

**Arkansas Department of Education
Professional Licensure Standards Board (PLSB)
Friday, May 13, 2011**

A meeting of the Professional Licensure Standards Board was held in the PLSB meeting room, located at #1 Capitol Mall, Little Rock, AR, on May 13, 2011. Members of the Board present were Brenda Brown, Mitch Holifield, Carolyn Odom, Kathy Howell, Don McGohan, Marion Sibert, Dale Query, John Jones, Evelyn Thrower and Beverly Williams. Members of the Board absent were Tony Finley, Sheila Jacobs, Jerry Guess, Ron Tolson and Tom Smith. Guest in attendance was Jeanne Jones-ADHE and Donna Morey-AEA. ADE staff members in attendance were Michael Smith, Tameka Parker, Debra Farris, Tara Amuimuia, Katherine Donovan, Stephanie Benton and Eric James.

There were nine (9) voting members present, representing a quorum and one non-voting member present.

1. **Call to Order:** The meeting was called to order by Dr. Holifield, chairman.
2. **Approval of the Previous Minutes: April 8, 2011:** After a brief discussion Dr. Jones made a motion to approve the minutes as written, seconded by Ms. Howell, motion passed 9/0.
3. **Fund Balance Reports - April:** \$1,108,528.29
4. **Social Networking Guidelines:** Dana Thompson with DIS provided the board with a handout titled "*PLSB Social Networking Recommendations (DRAFT)*" for the board to review and give feedback. After a brief discussion and change recommendations, the board decided to bring it back to the next month's meeting for further review.
5. **Retention of Records:** Ms. Williams informed the board that it is very important that we abide by record retention rules.
6. **Freedom of Information:** If there is an FOI request there will be a fee charge of actual cost to make/copy the information requested.
7. **Administrative Procedures Act:** There will be a press release stating the date, time and locations of the Professional Licensure Standards Board and Subcommittee Board meeting each month. The subcommittee meetings are *not* open to the public.
8. **Taping Ethics Subcommittee Hearings:** A recording will be made of all meetings and put in the official file located in the PLSB office of ADE.
9. **Committee Reports (Reminder to members of these subcommittees-if you plan to meet Thursday evening and stay overnight in Little Rock, please remember that you will be reimbursed for your room in Little Rock at the state rate of \$88.00 + tax.):**
 - a) **Defining "Teacher Effectiveness":** Dr. Jones provided the board with a handout titled "Race to the Top (RTTT)", and gave a brief explanation of its purpose with the help of Ms. Odom. On the last page of the handout there was an explanation of what Teacher Effectiveness should be. After a brief review by board members, Mr. McGohan made a motion that this document be utilized

as a draft explanation of Teacher Effectiveness, seconded by Ms. Brown, motion passed 9/0.

- b) **Funding Ideas:** Ms. Sibert provide the board with two handouts titled “*ALP Shortage Area Grant*” and “*Stipend for Area teacher New and Innovative Ideas for Education Geographically Isolated Areas.*” She gave a brief explanation of their purpose. After a brief review and discussion by the board Ms. Howell made a motion that the board continue to review the ALP Grant, seconded by Ms. Thrower, motion passed 9/0. Ms. Odom Made a motion to not do the mini grant for Stipend for Area teacher New and Innovative Ideas for Education Geographically Isolated Areas, but to combine it with the ALP Shortage Area Grant, seconded by Ms. Howell, motion passed 9/0. Mr. Tolson will be available for the next funding committee meeting.

- 10. **Texas Tech MOU Regarding Hearing and Visually Impaired Programs:** Ms. Williams briefly discussed with the board information received from Texas Tech request of MOU regarding Hearing and Visually Impaired programs. ADE may entertain a motion when the information is presented.
- 11. **Letter from Parents and Teachers Against Violence in Education:** Ms. Williams presented each board member with a letter addressed to them from Parents and Teachers Against Violence in Education from Marshall High School regarding paddling of students.
- 12. **Expiration of PLSB Members on June 30, 2011/Invitation to new board members whose terms will expire 2014:**
 - a) Tony Finley-Private Colleges replaced by Brad Baine, Dean College of Education, Williams Baptist College
 - b) Dale Query-Rural Educators replaced by Randy Willison, Superintendent of the Batesville School District
 - c) Evelyn Thrower-Teachers Grades 4-8 replaced by Evelyn Thrower (Welcome back)
- 13. **Carolyn Odom-Middle Level Administrator has announced her retirement.** She will be replaced by Jody Vines, from El Dorado and will be on the June State Board Agenda. Term will expire June 2012.
- 14. **Model Standards:** Ms. Williams provided the board with a handout titled “*Teacher Leader Model Standards Teacher Leadership Exploratory Consortium*” and gave a brief explanation of its purpose.
- 15. **Update on the repayment from eight (4) NBPTS candidates:** Ms. Williams advised the board that 4 candidates have not repaid the funds and their licenses will be suspended.
- 16. **Website Update:** The FAQ’s on the website need to be pulled down and updated.

Mr. McGohan made a motion to adjourn, seconded by Ms. Brown; motion passed 9/0.

Next meeting date: June 10, 2011 in the PLSB Conference Room