

**Arkansas Department of Education
Professional Licensure Standards Board (PLSB)
Friday, November 12, 2010**

A meeting of the Professional Licensure Standards Board was held in the PLSB meeting room, located at #1 Capitol Mall, Little Rock, AR, on November 12, 2010. Members of the Board present were Dr. John Jones, Brenda Brown, Carolyn Odom, Dr. Mitch Holifield, Kathy Howell, Don McGohan, Marion Sibert, Dale Query, Dr. Tony Finley, Ron Tolson and Beverly Williams. Tom Smith, Sheila Jacobs, Dr. Jerry Guess and Evelyn Thrower were unable to attend. Guests in attendance were Jeanne Jones-ADHE and Mike Mertens-AAEA. ADE staff members in attendance were Judy Mason, Tameka Parker, Eric James, Michael Smith, and Katherine Donovan.

There were nine (9) voting members present, representing a quorum and two non-voting members present.

1. **Call to Order:** The meeting was called to order by Dr. Holifield, chairman.
2. **Approval of the Previous Minutes: October 8, 2010:** After a brief discussion Ms. Howell made a motion to approve the minutes with changes as discussed, seconded by Ms. Brown; motion passed unanimously 9/0.
3. **Fund Balance Reports**–October: \$1,082,605.11
4. **Praxis Standard Setting:**
 - a) **Technology Education (#0051), to replace (#0050) – recommend cut score 159-** Dr. Jones made a motion to approve the replacement of test #0051 with #0050 and the recommended cut score be 159, seconded by Ms. Siebert, motion passed 9/0.
 - b) **English Language, Literature and Composition: Content and Analysis (#0044), to replace (#0043) – recommended cut score 166-** Ms. Howell made a motion to approve the replacement of test #0044 with #0043 and the recommended cut score be 166, seconded by Ms. Brown, motion passed 9/0.
 - c) **ETS will begin the administration of both Praxis exams in fall of 2011. Therefore, effective date is September 1, 2011.** – Mr. McGohan made a motion to approve the effective date for the Praxis exams to be September 1, 2011, seconded by Ms. Howell, motion passed 9/0.
 - d) **Middle School: Multiple Subjects proposal.** Ms. Williams lead a brief discussion with the committee regarding the multiple subjects testing for middle schools licensure.
5. **Vocational Permits require the completion of Praxis I after the 2nd year of the permit. ADE has been requiring it after the 1st year for the Mandarin Chinese teachers from China. To be consistent with all other permits, ADE wants to parallel with all other permits and change the testing requirement to after the 2nd year of the permit.** Dr. Finley made a motion to accept the proposed changes for Vocational permits, seconded by Ms. Brown, motion passed 9/0.

6. **Non-Traditional Licensure:** Ms. Williams lead a brief discussion about Non-Traditional License with the committee. They were also informed that this agenda item was pulled from the SBOE agenda due to a various number of public comments that could not be answered in a timely manner.

7. **Licensure Task Force:** Ms. Williams informed the board that Dr. Kimbrell will defer the work of the licensure task force to the PLSB. She also presented the committee with handouts and gave suggestions that may help them in selecting members for the taskforce.
 - a) **Structure** – Dr. Finley made a motion that the taskforce structure should consist of :
 - *6-administration K-12* (any combination, cover all levels),
 - *6-teachers* (any combination, cover all levels),
 - *4 Higher Education* (2 licensure officers, 1-Ed Leadership and 1-Teacher Ed),
 - *2 Resource People* (non-voting members),
 - *6 Others* (Tolson-Licensure, Reed-Special Ed., Walters-Standards, 2-Co-op, and 1-Curriculum) for a total of 22 taskforce members, motion seconded by Ms. Howell, motion passed 9/0.
 - b) **Nominees** – Ms. Williams will seek nominees from the appropriate groups.
 - c) **Facilitators** - Ms. Howell made a motion to select Mary Gunter as a facilitator, seconded by Dr. Finley, motion passed 7/1. Mr. McGohan made a motion to select Earl Walton as a facilitator, seconded by Mr. Query, motion passed 7/1.
 - d) **Dates-TBD**
 - e) **Issues**-A draft of some issues were discussed.

8. **Ethics Handbook-Letter of Concern:** Ms. Donovan called ADE legal and was informed that the Letter of Concern was not approved for use at this moment.

9. **Update on Administrator Licensure Rules:** These Rules were presented to the SBOE and were approved. They will now go to the Rules Committee in December and may be available by February.

10. **Licensure Waiver:** Mr. Tolson discussed a request from Knikiah Banks requesting an appeal for the denial of a waiver request. He is currently acting as a Guidance Counselor and has passed the School Guidance and Counseling portion of the Praxis Exam. He will be obtaining his Masters Degree in Counseling in December of 2010. Mr. McGohan made a motion to approve the waiver request, seconded by Ms. Odom, motion passed 9/0

11. **Tennessee – SBE policy on Education Leadership:** The committee discussed an email sent to Ms. Williams and Dr. Holifield regarding Tennessee Instructional Leadership Licensure Standards.

Dr. Finley made a motion to adjourn, seconded by Mr. McGohan; motion passed unanimously 8/0.

***Next meeting date: December 10, 2010 in the PLSB Conference Room**