



VERIFICATION OF PROFESSIONAL DEVELOPMENT TRAINING

Teachers/administrators must be able to document the completion of 60 hrs. of professional development annually, regardless of employment status, for the renewal of their teaching license. Documentation will not occur until renewal time.

PROFESSIONAL DEVELOPMENT IN ARKANSAS MAY BE DONE IN ANY OF THE FOCUS AREAS LISTED BELOW. (*required for teachers / **required for administrators)

- Standards, Frameworks and Curriculum Alignment
- Educational Technology * / ** (6 hours)
- Instructional Strategies
- Parent Involvement * (teachers 2 hours/ **administrators 3 hours)
- Mentoring/Coaching
- Student health and wellness, which may include but not limited to appropriate training for anticipated rescuers in the use of automated external defibrillator; or cardiopulmonary resuscitation.
- Arkansas Scholarship Lottery * (3 hours first year, 1 hour each year for grades 7-12 guidance counselor)/ ** (3 hours first year, 1 hour each year for superintendent, assistant superintendent, grades 7-12 principal, grades 7-12 assistant principal)
- Building a Collaborative Learning Community
- Student health and wellness, which may include but not limited to appropriate training for anticipated rescuers in the use of automated external defibrillator; or cardiopulmonary resuscitation.
- Content (K-12); Arkansas history * (2 hours for teachers providing instruction in AR history)
- Advocacy/Leadership/Fiscal Management
- Assessment/ Data
- Principles of Learning/Development Stages
- Instructional Leadership**
- Supervision
- Child Maltreatment training */** up to 2 hours
- Systemic change process
- Cognitive research

NAME _____ SS# _____ SCHOOL _____

TITLE OF SESSION _____ DATE OF SESSION _____

HOURS ATTENDED _____ SPONSOR _____ SITE _____

I VERIFY THAT PARTICIPANT RECEIVED _____ HOURS OF PROFESSIONAL DEVELOPMENT TRAINING.

Signature of Administrator or Presenter

Signature of Participant

Date Submitted

Total hours received

This form may be used by teachers to document individual training sessions attended. Teachers that are not employed may use these forms to document the 60 hours of professional development that are required annually. However, documentation of professional development will not be submitted until time to renew the teaching license.