

SCCHEDULE C-15 – 2014-15 SEAMLESS Summer Option (SSO) Funded through the ADE

Complete for schools or locations which will be sites for the Seamless Summer Food Service Program

Revised March 2014

District LEA: _____ District Name: _____ Superintendent: _____ Phone _____

Address: _____

No. SSO sites: _____ District Child Nutrition Director * _____ Phone _____

** Required as district administrator of Seamless Summer Option*

	Sample Site 1	Sample Site 2	Site 1	Site 2	Site 3	Site 4
School Name	Smith Elem	Smith Elem				
Phone number	501-555-1212	501-555-1313				
Serving Site Address*	202 S. Main	Central Park				
# Locations Students Consume Meals ____	Little Rock	380 S. Main, LR				
Year Round School? Yes or No	1 of 2 No	2 of 2 No				
LEA	099-09-009	099-09-009				
Designated Site Manager	B. L. Jones	B. L. Jones				
Enrollment Cycle 2 Report (most current info)	452	452				
Free Eligibles	250	250				
Reduced Price Eligibles	25	25				
% Free & Reduced Price Eligibles (Free + Reduced ÷ Enrollment)	60.8%	60.8%				
SSO Start Date	June 1, 2015	June 15, 2015				
SSO End Date	July 17, 2015	June 26, 2015				
Type of site (See #1b- 2006-07 Orig. Agreement)**	Open	Open				
Method of Notification of Public	Newspaper	Newspaper				
Organization operating site (if applicable)		Boys Club				
Circle Age/Grade Grouping – For Open and Restricted Open Sites ONLY - Circle Most Common Used – SEE INSTRUCTIONS #11	K-5 K-8 6-8 9-12					

*****After July 1, 2012 ALL schools will be on Traditional Food-Based Menu Planning*****

The maximum number of programs (breakfast, lunch, snack and supper) that can be offered per site is 2. Site SHALL NOT offer both lunch and supper.

	Days	Times	Days	Times	Days	Times	Days	Times	Days	Times	Days	Times
Breakfast	M-F	7-8	M-F	7-8								
Lunch	M-F	12-1	M-F	12-1								
Snack												
Supper												
CN district employee responsible for meal service and record keeping. (May be the same as the designated site manager.)	B. L. Jones		B. L. Jones									
CN Office Use Only: Approved by Area Specialist (Initial and approve or deny)												

* List address of each site where meals are consumed by students

**Contact CN Office for additional information for a "Closed enrolled site" or "Restricted open site"

Superintendent's Signature: _____

Date: _____

District Child Nutrition Director: _____

Date: _____

ADE USE ONLY	
Approved by: _____	Patricia Winders, MS, RD, LD Assistant Director, Child Nutrition Unit
Date: _____	# of Approved sites: _____

Agreement Instructions for Seamless Summer Program:

The district must submit the Seamless Summer Schedule C for approval at least two weeks prior to beginning the Seamless Summer Program each year:

- To apply for operation of the Seamless Summer Program, or
- In order to continue participating in the Seamless Summer Program

Please fill out the form on the back of this sheet, Seamless Summer Schedule C-15 for SY 2014-2015. After the calculations are made to determine free and reduced price meal eligibility percentages:

1. Change the printed school district Child Nutrition Program SY 2014-2015 Schedule A data form to reflect any changes for schools sites.
2. Be sure to mark the Child Nutrition Program Schedule A form to ADD schools that have not previously participated in the program and to DELETE schools no longer participating.
3. Return two copies of this form with original signatures with the Child Nutrition Program Renewal Agreement for School Year 2014-2015.
4. If the district is approved for operation of the Seamless Summer Program and does NOT implement the program, the district must send notification by letter to the Arkansas Department of Education, Child Nutrition Unit, Attn: Patricia Winders
5. Seamless Summer meals cannot be claimed for reimbursement until the district receives an approved SY 2014-2015 Schedule C

FORM INSTRUCTIONS: (See 2006-07 Original Agreement Pages 7-9 for Seamless Summer Program information)

1. District information at top of page.
2. List School Name, and the Address and Phone Number of the serving sites that will be participating in the Seamless Summer Program.
3. LEA number for the school participating in the Seamless Summer Program.
4. Designated site manager (This person must be present when meals are served).
5. Enrollment and Free and Reduced Price Eligibles using the most recent Cycle 2 Report available (Oct. 1 Report). To get the % Free and Reduced Price Eligibles add the Free Eligibles to the Reduced Price Eligibles and divide that number by the enrollment.
6. Seamless Summer Start Date at each serving site.
7. Seamless Summer End Date at each serving site.
8. Type of Site (See pages 7-9 of the 2006-07 Original Agreement for type definitions).
9. Method of Notification to Public. List method the district will use to notify the public of the availability of the Seamless Summer Program with specific locations, etc.
10. If organization other than School Food Authority (SFA) is operating the site, supply organization name.
11. As of July 1, 2012, districts/schools must use the Traditional Menu Planning Approach for planning menus.
12. Indicate days of the week and times of day meals will be served. If meal service will be on a weekend, submit special request with application.
13. Fill in the name of the district employee that will be responsible for meal service and record keeping.
14. The Seamless Summer Schedule C-15 must be signed by the district Superintendent and the district Child Nutrition Director.