

Professional Licensure Standards Board
Friday, March 13, 2009

A meeting of the Professional Licensure Standards Board was held in the auditorium of the Arkansas Department of Education, on March 13, 2009. Members of the Board present were Brenda Brown, Dr. Peggy Doss, Dr. Mitch Holifield, Kathy Howell, Sheila Jacobs, Don McGohan, Mona Moore, Donna Morey, Ron Tolson, Michelle Hayward, Dale Query and Beverly Williams. Andrew Tolbert, Dr. John Beineke and Dr. Tony Finley were unable to attend. Guests in attendance were Dan Marzoni-AEA, Sheldon Buxton-Henderson State, Dr. George Stone-University of the Ozarks, Jeanne Jones-ADHE and Tom Kimbrell-AAEA.

There were ten (10) voting members present, representing a quorum and two non-voting members present.

I. Call to Order

The meeting was called to order at 10:00am and the agenda was distributed.

II. Approval of the Minutes –Tuesday, February 13, 2008

Ms. Howell made a motion to accept the minutes from the last meeting date February 13, 2009 with changes, was seconded by Ms. Brown, motion carried.

III. Fund Balance – As of 02/28/09 is \$253,192.79

IV. Update on the Code of Ethics Video:

a) **Preview of the Video-Gayle Morris** – Ms. Morris gave a preview of the video to be distributed at a later date to all the schools and universities throughout the state. The majority of the committee thought that the video was clear, concise and to the point. There was some discussion and recommendations that were made. Ms. Doss made a motion to accept the video with some editing to include mention that this video is a companion document to the PowerPoint already at the schools. The motion was seconded by Ms. Hayward, motion carried.

b) **Distribution Plan** - Ms. Morris explained that work would begin on a distribution plan for the video. The distribution plan calls for every school district's central office, as well as every school within the district, to receive a copy of the video. Copies will also be distributed to colleges and universities, private schools and charter schools and professional organizations.

V. Proposed Development of the Instructional Facilitator's Endorsement: by Sheila Jacobs, Dan Marzoni, Sheldon Buxton and Beverly Williams - There was a presentation by this group regarding the focus group meetings and discussion to follow. The Instructional Facilitator is an individual holding a valid Arkansas teacher's license meeting the criteria for a highly qualified teacher who facilitates continuous improvement in classroom instruction; provides instructional support for teachers in the elements of research-based instruction and by demonstrating the alignment of instruction with curriculum standards and assessment tools; develops instructional strategies; develops and implements training; chooses standards-

based instructional materials; provides teachers with an understanding of current research; integrates technology into instruction and assists in the implementation of the components of the Arkansas Comprehensive School Improvement Plan (ACSIP). Dr. Holifield made a motion to establish an endorsement for instructional facilitators, was seconded by Ms. Howell, motion carried.

VI. School Library Media Licensure Review for Out-of State Applicants-Ron Tolson-

The school library media programs at UCA, Arkansas Tech and SAU have developed guidelines to assist ADE with the review of out-of-state applicants for an Arkansas School Library Media Licensure. Dr. Doss made a recommendation to accept the proposal as a way to assist out of state licensure candidates who have completed an American Library Association (ALA) Library Program rather than a School Library Media program of study, seconded by Mr. Query, motion carried

VII. Code of Ethics: Use of School/District Computers Re; Emails for Political Purposes-Don McGohan -

Committee members discussed the use of school email/computer for political purposes and decided that they did not see a violation of the Code of Ethics. Some educators are actually encouraged to email their legislatures and look at bills that are coming before the legislators.

VIII. First cases to ARSBOE on Monday, March 16, 2009- There are a total of six (6) cases that will go before the ARSBOE.

IX. Continued discussion on the minimum college requirements: (Don McGohan)

a) **GPA – Data-** There was no discussion at this time

b) **Course of Study -** There was no discussion at this time

c) **Program Approval-** There was no discussion at this time

d) **Range of approved hours-** There was no discussion at this time

e) **Internship or practice teaching - Data -** There was no discussion at this time

X. Other Agenda Items-

a) April meeting date is Tuesday, April 14., 2009 (this is also testing week for some committee members)

b) Letter to Affiliate Groups seeking nominations for those whose terms expire on June 30, 2009, have gone out. (Recommendation will need these back to go on the May or June ARSBOE to be on board of July 1, 2009)

XI. Adjournment – Mr. Query made a motion to adjourn the meeting, seconded by Ms. Morey, motion carried.