

**Arkansas Department of Education
Professional Licensure Standards Board (PLSB)
Wednesday, December 17, 2013**

A meeting of the Professional Licensure Standards Board was held in the PLSB large conference room at #1 Capitol Mall, Little Rock, AR, on December 17, 2013. Members of the Board present were Dr. Randy Willison, Ms. Evelyn Thrower, Ms. Lisa Baker, Ms. Kathy Howell, Ms. Cindy Romeo, Ms. Debbie Miller, Ms. Tonya Williams, Ms. Brenda Brown, Dr. Judy Harrison, Dr. Zaidy MohdZain, Ms. Shelly Albritton, Dr. Brad Baine, Jo Vines (Via Video Conference), Ms. Karli Saracini and Dr. Karen Walters. Guest in attendance was Ms. Robyn Keene-AAEA. ADE staff members in attendance were Michael Smith, Tameka Parker, Cheryl Reinhart, Joan Luneau, Melissa Jacks, Mo Harness, Barbara Culpepper and Mike Lucas. Members of the Board absent were Mr. Michael Poore.

The board consisted of thirteen (13) voting members and two (2) non-voting members, representing a quorum.

1. **Call to Order:** The meeting was called to order by Dr. Willison, chairman.
2. **Approval of the Previous Minutes: September 13, 2013:** Dr. Baine made a motion to accept the minutes as written, seconded by Ms. Baker, motion passed 13/0.
3. **Financial Report – \$2,415,174.81:** There was a brief discussion on the financial report. Ms. Howell made a motion to accept the financial report as presented, seconded by Ms. Brown, motion passed 13/0.
4. **Praxis II Test Update – Mike Lucas:** Dr. Lucas provided the Board with Praxis Test II changes for review. After a brief discussion Ms. Miller made a motion to adopt the Praxis Test changes collectively, with suggested cut score and effective dates listed below, seconded by Ms. Thrower, motion passed 13/0.

a) Family and Consumer Sciences	Cut score 153	Effective 9/1/2014
b) Health and Physical Education	Cut score 160	Effective 9/1/2014
c) School Psychology	Cut score 147	Effective 9/1/2014
d) Gifted Education	Cut score 157	Effective 9/1/2014
e) Agriculture	Cut score 147	Effective 9/1/2014
5. **Policies Governing Programs for Educator Licensure – Mike Lucas/Cheryl Reinhart:**
 - a) Dr. Lucas provided the Board with a draft mark-up handout titled “ADE Policies Governing Programs for Educator Licensure offered by Institutions of Higher Education in Arkansas” for review. After a brief discussion Dr. Baine made a motion to accept the proposed policy, seconded by Ms. Thrower, motion passed 13/0.
 - b) Ms. Reinhart provided the Board with a handout titled “ADE Rules Governing the Code of Ethics for Arkansas Educators” for review. After a brief discussion Ms. Howell made a motion to adopt the amended changes listed below to the Code of Ethic Rules as presented, seconded by Ms. Baker, motion passed 13/0.
 - i. Page 3 Section 5.08 - Provides a definition of who must file an allegation of a violation of Standard 1 of the Code of Ethics concerning the sexual abuse of a student.

ii. Page 9 Section 11.01 - Section 11 was added, "Mandatory Filing of Allegation & Ethics Violation Review."

6. **New Mentoring Process – Barbara Culpepper/Mo Harness:** Ms. Culpepper and Ms. Harness provided the Board with a handout titled "A Framework for Teaching" for review and gave a brief summary of its purpose. The Board was also provided information on AIMM-Arkansas Induction Mentoring Model.
 7. **Ethics Violators Database Update – Karli Saracini/Melissa Jacks:** Ms. Saracini provided the Board with a brief overview of the ethics violator's database. She gave examples of what to expect when a search is done on the AELS website.
 8. **Electronic Fingerprinting – Karli Saracini:** Ms. Saracini provided the Board with a brief update on the electronic fingerprinting process and the benefits of having the electronic fingerprinting equipment available. Dr. Walters provide the Board with the cost of purchasing the Electronic Fingerprinting Equipment: 15 live scans in each education service cooperative, 1 live scan located at ADE and 1 portable scan. Machines are \$12,000 each, and maintenance is \$40,000 per year. After a brief discussion by the Board Ms. Howell made a motion to approve expenditure for the purchase of 17 electronic fingerprinting machines and maintenance cost, seconded by Ms. Baker, motion passed 13/0.
9. **Other**
- a) Dr. Walters informed the Board that the SBOE will begin meeting on the 2nd Friday of each month, in the auditorium located at # 4 Capitol Mall at 9am. After a brief discussion Ms. Baker made a motion that the PLSB meet the 1st Friday of March, June, September and December at 9am, seconded by Ms. Howell, motion passed 13/0.
 - b) Dr. Walters informed the Board that now would be a good time to approve expenditure for ATLAS. After a brief discussion by the Board Ms. Howell made a motion to authorize expenditure to pay for ATLAS training module at an estimated cost to \$150,000 and monthly maintenance at an estimated cost of \$1,500, seconded by Ms. Brown, motion passed 13/0.
 - c) Mr. Smith and Dr. Baine provided the Board with a brief over of the Arkansas School Board Association (ASBA) meeting that they attended.
 - d) Dr. Walters informed the Board that the Professional Development and Nontraditional Licensure rules are in the process of being completed. Upon completion they will be sent to PLSB members for comment and then sent out for public comment. They will be placed on the January SBOE agenda for discussion.

Meeting adjourned

Next meeting date: Friday, March 7, 2014; time 9:00-1:00 in the PLSB large conference room (regular meeting location).