

**Arkansas Department of Education  
Professional Licensure Standards Board (PLSB)  
Friday, September 11, 2009**

A meeting of the Professional Licensure Standards Board was held in the auditorium of the Arkansas Department of Education, on September 11, 2009. Members of the Board present were Dr. John Jones, Brenda Brown, Dr. Mitch Holifield, Kathy Howell, Sheila Jacobs, Mona Moore, Marion Sibert **and** Michelle Hayward. Dr. Peggy Doss, Don McGohan, Dale Query, Dr. Tony Finley, and Dr. Jerry Guess were unable to attend. Guests in attendance were Mike Mertens-AAEA, Donna Morey-AEA, Jillian Williams-ADHE, and Richard Hawkins-AEA. ADE staffs in attendance were Ron Tolson, Beverly Williams, Tameka Parker and Julie Thompson.

There were eight (8) voting members present, representing a quorum and two non-voting members present.

1. **Call to Order** - The meeting was called to order at 10:00am by Dr. Holifield.
2. **Approval of the Minutes –Friday, August 14, 2009** - Ms. Howell made a motion to accept the minutes from the last meeting date as written, seconded by Ms. Brown, motion passed unanimously.
3. **Fund Balance Report– \$ 442,145.42** The Professional Licensure Standards Board (PLSB) will be moving to 1020 West 4<sup>th</sup> Street, Ste 401, Little Rock on September 17, 2009. Their telephone numbers and mailing address will stay the same.
4. **ALP Completions and Adding Areas of Licensure and Endorsements** – Put on October 9, 2009 Agenda.
5. **Points of Clarification for the investigation team.**
  - a. **Additional Standards:** Ms. Jacobs made a motion that after a fact finding investigation that the sub-committee be able to change or add a standard as needed, seconded by Ms. Hayward, motion passed unanimously.
  - b. **Additional educator:** Dr. Jones made a motion to send this back to ADE legal to get clarification, seconded by Ms. Howell, motion passed unanimously.
  - c. **Criminal/DHS Reporting:** Ms. Jacobs made a motion that the Ethics Sub-committee is to make mandatory reporting to DHS as appropriate, seconded by Ms. Howell, motion passed unanimously.
  - d. **When district should handle the offense:** Dr. Jones made a motion to give Ms. Williams time to discuss punting allegations back to the school district with ADE attorney and get back to the committee for further discussion, seconded by Ms. Howell, motion passed unanimously.

**e. Other:**

- 6. Edits of rules governing the code of ethics** – Ms. Hayward made a motion that recommendation of Written Warnings be checked out by ADE legal to see if it can not go before the SBOE to keep it from being in the media, seconded by Dr. Jones, motion passed unanimously.
- 7. Texting and the Ethics Code (Please see the attached article, which might assist us in our deliberation) - Postponed until next meeting date** - Put on October 9, 2009 Agenda
- 8. Special Ed PRAXIS Tests** - Put on October 9, 2009 Agenda
- 9. Recognition of Departing Board Members** - Put on October 9, 2009 Agenda
- 10. Year-End Code of Ethics Summary Report** - Put on October 9, 2009 Agenda
- 11. Other** – Ms. Jacobs made a motion to accept and approve the Special Ed ALP waiver request for Clifford Rorex, seconded by Ms. Howell, motion passed unanimously
- 12. Next meeting date** – October 9, 2009