

ARKANSAS DEPARTMENT OF EDUCATION
Industrial Technology Education
Grades 7-12 (areas 212)
Additional Licensure Plan

Name: _____ S.S.#: _____

Mailing Address: _____

City, State, Zip: _____

Home phone: (____) _____ Work Phone: (____) _____

Email address: _____ County: _____ School District: _____

School districts seeking to employ educators to teach out of field (not in the field in which the educator is currently licensed) will use the Additional Licensure Plan (ALP) to meet that need. School districts may use the ALP process to address unusual emergency situations when licensed educators are asked to teach in areas/levels for which they do are not licensed. School districts may not exceed the three-year limit without possible penalty.

Eligibility Guidelines:

- possess a standard Arkansas educator license,
- seek to add this area of licensure or endorsement, and
- be assigned to teach in this area

For information on adding additional licensure areas by testing out or through a program of study and testing, please refer to the Department of Education website at www.arkansased.org and click on Educator Licensure, then Add Licensure Area to License.

Required Assessment:

Praxis II: Technology Education, test #0051

Minimum score required:159

NOTE: Test at a Glance (TAAG) study guide booklets are available on line from www.ets.org/praxis/prxar.html. **Any educator wishing to take any Praxis assessment is strongly encouraged to obtain these study materials.**

The following background is strongly recommended before attempting the Praxis testing:

Recommended Content Background:

- Program development, management, and professionalism,
- Communications,
- Construction,
- Manufacturing,
- Transportation.

Recommended Experience Background:

- Study and practice of evaluation of student progress, program evaluation, and record-keeping, including reporting and use of the data.
- Experience with communication systems and processes, including types, such as print and electronic.
- Study and practice with managerial processes, including management functions.
- Experience with technical systems, including propulsion, suspension, control and guidance.
- Study and practice with energy sources, conversions, measurements, and storage, including sources of energy, such as solar and electrical.
- Practice with manufacturing outputs and impacts; forecasting in manufacturing.

Employing School District Guidelines:

- The employing district will document the need to assign an educator out of field.
- The employing school district superintendent shall submit a waiver request and completed ALP form to the ADE Office of Educator Licensure **within 30 days of the out-of-field teaching assignment**, thus documenting the above statement.
- The employing school district understands that an educator working under this ALP shall make adequate yearly progress (as specified in the Rules Governing Educator Licensure) each school year that the educator is employed in the out-of-area assignment.
- The employing school district understands that an educator will have no more than three school years from the date he/she was employed in the out-of-area assignment by any district to meet full licensure requirements for the additional licensure or endorsement being sought. A waiver request must be submitted each school year the educator is employed out-of-area.

School District Assurances:

I certify that the above statements are true and correct to the best of my knowledge.

Superintendent: _____ Date: _____

Educator ALP Guidelines:

Educators shall make adequate yearly progress (as specified in the Rules Governing Educator Licensure) each school year that the educator is employed in the out-of-area assignment. If the educator EITHER leaves the ALP position OR doesn't complete the requirements within three consecutive years, he/she will NOT be eligible for employment again under an ALP for this area of licensure.

Applicant Signature: _____ Date: _____ S.S.#: _____

RETURN COMPLETED FORM TO:

Arkansas Department of Education
Office of Educator Licensure
Four Capitol Mall, Room 106 B
Little Rock, AR 72201-1071

Phone: 501.682.4342
Fax: 501.682.4898
www.arkansased.org