

LOI-E
Letter of Intent - E
New Educator Preparation Program and Endorsement Programs
(For programs that add a degree or certificate, LOI submitted to ADHE will be forwarded to ADE)

1. Institution submitting request:
2. Date submitted:
3. Contact person/title:
4. Phone number/e-mail address:
5. Proposed effective date:
6. Proposed program title:
7. CIP Code requested:
8. Degree or Award Level (B.S., M.A.T., post-baccalaureate, graduate, etc.):
9. Is this program intended to prepare candidates for educator licensure? Yes No
If yes, indicate the title and grade range of the licensure area:

10. Indicate if courses/program of study will be offered for distance delivery:

Curriculum Committee Approval Date:

President/Chancellor Approval Date:

Board of Trustees Approval Date:

Chief Academic Officer:

Date:

Submit LOI E for new programs by February 1 for Fall program implementation; and by July 1 for Spring program implementation to ADHE via the File Transfer system. Contact Lillian Williams (lillian.williams@adhe.edu) if there are questions.