

Division: Federal Programs

Program/Procedure: Charter School Data Collection (December 2015)

The Federal Program Analyst uses a list provided by the Charter School Program Advisor to determine which charter schools are significantly expanding. Those Charters are asked to complete a form (attached) showing the anticipated enrollment and free and reduced lunch student counts by resident district as of July 1.

These counts are used as preliminary estimates in place of the official prior year October 1 counts for those districts with significant expansion.

In October the Federal Program Analyst requests all Open Enrollment Charter schools complete the October 1 Charter Data form to provide actual enrollment and free and reduce lunch counts as of October 1. The information provided must match Cycle 2 Enrollment entered in APSCN.

In July each non-expanding charter school's October 1 Form is compared to Child Nutrition's Certified Data. If that data does not match the charter school will be asked to redo their previous year October 1 Form.

