

ACSIP Statewide Advisory Team Meeting

June 7, 2016

Celebrations

- ADE attended the AAFC Conference in Hot Springs on March 5, 2016
- Springdale HS Principal and Fountain Lake principals were highlighted and spoke talked about various positive things that are happening in their schools
- Mr. Scott Gauntt, Advisory Team Member, represented the Advisory Team very well as he talked about the successes and progress of the team
- Draft of our Advisory Team page. Advisory team to provide clearance to go ahead and launch the site.
- Texarkana SD's Leadership Team was also featured as a district effectively implementing the school improvement team. Members agreed that the page should go "live."

Updates from PD – Kevin Beaumont

- Work with coops, stem centers, ERZs, and AR Ideas.
- Linda.com is a system that needs
- Conferences – Bentonville will provide math PD and will live stream the training from the Coop.
- LDC and MDC conference in Little Rock, AR LDC supports all content areas (K12 initiative) Horatio will be the SD.
- Dyslexia instruction training – looking for change in core instruction for all students. Grade level reading initiative is helping with this for the next coming year. This is important for all teachers.
- Formative assessment, RtI, Dr. Judy Elliot has been working within the state for a year. Check with local cooperative.
- Greenbrier
- Call the TCCs and find out who has been working with LDC/MDC to find out additional information
- All Arkansas teacher built modules are loaded on the website.
- More of a PD focus will be at the elementary level. Science, chemistry, social studies will be more of a focus.
- Trying to catch up with PD in these areas because students are coming out of school not prepared in these areas.
- There is a free PD data gathering tool SAI. All coops have this. Gives you data and feedback on PD needs. Contact coops to get training on how to use this tool.
- We want individualized instruction for teachers and students.
- From this SAI, individualized, strong PGPs can be developed for teachers.

- All of the schools in Ms. Holt's (insert district name here) district utilize SAI. Used these in combination with their own surveys.
- One district thought the SAI to be a bit lengthy and that it's only as good as the responses given.
- Mini conference in Ms. Bonnie's district- Biggest response from teachers was that we get to choose what we want to do (We have tried to find balance between what teachers want, need, and have to do.).

Questions, Progresses and Needs from the Field

- Thank you for having the SPED people to come to this. Helped with the deadline.
- SPED department had some possible misunderstanding about who was supposed to "do" the work.
- Teri Philyaw -Need- (the whole thing about the private schools) The concern was that I had done my private school stuff in April, but I didn't have the form. Old form was used with June 1st date as a result.
- Receiving the form at the end of the school year caused somewhat of a delay (maybe for new people).
- Kathy Goff-The email that pops up that notifies us when something has been uploaded- That's great!
- When does this happen-email notifications? Coaching comments, upload, bulletin, all, etc.?
- Caroline Neel- Frustrating...It seems like we are going backwards because now we are having to delete things that we were very thoughtful about putting those in. With ELL putting things in, we are now at 100, and if Sped wants to put in anything...
- LaDonna advised that Mrs. Green is archiving preparing for possible auditing purposes. So, most pertinent information should be housed there.
- Kathy Goff – referred to a previously submitted email with district concerns (Bloomboard not being used as evidence of full implantation). Per conversations with another SD, information from Bloomboard can be copied and pasted into plan.

June 2016 Commissioner's Memo Recommendations

- Examples for things to be included are provided in the PowerPoint
- School Improvement Processes (What exactly does that mean?).
- When posting, align statute that goes along with this conversation
- Group broke into smaller groups for approximately 20 minutes to discuss and brainstorm what should be included
- Suggestions were:
 - Updated Student Special Needs Funding Rules

- New Requirements for Focus/Priority Underperforming schools included with the Special Needs Funding Update Information
- Deadline Reminders for : Building level Supplemental Compliance Form, Evaluation Rubric, General Descriptions, and the Separation of
- Director’s Memo – We are entering another pilot year
- Memo being brief such as...
 - *Archiving information*
 - *Website Links -*
 - *Attachments*
- *Anything done differently on program evaluations and needs assessments*
- *Bulleted list of expectations*
- Financial guidance- reporting, documents, Title I part where you do calculations (questions on that)
- It’s ok to have 12 attachments as long as the memo, itself is brief, relevant.
- Make sure attachments are working properly
- S. I. Process- something very brief about an overall process linked to a document with more details
- Webinar – Live Binders

Program Evaluations

- At this particular time, since we have transitioned to Indistar, when is it appropriate to say “ACSIP goals and Indistar Indicators?”
- We need to know how you will gather the “global” information as it relates to programs and how they are helping student achievement.
- Can you not have in your budget summary a reflection statement summarizing that evaluation?
- Where possible, have a header questions and the thought processes surrounding those questions.
- Who needs to be at the table to get things done to improve student achievement (implementation of the plan).
- We have lots of people at different levels. So we need steps, to know what we *have* to do before we can get into those rich conversations.
- *What has worked with schools so far on this annual evaluation?*
- Kim Glass – put together a template, but gave some flexibility in that. Example of the template was made available for team to view. Template will be shared and emailed out with meeting notes.
- Tracy Streeter – buildings break down in their teams to do whatever part in the S. I. plan that effects then. They report out on chart paper, take that and type that out. That then become their goals.

- Need to have people in place, review data, previous and current, read research, etc. These are components of your needs assessment. What's next? Determine how wide the gap is between where you are and where you need to be.

Indicator Selection

- How many? ADE is cautious to say that there will be a given number. What are your thoughts for the number of Indicators for schools/district?
- The seven (7) Title I Schoolwide Indicators are non-negotiables, correct? Every year an assessment of Title I programs have to be assessed.
- Without guidance from the state, people are gonna be spending a lot of time trying to read the research to determine if a particular Indicator needs to be selected. ADE has more time to determine which indicators can move a district / school forward. –Kim Glass
- ADI suggests that a particular set of Indicators be looked at for the year. Possibly 10 Indicators.
- Is there a sequence in which you should deal with the indicators? *No*
- State statute is going to drive a little bit of that. We (ADE) are actually trying to align those statutes with Indistar, not necessarily to make them compliance indicators but to put them into those broad areas for use. Also, needs assessment should drive the selection of Indicators.
- You have menu to choose from. Districts can choose which ones are immediate needs.
- What would be minimum of Indicators you could focus on with your school of greatest need? Think if it that way.
- With that being said, what if there is a new principal coming in and the previous year's Indicators need to be revisited? How does that work? What about schools that are changing? New leadership? Those new building people have already gone through the 13 or the 18? Do they start new? Kathy Goff
- That's why we need to go back and review the current reality. There may have been some steps missed.
- A number must be looked at that will support Schoolwide, the needs, and the plan that can be done with efficacy.
- If a new Indicator is not chosen, is that ok? Yes.
- So, what is the minimum? What are people saying in the various regions?
 - If we get to pick, can we pick some of the ones we've already started?
- Those Indicators that are under Title I Schoolwide, we will have to go back and look at those, right?
- *Do you need a number?*

- Why were the schools doing some of the same Indicators that the districts were going (personnel Indicator)? That particular Indicator was a part of the building Title I Schoolwide.
- Suggestions were: three (3) to five (5)
- When we meet with our schools to let them know what they need to do, Priority and Focus schools need to know ahead of time if there is something they will need to assess.
- Will Focus and Priority schools do what the “other” schools do and then some? What do I tell those schools when I am with them and other schools at the same time?

Timeline

- Place in Commissioner’s Memo, Indistar Docs and Links, post a bulletin of upcoming dates monthly, on our new website
- Docs and Links will be updated with resources
- Commissioner’s Memo has been posted on Accessibility and Monitoring of ACSIP.

S.I. General Description Updates- Kathy Davis

- Rules were recently updated (Special Needs Funding) (http://www.arkansased.gov/public/userfiles/rules/Current/2016/Student_Special_Needs_Funding_Permanent_Rules_Final.pdf)
- Requirement for underperforming schools (p. 29)
- Things that are not allowed is also noted (p. 30)
- There are reminders in Indistar (“hint”).
- To view the new forms, districts can log in to the test site: **Username: arschool/ Password: arschool.**

Special Education – Pepper Wylia

- Has a purchase program that is used with some, not all, schools.
- Similar to Indistar – has Indicators, worded similar
- One of the big issue is that Sped Supervisors cannot get in
- We don’t have a landing place for our data.
- This data, housed at UALR, about Sped kids that we are not using.
- Over time, Sped personnel are included in the district meetings, will change what we do building by building, hallway by hallway.
- Only 13 districts did not meet the deadline. That was just wonderful!
- Many charters do not have monthly board meeting. They have a quarterly. There may be other things in charters that we have not

found out that could make a difference. So, having someone from charters may help (in the future).

Federal Program Updates- Jayne Green

- ADI Coaching Training- Mrs. Green is supposed to meet with Dr. Wilde to get an update on this.
- Rollover – Happened last week. Last year’s information was moved over.
- All folders dated July 1, 2015 to May...will be moved into a Comprehensive Folder in order to clean everything up.
- Schools need to be sure to use the rubric when conducting their assessment. If things were addressed during last year’s assessment, schools may go look for another Indicator. Everything else should remain the same.
- Private School Affirmation is in there and the 1003 (a) is in there.
- ADI may be able to archive previous year’s information on a disk. However, districts may want to save those things themselves.
- This year, when you send information for review, I can either approve it, send back for revisions, or not approve. The process manager will get an email to send your Title I application. You will not get a submit button until Mrs. Green “says” she has reviewed it.
- When budgets are submitted, it is not actually being submitted, but rather just notifying Mrs. Green and team that the budget is there.
- Has anyone looked at the building level since the Rollover? Those things that have to do with Health, etc. are going to be turned off. It is turned off in the test site.
- Supplemental Compliance will only have four (4) questions.
- Use the schoolwide rubric to help fill in certain columns in those ten (10) components.
- Schoolwide Rubric can be found in Indistar under “Complete Forms” on the schools’ pages, not districts.

Next Steps

- Serving Next Year – Send names of potential members to Chante’le’ Williams
- What are thoughts about including a TCC, Director of a coop? Response: The more people who know the better.
- What about the size? How do we keep the spirit and purpose without getting to big?
- Maybe switching out members based on the agenda or conversation.
- A Financial Team, for instance, could be a resource for some.

- Can “we (Advisory Team)” provide the autonomy and say what we would like to have on our agenda?
- Do we have every region represented on our team? No.
- ADE – Establish a 2016-2017 ACSIP Statewide Advisory Team.