Competencies for Teachers of Adult Education

In addition to the Arkansas Teaching Standards, the teacher of Adult Education shall demonstrate knowledge and competencies in the following areas:

1. Program Support	1.1 Demonstrates an understanding of the program's mission,
ADCE: Standard 1 Praxis(0624/5624): I-Student Motivation and Learning Environment	goals, and priorities 1.2 Maintains accuracy and confidentiality of learner information and records 1.3 Collects and reports accurate data for program improvement and accountability 1.4 Follows program guidelines to improve learner persistence 1.5 Follows program's procedures and guidelines for the maintenance and security of materials and equipment 1.6 Makes suggestions for instructional materials and program improvement
2. Planning and Preparation ADCE: Standard 2 Praxis(0624/5624): I-Students as Adult Learners, I-Student Motivation and Learning Environment, II-Planning Instruction, II-Instructional Strategies, III-Assessment and Evaluation Strategies	 2.1 Plans instruction that is consistent with the program's mission and goals 2.2 Uses a variety of formal and informal assessments to develop curricula, plan lessons, monitor learner progress, and provide feedback to learners 2.3 Identifies and responds to learners' individual and group needs, interests, and goals when developing and delivering lessons 2.4 Recognizes and accommodates diverse learning styles, multiple intelligences, skill levels, language abilities, culture, experiences, disabilities, and other special needs 2.5 Applies knowledge of the basic principles of adult learning, and teaching, and knows and demonstrates content knowledge 2.6 Provides evidence based and contextualized instruction in basic and life skills 2.7 Employs a variety of strategies, resources and materials to facilitate instruction and promote learner interaction
3. Classroom Environment ADCE: Standard 3 Praxis(0624/5624): II-Questioning Techniques, II-Communication Techniques	 3.1 Creates a physical and interpersonal climate that is conducive to learning by drawing on adult learning theory, and knowledge of learners' cultures, and interpersonal dynamics 3.2 Designs activities for learners and encourages independent study skills 3.3 Facilitates and encourages learner interaction to promote the development of a learning community 3.4 Demonstrates understanding of adult learners' responsibilities as workers, family members and community members 3.5 Demonstrates positive attitude, respect, and reinforces positive learners' attitudes toward potential for success 3.6 Employs specific strategies for developing and enhancing learner persistence 3.7 Provides advice and referral to support students' learning,

ATS (InTASC) = 2011 Arkansas Teaching Standards (Interstate Teacher Assessment and Support consortium) ADCE= Arkansas Department of Career Education – 2014 Arkansas Adult Education Teacher Standards and Competencies

Praxis (0624/5624) = Principles of Learning and Teaching

	college, and career readiness goals
4. Classroom Instruction ADCE: Standard 4	 4.1 Designs activities for learners and encourages independent study skills 4.2 Uses instructional techniques appropriate to adult learners
Praxis(0624/5624): II-Instructional Strategies, II-Questioning Techniques, II-Communication Techniques	 4.3 Engages in active listening, dialogue and questioning to facilitate support learning 4.4 Integrates information and communication technologies into instruction 4.5 Integrates higher order thinking, communication, and problem-solving skills into instruction 4.6 Monitors and adjusts teaching strategies based upon student needs and performance
5. Assessment and Monitoring	5.1 Administers appropriate standardized assessments according to guidelines established by the test publisher and the
ADCE: Standard 5 Praxis(0624/5624): III-Assessment and Evaluation Strategies, III-Assessment Tools	Department of Career Education, Adult Education Division Assessment Policy and Guidelines 5.2 Assesses students' prior knowledge, learning needs, and college & career readiness goals 5.3 Collaborates with learners to identify their needs, strengths and goals, and advises them or refers them to the appropriate level of instruction 5.4 Interprets formal and informal assessment results, reviews the results with learners, develops appropriate educational plans, and monitors student learning 5.5 Identifies those learners needing special assessment
6. Technology	6.1 Demonstrates an understanding of technology concepts and effectively utilizes a variety of technologies
ADCE: Standard 6 Praxis(0624/5624): II-Planning Instruction	 6.2 Explores, evaluates and uses technology resources including applications, tools, educational software, and electronic resources 6.3 Uses technology to communicate information in a variety of formats 6.4 Demonstrates and applies knowledge of the legal, social, ethical, and safety issues related to technology 6.5 Effectively integrates technology into instruction 6.6 Demonstrates and applies knowledge of the use of assistive technology to enhance learning 6.7 Participates in activities and uses resources to support ongoing professional growth related to technology

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ADCE: Standard 7 Praxis(0624/5624): IV Professional Development, Leadership, and Community theory 7.2 Develops and maintains in-depth knowledge of relevant content areas and related teaching methods 7.3 Develops and maintains knowledge of instructional techniques and referral procedures for learners who have special needs 7.4 Demonstrates knowledge of own organization, community	7. Professional Development	7.1 Develops and maintains a knowledge base in adult learning
7.5 Pursues knowledge of technological systems as it relates to instructional and administrative functions 7.6 Assesses personal needs for professional growth and participates in professional development activities 7.7 Incorporates new skills and knowledge gained through professional development into the learning environment to enhance the quality of instruction	ADCE: Standard 7 Praxis(0624/5624): IV Professional Development,	theory 7.2 Develops and maintains in-depth knowledge of relevant content areas and related teaching methods 7.3 Develops and maintains knowledge of instructional techniques and referral procedures for learners who have special needs 7.4 Demonstrates knowledge of own organization, community resources and issues, relevant laws and regulations 7.5 Pursues knowledge of technological systems as it relates to instructional and administrative functions 7.6 Assesses personal needs for professional growth and participates in professional development activities 7.7 Incorporates new skills and knowledge gained through professional development into the learning environment to