



## The New ACSIP Process

**COM-15-074** New ACSIP Software and School Improvement Process State-wide Field Test with Federal Program Applications

<http://adesharepoint2.arkansas.gov/memos/default.aspx>

**ACSIP (Indistar)** main web page <http://www.indistar.org/>

**ACSIP Pilot (Indistar)** web page login <http://www.indistar.org/app/>

School District ARDistrict      Password ARDistrict

Federal Application Process will include

- Title I District Application for Funds – Part I
- Title I District Application for Funds – Part II
- Title II-A District Application for Funds
- Title III District Application for Funds
- Statement of Assurances
- Declaration of Non Participation
- Transfer of Federal Funds
- Optional Planning Budgets for Federal Funds
- Indicators to be assessed based on Title I/Non Title I Served Status

State Categorical Supplemental Forms will include

- General Description Use of Funds
- Evaluation of Interventions
- Budget Planning Worksheets (optional use)
- Any supplemental forms required by legal following rule modifications
- Identification of indicators to be assessed

## Tentative Timeline for Field Test Implementation

May 6	Commissioner Memo published.
May 6 – June 15	Messaging the change to school districts.
By June 15	Districts have login info and passwords.
By July 15	Training materials posted to Indistar and ADE Websites.
By July 15	Early Bird Training Session for Test Audience (First nuts and bolts training for Federal Program Coordinators and Indistar Process Manager at ADE).
July 15 – 31	First regional training sessions for Federal Program Coordinators and ACSIP Process Manager (based on availability of district staff and desire for early training).

By August 8 August	Districts receive logins and passwords for each school. ADE provides Co-Op level training for Federal Program Coordinators, District ACSIP Process Managers and Superintendents/designees. ADE provides Co-Op level training for Building Principal, Building ACSIP Process Manager and Federal Program Coordinator/designee.
September	Technical assistance as needed (Co-Op Level Workshops continue).
<b>October 1</b>	<b>Federal Applications (district only) and State Categorical General Descriptions (district and school level) submission.</b>
October 15	ADE ACSIP Supervisors begin review with coaching comments of district progress in assessing and planning required Indicators.
November 15	ADE ACSIP Supervisors begin review of coaching comments from district to schools and provide technical assistance to Federal Program Coordinators.
<b>November 15</b>	<b>Cognos Budget Report for Federal Programs uploaded into Indistar.</b>
December 1- March 1	ADE ACSIP Supervisors provide district with coaching comments and technical assistance. Regional meetings as needed.
<b>March 30</b>	<b>All required indicators should be assessed and planned.</b>
<b>May 30</b>	<b>Second Cognos Budget Report for Federal Programs uploaded.</b>

### **Legislation, Rules, Monitoring, Audits and ADE Websites**

**Act 841** (2015) Act modified the requirement for specific action level budgeting of state categorical funds to a general description of the use of funds at the school and district level. <http://www.arkleg.state.ar.us/assembly/2015/2015R/Acts/Act841.pdf>

**Rules** Governing the Distribution of Special Needs Funding and Determination of Allowable Expenditures.

[http://www.arkansased.gov/public/userfiles/rules/Current/Student\\_Special\\_Needs\\_Funding\\_Emergency\\_Rules\\_2015\\_Update\\_Final.pdf](http://www.arkansased.gov/public/userfiles/rules/Current/Student_Special_Needs_Funding_Emergency_Rules_2015_Update_Final.pdf)

**ACSIP Monitoring** process under review. More information will be provided through Commissioner Memos and in Fall Training.

**Legislative Audit** representatives have reviewed The New ACSIP Process and will provide training to their auditors.

**ADE Federal Programs** <http://www.arkansased.gov/divisions/public-school-accountability/federal-programs>

**ADE School Improvement** <http://www.arkansased.gov/divisions/public-school-accountability/school-improvement>