

**ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING STATE REPORTED DROPOUT AND GRADUATION RATES
July 11, 2005**

1.00 REGULATORY AUTHORITY

- 1.01 These rules shall be known as Arkansas Department of Education Rules Governing State Reporting of Dropout and Graduation Rates.
- 1.02 These rules are enacted pursuant to the State Board of Education's authority under Arkansas Code 6-11-105 and Section 18 of Act 2151 of the 85th General Assembly Regular Session 2005.

2.00 PURPOSE

- 2.01 It is the purpose of these rules to establish guidelines for determining and reporting dropout and graduation rates for in state reporting purposes.

3.00 DEFINITIONS

For the purpose of these rules:

- 3.01 "Census" is the student count reported to the Arkansas Department of Education through the Arkansas Public School Computer Network as the October 1 student enrollment.
- 3.02 "Transferring out of the school" means that the school has evidence/documentation that the student has enrolled in another public, private, or home school. The number of students transferring out of a school shall be based on the number of official transcripts requested by other schools or the number students designated on the Notice of Intent to Home School forms filed with the school district.

4.00 PROCESS FOR DETERMINING DROPOUTS

Beginning with the 2004-2005 school year, the following process will be used by each school to determine the number of dropouts:

- 4.01 On or before October 1 of each school year, a public school shall conduct a census of all students enrolled at the school to arrive at a school enrollment census total for each grade.
- 4.02 The number of students transferring into the school after the October 1 census through September 30 of the following school year shall be added to the October 1 census total for each grade.

- 4.03 The number of students transferring out of the school after the October 1 census through September 30 of the following school year shall be subtracted from the October 1 census total for each grade.
- 4.04 The number of students incarcerated, deceased, or graduating early will be subtracted from the October 1 census total for each grade.
- 4.05 Each school shall maintain separate records regarding students who leave the public school system to be home schooled under Arkansas Code § 6-15-503.

5.00 DETERMINING THE DROPOUT RATE

Beginning with the 2004-2005 school year, the school enrollment census total, as calculated and adjusted under section 4.00 shall be used to determine the dropout rate for each school as follows:

- 5.01 For grades two through twelve (2-12), the school enrollment census total for each grade of the current school year is compared to the school enrollment census total for each of the previous grades of the previous school year.
- 5.02 For grade one (1), the current school year school enrollment census total for grade one (1) is compared to the school enrollment census total for the Kindergarten class of the previous year.
 - 5.02.1 An example of the calculation used to determine the dropout rate for grades 9 through 12 is as follows:
 - 5.02.1 (a) If the number of dropouts for grade nine was 1 and the Oct 1 enrollment was 56:
The 9th grade dropout rate is $1/56 = .0179$ or 1.79%
 - 5.02.1 (b) If the number of dropouts for grade 10 was 2 and the Oct 1 enrollment was 60:
The 10th grade dropout rate is $2/60 = .0333$ or 3.33%
 - 5.02.1 (c) If the number of dropouts for grade 11 was 4 and the Oct 1 enrollment was 54:
The 11th grade dropout rate is $4/54 = .0741$ or 7.41%
 - 5.02.1 (d) If the number of dropouts for grade 12 was 3 and the Oct 1 enrollment was 57:
The 12th grade dropout rate is $3/57 = .0526$ or 5.26%

6.00 DETERMINING THE GRADUATION OR COMPLETION RATE

- 6.01 The graduation rate, as defined by the Department of Education, shall be tracked for students in grades nine through twelve (9-12).
- 6.02 The graduation rate indicates the percentage of students enrolled during grade 9 through 12, and completing grade 12 without dropping out.

7.00 REPORTING GRADUATION AND COMPLETION RATES

- 7.01 Beginning with the 2004-2005 school year, each school will report to the Arkansas Department of Education (ADE) the dropout data for each grade within the school in a format designated by the ADE.
- 7.02 Beginning with the 2004-2005 school year, each school with a grade 12 will report to the Arkansas Department of Education (ADE) the graduation data for the school in a format designated by the ADE.