

**Arkansas Department of Education  
Professional Licensure Standards Board (PLSB)  
Friday, August 5, 2011**

A meeting of the Professional Licensure Standards Board was held in the PLSB meeting room, located at #1 Capitol Mall, Little Rock, AR, on August 5, 2011. Members of the Board present were Brenda Brown, Kathy Howell, Don McGohan, Evelyn Thrower, Dr. Tom Smith, Dr. Mitch Holifield, Marion Sibert, Dr. John Jones, Dr. Randy Willison, Dr. Jerry Guess, Ron Tolson and Dr. Karen Cushman. Members of the Board absent were Jody Vines, Dr. Brad Baine and Sheila Jacobs. Guests in attendance were Barbara Culpepper-ADE, Mike Lucas-ADE and Donna Morey-AEA. ADE staff members in attendance were Michael Smith, Eric James, Tara Amuimuia, Debra Farris and Katherine Donovan.

There were ten (10) voting members and two non-voting members present, representing a quorum.

1. **Call to Order:** The meeting was called to order by Mr. McGohan, chairman.
2. **Approval of the Previous Minutes: June 10, 2011 and July 8, 2011:** Ms. Sibert made a motion to accept the minutes as written, seconded by Ms. Howell, motion passed 10/0.
3. **Fund Balance Report – was not available.** Mr. McGohan introduced Dr. Cushman (replacing Beverly Williams) and Dr. Willison (replacing Dale Query) to the board.
4. **Review of Code of Ethics revisions (continued from last month)-Katherine Donovan:**
  - a) Dr. Holifield made a motion to remove the first sentence in section 4.01, seconded by Dr. Guess, motion passed 10/0.
  - b) Dr. Holifield a motion to accept the revisions on section 1-10 as presented, seconded by Ms. Brown, motion passed 10/0.
  - c) Dr. Holifield made a motion to approve Appendix A. *Procedures for the Investigative Process and Final Recommendation for Disposition of an Ethics Complaint.*, section 1-4B as presented, seconded by Ms. Howell, motion passed 10/0.
  - d) Ms. Howell made a motion to accept Appendix C *Explanation and Guideline to Clarify the Intent of the Code of Ethics*, seconded by Dr. Jones, motion passed 10/0.
  - e) Ms. Howell made a motion that everything is approved, except section 4. ii. c and 4.iii, seconded by Dr. Willison, motion passed 10/0.
5. **Revised Code of Ethics allegation form – Katherine Donovan:** Dr. Guess made a motion to approve the revised *Code of Ethics for Arkansas Educators* form, seconded by Ms. Brown, motion passed 10/0.
6. **Update of Social Networking Guidelines-Eric James:** Mr. James explained to the board that the State Social Media document is waiting to be signed by the governor's office.
7. **Update on new Code of Ethics PowerPoint-Mike Smith:** Tabled

8. **Funding Committee Update-Marion Sibert/Evelyn Thrower:** Ms. Sibert gave brief explanation of what the funding committee has been working on. She provided the board with a handout titled *Professional Licensure Standards Board (PLSB) ALP/ALCP Funding for Teachers* for review and discussion. The board made suggestions that will be added and brought back for further discussion.
9. **Recommended cut score for Praxis Multi-Subject Middle School exam-Dr. Cushman:** Ms. Culpepper explained to the board the purpose of the recommended cut score for Praxis Multi-Subject Middle School exam. Dr. Jones made a motion to approve the recommended cut score, seconded by Ms. Howell, motion passed 10/0.
10. **INTASC standards-Dr. Cushman:** Tabled
11. **Revised licensure rules and regulations for reciprocity and non-traditional-Dr. Cushman:**
  - a) Ms. Howell made a motion that the board draft a letter to the commissioner of ADE (Dr. Tom Kimbrell) stating their position on items that are being presented to the SBOE before coming to the PLSB. The board feels that they should not be by-passed on licensure items, seconded by Ms. Sibert, motion passed 10/0.
12. **Revised responses to FAQ's-Code of Ethics:** Any questions or suggestions can be forwarded to Dr. Cushman.
13. **Expense reimbursement authorization –A.C.A §25-16-902:** Ms. Howell made a motion authorize expense reimbursement according to statute **A.C.A § 25-16-902 (2011)**, seconded by Dr. Guess, motion passed 10/0.
14. **Meeting Dates for the year:** The board agreed to continue the PLSB meetings on the second Friday of each month, except November's meeting will be on the second Thursday due to the holiday (Veteran's Day).

Dr. Holifield made a motion to adjourn, seconded by Ms. Sibert, motion passed 10/0.

**Next meeting date: September 9, 2011; time 9:00-1:00 in the PLSB Conference Room**