homes shall be subject to the same guidelines as listed in 9.5.

## SECTION 21 – CORRECTIVE ACTION COMPLIANCE

21.1 An ABC program found to be out of compliance with any ABC Rule or Regulation is subject to the implementation of ~~shall be placed on a 90-day Compliance Program Improvement Plan. Through the plan, programs must meet all ABC regulations within a specified time frame~~ During this ~~time probationary period~~, a program must make all necessary corrections or be subject to termination ~~terminated~~ from the ABC program. ~~Serious~~ Compliance deficiencies may also result in immediate termination from the ABC program, denial of future ABC funds, repayment of ~~monies~~ funds and exclusion from participation in any DHHS programs.

21.2 Issues for a compliance plan ~~corrective action~~ may include, but not limited to:

- Founded licensing or maltreatment complaints
- Any other violation of minimum licensing standards
- Revocation of Quality Approval status or failing to meet Quality Approval standards
- Financial mismanagement, including use of ABC funds for programs other than ABC
- Habitually late reports or missing information
- Failure to report a change in program status within five working days
- Program deficiencies documented by DCCECE or any authorized representative
- Erroneous or fraudulent billing of DCCECE vouchers or Special Nutrition programs
- Falsification of any document or information
- Hiring of unqualified staff without consultation with the Division on a Staff Qualifications Plan.
- Staff members not meeting the requirements of a ~~Deficiency Removal Plan~~ Staff Qualifications Plan.

21.3 Any program who submits a falsified document will be subject to immediate termination from the ABC program, repayment of funds and possible referral of program officials and/or responsible employees for criminal prosecution.

21.4 An ABC program may appeal any adverse action taken by DCCECE. Such appeals must be in writing and be received within thirty (30) days of the notice of corrective action. A program wishing to appeal should send a written notice to Attention: DCCECE Division Director, P.O. Box 1437, Slot S-140, Little Rock, AR 72203. The Division Director will make a recommendation to the State Board of Education, which will issue a final ruling.

~~20.5 Programs wishing to appeal any decision by the State Board of Education must submit a request for an Administrative Hearing in writing to the DCCECE Division Director within thirty (30) days of the ruling by the State Board of Education.~~

**Arkansas Department of Education Rules  
Governing The Arkansas Better Chance Program**

**SECTION 1 – REGULATORY AUTHORITY**

- 1.1 These rules are enacted pursuant to the authority of the State Board of Education under ACA § 6-11-105 and 6-45-101 et seq. as amended.
- 1.2 The Division of Child Care and Early Childhood Education, Arkansas Department of Health and Human Services, shall coordinate and administer the Arkansas Better Chance Program, providing all appropriate technical assistance and program monitoring necessary to fulfill the requirements of Ark. Code Ann. 6-45-101 et seq., 20-78-206 and 6-11-105. DCCECE will annually provide the State Board of Education a list of grants which are recommended for funding for the next year.
- 1.3 The State Board of Education will approve all rules developed pursuant to Act 212 of 1991 and Act 49 of 2003 as amended and will approve all programs funded under the Arkansas Better Chance Program.

**SECTION 2 – PURPOSE**

- 2.1 It is the purpose of these rules to set the general guidelines for the operation of early childhood programs funded under the Arkansas Better Chance Program and the Arkansas Better Chance for School Success Program.

**SECTION 3 – DEFINITIONS**

- 3.1 ABC: Arkansas Better Chance
- 3.2 ABCSS: Arkansas Better Chance for School Success. Unless standards for ABC and ABCSS are listed separately, all requirements of ABC apply to ABCSS.
- 3.3 ADE: Arkansas Department of Education
- 3.4 ADHS: Arkansas Department of Human Services
- 3.4 APSCN: Arkansas Public School Computer Network
- 3.5 CACFP: Child and Adult Care Food Program (Special Nutrition). A federally-funded subsidy program administered by DCCECE designed to provide reimbursement to providers for meals and snacks served to children from low-income families.
- 3.6 CCFH: Child Care Family Home

- 3.7 CDA: Child Development Associate
- 3.8 COPA: Child Outcome, Planning and Assessment. A web-based information technology system used to capture and maintain data for all children and families enrolled in ABC.

3.9 Core Quality Components: The six key areas of ABC which include:

- Low student to teacher ratio
- Well-qualified & compensated staff
- Professional development
- Developmental Screening and Child Assessment
- Meaningful parent and community engagement activities
- Proven curricula and learning processes

These components serve as the basis of ABC funding levels.

- 3.10 DCCECE: Division of Child Care and Early Childhood Education
- 3.11 DECA: Deveraux Early Childhood Assessment
- 3.12 DHHS: Arkansas Department of Health and Human Services
- 3.13 FPL: Federal Poverty Level
- 3.14 IEP: Individualized Education Program
- 3.15 IDEA: Individuals with Disabilities Education Act
- 3.16 In-kind services: Support services provided at either no cost or without monetary exchange. To use in-kind services as match, services must be provided to ABC.
- 3.17 HIPPY: Home Instruction for Parents of Preschool Youngsters
- 3.18 LEA: Local Education Agency
- 3.19 PAT: Parents as Teachers
- 3.20 Single-Site Classroom: One ABC classroom at a geographic location
- 3.21 Multi-classroom Site: Multiple ABC classrooms located on the same premises
- 3.22 SSN: Social Security Number
- 3.23 Shall: Mandatory standard
- 3.24 Should: Standard is recommended but not mandatory
- 3.25 Work Sampling System (WSS): A web-based instrument used by ABC programs to assess a child's progress in various educational domains over the program year.

## SECTION 4 – CHILD ELIGIBILITY

- 4.1 The ABC Program serves educationally deprived children, ages birth through 5 years, excluding a kindergarten program. The Arkansas Better Chance for School Success Program serves children ages 3 and 4 years from families with gross income not exceeding 200% of the FPL.
- 4.2 To be eligible, children shall reside within the boundaries of an Arkansas school district. Programs may accept children outside of their local area if they have exhausted local recruiting efforts and have unfilled ABC slots.
- 4.3 Eligible children for the ABC program shall have at least one of the following characteristics:
- Family with gross income not exceeding 200% of FPL
  - Parents without a high school diploma or GED
  - Low birth weight (below 5 pounds, 9 ounces)
  - Parent is under 18 years of age at child's birth
  - Immediate family member has a history of substance abuse/addiction
  - Income eligible for Title I programs
  - Eligible for services under IDEA
  - Parent has a history of abuse or neglect or is a victim of abuse or neglect,
  - A demonstrable developmental delay as identified through screening
  - Limited English Proficiency
- 4.4 Eligible children for the ABC for School Success program must meet the following qualifications:
- Must be three or four years of age by the cutoff date set by ADE
  - Gross family income shall not exceed 200% of the FPL
  - A program is available in the area where the child resides and there is available space for the child to attend the program. (Note: To receive special education services a child must reside within certain district/co-op boundary lines.
- Programs seeking to enroll a kindergarten-eligible child in ABCSS must first consult with DCCECE.
- 4.5 To enroll an eligible child, the child's parent or guardian shall furnish documentation of eligibility and other required information. A list of all acceptable documentation will be published annually by DCCECE, including the disclosure of annual household income and household member information. Children of parents or guardians refusing to furnish required information shall be deemed ineligible for participation. Programs are responsible for verifying eligibility before the child attends and shall maintain copies of eligibility documentation in the child's record.
- 4.6 A copy of the child's birth certificate or hospital record listing a date of birth is required. If official documentation of date of birth is unavailable, the ABC program shall follow the guidelines of the local district in such instances.

- 4.7 In determining income eligibility, programs shall use a family's gross income from employment plus any unemployment compensation. If pay stubs are used to document eligibility, recent documents (within 30 days) shall be used. DCCECE shall publish a list of acceptable documentation annually. If a three-year old child has been qualified for ABCSS, that child shall remain eligible for two years.
- 4.8 Families claiming no earned income (full-time students or unemployed) shall produce a signed and notarized statement to that effect.
- 4.9 Parents or guardians shown to have submitted a falsified document shall be subject to repayment of funds to DCCECE and referral for prosecution.
- 4.10 An age-eligible child who falls into one of the following categories shall be exempt from family income requirements:
- Foster child
  - Child with an incarcerated parent
  - Child in the custody of a family member other than mother or father
  - Child with immediate family member arrested for or convicted of drug-related offenses
  - Child with a parent activated for overseas military duty
- 4.11 The ADE and DCCECE may develop a fee schedule and establish eligibility based on family income for children who are not eligible under Section 4.4, but priority enrollment shall be provided to children eligible under Section 4.4. Families who are qualified for enrollment under a sliding fee scale should pay fees directly to the program. The amount of any parent co-pay as determined by DCCECE shall be deducted from the reimbursement to programs accepting children on a sliding fee scale.
- 4.12 DCCECE, with approval from ADE, may grant waivers to children not meeting the eligibility criteria under Sections 4.3 or 4.4 but possessing multiple risk factors for learning and developmental impairment. Requests for such waivers must be submitted to DCCECE in writing and will be considered on a case by case basis.
- 4.13 Children having certain risk factors may be eligible for home-visiting services, in addition to attending a center-based ABC program. See Section 18.6 for eligibility requirements.

## SECTION 5 – PROGRAM/AGENCY ELIGIBILITY

- 5.1 Any child care provider meeting these criteria is eligible to apply for funding:
- Located within the boundaries of the State of Arkansas
  - Licensed by DCCECE as a Child Care Center or Child Care Family Home with no history of formal corrective action or founded complaints which pose an immediate safety risk within 12 months of application date OR has a facility which is licensable
  - Has no outstanding debt to DCCECE due to overpayments or erroneous billing. (This requirement shall be suspended if an appeal is pending.)
  - Has obtained State Quality Approval accreditation OR is eligible for such accreditation in the space to be used for the ABC program
  - Can provide matching funds in accordance with local to state 40:60 funding ratio

The local-to-state match may be waived by DCCECE if the program is in a school district that has been designated by ADE as being in academic distress and DCCECE determines that the school is unable to provide the local-to-state match requirement. This determination may be made only after DCCECE has assisted the school in identifying potential funding sources to provide local-to-state match requirements.

- 5.2 Any provider wishing to be considered for funding must fully complete a grant application supplied by DCCECE. Grant applications will be evaluated and scored on the following factors:
- The degree to which the program can provide a developmentally appropriate preschool program as outlined in the grant application
  - A strategy of collaboration with the local business & education community
  - A fiscally-responsible budget which correlates to core quality models
  - A plan of action for parent involvement
- 5.3 DCCECE will determine an acceptable cutoff score for approved applications. Questions and concerns regarding grant scoring should be referred to the Program Administrator. The ABC Program Administrator shall make the final determination of all grant scores. Grant scores are final.
- 5.4 All applications shall include a budget which corresponds to the ABC core quality components, details program costs and demonstrates fiscal responsibility. Allowable costs include:
- salaries/fringe
  - instructional materials
  - staff development
  - developmental screenings
  - parent/community engagement activities
  - financial assistance for staff working towards a degree or credential, including but not limited to books, tuition and travel.

## SECTION 6 – FUNDING

- 6.1 Upon approval of an ABC application, the order of funding shall be based on criteria stated in Act 49 of 2003, which includes areas of the state containing:
- Schools that have 75% or more students scoring below proficiency level on the primary benchmark exams (math and literacy) in the preceding two (2) school years
  - Schools designated by ADE as being in school improvement status
  - Schools located in a school district in academic distress.
- Other factors determining areas to be funded may include socio-economic status of the service area and the availability of existing quality preschool services in an area.
- 6.2 Any program funded through ABC monies shall work in collaboration with DCCECE, ADE, local businesses and other early childhood providers (school districts, educational cooperatives, Head Start, HIPPIY, private and non-profit providers, etc.) to ensure that all eligible children are served in the most suitable environment. This collaboration shall include, but is not limited to, participation in local early childhood meetings, sharing of waiting list information and referring children to other programs when appropriate.
- 6.3 The required local 40% match may include only the cost of providing necessary services for ABC children. Matching funds may be cash or in-kind.
- 6.4 State ABC Funding (60%) for the core components of the program may include salaries and fringe for staff giving direct services to ABC children, professional development, child assessment, developmental screening, meaningful parent and community engagement activities, proven curricula and learning processes, transportation and administration.
- 6.5 The maximum amount of funding is based upon projected child enrollment. Programs will be paid quarterly. Once a grant agreement is signed, one-quarter of the maximum funding will be issued. Payment for subsequent quarters will be based upon actual enrollment. Programs not operating for at least one month during a quarter will not receive payment for that period. Programs will be reimbursed for any child attending at least one-third of the quarter. In any quarter, if actual enrollment is less than 80% of projected enrollment, the quarterly payment will be deducted on a per child basis. Overpayments or the amount of any end of year carry-forward funds shall be deducted from future payments.
- 6.6 Payment may be withheld if programs do not comply with reporting requirements.
- 6.7 ABC is intended to supplement, not supplant, existing early childhood funding sources.
- 6.8 Funding, not to exceed 2% of the total ABC funding pool, shall be available from the ABC monies for the additional support services required of DCCECE in administering the ABC program.

## SECTION 7 – REPORTING

- 7.1 Each ABC program shall submit to DCCECE two (2) financial expenditure reports—due on January 30 and July 30 of each year—and periodic quarterly reports—due on September 30, December 15 and March 30 of each year—which detail operating expenses and enrollment data. Programs shall receive guidance from DCCECE on the specific format of each report.
- 7.2 A complete and final disclosure audit of each ABC program is required and must be submitted annually for review to DCCECE. Any ABC program that is annually reviewed by Legislative Audit may submit the summary completed by that agency. All final audits shall be submitted within 120 days of the program’s fiscal year completion.
- 7.3 Programs that fail to adhere to a reporting deadline or respond to a request for information by DCCECE will be subject to compliance action as outlined in Section 21.
- 7.4 Children qualifying under the sliding fee scale must be clearly marked as such in quarterly enrollment reports to DCCECE. Programs shall also report any non-ABC qualifying children who have been assigned to an ABC classroom. Failure to do so is grounds for a compliance plan (See Section 21). DCCECE will inform programs as to the manner that reporting shall take place.
- 7.5 Once a grant agreement has been signed, any change made to the program whatsoever shall be reported to DCCECE within five (5) working days of the change. This includes but is not limited to any changes in address, phone, e-mail address, staff, slot locations or budget items.

## SECTION 8 – APPLICATION/RENEWAL APPLICATION

- 8.1 The Request for Applications will specify all application procedures for an ABC program. DCCECE is not obligated to review any proposal received after the submission deadline stated in the application.
- 8.2 If all ABC funds are not allocated or expended during any program year, the DCCECE may initiate an additional application period to fully obligate all available funds.

## SECTION 9 – MINIMUM STANDARDS/CLASSROOM PROGRAMS

- 9.1 All ABC classroom programs shall satisfy the requirements specified in The Child Care Licensing Act, ACA § 20-78-201 through 224 and rules and regulations enacted pursuant to these sections.

- 9.2 All ABC center-based or family-home based programs shall maintain a license in good standing as referenced in Section 9.1. Any ABC program whose license is revoked shall be immediately terminated from the ABC program.
- 9.3 Agencies that are barred from participating in DHHS programs pursuant to DHHS Policy 1088 shall be ineligible for participation in ABC. Grant agreements for any existing programs excluded pursuant to this policy shall be terminated immediately. Programs placed on corrective action by DHS shall be subject to ABC compliance action as outlined in Section 21.
- 9.4 DCCECE is directly responsible for the inspection and evaluation of programs as referenced in Section 9.1. Inspections and monitoring visits may occur without prior notice. This includes quality visits, program reviews or any other visit by a DCCECE or authorized representative.
- 9.5 All ABC classrooms shall meet the criteria for becoming an "approved" Early Childhood program under the Arkansas Child Care Approval System Rules and Regulations, Ark. Code Ann. 6-45-103 and 106 (Supp. 1993). An overall average of 5.5 is required for the Environmental Rating Scale or scales that are applicable to each program. DCCECE will utilize the following procedure for any program failing to meet these requirements:
- 1st No Pass: Recommendations for improvements will be made by the program monitor and DCCECE Program Specialist. Technical assistance is recommended.
- 2nd No Pass: Technical assistance shall be mandated. Program is advised that the site will have one additional opportunity to meet the requirements.
- 3rd No Pass: Site shall not be renewed at the end of the program year.
- Programs may not physically move a site for the purpose of circumventing this procedure. If a program moves a site to another location but retains the same ownership, those classrooms will count as the original site under this rule. Technical assistance may include recommendations for staff or management changes.
- 9.6 For each child enrolled, ABC programs shall provide a minimum of 7 hours per day, 178 days per year for instruction.
- 9.7 Programs shall utilize a parent handbook specifically designed for the ABC program. Attendance and tardy policies shall be clearly outlined in the handbook. Programs should stress the importance of attendance and arrival time to parents. Programs should direct specific cases to DCCECE for technical assistance or guidance.

- 9.8 For any ABC child also receiving special education services, appropriate staff from the Education Cooperative or school district shall have access to the child at mutually agreeable times during the program day in order to provide services outlined in the child's IEP.

## **SECTION 10 – STAFF/PUPIL RATIO FOR CLASSROOM PROGRAMS**

- 10.1 Regardless of licensing capacity, the group size in any classroom with ABC children shall not exceed:

- 8 children for ages birth-18 months
- 14 children for ages 18 months-3 years
- 20 children for ages 3-5 years

Programs may integrate ABC classrooms with children funded through other sources. However, the maximum group sizes listed above apply to ALL children in a classroom containing ABC children, regardless of funding source.

- 10.2 The adult-to-child ratio in any classroom with ABC children shall not exceed:

- 1:4 (birth to 18 months)
- 1:7 (18 months-3 years)
- 1:10 (3 years-5 years)

- 10.3 A minimum of 50% of the staff must remain in the classroom during rest time for children 3-5 years old only. Full staffing must occur for all other ages and at all other times, including meals.

- 10.4 Pursuant to licensing regulations, a teacher or aide may escort a child or group of children to a bathroom or school nurse if another qualified staff person remains in the classroom. A classroom shall not be counted out of compliance for a teacher taking a brief bathroom break as long as the other staff member remains in the classroom.

## **SECTION 11 – STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS**

- 11.1 The lead teacher shall hold a standard Arkansas teacher license with P-4 certification. Non-public school based or non-educational cooperative based ABC programs may hire a non-certified teacher with a bachelor's degree in early childhood education or child development. Non-public school or non-cooperative based ABC programs may not hire teachers with a provisional or initial teacher license. The Division shall consider degree exemptions for non-public school/coop based providers on a case-by-case basis, contingent upon the teacher having a requisite number of hours in early childhood and/or child development. Lead Teachers must be able to demonstrate competency in the areas of developmentally appropriate programming, curriculum development & daily classroom management.

- 11.2 For multiple classroom sites, the teacher of a second classroom shall hold, at a minimum, an associate degree in early childhood education or early childhood development. Teachers must be able to demonstrate competency in the areas of developmentally appropriate programming, curriculum development and daily classroom management.
- 11.3 The paraprofessional aide shall hold a minimum of one of the following: an associate degree in early childhood education or child development OR a CDA credential. Paraprofessionals are an integral part of classroom instruction and should be given responsibilities which are commensurate with their education and experience. In general, paraprofessionals should be able to assist with classroom activities, interaction, supervision and observation.
- 11.4 Programs replacing a teacher or paraprofessional during the year—including those taking an indefinite leave of absence—shall consult with the Division on specific qualifications needed.
- 11.5 An ABC program coordinator or site director without teaching responsibilities shall meet the minimum licensing requirements for a center director AND complete Director's Orientation within a reasonable time period, subject to the availability of training. The coordinator or director will preferably have some level of experience in early childhood.
- 11.6 Caregivers in an infant/toddler ABC room shall hold a minimum of a CDA credential in infant/toddler care.
- 11.7 Staff members not qualifying under Sections 11.1-11.3 may work in an ABC program under an approved Staff Qualifications Plan. DCCECE will approve these plans on a case-by-case basis and shall monitor the plan to ensure adequate progress is being made. Programs shall file a Staff Qualifications Plan with DCCECE within fifteen (15) days of the date of hire and shall submit progress reports on January 30 and July 30 annually.
- 11.8 While adhering to the necessary qualifications, ABC programs should also strive to maintain an ethnically diverse staff appropriate to child enrollment.
- 11.9 Between July 1 and June 30 each year, all ABC teachers and aides shall participate in a minimum of thirty (30) hours of staff development on topics pertinent to early childhood education and approved by DCCECE. Persons who are obtaining an early childhood degree may count college course hours pertinent to early childhood education toward the required hours of staff development. Programs should multiply semester hours by 5 to obtain the number of semester hours counted towards ABC professional development.

11.10 Teachers and paraprofessionals shall be required to receive training in the following areas:

- Arkansas Early Childhood or Infant/Toddler Education Frameworks
- Pre-K ELLA (Early Literacy Learning in Arkansas)
- Math/Science for Young Children
- Social/Emotional Learning in Arkansas
- Work Sampling Online
- COPA
- Deveraux Early Childhood Assessment (DECA)
- Special Needs, including process, Special Education rules and regulations and IDEA

With the exception of annual Work Sampling training and updates, timeframes for completing such requirements may vary with availability and access to the above trainings. DCCECE or ADE Special Education may mandate additional training subject to needs in various locations.

11.11 In addition to the requirements of 11.10, coordinators for each ABC programs shall ensure that all appropriate staff members attend mandatory ABC training (budgets, reporting, assessments, information technology, etc.) provided by DCCECE. Programs with staff members not adhering to these requirements are subject to the terms of a compliance plan as outlined in Section 21.

11.12 The ABC program coordinator and all ABC staff shall register with the Arkansas Early Childhood Professional Development System Registry.

11.13 ABC programs shall establish an employment agreement in writing with all classroom staff. This agreement shall outline working conditions, dates and hours of employment, compensation and fringe benefits.

## **SECTION 12 – STAFFING PATTERNS/CLASSROOM PROGRAMS**

12.1 Single classroom sites for preschool shall have a teacher qualified under section 11.1. Classrooms with over 10 children must also have a paraprofessional qualified under Section 11.3.

12.2 For ABC programs operating infant/toddler classrooms, programs must have one (1) qualified caregiver meeting the requirements of Section 11.6 for either every four children (infants) or seven children (toddlers).

12.3 In multi-classroom sites, the following staffing patterns shall be adhered to:

# Classrooms	Lead Teacher (11.1)	Classroom Teacher (11.2)	Paraprofessional (11.3)
1	1	0	1
2	1	1	2
3	1	2	3
4	2	2	4

For sites with more than four classrooms, programs must provide a lead teacher (11.1) for every three classrooms. Lead teachers are responsible for curriculum, program planning & oversight of paraprofessionals aides.

**SECTION 13 – PROGRAM STANDARDS**

- 13.1 All early childhood programs funded by ABC monies shall be developmentally appropriate and individualized to meet the needs of each student enrolled. Guidelines published by the National Association for the Education of Young Children (NAEYC) and the Arkansas Early Childhood Education Framework will be used to determine developmental appropriateness. (Bredekamp, Sue, Editor, *Developmentally Appropriate Practice in Early Childhood Programs Serving Children from Birth Through Age 8*).
- 13.2 Programs shall demonstrate that the classroom arrangement satisfies “substantial portion of the day” as defined by the environmental rating scales. If used, room dividers shall be arranged and of sufficient height to prohibit distractions from other classes yet not hinder proper supervision within the classroom.
- 13.3 Each classroom shall be equipped with toys, books & play apparatus to take care of the needs of the total group and to provide each child with a variety of activities through the day. A variety of equipment shall be accessible from low shelves to children of all ages and shall be arranged in learning centers.
- 13.4 The program shall be individualized to meet the needs of each student enrolled. Each curriculum model and the actual classroom practice will be assessed using the applicable environmental rating scale to ensure the model is developmentally appropriate.
- 13.5 The program shall have a written overall curriculum plan which is arranged in thematic units, projects or topics of study and includes goals and objectives related to the following: cultural diversity, social/emotional development, creative/aesthetic learning, cognitive/intellectual learning, physical development and language.

- 13.6 All programs must utilize a curriculum approved by DCCECE. A list of approved curriculum models will be made available by DCCECE on an annual basis. A program wishing to use a curriculum not on the list may request, in writing to DCCECE, consideration of an additional curriculum. Program coordinators shall ensure teachers have adequate training on curriculum.
- 13.7 Children shall participate in a daily schedule that reflects a balance among the following types of activities: indoor/outdoor; quiet/active; individual/small group/large group; gross motor/fine motor; child initiated/teacher initiated.
- 13.8 Routine and transition times throughout the day, such as preparing for mealtime, shall be used as opportunities for incidental learning. Transition times shall be planned to avoid frequent disruption of children's activities and long waits between activities.
- 13.9 Programs shall maintain an individual child record on site. At a minimum, the record shall contain copies of:
- Birth certificate or hospital birth record
  - Documentation of program eligibility
  - Application form
  - Emergency information, including non-parental contact and medical information
  - Parental authorization for medical care, daily pick-up and field trips
  - Field trip authorization
  - Completed health form and Immunization record
  - Record of completed developmental assessment
  - Samples of child's work
  - Teacher & parent observations and summaries of parent-teacher conferences
  - Work Sampling Summary Reports and Developmental Checklists

Child records or any ABC file containing personal information on families and children shall be kept in a locked file cabinet with access granted only on a need-to-know basis. The child record shall be available for inspection by DCCECE staff. If certain records must be stored off-site, copies shall be made and given to teachers to maintain in a record on-site. In maintaining and updating child and family data, ABC programs shall utilize the information technology database selected by DCCECE. Other than those documents required for licensing purposes, teachers shall give the child's record to the parent upon completion of or disenrollment from the program.

- 13.10 Discipline shall reflect positive guidance, be consistent and individualized for each child. Such discipline shall be appropriate to the child's level of understanding and directed toward teaching the child acceptable behavior and self-control. Corporal punishment is an unacceptable method of discipline for children in ABC funded programs and shall not be used. Programs shall specifically define their approach to handling inappropriate behavior in the ABC parent handbook.

- 13.11 When confronting challenging behavior, ABC programs shall take multiple steps to intervene and correct the behavior using a constructive approach before discussing dismissal from a program. Such intervention shall ensure each child has access to professional services, such as referrals to the educational cooperative behavioral specialist, the ADE-funded regional support network for early autism identification, community mental health center and a private therapist. DCCECE shall be notified of any serious discipline concern. If a child in question has a disability and is in the process or has been identified under IDEA, the ABC program shall follow state special education rules and regulations governing suspension/expulsion.
- 13.12 If children demonstrate inappropriate behavior, as indicated by the results of the DECA given by ABC staff, the ABC program shall consult with the Early Childhood Special Education program regarding classroom modifications and interventions.
- 13.13 For any ABC child requiring the intervention services of special education, the ABC program shall collaborate with special education professionals to ensure each party has access to necessary information to provide the appropriate services. Early Education Special Education teachers shall have access to any information pertaining to a child receiving special education that is in the possession of the ABC program that would be necessary for reviewing and evaluating the child's progress in the general education setting. Access to proprietary information on the child shall be on a need-to-know basis.
- 13.14 Teacher-parent discussions regarding a child's behavior shall be held in private and shall focus on an intervention plan for correcting the inappropriate behavior. Teachers should request technical assistance from DCCECE on any discipline issues on which they have questions.
- 13.15 The arrangement of indoor and outdoor equipment, materials and interest areas for each group shall provide for:
- Accessibility to equipment and materials so that children may select and return them easily
  - An orderly, uncluttered atmosphere
  - Visual and/or auditory supervision of children in all areas
  - Separation of active and quiet play areas
  - Traffic patterns that avoid disruption of activities
- 13.16 At a minimum, developmentally appropriate equipment and materials of sufficient quantity to accommodate a sustained learning environment shall be provided in the following interest areas/learning centers:
- |                                 |                              |
|---------------------------------|------------------------------|
| 1. Blocks                       | 5. Discovery/Science Sensory |
| 2. Dramatic Play                | 6. Sand/Water Play           |
| 3. Stories/Language Development | 7. Manipulative              |
| 4. Art                          | 8. Music                     |

- 13.17 Outdoor play shall be used as an extension of the learning activities that occur in the classroom. As such, ABC staff shall participate in this activity.
- 13.18 The outdoor play area shall be developmentally appropriate and meet the Consumer Product Safety Commission standards for outdoor play areas. The outdoor play area shall provide the following:
- A variety of surfaces
  - An arrangement designed for appropriate flow of activities
  - Climbing and other active play items and structures
  - Open areas for running and games
  - Opportunities for dramatic play
  - Adequate storage for equipment and materials
  - Partial shade
  - Quiet, private spaces
  - A separate outdoor area equipped for infants and toddlers (if applicable)
- 13.19 Provision should be made through program design and networking efforts to ease the transition of children moving from one program or age grouping to another or to public school kindergartens. This provision must include individual needs assessments on each child, lesson plans and specific activities written into the program design. At a minimum, the transition plan shall involve parents and appropriate school district personnel.
- 13.20 ABC programs are required to provide free nutritious meals and snacks for all children enrolled in ABC/ABCSS. Mealtime is an opportunity to engage children in conversation about the day and themselves. Therefore, ABC staff shall participate with the children during this time. Children shall be given an appropriate amount of time for meals and conversation.
- 13.21 Parents or guardians of children qualified as eligible for ABC services shall not be required to pay any fees or provide food or supplies during ABC program hours. This includes enrollment and field trip fees.
- 13.22 Electronic mail is a necessary means by which DCCECE communicates vital information to programs. All participating programs must maintain a working e-mail address which is checked daily. Applicable information shall be distributed to classroom staff by the program coordinator.

## **SECTION 14 – ASSESSMENT AND SCREENINGS**

- 14.1 DCCECE and ADE shall work cooperatively to ensure that the assessments are conducted as required by Act 49 of 2003.
- 14.2 Children in the ABC program shall be assessed annually to provide an indication of each child's progress towards school readiness.

- 14.3 The assessment shall address a child's strengths, progress, and needs and shall serve as a central part of an effective early childhood program. The assessment instrument selected by DCCECE and ADE shall be used for children enrolled in an ABC program.
- 14.4 A comprehensive longitudinal study shall be implemented to evaluate the ABC program to ensure that the program goals are achieved. The study will be designed to use sound research-based evidence to determine whether the programs meet the expected standards. This research shall include children entering the program at ages three (3) and four (4) years and follow the children through completion of the fourth grade benchmark exams. Research results will be provided annually to the Governor and the Senate Interim Committee on Education and the House Interim Committee on Education.
- 14.5 Within forty-five (45) days of entering an ABC program, a child shall receive a routine annual developmental screening to determine individual needs. The program agency shall be responsible for completing the developmental screening.
- 14.6 The developmental screening must include, at a minimum, the following areas: vocabulary, visual-motor integration, language and speech development, fine and gross motor skills, social skills and developmental milestones. The purpose of screening is to identify developmental delays and/or educational deficiencies. Children so identified shall be referred to Special Education within seven (7) calendar days of the date of screening. Programs shall comply with state and federal laws for Special Needs students.
- 14.7 DCCECE will provide a list to programs of all acceptable developmental screening instruments on an annual basis.
- 14.8 Within 45 days of the first day of attendance, every child shall receive an age-appropriate health screening, which includes a hearing and vision test, performed by a licensed physician or physician assistant. Programs should contact DCCECE for information on seeking a waiver under Ark. Code Ann. 6-18-701 (Repl. 1993). Programs shall work in partnership with parents to obtain health screening information.
- 14.9 On or before the first day of attendance, parents or guardians shall provide proof that their child is current on all required immunizations or is on an acceptable "catch up" schedule. A waiver from this requirement may be granted from the DHHS Division of Health under ACA 6-18-702 (Repl. 1993).

## SECTION 15 – PARENT AND COMMUNITY INVOLVEMENT

- 15.1 Each program shall have a plan for parent involvement which includes opportunities for parental input into program operation & design. Parent involvement plans shall include a mechanism for parental advice and review of programmatic plans, parent conferences & a method to involve the parent in the child's educational experience.
- 15.2 The program shall have an "open door" policy for parents which encourages visiting and participation in classroom activities. Opportunities for at least two parent-teacher conferences shall be given to parents.
- 15.3 The program shall publish & utilize a parent handbook specifically for ABC program.
- 15.4 Each program shall have a plan for community/school district/educational services cooperative/agency involvement, which includes a description of how cooperation with other service providers who are concerned with the education, welfare, health and safety needs of young children, will be established and maintained. Programs should consider providing opportunities for community representatives to participate in the educational activities of the classroom.

## SECTION 16 – TRANSPORTATION

- 16.1 Any child who is less than 6 years old and weighs less than 60 pounds shall be restrained in a child passenger safety seat. Any child who is at least 6 years or weighs at least 60 pounds must be restrained by a safety belt. (Ark. Code Ann. 27-34-104). Conventional school buses are exempt from this requirement except for the transportation of infants/toddlers.
- 16.2 Infants and toddlers shall not be transported on school buses that are not equipped to accommodate required child safety seats.
- 16.3 If ABC children are transported on public school buses, the program shall submit to DCCECE a plan for the following:
  - Escorts to and from the bus pickup area
  - A visual identification method for buses and children to ensure children get on the correct bus
  - A thematic unit on bus safety to be presented to the children in the ABC preschool classroom at the beginning of each program year

Programs must comply with child care licensing regulations on transportation and staff-child ratio. Programs must obtain an alternative compliance waiver from the Licensing Unit before deviating from any transportation requirement. Program Rosters shall be used daily to track all ABC children being transported by the ABC program. Copies of all rosters shall be kept on file for inspection by DCCECE.

- 16.4 Offering transportation to and from an ABC program is strictly optional. DCCECE and ADE accept no liability for the transportation of children participating in an ABC program.
- 16.5 Programs may count the cost of a parent's transporting children to the program as part of their match. The maximum amount allowed shall be determined by the Division on an annual basis.

## **SECTION 17 – OTHER PROGRAM MODELS**

- 17.1 Alternate programs may include, but are not limited to, Licensed Child Care Family Homes, PAT and HIPPOY. These programs will comply, where applicable, with the regulations herein.
- 17.2 All ABC funded alternate program models will be developmentally appropriate, meet applicable health and safety standards, provide developmental and health screenings and ensure immunizations of the child served.

## **SECTION 18 – HIPPOY REGULATIONS**

- 18.1 HIPPOY programs shall meet program criteria as outlined in the contractual agreement signed by each site with Arkansas Children's Hospital and HIPPOY USA.
- 18.2 Each HIPPOY program serving at least 160 families must have one (1) full-time coordinator, holding a minimum of a bachelor's degree in education, social work, sociology, psychology, or related field. Those coordinators without a related degree must obtain at least 12 college course hours per year. This coordinator shall also meet additional job requirements as described in the HIPPOY USA Coordinator job description. New HIPPOY Coordinators must attend National HIPPOY Preservice Training and receive certification.
- 18.3 HIPPOY Home Based Educators who work 20-24 hours per week may not serve more than 15 families; Home Based Educators who work 25-30 hours may not serve more than 22 families and Home Based Educators working 31-40 hours per week may not serve more than 27 families. Minimum requirements for home educators include a high school diploma/GED and a current CDA credential. All new HIPPOY home-based educators are required to attend new Home-based Educators training provided by Arkansas State HIPPOY.
- 18.4 Hiring of any HIPPOY coordinator or home-based educator not meeting the requirements of 18.02-18.03 must be approved by DCCECE through a Staff Qualifications Plan. DCCECE shall monitor such plans to ensure adequate progress is being made. HIPPOY Coordinators working under a staff qualifications plan must obtain at least 12 college hours per year.

- 18.5 HIPPY programs may serve children 3 and 4 years of age or a child who does not meet the compulsory school entry age.
- 18.6 In order to dually enroll a child in an ABC center and HIPPY, a child must meet the ABC income requirements (< 200% FPL) plus possess at least two of the following factors:
- Parents without HS diploma or GED
  - Birth weight < 5 pounds, 9 ounces
  - Parent is < 18 years of age at child's birth
  - Family has a history of substance abuse/addiction
  - Eligible for services under IDEA
  - Parent has a history of abuse or neglect or is a victim of abuse or neglect
  - Child exhibits a demonstrable developmental delay-as identified through an appropriate screening
  - Child lives in a single parent household or has parents who are divorced
  - Child is a foster child
  - Child has incarcerated parent
  - Child has parents who cannot read
  - Child is homeless
  - Child or parent has limited English Proficiency
  - Family is income-eligible for Title I
  - Child is in the custody of family member other than mother and father

Home-visiting programs shall be responsible for verifying eligibility before enrolling the child. Dual enrollment shall not exceed 25% of the program's total ABC enrollment.

- 18.7 Center-based and home-visiting programs shall collaborate in providing services to any child qualifying for dual enrollment under 18.6. Center-based programs shall be responsible for assessments and screenings. This information shall be shared with the home-visitor, as well as any IEP or special needs information.
- 18.8 The Arkansas HIPPY Training and Technical Assistance (T & TA) Office will monitor and assist HIPPY programs throughout the state. Annual program site reviews and assessments will be forwarded to DCCECE for consideration of program compliance and funding renewal. The Arkansas HIPPY Office will assist DCCECE with determining program compliance at the local level.
- 18.9 HIPPY programs shall meet requirements as set forth in Sections 4-7 & 14-16.
- 18.10 Group meetings should reflect the educational programming standards as set forth in Section 13 and guidelines set forth in the HIPPY model.
- 18.11 Any enhancements designed to complement the HIPPY curriculum must be approved by the Arkansas HIPPY Office prior to implementation with families.

## SECTION 19 – PAT REGULATIONS

- 19.1 PAT Programs shall meet program criteria as outlined in the PAT Program

## Implementation and Planning Guide.

- 19.2 All PAT Coordinators must attend the PAT Institute Training and obtain either a Parent Educator Certificate or an Administrator's Certificate.
- 19.3 Each program must have a certified Parent Educator. The Parent Educator may also serve as Coordinator.
- 19.4 PAT Parent Educators working on a part-time basis (20 hours per week) should serve 30 and not more than 40 children and their families.
- 19.5 PAT Programs shall operate on a twelve month, year-round basis. Families must be offered twelve personal visits and six parent group meetings.
- 19.6 PAT Programs may serve children from the prenatal period to five years of age with proper certification.
- 19.7 PAT programs may enroll children also participating in a center-based program under the guidelines of 18.6.
- 19.8 PAT Programs must coordinate services with HIPPIY Programs where both exist in the same community to avoid duplication of services.
- 19.9 PAT Programs shall meet requirements as set forth in Sections 4-7 and 14-16.

## **SECTION 20 – CHILD CARE FAMILY HOMES**

- 20.1 Licensed child care family homes participating in ABC must meet the same requirements as an ABC center, except where listed in this section.
- 20.2 Group size for an ABC classroom in a CCFH shall not exceed sixteen (16) children or maximum licensing capacity, whichever is less.
- 20.3 The ABC family home teacher must possess a minimum of a CDA credential and file a Staff Qualifications Plan which outlines a plan to complete a coursework towards a four-year degree in early childhood or child development.
- 20.4 In evaluating the ABC program in a CCFH, the Family Day Care Rating Scale (FDCRS) shall be utilized. Family homes shall be subject to the same guidelines as listed in 9.5.

## **SECTION 21 – COMPLIANCE**

- 21.1 An ABC program found to be out of compliance with any ABC Rule or Regulation shall be placed on a 90-day Compliance Plan. During this probationary period, a

program must make all necessary corrections or be subject to termination from the ABC program. Compliance deficiencies may also result in immediate termination from the ABC program, denial of future ABC funds, repayment of funds and exclusion from participation in any DHHS programs.

21.2 Issues for a compliance plan may include, but are not limited to:

- Founded licensing or maltreatment complaints
- Any other violation of minimum licensing standards
- Revocation of Quality Approval status or failing to meet Quality Approval standards
- Financial mismanagement, including use of ABC funds for programs other than ABC
- Habitually late reports or missing information
- Failure to report a change in program status within five working days
- Program deficiencies documented by DCCECE or any authorized representative
- Erroneous or fraudulent billing of DCCECE vouchers or Special Nutrition programs
- Falsification of any document or information
- Hiring of unqualified staff without consultation with the Division on a Staff Qualifications Plan.
- Staff members not meeting the requirements of a Staff Qualifications Plan.

21.3 Any program who submits a falsified document will be subject to immediate termination from the ABC program, repayment of funds and possible referral of program officials and/or responsible employees for criminal prosecution.

21.4 An ABC program may appeal any adverse action taken by DCCECE. Such appeals must be in writing and be received within thirty (30) days of the notice of corrective action. A program wishing to appeal should send a written notice to Attention: DCCECE Division Director, P.O. Box 1437, Slot S-140, Little Rock, AR 72203. The Division Director will make a recommendation to the State Board of Education, which will issue a final ruling.

ARKANSAS DEPARTMENT OF EDUCATION  
RULES GOVERNING THE ARKANSAS TEACHER OF THE YEAR PROGRAM

**1.00 AUTHORITY**

- 1.01 This rule shall be known as the Arkansas Department of Education Rule Governing the Arkansas Teacher of the Year Program.
- 1.02 The State Board of Education promulgates this Rule pursuant to the regulatory authority provided in Arkansas Code Ann. §§ 6-11-105, 6-17-2501 et seq. and 25-11-201 et seq.

**2.00 PURPOSE OF RULES**

- 2.01 The purpose of these rules is to implement and establish the process governing the Arkansas Teacher of the Year Program.

**3.00 DEFINITIONS**

- 3.01 **“Classroom teacher”** is a person who is required to have a valid Arkansas teacher’s license, engaged directly in instruction with students in a classroom setting for more than seventy percent (70%) of the person’s contracted time and is not a guidance counselor or librarian.
- 3.02 **“In residence”** means working exclusively with the Department of Education at a location agreed upon between the Department and the Teacher of the Year.
- 3.03 **“Superintendent”** means the executive officer of a school district board of directors directing the affairs of the school district and teaching not more than one-half (1/2) of the time in the school day.
- 3.04 **“School district board of directors”** means the local board of directors of a school district, which are duly elected and qualified to hold office pursuant to Ark. Code Ann. § 6-13-604 et seq.

**4.00 IMPLEMENTATION**

- 4.01 Beginning with the 2006-2007 Teacher of the Year Program, the Arkansas Department of Education shall develop a process for selecting the Arkansas Teacher of the Year. This process shall work in conjunction with and in support of the process for selecting a National Teacher of the Year.

- 4.02 The process shall allow that each Arkansas school district board of directors may submit a single applicant for the Arkansas Teacher of the Year.
- 4.03 The applicants shall be reduced to sixteen (16) finalists representing one (1) applicant for each of the fifteen (15) education service areas and one (1) applicant for school districts in Pulaski County.
- 4.04 In submitting an application for Arkansas Teacher of the Year, a school district agrees that if its applicant is selected, the district shall place the teacher on paid administrative leave for the school year immediately following his or her selection, as provided in Ark. Code Ann. § 6-17-2504.
- 4.05 While on paid administrative leave, the Arkansas Teacher of the Year shall Work-in-Residence with the Department of Education to:
  - 4.05.1 Create professional development programs for other teachers;
  - 4.05.2 Provide educational technical assistance to students and teachers statewide;
  - 4.05.3 Enhance the Arkansas Teacher of the Year Program; and
  - 4.05.4 Enhance the quality of elementary and secondary education in Arkansas and
  - 4.05.5 Represent the state in the National Teacher of the Year competition.
- 4.06 During the school year in which a school district's teacher of the year is on paid administrative leave, the Department of Education shall reimburse the school district as provided in Ark. Code Ann. § 6-17-2505.

## **5.00 DISTRICT RESPONSIBILITY**

- 5.01 Any school district whose applicant is selected as Arkansas Teacher of the Year shall place that teacher on paid administrative leave for the school year immediately following the teacher's selection as Arkansas Teacher of the Year for the time period that the teacher actually serves as the Arkansas Teacher of the Year.
- 5.02 The teacher shall be entitled to return to her or his former employment with the school district for the school year following the paid administrative leave provided.
- 5.03 The school district shall be responsible for providing a replacement teacher or restructuring class loads during the school year in which the teacher selected as Arkansas Teacher of the Year is on administrative leave.

- 5.04 Any school district that employs a substitute teacher to replace a teacher of the year shall not be subject to any earning limitations set in place by law or the Arkansas teacher retirement system.
- 5.05 Each school district classroom teacher contract shall reflect the administrative leave provisions for any teacher selected as Arkansas Teacher of the Year.

## **6.00 DEPARTMENT OF EDUCATION RESPONSIBILITY**

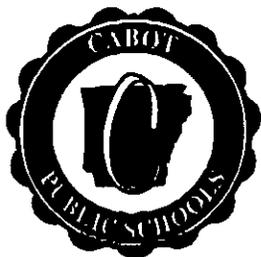
- 6.01 During the school year in which a school district's teacher of the year is on paid administrative leave, the Department of Education shall reimburse the school district for:
- 6.01.1 The teacher's salary and benefits; and
  - 6.01.2 Incidental expenses incurred by a teacher of the year as a result of his or her participation in the teacher of the year program.
  - 6.01.3 All incidental expenses shall be approved by the Department.
- 6.02 The Department of Education shall be responsible for the reimbursement of any incidental expenses incurred by the Teacher of the Year during the implementation of the program for the current year.
- 6.03 The Department may receive private donations, grants or other forms of assistance to help fund any aspect of the Arkansas Teacher of the Year Program.

## **7.00 NON-VOTING MEMBER OF THE STATE BOARD OF EDUCATION**

- 7.01 While serving as Arkansas Teacher of the Year, the teacher of the year shall also serve in an advisory position as a non-voting member to the Arkansas State Board of Education.
- 7.02 The Arkansas Teacher of the Year shall provide a written advisory report to the State Board of Education on how to better provide teacher professional development and student instruction assistance for Arkansas public school teachers.
- 7.03 The Arkansas Teacher of the Year shall not be entitled to any compensation or per-diem for serving as a non-voting member of the state board.
- 7.04 As a non-voting member of the state board, the Arkansas Teacher of the Year shall be immune from any liability with regard to any act or omission of the state board.

***Cabot Public Schools  
Requests  
Waiver from  
178 Student-Teacher  
Interaction Days for  
Cabot Junior High  
North Building***

*"We Make A Difference  
For All Kids"*



*"Together We Can"*

# Cabot Public Schools

OFFICE OF THE SUPERINTENDENT

Frank A. Holman, Ed.D.

August 31, 2006

Arkansas State Board Of Education  
#4 Capitol Mall, Room 305A  
Little Rock, Arkansas 72201

Dear Board Members:

The purpose of this letter is two-fold. First, to request a waiver for the start of school date because of the fire that destroyed the Cabot Junior High North Building. This request affects 1200 students, 75 teachers and 60 classrooms.

Secondly, to request a waiver for attendance less than 178 student contact days. Junior High North ninth grader's request is a five day waiver and Junior High North seventh and eighth grader's request is for 10 days.

Attached is an explanation of our request.

If you need additional information, I'll be happy to provide it.

Yours in Education,

Frank A. Holman, Superintendent

FAH/ht

attachment

**Attachment:**

We are requesting waivers because of the magnitude of our loss due to a devastating fire at Cabot Junior High North on August 10, 2006. The building structure and contents were a total loss. Meetings were set up immediately to determine a course of action with parents, students, staff and the community.

A plan was set in place to procure portable classrooms and use available space at the High School within our district. The financial strain on the district is unknown at the current time, but we have spent over \$1.5 million already for set up of portables, utility hook-ups, and walk ways to comply with ADA access.

The time necessary to bring in the portable classrooms from throughout the region, set them up, anchor them, clean them, add the utilities, plumbing, cable, fiber optics and install ramps and asphalt paving is taking a great deal of time. All of the portable units must meet fire and International codes.

The ninth graders from Junior North started on August 28<sup>th</sup> which was only one week later than the start of school. This was after a great deal of people worked on acquiring materials, supplies, equipment and ordering basic items for classrooms. Junior High North teachers have worked these weeks although the students were not in school. They have been inventorying materials for their classroom, getting supplies that were destroyed and helping the ninth grade teachers set up their classrooms. Teachers at the high school had to be reassigned to make room for a few classes of ninth graders.

In addition to all of this, a plan had to be worked out with our cafeteria staff on how to provide nutritional meals for all of the students that were displaced. Bus schedules and routes had to be re-organized and a new plan for parents to drop off, pick up or check out their student was developed.

We are currently working diligently to have classrooms ready for our seventh and eighth graders on Tuesday, September 5<sup>th</sup>. This is a massive logistics undertaking for new classrooms for the 1200 Junior High North students.

We are very thankful no one was hurt or injured. We appreciate our teachers, staff, community, and educators across the state for the support and assistance they have given us during this difficult tragedy.

We respectfully request the waivers outlined based on the information provided above.

Dr. Frank A. Holman, Superintendent  
Cabot Public School



July 2006						
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9

September 2006						
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20/29

October 2005						
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21/50

November 2006						
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17/67

December 2006						
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14/81

# Cabot School District 2006 – 2007 STUDENT CALENDAR

No school for Students  
School Day for Students

### Grading Periods

Grading Period 1: Aug. 21 – Oct 13 (39 days)  
Grading Period 2: Oct 16 – Dec 20 (42 days)  
**1<sup>st</sup> Semester – 81 days**  
Grading Period 3: Jan 3 – Mar 9 (44 days)  
Grading Period 4: Mar 12 – June 1 (53 days)  
**2<sup>nd</sup> Semester – 97 days**

### Significant Dates

August 21	1 <sup>st</sup> Day of School
September 4	Holiday
October 5	JHN Homecoming
October 6	HS Homecoming
October 12	JHS Homecoming
October 19	Parent Conferences 2:00 – 8:00 PM
October 20	No School
November 28	AMA Meeting
November 22-24	Thanksgiving Break
December 16-20	Dead Days
December TBA	Semester Tests
Dec 20 - Jan 3	Semester Break
January 4	Second Semester Begins
January 16	Martin Luther King Day
January 23-24	Mid-year EOC Alg. I Exam
January 25-26	Mid-year EOC Geo. Exam
February 15	Parent Conferences 2:00 – 8:00 PM
February 16	No School
February 19	Presidents Day
March 12-16	ITBS Testing (K-9)
March 13-14	Grade 11 Literacy Exam
March 23	Alt. Portfolios Due
March 26-30	Spring Break
April 6	Good Friday
Apr 2-May 11	MAC II – LEP (K-12)
April 17-20	Benchmark Exams (3-8)
April 23	EOC Field Test: Biology
April 24-25	EOC Exam : Geometry
April 26-27	EOC Exam: Algebra I
May 18	High School Graduation
May 24-30	Dead Days
May TBA	Semester Tests
May 28	Holiday
June 1	Last Day of School

January 2007						
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19/100

February 2007						
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18/118

March 2007						
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17/135

April 2007						
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20/155

May 2007						
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22/177

June 2007						
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1/178

## RESOLUTION

WHEREAS, a recent change in Ark. Code Ann. § 6-17-414 allows non-certified employees of school districts to request the Arkansas State Board of Education to grant a waiver of the employment eligibility requirements of § 6-17-414; and

WHEREAS, Ark. Code Ann. § 6-17-414 does contain a protocol or procedure that may be used by the Arkansas State Board of Education in considering whether to grant such waiver requests.

Specifically § 6-17-414 (f) allows the Arkansas State Board of Education to take into consideration employment references; character references, and other evidence demonstrating that the applicant does not pose a threat to the health or safety of school children or school personnel.

THEREFORE, it is hereby resolved that it will be the policy of the Arkansas State Board of Education that no waiver from the employment eligibility requirements of Ark. Code Ann. § 6-17-414 shall be granted, if such a waiver is to be granted at all, unless the waiver request is approved in writing by the superintendent or his or her designee of the employer school district, or by a majority of the Board of Directors of the employer school district.

BE IT RESOLVED by the approval of the Arkansas State Board of Education at its regularly scheduled meeting on September 11, 2006, and shall be immediately effective upon signature of the Chair of the Arkansas State Board of Education on this \_\_\_\_\_ day of September, 2006.

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Diane Tatum, Chair  
Arkansas State Board of Education