

**Arkansas Department of Education  
Professional Licensure Standards Board (PLSB)  
Friday, July 9, 2010**

A meeting of the Professional Licensure Standards Board was held in the auditorium of the Arkansas Department of Education, on July 9, 2010. Members of the Board present were Dr. Mitch Holifield, Kathy Howell, Sheila Jacobs, Don McGohan, Dr. Jerry Guess, Brenda Brown, Marion Sibert and Beverly Williams. Dr. John Jones, Carolyn Odom, Dr. Tom Smith, Evelyn Thrower, Dale Query and Dr. Tony Finley were unable to attend. Guests in attendance were Jeanne Jones-ADHE and Richard Hutchins-AEA. ADE staff members in attendance were Judy Mason and Tameka Parker.

There were seven (7) voting members present, representing a quorum and one non-voting member present.

1. **Call to Order:** The meeting was called to order at 10:20am by Dr. Holifield.
2. **Approval of the Previous Minutes: June 11, 2010** – Ms. Howell made a motion to accept the minutes from the last meeting date, seconded by Ms. Brown; motion passed unanimously 7/0. (Correct Ms. Odom's first name after verification)
3. **Fund Balance Reports**– June: \$750,298.69
4. **Divergent Recommendations to the State Board of Education from the PLSB and State Department:** Ms. Jacobs made a motion that the Chair of PLSB or his or her designee be the spokesperson on behalf of the PLSB in presenting recommendations to the State Board of Education, seconded by Ms. Howell, motion passed unanimously 7/0.
5. **Speech Pathologist Licensure Issue Wording-*Definition of employee*:** Dr. Guess made a motion to edit the term *Employee* to mean an individual who serves the district under the terms of an approved teacher employment contract, not under the terms of a purchase service agreement/contract, seconded by Mr. McGohan; motion passed unanimously 7/0. *\*To be added to the Rules and Regulations.*
6. **Addressing the SBOE:** There is a sign-in sheet at the SBOE meetings for anyone that would like to address the Board.
7. **The SBOE June Meeting:**
  - a) The Administrator rule passed.
  - b) The Initial Licensure Rule was tabled.
  - c) Ms. Williams brought back a recommendation to the committee to change the wording from *Professional Licensure to Advanced License*. After discussion Ms. Jacobs made a motion to change Professional License to Advanced License, seconded by Ms. Howell; motion passed unanimously 7/0.
8. **Licensure Taskforce and Funding:** PLSB approved taskforce only to look at licensure piece. *\*Ms. Williams will reiterate that to Dr. Kimbrell.*

9. **New Colleague:** Katherine Donovan has accepted the position as PLSB Attorney and will start on July 19, 2010. She will present all cases to SBOE.
10. **PLSB Audit Responsibilities:** PLSB would like a summary audit report that has been conducted within the last eighteen months for review on the September agenda.  
*\*Request annual report every September.*
11. **Revision to the Rules Governing the Code of Ethics for Arkansas Educators:** Draft rules are still out for public comment. Public Hearing on Code of Ethics will be July 15, 2010 at 1:00pm.
12. **NBPTS Protocol for Repayment:** Dr. Guess made a motion to table Protocols for National Board to receive repayment of funds until the August meeting, seconded by Ms. Jacobs; motion passed unanimously 7/0.

Mr. McGohan made a motion to adjourn, seconded by Ms. Brown; motion passed unanimously 7/0.

**\*Next meeting date: August 13, 2010 in the PLSB Conference Room**