



ARKANSAS DEPARTMENT OF EDUCATION

COMMITMENT TO SCHOOLWIDE PLANNING

Procedures for Commitment to Schoolwide:

1. District should complete a Commitment to Schoolwide form.
2. Once completed, district will mail a copy of the Commitment to Schoolwide form to the Division of Learning Services/Federal Programs/Title I - Schoolwide, Four Capitol Mall, Mailslot #26, Little Rock, AR 72201.
3. Once received, an informational letter (Schoolwide Memo) will be mailed to the district outlining procedures and the use of the following forms; Title I Schoolwide Plan Approval and LEA Peer Review Rating Rubric and the Title I Schoolwide Planning Checklist.
4. Schoolwide Program Manager will contact district and the ADE support team to verify that the Schoolwide process is complete. He/She will sign off on all documents and forward to the Title I office for approval and the issuing of Schoolwide status.
5. Schoolwide letter approving district will be mailed.

Commitment forms are due by *September 15th* of the Planning Year
All new Schoolwide plans will be due by *October 1* of the Implementation Year

School Information

School Name:		School LEA No.:	Grade span:
School Mailing Address:	Principal:	Phone Number:	Fax Number:
Email:		Enrollment:	
Low Income % _____ as determined by (please mark selection)			
Free/Reduced Lunch _____ or Other _____			

District Information

District Name	District LEA No.:	Mailing Address
Signature of Title I Authorized Representative:		
Phone:	Fax:	
Print or Type Superintendent's Name:		

Contact Person or ACSIP Leadership Team Chair: _____

School technical assistance provider and qualifications (if other than ACSIP Supervisor -for example, individual consultant _____

Expected date the school will become a schoolwide program _____

*A schoolwide program is a comprehensive reform strategy designed to upgrade the entire educational program in a Title I school. The schoolwide plan must be developed with the involvement of the community to be served and the individuals who will carry out the plan. In general, every school that plans to operate a schoolwide program is **required** to spend an entire year conducting the planning process. [Section 1114(b)(2)(B)(i)(I) of Title I of ESEA].*

Non-Regulatory Guidance to assist in designing Schoolwide Programs is available at the following link:
<http://www.ed.gov/policy/elsec/guid/designingswpguid.doc>

Please check assurances:

- _____ An assurance that the school staff made the decision to become a schoolwide program
- _____ An assurance that the school will meet the plan development requirements in the Elementary and Secondary Education Act, Section 1114
- _____ An assurance that the LEA will provide the necessary technical assistance and support to the school
- _____ If the LEA deems it is not necessary for the school to develop a comprehensive plan during a full one-year period, an assurance that the school conducted appropriate planning with support from the LEA.
- _____ An assurance that the LEA will make available the schoolwide plan process data when requested by the Arkansas Department of Education or the Arkansas Legislative Audit Division.

Signature of Superintendent
(Signature certifies agreement to all assurances as indicated above)

Date