

**Arkansas Department of Education  
Professional Licensure Standards Board (PLSB)  
Friday, August 13, 2010**

A meeting of the Professional Licensure Standards Board was held in the PLSB meeting room, located at 1 Capitol Mall, Little Rock, AR, on August 13, 2010. Members of the Board present were Dr. John Jones, Brenda Brown, Carolyn Odom, Dr. Tom Smith, Dr. Mitch Holifield, Kathy Howell, Don McGohan, Evelyn Thrower, Marion Sibert, Dale Query, Dr. Tony Finley, Dr. Jerry Guess and Beverly Williams. Sheila Jacobs was unable to attend. Guests in attendance were Jeanne Jones-ADHE and Richard Hutchins-AEA. ADE staff members in attendance were Judy Mason, Tameka Parker, Eric James, Michael Smith, Debra Farris, Katherine Donovan and Mark White.

There were twelve (12) voting members present, representing a quorum and one non-voting member present.

1. **Call to Order:** The meeting was called to order by Dr. Holifield. The meeting started with the introduction of new members: Ms. Carolyn Odom (Principal) representing Farmington School District, Dr. Tom Smith (Dean) representing University of Arkansas Fayetteville and Ms. Evelyn Thrower representing Bearden School District. Katherine Donovan has been hired as the attorney for the PLSB subcommittee. She will be handling all the evidentiary cases that are presented to the subcommittee, and all those cases that are presented to the SBOE.
2. **Approval of the Previous Minutes: July 9, 2010:**
  - a) Dr. Jones wanted to discuss item # 12 (NBPTS Protocol for Repayment) from the previous minutes. Michael Rowland attended the June meeting and discussed Protocol for Recovering State Funds. He asked that the PLSB committee help in recovering state funds by implementing a system where Rowland's group would refer an educator to the PLSB after they had exhausted all attempts to recover the money. The educator's information (name of the educator, the amount owed) would be put on the PLSB agenda for discussion with the overall committee, for recommendations on how to get the funds repaid by : a) suspending the license immediately with repayment required to reinstate license, b) setting a date on which the teaching license will be suspended if the funds are not received or c) declaring extenuating circumstances and waiving the repayment obligation. It was put on hold until the August meeting.
  - b) Ms. Williams also wanted to discuss item # 4 (Divergent Recommendations to the SBOE from the PLSB and State Department). She wanted to clarify whether someone from the PLSB will be at all the SBOE meetings or only when there was a divergent opinion. If the committee has a recommendation to make to the SBOE other than ethics' cases, then the chairman or a designee will be there.

After a brief discussion Ms. Howell made a motion to accept the minutes from the last meeting date of July 9, 2010, seconded by Ms. Brown; motion passed unanimously 9/0.

3. **Fund Balance Reports**– July: \$795,085.97
4. **National Board Certification Notation of Licensure Documents:** National Board Certification is not designated on a license, because it rolls off after ten years. The word “**advanced**” did pass and is in effect now. Anyone who has a master’s degree or is National Board Certified, including four years of teaching, will get an advanced license.
5. **Code of Ethics Handbook:** Still waiting on the rules and regulations to be completed so that there will not be a conflict.
6. **Administrative Licensure Recommendation Status:** Dr. Guess made a recommendation that the PLSB solicit comments from their constituent group concerning their position regarding the experience required to become an administrator, seconded by Ms. Howell motion passed unanimously 12/0. *\*other members arrived*
7. **PRAXIS Tests:**
  - a) **Special Ed PRAXIS:**

**Spec Ed 0351 and 0352 are being replaced with 0354:** Mr. Query made a motion to replace Test Spec Ed 0351 and 0352 with one test 0354, seconded by Mr. McGohan, motion passed 12/0. *\*Ms. Williams will email the cut score and have them electronically voted on.*

**Will we continue to use #690?** Mr. Query made a motion to endorse eliminating Test #690, seconded by Dr. Finley, motion passed 12/0.
  - b) **PE/Content Test 0091 and 0092 will be replaced with 0095. Only one PE Test for both PE Content and/or Coaching:** Mr. McGohan made a motion to replace Test 0091 and 0092 and have one test 0095 for coaching and PE, seconded by Dr. Jones, motion passed 12/0. *\*Ms. Williams will email the cut score and have them electronically voted on.*
  - c) **World Language Pedagogy on all Languages if wants to add to:** Ms. Howell made a motion to add World Language Pedagogy on all Languages, seconded by Ms. Brown, motion passed 12/0.
8. **Non-Traditional Licensure Rules:** Dr. Jones made a motion that Non-Traditional Licensure Rules do not go out for public comment, seconded by Dr. Finley, motion passed 10/2.
9. **NASDTEC Professional Institute:** Dr. Guess made a motion that the PLSB funds may be utilized to pay for 5 people to attend the NASDTEC Professional Institute Conference in Pittsburg, Pennsylvania. Three members from the Sub-Committee and two attorneys, seconded by Ms. Sibert, motion passed 12/0.
10. **PLSB Website:**

- a) The minutes from the PLSB meetings will be posted to the website.
- b) New PLSB members are scheduled to have their pictures taken on Sept. 10, 2010 between the hours of 9:00am-10:00am. ***Please mark your calendars.***

**11. PLSB Latest PowerPoint:** Ms. Williams went over a PowerPoint presentation that gives a breakdown of the various closed cases that have been presented to the PLSB Sub-committee.

**12. Other:**

- a) The October PLSB meeting will be on the 1<sup>st</sup>. ***Please mark your calendars.***
- b) NBPTS Protocol for Repayment: Ms. Howell made a motion to approve the NBPTS Protocol for Repayment to include the PLSB regarding licensure issues, seconded by Ms. Brown, motion passed 12/0.

**13. Comments Regarding Code of Ethics:**

- a) Page 10 iii Subpoena Power (d) - Dr. Guess made a motion to delete this item in its entirety, seconded by Ms. Howell, motion passed 12/0.
- b) Page 8 iii Completion of Investigation – Mr. Query made a motion for this item to stay as it is written, seconded by Dr. Guess, motion passed 12/0.

Dr. Jones made a motion to adjourn, seconded by Dr. Guess; motion passed 11/0. ***\*One member left early.***

**\*Next meeting date: September 10, 2010 in the PLSB Conference Room**