

## Arkansas Department of Education

### Field Experience and Internship Exceptions

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*Arkansas Department of Education Policies Governing Programs for Educator Licensure  
Offered by Institutions of Higher Education in Arkansas*

*7.07.6 Field experience and internship placements for candidates in a traditional program of study for educator licensure shall not include priority schools, public schools or school districts in academic distress, or school districts under administrative takeover for violations of the Standards for Accreditation of Arkansas Public Schools and School Districts, unless:*

*7.07.6.1 The candidate is in an administrator licensure program and the state has replaced the administrator in the applicable priority school, public school or school district in academic distress, or school district under administrative takeover; or*

*7.07.6.2 Under an extreme circumstance, based on a recommendation from the Department of Education Director of Educator Licensure, the Assistant Commissioner for Licensure of the Department of Education approves the field experience or internship placement in the applicable priority school, public school or school district in academic distress, or school district under administrative takeover.*

*9.09 Teaching and internship placements for candidates in nontraditional educator licensure programs shall not include priority schools, public school or school districts in academic distress, or school districts under administrative takeover for violations of the Standards for Accreditation of Arkansas Public Schools and School Districts.*

*9.09.1 Under an extreme circumstance, based on a recommendation from the Department of Education Director of Educator Licensure, the Assistant Commissioner for Licensure of the Department of Education may approve the field experience or internship placement in the applicable priority school, public school or school district in academic distress, or school district under administrative takeover.*

Complete the attached form and send to:

Ivy Pfeffer, Assistant Commissioner

[Ivy.Pfeffer@arkansas.gov](mailto:Ivy.Pfeffer@arkansas.gov)

Arkansas Department of Education

Division of HR, Educator Effectiveness and Licensure

Four Capitol Mall, Room 103B

Little Rock, AR 72201

## FORM FOR REQUESTING A FIELD EXPERIENCE OR INTERNSHIP EXCEPTION

**TO BE COMPLETED BY INSTITUTION OF HIGHER EDUCATION**

Date: \_\_\_\_\_

Institution of Higher Education Requesting Placement: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Candidate Name: \_\_\_\_\_ Teaching Content Area: \_\_\_\_\_

Grade Level:  B-K  Age 3-4  K-6  4-8  K-12  7-12  P-12  PS

Special Circumstances for the Placement: \_\_\_\_\_

Description of other placement Options Considered: \_\_\_\_\_

Additional Support for Candidate During Internship: \_\_\_\_\_

K-12 School: \_\_\_\_\_ District: \_\_\_\_\_

Number of times (if any) on: Priority Status \_\_\_\_\_ Academic Distress \_\_\_\_\_ State Take Over \_\_\_\_\_

Current Status of School: (select all that apply)

 **Priority** Length of time on current status? \_\_\_\_\_ Has leadership changed? \_\_\_\_\_

If so, provide name and title of new leader: \_\_\_\_\_

Describe other efforts to improve status: \_\_\_\_\_

 **Academic Distress** Length of time on current status? \_\_\_\_\_ Has leadership changed? \_\_\_\_\_

If so, provide name and title of new leader: \_\_\_\_\_

Describe other efforts to improve status: \_\_\_\_\_

 **State Take Over** Length of time on current status? \_\_\_\_\_ Has leadership changed? \_\_\_\_\_

If so, provide name and title of new leader: \_\_\_\_\_

Describe other efforts to improve status: \_\_\_\_\_

**TO BE COMPLETED BY ARKANSAS DEPARTMENT OF EDUCATION**Placement:  Approved  Denied Special Provisions: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_