

**Minutes
Charter Authorizing Panel
Wednesday, January 20, 2016**

The Charter Authorizing Panel met on Wednesday, January 20, 2016, in the auditorium of the Department of Education building. Deborah Coffman, Chair, called the meeting to order at 8:30 a.m.

Present: Deborah Coffman, Chair; Dr. Debbie Jones, Vice Chair; Annette Barnes; Dr. Mark Gotcher; Bobby Lester; Jennifer Liwo; Ivy Pfeffer; Greg Rogers; and Dr. Eric Saunders

Absent: none

The transcription of this meeting may be accessed on the Arkansas Department of Education website at the following:

<http://www.arkansased.gov/about-ade/charter-authorizing-panel/minutes/archive/2016>

Consent Agenda

Ms. Coffman welcomed the members of the Panel and the audience. With the consent of the Panel, Ms. Coffman moved the reports to the end of the meeting.

It was moved by Dr. Gotcher, seconded by Dr. Jones and carried unanimously to approve the consent agenda.

Items included in the Consent Agenda: Minutes – November 17-19, 2015

Action Agenda

A-1 2016 Open-Enrollment Charter School Application

Director Alexandra Boyd, Public Charter Schools, presented the Panel with a revised open-enrollment public charter school application.

A question and answer period followed.

It was moved by Ms. Barnes, seconded by Ms. Pfeffer, and carried unanimously to approve the application to be presented to the State Board of Education in February.

A-2 2016 District Conversion Charter School Application

Director Alexandra Boyd, Public Charter Schools, presented the Panel with a revised district conversion public charter school application.

A question and answer period followed.

It was moved by Dr. Jones, seconded by Dr. Gotcher, and carried unanimously to approve the application to be presented to the State Board of Education in February.

Reports

Report-1 Chair's Report

Ms. Coffman and Ms. Boyd presented the Panel with information regarding school waiver documentation and an upcoming professional development session to be facilitated by the National Association of Charter School Authorizers.

Report-2 February Hearing Procedures

Staff Attorney Jennifer Davis provided the Panel with directions for the procedures to be followed in February.

Adjournment

The meeting adjourned at 8:55 a.m.

Minutes recorded by Alexandra Boyd.

A handwritten signature in cursive script that reads "Deborah Coffman". The signature is written in black ink and is positioned above the printed name.

Deborah Coffman, Chair