

The ADE- APPEL Program 2017-2018 Application Process

Applications are accepted from February 21, 2017, through June 2, 2017, for Year ONE Summer Academy running June 12-30, 2017.

BEFORE you begin the online application be sure you've arranged for the following documents to be submitted to the APPEL Program office.

If you do not have this documentation ready to submit, then **DO NOT** apply at this time. Incomplete applications will **NOT** be accepted.

Eligibility will not be considered until all documents and the application is received in the APPEL office.

For details on what is required go to www.arkansased.gov click "A" and click the APPEL link. See the FAQ document under Related Files.

Have the following items ready to upload to this application:

1. PDF copies of your transcript(s) from each college/university attended including the transcript(s) showing degree(s) conferred. There is one place to upload all transcripts from one file.

NOTE: The uploaded copies are not considered official. An official transcript(s) **MUST** be submitted directly from the college/university via electronic submission or must be mailed directly to ADE. See FAQ for details.

2. PDF copies of your passing score report(s) for the required Praxis exams: Praxis CORE and Praxis Subject Assessment(s). The latest version of your score report received from ETS should show all tests you've taken and passed. That is the copy you should attach. If all scores are not shown on the one report, then there is another place to upload an additional Praxis report.

3. A pdf copy of the receipt(s) showing the payment as proof that background checks were started.

4. A pdf copy of two professional letters of reference if applying for Conditional Admission.

NOTE: This uploaded copy is not considered official. Letters of references must be sent directly from the reference to the APPEL office. See FAQ for details.

IMPORTANT NOTE: Be aware that if applying under and receiving licensure in Elementary K-6 OR ANY Middle Childhood 4-8 area, there are additional required courses that must be completed within the two-year participation period of the program. These are:

- Arkansas History, and
- Teaching Reading, I & II, and
- Disciplinary Literacy

OR, if applying under and receiving licensure in Social Studies 7-12, there is the additional required course of Arkansas History only. See FAQ for details.

Submission of the following application acknowledges you are aware of these additional coursework requirements that must be completed **BEFORE** you will receive a final, Standard license through APPEL.

If you have all documentation ready to submit and/or have directed entities to send this documentation to ADE, then complete and submit the following APPEL application. You will find the link directly below. Be sure to print a copy of the application for your records.

<https://acrosser.wufoo.com/forms/zfhze6314jv583/>