

**Arkansas Department of Education  
Professional Licensure Standards Board (PLSB)  
Friday, January 14, 2011**

A meeting of the Professional Licensure Standards Board was held in the PLSB meeting room, located at #1 Capitol Mall, Little Rock, AR, on January 14, 2011. Members of the Board present were Brenda Brown, Dr. Mitch Holifield, Ms. Carolyn Odom, Kathy Howell, Don McGohan, Marion Sibert, Dale Query, Tom Smith, Dr. Jerry Guess, Evelyn Thrower, Dr. John Jones, Ron Tolson and Beverly Williams. Members unable to attend were Sheila Jacobs and Dr. Tony Finley. Guest in attendance was Jeanne Jones-ADHE, Donna Morey-AEA and Linda Griffith-UCA. ADE staff members in attendance were Judy Mason, Tameka Parker, Eric James, Michael Smith, Debra Farris, Tara Amuimuia, Katherine Donovan and Stephanie Benton.

There were eleven (11) voting members present, representing a quorum and two non-voting members present.

1. **Call to Order:** The meeting was called to order by Dr. Holifield, chairman.
2. **Approval of the Previous Minutes: December 10, 2010:** After a brief discussion Dr. Guess made a motion to approve the minutes as written, seconded by Mr. McGohan; motion passed 11/0.
3. **Fund Balance Reports–November :** \$1,159,798.28
4. **Guest-Linda Griffith, UCA – Elementary Mathematics Specialist:**
  - a) Ms. Griffith presented the board with two handouts for review. She led a brief discussion regarding the benefits of having Elementary Mathematics Specialist and would like to meet with the board again to present them with more information.
5. **Define “Teacher Effectiveness”:** Dr. Guess made a motion for the board to form a sub-committee to define “Teacher Effectiveness”, seconded by Ms. Howell motion passed 11/0. Volunteers to be on that sub-committee consist of: Ms. Thrower, Ms. Odom, Dr. Jones and Mr. Tolson. If you would like to be part of this sub-committee, please email Dr. Holifield your request.
6. **Fund:**
  - a) **The redaction of deceased teachers from ADE APLS database-\$15,000 per year.** Dr. Guess made a motion for PLSB funds to be used to pay annual fees to have decease teachers redacted from ADE APLS database, seconded by Mr. Query, motion failed 3/8.
  - b) **2011—attorney’s licensure fees for Judy Kaye Mason and Katherine Donovan.** Mr. McGohan made a motion for PLSB funds to be used to pay attorney’s fees for Ms. Mason and Ms. Donovan yearly (\$200), seconded by Dr. Guess, motion passed 11/0.

7. **Licensure Taskforce – Update and Charge:** Ms. Williams provided the board with an updated list of members for review. After a brief discussion:
  - a) Ms. Howell made a motion to authorize Ray Simon to be a facilitator for the PLSB Licensure Taskforce, seconded by Ms. Odom, motion passed 11/0.
  - b) Dr. Guess made a motion to add Linda Griffith to the PLSB Licensure Taskforce invitation list, seconded by Mr. McGohan, motion passed 11/0.
  - c) Dr. Guess made a motion to approve the current PLSB Licensure Taskforce list and send invitations to the names on the list, seconded by Mr. McGohan, motion passed 11/0.
  
8. **Creation of In-Active Teacher Licensure Status:** Ms. Williams provided the board with a handout titled “An Act to Create an Inactive Teacher License Status; and for other purposes” for review. After a brief discussion Mr. Query made a motion that this committee/board **not** endorse this proposal based on the current act in place to address these issues, seconded by Mr. McGohan, motion passed 11/0.
  
9. **Praxis Performance Data – from ETS:** Ms. Williams provide the board with a handout just for informational purposes titled “Praxis Performance Data-Examinees that Tested in Arkansas Testing Centers/Testing Years run from September 1 to August 31”
  
10. **Calendar for AR State Board of Education meeting and deadlines for agenda items:** Ms. Williams provide the board with a handout for informational purposes.
  
11. **Update Regarding Handbook for Conducting Ethics Investigations:** Investigator Michael Smith provided the board with a brief overview of the handbook. After review and discussion by board members, Dr. Smith made a motion to authorize approval of the PLSB rules and procedures handbook after purposed changes have been made, seconded by Mr. Query, motion passed 11/0.
  
12. **Initial Administrator Licensure Renewal:** Mr. Tolson provided the board with a brief overview.
  
13. **ACT 1599 and the AR Code of Ethics Process:** Ms. Williams provided the board with a brief overview.
  
14. **P-8 Mandarin Chinese Endorsement/Licensure:** Mr. Tolson provided the board with a handout titled “Vocational permit / Mandarin Chinese P-8 or 7-12”. After a brief discussion by the board, Dr. Guess made a motion to create a Mandarin Chinese Vocational Permit, seconded by Ms. Sibert, motion passed 11/0.
  
15. **Map:** Tameka Parker provided the board with an AR county map that shows which counties have had allegations presented to the SBOE for ethical violations from September 2008 through January 14, 2011.

Mr. McGohan made a motion to adjourn, seconded by Ms. Brown; motion passed unanimously 11/0.

**\*Next meeting date: February 11, 2011 in the PLSB Conference Room**